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OFFICE OF THE BOARD OF TRUSTEES

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NOTICE

REGULAR MEETINGS

OF THE

BOARD OF TRUSTEES

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

LOCATION: DISTRICT OFFICE
OFFICE OF THE CHIEF OPERATING OFFICER
33 GOUGH STREET, SAN FRANCISCO

DATE: THURSDAY, JANUARY 28, 1998

TIME: 5:00 PM

This meeting is normally devoted to Closed Session Topics.

DOCUMENTS DEPT.

LOCATION: DISTRICT OFFICE
33 GOUGH STREET, SAN FRANCISCO
AUDITORIUM

JAN 25 1999

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DATE: THURSDAY, JANUARY 28, 1998

TIME: 6:00 PM

This meeting is normally devoted to Open Session Topics.

SPECIFIC TIMES SUBJECT TO CHANGE.
Call 241-2234 for information.

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5

The San Francisco Community College District does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Persons who wish to request disability-related accommodations including sign-language interpreters should contact Linda R. Jackson, District ADA Coordinator, Office of Affirmative Action, 31 Gough Street, Room 16, San Francisco, CA, 94103, Phone: (415) 241-2281, Fax: (415) 241-2203. Please request accommodations no later than 12 working days prior to the date of the Board meeting in order to assure the best possible arrangements.

BOARD OF TRUSTEES

RODEL E. RODIS, PRESIDENT • JAMES HASKELL MAYO, II., VICE PRESIDENT • NATALIE BERG
ROBERT E. BURTON • ANDREA D. SHORTER • ROBERT P. VARNI • LAWRENCE WONG
DR. PHILIP R. DAY JR., CHANCELLOR



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TO MEMBERS OF THE PUBLIC

The Agenda page and accompanying resolutions have been prepared well in advance of the regularly scheduled meeting of the Board of Trustees of the San Francisco Community College District. Please note that Resolutions are subject to amendment and replacement.

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

You should be aware of the following (Government Code § 54954.2):

1. Additional agenda items to be acted upon by the Board may be posted at 33 Gough Street and in the lobby of Conlan Hall at the Phelan Campus at least 72 hours in advance of the regularly scheduled Board Meeting. Resolutions may also be available at the time of posting, but if not, such resolutions will be available at the Board Meeting.
2. Additional agenda items and resolutions, although not posted as in paragraph 1 above, may still be acted upon by the board at the regular meeting:
 - a) Upon a determination by a majority vote of the Board that an emergency situation exists, as defined in Government Code § 54956.5. Emergency is defined as work stoppage or other activity which severely impairs public health, safety, or both, as determined by a majority of the members of the Board, OR crippling disaster which severely impairs public health, safety or both, as determined by a majority vote of the members of the Board, OR
 - b) Upon a determination by a two-thirds vote of the members of the Board present at the meeting or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted 72 hours in advance of the Board Meeting, OR
 - c) The item was posted 72 hours in advance of a prior meeting of the Board occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

For Members of the Public:

To facilitate the conduct of business at Board meetings, the following information has been taken from the District's Policy Manual concerning the conduct of Board Meetings

From PM 1.05 A:

The order of business may be revised at any meeting when, in the discretion of the President, such revision will benefit the public and/or order of the meeting.

From PM 1.05 L:

I. Granting the Privilege of the Floor. A person desiring to speak shall be recognized by the Chair only after complying with the following procedures:

For matters appearing on the agenda, an individual desiring to address the Board must complete a "Request to Address Board" card, completing the information thereon including the subject to be addressed. If there is to be a written report presented, a copy(ies) shall be submitted in advance to the Chancellor.

Any person desiring to address the Board on non-agenda items must also complete the "Request to Address Board" card and will be recognized at the end of the agenda. Only items directly related to District business may be presented.

Cards for these purposes are available in the Office of the Chancellor and also at the Board meeting. Completed cards should be presented to the Board President prior to the beginning of the meeting. As a matter of courtesy, the Board encourages people to notify the Chancellor's Office in advance of the Board meeting of their intention to address the Board. Prior to calling for a vote on an item before the Board, the Presiding Officer shall determine if speaker cards have been submitted for that item. Persons who have submitted cards prior to the consideration of the item shall be called upon by the Presiding Officer. Persons who address the Board may address only the agenda item being considered and shall have up to three minutes for comments. Should another person who has submitted a request to speak card in advance of consideration of the item wish to forego speaking on that item, he or she may grant his or her speaking time to another speaker who has also submitted a request to speak card, but in no event shall any speaker have more than two allotments (totaling up to six minutes) of speaker time on any item. However, in order to facilitate the completion of District business, the Presiding Officer may also limit the total length of time allotted to the speakers on a given topic or agenda item which may reduce the individual speaker's time on that topic or item. Speaking too long, being unduly repetitious or discussing irrelevancies disrupt the meeting, and may result in the forfeiture of speaking opportunities during that meeting.

The President of the Board reserves the right of determining the order of the speakers and changing the order of the agenda if it will be of benefit to the public and/or the order of the meeting.

Undue interruptions or other interferences with the orderly conduct of Board business cannot be allowed. Defamatory or abusive personal remarks which disturb or impede the meeting or exceed the bounds of civility necessary to the conduct of District business are always out of order. However, the Board shall not prohibit public criticism of the policies, procedures, programs, or services of the District, or of the acts or omissions of the Board.

The President may terminate the speaker's privilege of address if after being called to order, he or she persists in improper conduct or remarks, or if the speaker fails to speak on the subject matter for which the privilege of the floor was granted.

No oral presentation shall include charges or complaints against any employee of the Board, or otherwise present information, which does not relate directly to the topic at hand or which disrupts or impedes the meeting. All formal charges or complaints against an employee, for which a specific grievance or complaint process is not otherwise available, shall be in writing and signed by the person making the charge and shall be filed with the Chancellor who shall, after investigation, take or recommend appropriate action. There shall be no oral presentation or discussion of confidential formal charges or complaints in open public meetings of the Board on non-agenda items or unless otherwise required by law.

Comments or presentations made by members of the public to the Board do not necessarily reflect the opinion of the Board or of its individual members, nor does the Board necessarily endorse or sanction such comments or presentations. Persons who address the Board on matters of their choosing are solely responsible for the content of such comments or presentations.



OFFICE OF THE BOARD OF TRUSTEES

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AGENDA
CLOSED SESSION
BOARD OF TRUSTEES
OF
THE SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

33 Gough Street
San Francisco
THURSDAY JANUARY 28, 1999
5:00 P.M.

DOCUMENTS DEPT.

JAN 25 1999

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I. OPEN SESSION
Announcement of Closed Session Topics

II. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
(G.C. 54956.9(a))

I. Ericson v. City College of San Francisco, et al.
Northern District of California
U. S. District Court Case #C96-3836 [VRW]

II. Friends of the Colombo Building v. SFCCD, et al
San Francisco Superior Court Case # 997400

III. Save Our Landmark Theaters et al. v. SFCCD, et al
San Francisco Superior Court Case # 997441

IV. Catherine M. et. al v. SFCCD, et al
Court of Appeal, First Appellate District
Case Nos. A078308 & A079443

V. Associated Students v. Honorable Board of Trustees of the SFCCD, et al.
Court of Appeal, First Appellate District
Case Nos. A080472 & A081725

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VI. Mason Vs. City & County of San Francisco, San Francisco Community College District, San Francisco Unified School District, et al.
San Francisco Superior Court Case # 998779

VII. Eslinger (dba RPE construction) v. Admond Construction, Inc.
City College of San Francisco, et al.
San Francisco Municipal Court case # 162793

VIII. SFCCD V. Burlage, et al.
San Francisco Superior Court Case # 994531

**B. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
(G.C. 54956.9)**

I. Significant exposure to litigation pursuant to Gov. Code 54956.9 (b) - 3 cases

C. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (G.C. 54957)

D. CONFERENCE WITH LABOR NEGOTIATORS (G.C. 54957.6)

i. Agency Designated Representatives: Lawrence Klein and Jeffrey Sloan, Carmen Plaza de Jennings, and Steve Hale

ii. Unrepresented Employee: Service Employees International Union (SEIU) 790 & American Federation of Teachers (AFT) 2121 & Department Chairperson Council (DCC)

iii. Agency Designated Representatives: Lawrence Klein, Jeffrey Sloan, Carmen Plaza de Jennings and Steve Hale

Unrepresented Employees: Gardener, Nursery Specialist, Electrician Supervisor I, Electrician, Painter, Painter Supervisor I, Plumber, Steamfitter, Stationary Engineer, Truck Driver, Locksmith, Carpenter, Carpenter Supervisor I, District Designated Managers, Supervisors, and Confidential Classifications

iv. Agency Designated Representatives: Philip R. Day, Jr., Jeffrey Sloan, and Carmen Plaza de Jennings
Unrepresented Employees: All academic Administrators

E. EDUCATION CODE SECTION 72122

Student Discipline

III. OPEN SESSION

Disclosure of Board decisions from Closed Session, if appropriate

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5

Regular and Organizational Meeting of the
Board of Trustees of the
San Francisco Community College District

City College of San Francisco
District Office
33 Gough Street, San Francisco
Thursday, January 28, 1998

Open Session - 6:00 p.m.

- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Minutes
Regular meeting - September 17, 1998
- IV. Election of Officers (President, Vice President)
 - Appointment of Members by Board President to the following committees of the Board of Trustees: Personnel, Finance, Education, Facilities, Diversity, and Legislative.
- V. Adoption of Resolutions Agenda
- VI. Approval of Consent Agenda Items as Listed:
- VII. Special Presentations
- VIII. Monthly Financial Report
- IX. Action on Other Resolutions Agenda Items
- X. Report from Constituent Groups
 - Academic Senate
 - Associated Students
 - Classified Senate
- XI. Board of Trustees' Report

XII. Chancellor and Staff Reports

- Approval of the 1999/2000 Legislative Plan
- Approval of 1999/2000 City College of San Francisco Annual Planning Objectives
- Approval of Academic Senate proposed resolution for Paul G. Hewitt

XIII. Requests to Speak

XIV. Adjournment

FINANCE (Pages 1-26)

GENERAL FUND

- B1 - Authorization be and is hereby given to contract with *** C**
_____ to appraise the fair market value of the Evans
Campus located at 1400 Evans Avenue for an amount not to
exceed \$_____.
- B2 - Authorization for General Fund Modification(S) for *** C**
Special Services Contract

CAPITAL OUTLAY

- B3 - Authorization be given to contract with Chow *** C**
Engineering Inc., a MBE Firm, for special services and
advice to provide the District with complete
architectural and engineering services, for the
Project: Mechanical Rooms Lagging Removal & Replacement
project at a cost of \$_____, to be completed on
or before June 30, 1999.
- B4 - Authorization be given to submit a summation of the
District's proposed Capital Outlay Construction
Projects for submission to the State Chancellor's
Office for review and approval for funding.
- B5 - Authorization be given to contract with Geo/Resource *** C**
Consultants Inc., for special services and advice to
provide the District with geotechnical services, for
the Project: Shops & Warehouse Modification project
located at the Phelan Campus at a cost of
\$_____, to be completed on or before June 30,
2000.

- B6 - Authorization be given to contract with Acres Inc. a MBE firm for special services and advice to provide the District with Civil Engineering services, for the Project: Shops & Warehouse Modification project located at the Phelan Campus at a cost of \$6,750, to be completed on or before June 30, 2000. * C
- B7 - Authorization for Contract Modification for Special Services Contract. * C

GRANTS

- B8 - Authorization to enter into a special services contract with PKF Consulting to conduct a market demand and feasibility study on the proposed Presidio conference center. * C
- B9 - Authorization to contract with Richard Lack for the development of a marketing brochure to introduce the concept of Workplace Safety, provide overview and outline the essentials of Workplace Safety Management and Training during the period of January 2, 1999 to April 30, 1999, at a rate of \$50 per hour for a cost not to exceed \$4,000. * C
- B10 - Authorization to contract with Kristin Hershbell and WestEd for professional assistance in developing a survey instrument for biotech in community colleges for the period February 1, 1999 through June 30, 1999, in the amount not to exceed \$10,000. * C
- B11 - Authorization to modify existing grants * C
- B12 - Authorization for the expenditure plan as specified in this resolution, as required by the 1998-99 Budget Act, in order to receive special State funds for the Telecommunications Technology Infrastructure Program in the amount of \$315,007. * C

Equipment, Supplies & Services (Pages 27-33)

- C1 - Procurement of equipment, supplies, services, etc., less than \$3,000 * C

- C2 - Procurement of equipment, supplies, services, etc., \$3,000 or more * C
- C3 - Acceptance of Gifts * C

Human Resources (Pages 34-73)

- F1 - Interim Appointment Educational Academic Administrator * C
- F2 - Unpaid Leave of Absence Educational Academic Administrator * C
- F3 - Acting Appointment Educational Academic Administrator * C
- G1-2 - Academic Employees, Credit Program, District Funded * C
- H1-2 - Academic Employees, Credit Program, Categorically Funded * C
- L1 - Amending employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract. * C
- N1 - Academic Employees Community Services Classes * C

Special (Pages 74-79)

- S1 - Authorization to contract with the University of Amsterdam, Amsterdam, Netherlands, for a faculty exchange position for the Spring 1999 semester. * C
- S2 - Adoption of Findings of Fact and Conclusions Of the hearing officer and the Recommendation of the Chancellor for the Expulsion of Student Case No. 989900003. * C
- S3 - Recommend Adoption of Modified Wage Rates for Specified Unrepresented Classified Building Trades Supervisory and Building Trades Employees for Fiscal Year 1998-1999

XII. Requests to Speak

XIII. Adjournment

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

**Next Board Meeting Date: February 25, 1999
33 Gough Street
Auditorium**



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: January 28, 1999

B1

TO: Board of Trustees

FROM: Dr. Philip R. Day Jr., Chancellor

Subject: GENERAL FUND

Authorization to contract for Special Services.
(Resolution No. 990128-B1)

BACKGROUND INFORMATION:

In June 1994, The Board of Trustees enacted resolution No. 940623-W2, thereby approving a seven year lease with MMI Partners, a California Partnership, for the use of the property located on 1400 Evans Avenue, San Francisco, Commencing July 1, 1994 and ending June 1, 2001, for the monthly sum of: Year 1, \$30,000; Year 2, \$32,000; Year 3 and 4, \$36,000; Year 5 and 6, \$38,000; Year 7, \$40,500.

The owners of the property have approached the District with an offer to extend the current lease and to provide the District with an option to purchase the property in the future. To determine the fair market value of the property to secure the option to purchase the property, the Chief Operating Officer recommends contracting with _____ for a formal appraisal of the Evans Campus.

RECOMMENDATION:

RESOLVED: That authorization be and is hereby given to contract with _____ to appraise the fair market value of the Evans Campus located at 1400 Evans Avenue for an amount not to exceed \$_____, and

FURTHER BE IT RESOLVED: That the Chancellor and Chief Operating Officer are hereby authorized to execute such contract on behalf of the San Francisco Community College District.

Peter Goldstein & Stephen J. Herman, Originators

01/28/99 - B1 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY JR., CHANCELLOR

DATE: January 28, 1999

B2

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: General Fund
Authorization for General Fund Modification(S) for Special Services Contract
(Resolution No. 990128-B2)

BACKGROUND INFORMATION:

	<u>ORIGINAL RESOLUTION NUMBER</u>	<u>GRANTOR/ CONTRACTOR</u>	<u>CONTRACT DATE</u>	<u>ORIGINAL TOTAL AMOUNT</u>	<u>CHANGE</u>	<u>NEW TOTAL NOT TO EXCEED</u>	<u>COMMENTS; ORIGINATOR</u>
A	980917-B5	Dale Shimasaki	Nov.10 1998 - June 30, 2001	\$50,000 for fiscal year 1998-99	Change name of entity to Strategic Education Services (S.E.S)	\$50,000 for fiscal year 1998-1999	Dr. Shimasaki has joined S.E.S. His tasks for CCSF are unchanged . Originator: Peter Goldstein

RECOMMENDATION:

RESOLVED : That the Board authorizes the specified amendments to the
resolutions as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute all documents on behalf of the District to effectuate this resolution.

Peter A. Goldstein, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: January 28, 1999
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

B3

Subject: CAPITAL OUTLAY
Authorization to Award Special Services
(Resolution No. 990128 - B3)

BACKGROUND INFORMATION:

Project: Mechanical Rooms Lagging Removal & Replacement project.

The District wishes to contract with Chow Engineering, Inc., a MBE Firm, to provide architectural and engineering services, for the Project: Mechanical Rooms Lagging Removal & Replacement project. The scope of work will include: design services and specification writing for bidding document; securing Division of the State Architect (formal Office of Regulation Services) review and approval; preparation of construction documents for bidding; administration during the bid process; construction administration; and testing and monitoring during construction.

This project is 100% funded by the 1996-97 State Hazardous Substance Removal program.

RECOMMENDATION:

RESOLVED: That authorization be given to contract with Chow Engineering, Inc., a MBE Firm, for special services and advice to provide the District with complete architectural and engineering services, for the Project: Mechanical Rooms Lagging Removal & Replacement project at a cost of \$11,570, to be completed on or before June 30, 1999, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to execute all documents on behalf of the District to effectuate this resolution.

Peter A. Goldstein, Originator

01/28/99 - B3 page 1

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: January 28, 1999
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

B4

Subject: CAPITAL OUTLAY

Adoption of a summation of the District's proposed Five-Year Construction Plan to be submitted to the State Chancellor's Office for review and approval.
(Resolution No. 990128 - B4)

BACKGROUND INFORMATION:

Project: Five-Year Construction Plan Priority List

The following is a summation of the District's proposed Five-Year Construction Plan to be submitted to the Facilities Planning and Utilization Unit of the State Chancellor's Office for review and approval. These projects have been assigned priorities through the shared governance process and Dr. Day's review, and will be incorporated in the District Five Year Construction Plan. The Five-Year Construction Plan, Initial Project Proposals (IPP), and Final Project Proposals (FPP) are the basis for all State and locally funded capital outlay projects for the next five years. Initial Project Proposals have been submitted for the next funding cycle for new replacement facilities for Physical Education, Mission Campus, Chinatown/North Beach Campus; Replacement of Wood Windows at the Cloud Hall and Science Building on Phelan, John Adams and Alemany Campuses; Balboa Reservoir Infrastructure Construction; Student Services/Child Care/ Administration Services Building; and Phelan Campus Network Infrastructure.

District order of priority for proposed projects:

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DR. PHILIP R. DAY JR., CHANCELLOR

	Project Name	Earliest Funding Possible	Schedule of Funds	
1	Central Shops and Warehouse	1992-93 1998-99 1999-2000	\$ 378,000 \$ 4,837,000 \$ 461,000	Plans/Drawings Construction Equipment
2	Remodel Cloud Hall for Allied Health	1997-98 1998-99	\$ 5,830,000 \$ 441,028	Construction Equipment
3	Physical Education Facility (new replacement facility)	2000-01 2001-02 2002-03	\$ 2,073,117 \$ 25,568,444 \$ 1,730,731	Plans/Drawings Construction Equipment
4	Mission Campus Building (new replacement facility)	2001-02 2003-04 2005-06	\$ 2,594,782 \$ 32,002,311 \$ 5,208,715	Plans/Drawings Construction Equipment
5	Chinatown/North Beach Campus (new replacement facility)	2001-02 2003-04 2005-06	\$ 2,497,659 \$ 30,804,459 \$ 4,259,051	Plans/Drawings Construction Equipment
6	District - Remove Architectural Barriers	1999-00 2000-01	\$ 181,000 \$ 2,449,000	Plans/Drawings Construction
7	Windows Replacement (Science Hall, Cloud Hall, John Adams, Alemany)	2001-02 2002-03	\$ 435,256 \$ 3,835,630	Plans/Drawings Construction
8	Advanced Technology Learning Center (previously called Multi-disciplinary Learning Lab to replace Bungalows with high-tech multi-disciplinary, multimedia center)	2001-02 2002-03 2003-04	\$ 874,380 \$ 10,822,881 \$ 2,198,144	Plans/Drawings Construction Equipment
9	Remodel Alemany Campus	2001-02 2002-03	\$ 395,123 \$ 4,318,595	Plans/Drawings Construction
10	Remodel John Adams	2001-02 2002-03 2003-04	\$ 309,213 \$ 4,080,728 \$ 169,307	Plans/Drawings Construction Equipment
11	Remodel Downtown Campus	2001-02 2002-03 2003-04	\$ 267,660 \$ 2,948,614 \$ 53,017	Plans/Drawings Construction Equipment
12	Balboa Reservoir Infrastructure Construction (utilities, gas lines, stubbed to the edge of the future building site)	2000-01 2001-02 2002-03		Plans/Drawings Construction Equipment
13	Student Services/Child Care/Administrative Services (previously called College Service Building)	2001-02 2002-03 2003-04	\$ 1,400,000 \$ 10,946,000 \$ 1,438,000	Plans/Drawings Construction Equipment
14	Network Infrastructure	1999-00 2000-01 2001-02		Plans/Drawings Construction Equipment

	Project Name	Earliest Funding Possible	Schedule of Funds	
15	Theater Arts Classrooms / Labs	2002-03 2003-04 2004-05		Plans/Drawings Construction Equipment
16	Parking Structure	2001-02 2002-03 2003-04		Plans/Drawings Construction Equipment
17	Airport Campus Equipment (for future new Airport campus building)	2001-02	\$1,700,000	Equipment

RECOMMENDATION:

RESOLVED: That the Board adopt this summation of the District's proposed Five-Year Construction Plan for submission to the State Chancellor's Office for review and approval. That authorization be given to submit, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter A. Goldstein, Originator

01/28/99 - B4 page 3



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: January 28, 1999 **B5**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **CAPITAL OUTLAY**
Authorization to Award Special Services
(Resolution No. 990128 - B5)

BACKGROUND INFORMATION:

Project: Shops & Warehouse modification project located at the Phelan Campus.

The District wishes to contract with Geo/Resource Consultants, Inc. to provide geotechnical services including soils investigations, testing, inspection and reports for the Project: Shops & Warehouse Modification project located at the Phelan Campus. The scope of work will include: assisting CCSF Project Manager in preparation of revised engineering plans and technical specification for bid documents; incorporating changes requested by Division of State Architects (formal Office of Regulatory Services); testing soil & inspection reports; and clarification response to Request for Clarification requests.

This project will be paid for with the proceeds generated by the sale of General Obligation Bond Funds.

RECOMMENDATION:

RESOLVED: That authorization be given to contract with Geo/Resource Consultants Inc., for special services and advice to provide the District with geotechnical services, for the Project: Shops & Warehouse Modification project located at the Phelan Campus at a cost not to exceed \$20,000, to be completed on or before June 30, 2000, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter A. Goldstein, Originator

01/28/99 - B5 page 1

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: January 28, 1999

B6

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization to Award Special Services
(Resolution No. 990128 - B6)

BACKGROUND INFORMATION:

Project: Shops & Warehouses modification project located at Phelan campus.

The District wishes to contract with Acres, Inc. a MBE Firm, to provide civil engineering services for the Project: Shops & Warehouse Modification project located at the Phelan Campus. The scope of work will include: assisting CCSF Project Manager in preparation of revised engineered plans and technical specification for bid documents; incorporating changes requested by Division of State Architects (formal Office of Regulatory Services); evaluating substitutions, alternatives and project budget; providing Construction Administration services to review submittals, testing & inspection reports; and responding to requests for clarification.

This project will be paid for with the proceeds generated by the sale of General Obligation Bond Funds.

RECOMMENDATION:

RESOLVED: That authorization be given to contract with Acres Inc. a MBE firm, for special services and advice to provide the District with Civil Engineering services, for the Project: Shops & Warehouse Modification project located at the Phelan Campus at a cost not to exceed \$6,750, to be completed on or before June 30, 2000, and

01/28/99 - B6 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY JR., CHANCELLOR

FURTHER BE IT RESOLVED: That the Chancellor,
Chief Chief Operating
Officer, and/or their Designees are hereby authorized
to execute any and all documents on behalf of the
District to effectuate this resolution.

Peter A. Goldstein, Originator

01/28/99 - B6 page 1

DATE: January 28, 1999

B7

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: CAPITAL OUTLAY

Authorization for Contract Modification for Special Services Contract
(Resolution No. 990128-B7)

BACKGROUND INFORMATION:

ORIGINAL RESOLUTION NUMBER	GRANTOR/ CONTRACTOR	ORIGINAL CONTRACT AMOUNT	PREVIOUS CONTRACT MODIFICATIO N AMOUNT	REQUESTED CONTRACT MODIFICATION AMOUNT	NEW CONTRACT AMOUNT	COMMENTS
A 980430-B28 Cloud Hall Remodel for Allied Health	A.R. Constructio n (General Contractor)	\$4,706,000.00	\$47,359.02	CM #3-\$11,589.10	\$4,764,948.12	Change Order 04- additional work for unforeseen existing condition
B 980226-B19 Replacement Facilities	Pacesetter Industries Inc., (Modular Supplier, Installer)	\$532,000.00	\$41,248.00	CM #3-\$30,813.00	\$604,061.00	Additional work for modular set up, foundations pad, piping repair, ceiling tiles, exit signage, and relocate drinking fountains

ORIGINAL RESOLUTION NUMBER	GRANTOR/ CONTRACTOR	ORIGINAL CONTRACT AMOUNT	PREVIOUS CONTRACT MODIFICATION AMOUNT	REQUESTED CONTRACT MODIFICATION AMOUNT	NEW CONTRACT AMOUNT	COMMENTS
C 961024-B9 Cloud Hall Remodel for Allied Health	B/A Burlage and Associates (Architect)	\$260,000.00	\$100,200.00	CM #3- \$22,000.00	\$382,200.00	Additional Services for scope changes, revising cabinets and drawers
D 981119-B14 John Adams Campus Child Care Development Teaching Facility	Thorenfeldt Construction Inc., (General Contractor)	180,600.00	\$0.00	CM #1- \$7,833.28	\$188,433.28	Change Order 01, additional work for job site cleaning, lead abatement, door smoke seal
E 980729-B2	Myrna Lim (Contractor)	\$3,000/Mo.	\$0.00	One Time \$6,000 increase	One Time total of \$6,000 in addition to her monthly fees.	For additional Management services related to approx. \$40,00 plus repair and maintenance of vacant units. Originator: Stephen Herman

RECOMMENDATION :

RESOLVED : That the Board authorizes the specified amendments to the resolutions as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute all documents on behalf of the District to effectuate this resolution.

Peter A. Goldstein, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: January 28, 1999 **B8**
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor
SUBJECT: GRANTS
Approval of Special Services Contract
(Resolution No: 990128-B8)

BACKGROUND INFORMATION:

The Contract Education Office has been offering Workplace Safety Training to the San Francisco Airport Commission for more than two years. Many other private and public sector entities have the same training needs in the area of workplace safety. To better market the contract training service to these entities, the Contract Education Office plans to hire a consultant to develop a marketing brochure to introduce the concept of Workplace Safety, provide overview and outline the essentials of Workplace Safety Management and Training. Based on our needs, the Dean of Contract Education interviewed three Safety Training consultants and selected Mr. Richard Lack.

Mr. Lack has over 20 years of experience working as the Safety Coordinator at the San Francisco Airport Commission. He retired from the San Francisco Airport Commission in August 1997. Since his retirement, he has been active in providing consultation services to a wide range of businesses in workplace safety management and training. He has also written two safety management books.

This project is funded a grant provided by the State Chancellor's Economic Development Office.

01/28/99 - B8 page 1

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RECOMMENDATION:

RESOLVED: That the District is authorized to contract with Richard Lack for the development of a marketing brochure to introduce the concept of Workplace Safety, provide overview and outline the essentials of Workplace Safety Management and Training during the period of January 2, 1999 to April 30, 1999, at a rate of \$50 per hour for a cost not to exceed \$4,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Judy Teng, Originator

01/28/99 - B8 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: January 28, 1998 B9

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANTS
Approval of Special Services Contract
(Board Resolution No.: 990128-B9)

BACKGROUND INFORMATION:

For the past two years the Department of Hotel & Restaurant Operation has been exploring the possibility of moving its entire academic operation to the San Francisco Presidio. Incorporated in this plan is the renovation and subsequent occupation of several buildings, with the historic Officers' Club as the core of the building cluster. Restoration would need to be done to the Department's specifications and financed by an outside entity. The proposed entity for this financing is the Fort Mason Foundation. The Trust will inform the District on February 3, 1999, as to whether the District made the Trust's "short list" for continued negotiations.

Before proceeding further with this proposal, a detailed market demand and feasibility study must be performed to determine if the conference center could be operated profitably or, at least, break-even; whether, or not, this represents a win-win for the Program; and finally, if so, the anticipated impact on and possible scenarios for the Phelan Campus. PKF Consulting, a worldwide, San Francisco-based, hospitality consulting firm is recommended to perform this study. Any such impact will be reviewed by both the Office of Instruction and by the appropriate Shared Governance Committee prior to additional actions being recommended. The study will begin on or about February 4, 1998 and conclude prior to March 31, 1998. Cost for the study is \$30,000. \$15,000 is payable at the time of signing the special service contract, with the final \$15,000 due upon delivery of the consultant's final report.

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Funding for this special service contract is \$15,000 from the Chancellor's discretionary funds from Partnership for Excellence. The balance should be provided by a third party if no support is forthcoming, the college will provide the balance.

RECOMMENDATION:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to enter into a special service contract with PKF Consulting to conduct a market demand and feasibility study on the proposed Presidio conference center, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this contract.

Phyllis McGuire, Originator

01/28/99 - B9 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: January 28 ,1999

B10

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANTS

**Authorization for Contract to Develop Pilot Survey for
Biotechnology
(Resolution No.990128-B10)**

BACKGROUND INFORMATION:

The Northern California Biotechnology Center (NCBC) at City College is funded by an ED>Net grant from the State Chancellor's Office in Sacramento. Recently, City College has also received a large Advanced Technological Education (ATE) grant from the National Science Foundation to coordinate biotechnology education at community colleges throughout the United States.

To assist in the fulfillment of the purposes of the national ATE grant, NCBC has been asked to develop and test a pilot survey instrument that will (a) describe the effort in community colleges to prepare students for employment in the biotechnology industry and (b) assess the nature and degree of success of biotechnology programs nationwide. The ATE grant has transferred \$10,000 to NCBC for professional assistance in developing the survey instrument.

To provide this professional assistance, NCBC wishes to retain the services of Ms. Kristin Hershbell and WestEd, Inc., (1) to develop a draft pilot instrument based upon NCBC input, (2) to test the pilot by application at Northern California community colleges, (3) to analyze the quantitative and

01/28/99- B10 page 1

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qualitative data thus gathered, (4) to revise the survey on the basis of the findings, (5) to write a report on the findings and on the efficacy of the survey instrument and (6) to prepare the survey instrument for national distribution. This contract is for the period Feb. 1, 1999, to June 30, 1999 in the amount not to exceed \$10,000, entirely funded from BIO-LINK through NCBC.

RECOMMENDATION:

RESOLVED: That the San Francisco Community College District is authorized to contract with Kristin Hershbell and WestEd for professional assistance in developing a survey instrument for biotech in community colleges for the period February 1, 1999 through June 30, 1999, in the amount not to exceed \$10,000, and

FURTHER BE IT RESOLVED: That the Chancellor Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution

Robert Manlove, Originator

01/28/99 - B10 page 2

B11

DATE: January 28, 1999
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

**Subject: Authorization to modify existing Grants
 (Resolution No. 990128-B11)**

**Please note - All of the modifications listed below are paid for out of the existing grants.*

	<u>ORIGINAL RESOLUTION NUMBER</u>	<u>GRANTOR/ CONTRACTOR</u>	<u>CONTRACT DATE</u>	<u>ORIGINAL TOTAL AMOUNT</u>	<u>CHANGE</u>	<u>NEW TOTAL NOT TO EXCEED</u>	<u>COMMENTS; ORIGINATOR</u>
A	980226-B6	Dolby Laboratories, Inc.	Jan. 2, 1998 - Dec. 31, 1998	\$46,400 Extend Term	+\$13,500	\$59,900	Increase training services and extend contract dates until June 30, 1999. Originator: Judy Teng
B	980528-B12 980729-B17 980827-B10	Valerie Jordan	Aug. 1, 1998 - Jan. 31, 1999	\$ 6,760 +\$ 6,500 +\$27,755	Extend term	\$41,015	Extend term of services to Feb. 28, 1999. Originator: Judy Teng
C	980528-B12 980729-B17 980827-B10	Naomi Butler	Aug. 1, 1998 - Jan. 31, 1999	\$ 3,250 +\$ 6,500 +\$27,755	Extend term	\$37,505	Extend term of services to Feb. 28, 1999. Originator: Judy Teng
D	980625-B19	California Department of Education/Child Development Division/Federal Block Grant	Fiscal Year 1998-99	\$22,491	+\$720	\$23,211	\$720 increase will be used for classified salaries and fringe benefits. Originator: Sandra Handler

<u>ORIGINAL RESOLUTION NUMBER</u>	<u>GRANTOR/ CONTRACTOR</u>	<u>CONTRACT DATE</u>	<u>ORIGINAL TOTAL AMOUNT</u>	<u>CHANGE</u>	<u>NEW TOTAL NOT TO EXCEED</u>	<u>COMMENTS; ORIGINATOR</u>
E 980528-B22	California Department of Education/Child development Division/ Center Based Child Development Programs	Fiscal Year 1998-99	\$372,759	-\$11,918	\$384,677	\$11,918 Increase will be used for classified salaries and fringe benefits. Originator: Sandra Handler
F 980723-B16	California Department of Education/ Child Development Division/ State Preschool Programs	Fiscal Year 1998-99	\$889,767	-\$28,449	\$918,216	\$28,449 Increase will be used for classified salaries and fringe benefits. Originator: Sandra Handler
G 980928-B17	Yosemite Community College District	Fiscal Year 1998-99	\$27,500	-\$5,000	\$32,500	\$5,000 Increase will be used for family child care and criminal screening fee. Originator: Sandra Handler
H 980729-B15	Wilhout Walls (Robert Conway)	August 1, 1998- January 31, 1999	\$6,000	-\$9,000	\$15,000	To provide support for Advisory Council on Diego Rivera mural. Originator: Robert Gabriner

	<u>ORIGINAL RESOLUTION NUMBER</u>	<u>GRANTOR/ CONTRACTOR</u>	<u>CONTRACT DATE</u>	<u>ORIGINAL TOTAL AMOUNT</u>	<u>CHANGE</u>	<u>NEW TOTAL NOT TO EXCEED</u>	<u>COMMENTS; ORIGINATOR</u>
I	980625-B17	Private Industry Council of San Francisco, Inc./JTPA-Title III	July 1, 1998- June 30, 1999	\$102,250	+\$16,360	\$118,610	To increase enrollment at PIC funded job preparation programs at the John Adams Campus. Originator: Phyllis G. McGuire
J	980428-B10	California Community College State Chancellor's Office	July 1, 1998- June 30, 1999	\$178,875	Add Foothill College as a partner and it will receive \$3,000. Increase Skyline College by \$2,500	\$178,875	The increase is covered from the other Outgo category Originator: Robert Manlove and Robert Gabriner
K	971120-B8	National Science Foundation Bio Link	August 1, 1998 - July 31, 2003	\$4,983,072	Add Northern California Biotechnology center (NCBC) as partner to Bio Link project	\$4,983,072	NCBC is to be included as partner NSF/Biolink project (CCSF is also fiscal agent to NCBC grant) Originator: Robert Gabriner

	<u>ORIGINAL RESOLUTION NUMBER</u>	<u>GRANTOR/ CONTRACTOR</u>	<u>CONTRACT DATE</u>	<u>ORIGINAL TOTAL AMOUNT</u>	<u>CHANGE</u>	<u>NEW TOTAL NOT TO EXCEED</u>	<u>COMMENTS; ORIGINATOR</u>
L	98625-B21	Department of Labor/Yim Yi Lee	Dec. 1, 1998 -Mar. 31, 1999	\$13,500	+\$9,000	\$22,500	For additional services. Change in Funding Source. Originator: Phyllis G. McGuire

RECOMMENDATION :

RESOLVED: That the Board authorizes the specified amendment to the Resolution as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: January 28, 1999

B12

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANT

Approval of Expenditure Plan for 1998-99 TTIP
Grant, Chancellor's Office
(Resolution No: 990128-B12)

BACKGROUND INFORMATION:

The 1998-99 State Budget Act contains \$28 million for expenditure on the Telecommunications Technology Infrastructure Program (TTIP), and provides that \$21,600,000 be allocated to the community colleges for (1) data and video network services provided by the California State University and CCC Network (4CNET); (2) local planning and development for improving library technology; (3) digital and analog satellite systems; (4) training for technology for faculty and staff. In addition, there are three other optional categories of technology planning and implementation for which colleges may chose to spend their allocation of TTIP funds if they have met the above four requirements.

The allocation of the 98-99 TTIP funds for City College of San Francisco is \$315,007:

4CNET data/video	\$57,034
Library Automation	\$81,899
Technology Training	\$176,074
Total	<u>\$315,007</u>

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The State Chancellor's Office requires that a Board approved expenditure plan for the TTIP funds be submitted. The following expenditure plan, created in accordance with the guidelines for allowable TTIP expenditures, is submitted for Board approval.

Area 1 4CNET data connectivity (T-1 line) \$23,000
The balance of the funds (\$34,034) will be spent on the optional area of wide area network planning.

Area 2 Acquisition of digital satellite downlink equipment. City College of San Francisco has met this requirement and was not given funding for this area.

Area 3 Library Automation - City College of San Francisco has met the state's required standards for library automation. The funds awarded in this area, \$81, 899 can then be spent in any of 11 library areas. City College of San Francisco's expenditure plan for this area:

Web Server for the Library	\$25,000
DHCP Server for the Library	\$10,000
Technical Support Staff	\$ 7,200
Remote Patron Software	\$ 2,700
Electronic Resources	\$28,000
OPAC's	\$ 8,999
(On-line Public Access Catalog)	

Total	\$81,899
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Area 4 Technology Human Resources Training Funds
 City College of San Francisco's expenditure plan
 for this area:

Planning and Coordination	
of Technology Staff Development	\$26,340
Faculty/Staff Development Center	\$77,534
Self-Paced Training Tools/Materials	\$ 5,000
Direct Training	
Using Educational Technology	\$47,180
Training Technical Staff	\$10,000
Training Trainers	<u>\$10,000</u>
Total	\$176,074

No general fund expenditure will be required to implement this resolution.

RECOMMENDATION:

RESOLVED: That the Board of Trustees adopts the expenditure plan as specified in this resolution, as required by the 1998-99 Budget Act, in order to receive special State funds for the Telecommunications Technology Infrastructure Program in the amount of \$315,007, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Mamie How, Originator
Clara Starr, Originator

01/28/99 - B12 page 3



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: January 28, 1999 C 1

To: Board of Trustees

From: Dr. Philip R. Day, Jr. , Chancellor

Subject: GENERAL/CAPITAL OUTLAY FUND
Procurement of Equipment,
Supplies, Services, Etc., less
than \$3,000

BACKGROUND INFORMATION:

Listed below is a summary of purchases for equipment, supplies, and services in individual amounts of less than \$3,000. Investigation indicates that they are necessary for the support of District operations, and therefore are recommended for approval by the Board of Trustees. It is certified that the items summarized below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RECOMMENDATION:

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling \$ 268,706.84 individual amounts of less than \$3,000 not heretofore approved as summarized and detailed below:

Direct Payments	\$35,010.08
Purchase Orders	215,398.82
Travel/Mileage	<u>18,297.94</u>
GRAND TOTAL:	268,706.84

James Kendrix, Originator

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: January 28, 1999

C2

To: Board of Trustees

From: Dr. Philip R. Day, Jr. , Chancellor

Subject: GENERAL/CAPITAL OUTLAY FUND
Procurement of Equipment, Supplies ,
Services, Etc., more than \$3,000

BACKGROUND INFORMATION:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the support of District operations, and therefore are recommended for approval by the Board of Trustees. It is certified that the items summarized below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RECOMMENDATION:

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, as detailed in Attachment "A'.

GRAND TOTAL: \$942,457.02

James Kendrix, Originator

01/28/99 - C2 page 1

BOARD OF TRUSTEES

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Fund	ORG	Acct	Prog	Acty	Department	Vendor	Doc #	Amount	Description
U	8540	4303	6010	N	Academic Administration - Dwntwn	Office Depot Inc	OD04381	3,951.60	Supplies
U	7184	5610	0900	N	Apprenticeship Program	Stationary Engineers	DP63174	3,054.76	Facility Rental
U	4914	6433	6720	S	BANNER Implementation - DBO	GE Capital IT Solutions	PO60556	14,058.24	Equipment
U	4900	5410	6770	S	Central Services	Keenan & Associates	DP57386	3,288.00	Insurance
U	4900	5912	6770	S	Central Services	Dept. Of Industrial Relations	DP55345	3,472.68	
U	4900	5130	6770	S	Central Services	The Academic Senate for CA Com. Colleg	DP57379	4,136.39	Memberships
U	4900	5130	6770	S	Central Services	Accrediting Commission For Comm. & Ju	DP57390	6,437.00	Memberships
U	4900	5190	6720	S	Central Services	Vavrinek, Trine, Day & Co. LLP	DP57378	11,647.00	Contractual Services
U	4900	5190	6600	S	Central Services	Shimasaki D	PS59857	50,000.00	Contractual Services
U	4026	4301	6200	S	A & R Dean's Office - Credit	Scantron Corp	PO57014	4,259.46	Supplies
U	4026	4301	6200	S	A & R Dean's Office - Credit	Prestige Graphics, Inc.	PO57044	15,786.76	Supplies
U	4024	4303	6200	S	Admissions & Records - NonCredit	Scantron Corp	PO33646	3,993.02	Supplies
U	3564	5350	6770	S	Mail Services	U S Postmaster	DP64824	27,000.00	Postage
U	3562	4301	6770	S	College Services	Office Depot Inc.	OD09635	8,078.00	Supplies
U	3522	5510	6570	S	Utilities	San Francisco Water Department	DP59620	30,610.96	Utilities
U	2510	5190	6780	S	ITS - General	Angus-Hamer Networking	TP60555	31,500.00	Contractual Services
U	2510	5190	6780	S	ITS - General	Angus-Hamer Networking	TP62198	58,000.00	Contractual Services
U	0074	5632	6730	S	Affirmative Action	Savin Corp	TP60802	3,200.00	Copier Lease
U	0070	5720	6600	S	General Counsel Office	Keenan & Associates	DP54691	3,897.98	Legal Services
U	0040	5801	6600	C	Public Information	Century Media Network Co.	DP60505	4,515.00	Advertising
U	0040	5801	6600	C	Public Information	National Cinema Network	DP60504	5,085.00	Advertising
U	0020	5560	6600	S	Chancellor's Office	Day Philip R.	DP59861	4,199.07	Relocation costs
						Total Unrestricted		\$300,170.92	
121506	7534	6414	0600	C	Vatea T2C 98-99	Broadcast Supply Worldwide	PO57606	\$ 3,497.90	Equipment
123005	2058	5060	6750	S	AB 1725 Staff Development 98-99	Multiple Zones International	PO61003	\$ 5,275.73	
123023	0074	5720	6760	S	AB 1725 Staff Diversity 98-99	DR Associates International	TP90006	\$ 8,000.00	Legal Services
123326	7176	5190	0500	N	Eco Dev/JDIT Hiring Hall 98-99	Burry M	PS90066	\$ 9,720.00	Contractual Services
123403	7264	5190	0400	C	ECO/DEV BIOTECH CENTER 98-99	Gledhill B	PS90067	\$ 3,000.00	Contractual Services
123845	5120	6414	0600	C	Tax Shortfall Block Grant 97-98	Snader and Associates, Inc.	PO57608	\$ 11,905.77	Equipment
123845	5120	6414	0600	C	Tax Shortfall Block Grant 97-98	Philips Digital Video Company	PO57612	\$ 16,255.48	Equipment
123846	4042	6413	6460	C	Block Grant 97-98	Comp USA	PO58311	\$ 5,829.15	Equipment
123846	7260	6414	1900	C	Block Grant 97-98	Pasco Scientific	PO47531	\$ 7,064.64	Equipment
123846	7421	6413	0500	N	Block Grant 97-98	Allied Telesyn Intl. Corp	PO59408	\$ 3,679.46	Equipment
123846	7421	6413	0500	N	Block Grant 97-98	CCSF Bookstore	PO59415	\$ 3,888.65	Equipment
123846	7421	6413	0500	N	Block Grant 97-98	Setco, Inc.	PO59417A	\$ 4,610.20	Equipment
123846	7421	6413	0500	N	Block Grant 97-98	Audio Graphic Systems	PO59414	\$ 5,966.43	Equipment

Resolution No. 990128-C2
Attachment A

Fund	ORG	Acct	Prog	Acty	Department	Vendor	Doc #	Amount	Description
123846	7421	6413	0500	N	Block Grant 97-98	US Machinery	PO59417B	\$ 38,734.50	Equipment
123846	7504	6414	1000	C	Block Grant 97-98	James Howard Co.	PO65164	\$ 3,242.88	Equipment
123846	7516	6414	1000	C	Block Grant 97-98	The Waterford Group	PO58458	\$ 5,630.07	Equipment
123846	7550	6414	1000	C	Block Grant 97-98	Wenger Mfg	PO60007	\$ 13,265.88	Equipment
123846	7708	6414	1200	C	Block Grant 97-98	Sullivan-Schein Dental	PO57723	\$ 4,611.26	Equipment
123846	7756	6414	1200	C	Block Grant 97-98	Laerdal Medical Corp.	PO57704	\$ 4,106.51	Equipment
123847	2510	6413	6120	S	Telecom & Tech 97-98	Anixter Inc.	PO59827	\$ 36,195.40	Equipment
123848	9320	5650	6120	C	BLK GRNT-TAX SHRTFALL 98-99	VTEL	TP59832	\$ 4,620.00	M&R Equipment
123849	7112	6000	0900	C	Instructional Equipmt Repl 98-99	Department of Public Works	TP59629	\$ 18,000.00	Equipment
123849	7138	6411	0500	C	Instructional Equipmt Repl 98-99	Inside Source	PO58864	\$ 5,699.90	Equipment
123849	7210	6411	0700	C	Instructional Equipmt Repl 98-99	Highsmith Co. Inc.	PO61747	\$ 3,688.50	Equipment
123849	7210	6413	0700	C	Instructional Equipmt Repl 98-99	US Machinery	PO61732	\$ 43,671.26	Equipment
123849	7260	6414	1900	C	Instructional Equipmt Repl 98-99	Melles Griot Laser Group	PO47533	\$ 3,762.07	Equipment
123849	7528	6413	1000	C	Instructional Equipmt Repl 98-99	Quark Distribution	PO59045	\$ 3,707.75	Equipment
123849	7528	6413	1000	C	Instructional Equipmt Repl 98-99	MicroAge InfoSystems Services	PO59046	\$ 11,403.37	Equipment
123849	9500	6413	6110	C	Instructional Equipmt Repl 98-99	GE Capital	PO64798	\$ 7,726.81	Equipment
123849	9500	6413	6120	C	Instructional Equipmt Repl 98-99	Anixter Inc.	PO59827	\$ 23,631.71	Equipment
123849	9500	6413	6110	C	Instructional Equipmt Repl 98-99	GE Capital IT Solutions	PO64796	\$ 40,663.61	Equipment
123850	2510	5190	6780	S	Telecom & Technology 98-99	The California State University	DP60552	\$ 34,050.00	Contractual Services
123871	7320	6413	6490	N	Matriculation - NC 97-98	Dell Computer Corp.	PO50542	\$ 3,459.21	Equipment
412831	0130	6202	7100	S	HAZ MAT - Underground Fuel	Bay Pacific Pipelines, Inc.	CT40872	\$141,000.00	Capital Outlay
412832	0130	6202	7100	S	HAZ MAT - Underground Storage Tank	Centerline Corporation, Inc.	CT40886	\$102,722.00	Capital Outlay
Total Restricted								\$642,286.10	
Total Unrestricted and Restricted								\$942,457.02	



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: January 28, 1999
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor
Subject: GRANTS
Acceptance of Gifts
Resolution No. 990128-C3

C3

BACKGROUND INFORMATION:

SFCCD Policy Manual Section 8.08 Acceptance of Gifts provides that (1) motor vehicles, (2) aircraft, (3) cash exceeding \$250, (4) securities, (5) precious stones, (6) precious metals, (7) goods other than (1) or (2) above with a market value exceeding \$1,500, be accepted by the SFCCD only by resolution of the Board of Trustees.

From time to time an item is offered as a gift to the SFCCD to be used for educational purposes.

RECOMMENDATION:

WHEREAS: the SFCCD has been tendered the gifts detailed in Attachment A;

WHEREAS: Frances Lee, Provost, declares that these gifts will enhance the instructional program of the San Francisco Community College District, and

RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees, are hereby authorized to accept the gifts listed on Attachment A for and in the name of the San Francisco Community College District, and

FURTHER BE IT RESOLVED: That upon transfer of legal title of these gifts described in Attachment A, the Secretary of the SFCCD Board of Trustees is directed to notify the donors of acceptance of the gifts by the governing board.

1/28/99 - C3 Page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY JR., CHANCELLOR

DESCRIPTION	DONOR	BENEFICIARY	MARKET VALUE DECLARED BY DONOR
1) 2 Paintings	Eileen C. Downey 1522 33 rd Avenue San Francisco, CA 94112	John Adams Campus (Auditorium)	\$ 8,330.00
2) 1984 Honda Automobile	Keith Surrey 113 Lower Terrace San Francisco, CA 94114	CCSF-Automotive Dept.	\$ 500.00
3) Computer Equipment	James A. Martin 120 Lunado Way San Francisco, CA 94127	John Adam's Program for Disabled	\$ 1,000.00
4) Dictaphone & Tapes	Corporal Scott Welch Foster City Police Dept. 1030 East Hillsdale Blvd. Foster City, CA 94404	CCSF-Public Safety Dept.	\$ 10,000.00
5) Jet Engines	Michael E. Coutches American Aircraft Sales Co. 21015 Skywest Drive Hayward, CA 94541	CCSF-Aircraft Maintenance	\$130,000.00
6) Cash	Bie H. Tan 148 Brenner Street Hercules, CA 94547	CCSF Math Opportunity Scholarship	\$ 500.00

DESCRIPTION	DONOR	BENEFICIARY	MARKET VALUE DECLARED BY DONOR
7) Cash	Susan Zimmerman Trust 33 Congo Street San Francisco, CA 94131	CCSF Tibetan Students Scholarship	\$ 500.00
8) Cash	Northern CA Construction Institute 801 Army Street San Francisco, CA 94124	Scholarship CCSF Student Jose Quezada	\$ 1,000.00
9) Cash	Square & Circle Club, Inc. P O Box 640137 San Francisco, CA 94164	Square & Circle Club Scholarship	\$ 2,100.00
10) Cash	Karin Nelson 505 Evelyn Avenue Albany, CA 94706	Tibetan Students Scholarship	\$ 500.00
11) Cash	Roxie Food Center 1901 San Jose Avenue San Francisco, CA 94112	Administrator's Scholarship	\$ 1,260.50
12) Cash	Atkinson Foundation 1100 Grundy Lane, #140 San Francisco, CA 94066	Atkinson Foundation Scholarship	\$ 8,000.00
13) Cash	Paul G. Hewitt One San Antonio Place 2D San Francisco, CA 94133	Albert Einstein Scholarship	\$ 5,300.00



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: January 28, 1999
To: Board of Trustees
From: Dr. Philip R. Day, Jr., Chancellor

F1

**Subject: Human Resources
Interim Appointment
Educational Academic Administrator
(Resolution No. 990128 - F1)**

BACKGROUND INFORMATION:

Resolution No. 990128 - F1 covers an interim educational academic administrative appointment. Board of Trustees' approval is required.

RECOMMENDATION:

RESOLVED: That effective January 19, 1999 through June 30, 1999, Juanita L. Owens be appointed as Interim Dean of Counseling Services (Office of the Provost). Salary shall be in accordance with the 1998/1999 Management Salary Schedule Classification C, Dean II/Director.

Clara Starr, Originator

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DR. PHILIP R. DAY JR., CHANCELLOR



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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415 239.3000

Date: January 28, 1999 **F2**
To: Board of Trustees
From: Dr. Philip R. Day, Jr., Chancellor
Subject: Human Resources
Unpaid Leave of Absence
Educational Academic Administrator
(Resolution No. 990128 - F2)

BACKGROUND INFORMATION:

Gary Tom, Dean of the Alemany Campus, is requesting an unpaid leave of absence effective January 19 through June 30, 1999 during which time he is serving in the capacity of Acting Director of Human Resources per Resolution No. 981217 - F3. Board of Trustees' approval is required.

RECOMMENDATION:

RESOLVED: That Gary Tom be granted an unpaid leave of absence under the provisions of the District's Policy Manual 3.17 Leave of Absence, from his position as Dean of the Alemany Campus, effective January 19, 1999 through June 30, 1999.

Clara Starr, Originator

01/28/99 - F2 page 1

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1911

Vol. 10, No. 1

January 1, 1911

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Published by the American Medical Association, 535 North Dearborn Street, Chicago, Ill. Entered as second-class matter, June 26, 1907, under post office number 383, at Chicago, Ill., under special agreement of post office and postmaster. Accepted for mailing at special rate of postage provided for in Act of October 3, 1917, authorized on July 16, 1918. Postpaid.

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: January 28, 1999

F3

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: Human Resources
Acting Appointment
Educational Academic Administrator
(Resolution No. 990128 - F3)

BACKGROUND INFORMATION:

Resolution No. 990128 - F3 covers an acting educational academic administrative appointment. Board of Trustees' approval is required.

RECOMMENDATION:

RESOLVED: That effective February 1, 1999 through June 30, 1999, _____ be appointed as Acting Dean of the Alemany Campus (Office of the Provost) replacing Gary Tom, who is on leave and serving in the capacity of Acting Director of Human Resources. Salary shall be in accordance with the 1998/1999 Management Salary Schedule Classification B, Dean I/Associate Director.

Clara Starr, Originator

01/28/99 - F3 page 1

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[The following text is extremely faint and largely illegible due to the quality of the scan. It appears to be a multi-column article or report, possibly discussing medical topics related to the journal's focus. The text is organized into several paragraphs and possibly a table or list, but the specific details cannot be discerned.]



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

G1-G12

DATE: January 28, 1999
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor
Subject: Academic Employees
Credit Program/Non-Credit Program
District Funded
City College of San Francisco
(Resolutions 990128-G1-G12)

BACKGROUND INFORMATION:

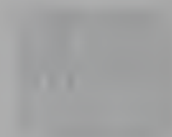
These resolutions cover district funded academic employees appointments and/or other related personnel transactions. Unless otherwise indicated in the resolution, appointments are classified as temporary. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Nicholas T. Hovland, Originator

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2. *Agrostis alba* L.

3. *Agrostis hyemalis* (L.) Rostk Schmidt

4. *Agrostis arvensis* (L.) Rostk Schmidt

5. *Agrostis canina* L.

6. *Agrostis vulgaris* (Vahl) Steud.

7. *Agrostis perennis* L.

8. *Agrostis exaristata* (L.) Rostk Schmidt

9. *Agrostis capillaris* L.

10. *Agrostis alba* L.

11. *Agrostis hyemalis* (L.) Rostk Schmidt

12. *Agrostis arvensis* (L.) Rostk Schmidt

13. *Agrostis canina* L.

14. *Agrostis vulgaris* (Vahl) Steud.

15. *Agrostis perennis* L.

16. *Agrostis exaristata* (L.) Rostk Schmidt

17. *Agrostis capillaris* L.

18.

RESOLVED. That the following named persons be appointed to temporary part-time academic assignments for the semester and department shown. Employment is contingent upon adequate class enrollment, possession of applicable minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time academic employees shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments for full-time academic employees shall be in accordance with the relevant provisions of the appropriate bargaining contracts and the City College of San Francisco Faculty Handbook.

FALL 1998

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Division</u>
Boegel, Thomas Paul	Computer & Information Science	Credit
+ Cohen, Inez	Library Services	Credit
+ Gratch, Bonnie Gerelyn	Library Services	Credit
+ Jan, Elmer	Library Services	Credit
+ Lai, Elaine	English As a Second Language	NonCredit
+ Luana, . .	African-American Studies	Credit
+ McKnight, Lindy L	Counseling	Credit
Sauerhaft, Beth	Labor Studies	NonCredit
Shea III, Daniel T.	Apprenticeship	NonCredit
Sneed, Jane W	Hospitality Training	NonCredit

G1 Fall 1998: 10

SPRING 1999

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Division</u>
Abel, Jennifer M	English As a Second Language	NonCredit
+ Abensohn, Steven L	Computer & Information Science	Credit
+ Aguiar, Glenn E	Mathematics	Credit
Aguiar, Fernando A.	English As a Second Language	NonCredit
Alexander, Ralph E	Bus/Office Tech/Small Bus	Credit
+ Alioto, Darlene F	Social Science	Credit
Allen, Mary Ann	Computer & Information Science	Credit
Alvarado, Claudia Judi	Mathematics	Credit
Alvis, Rosa M.	Physics	Credit
Amarotico, Kathryn K.	Theater Arts	Credit
Anderson, Barbara F.	Older Adults	NonCredit
Aninao, Juan C	English As a Second Language	Credit
Aparicio, Hugo	Bus/Office Tech/Small Bus	Credit
Arack, Patricia G	English As a Second Language	Credit
Argenti, Mary A	Music	Credit
Aronson, Ian D.	Interdisciplinary Studies	Credit
Arrigotti, Paul H	Mathematics	Credit
Arrol, Dawn M	English As a Second Language	NonCredit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

Arroyo-Neves, Martha E	Library Services	Credit
Ashley, Charles W	Photography	Credit
Atkinson, Guy Newton	Mathematics	Credit
Atkinson, Lynne A	Administration of Justice	Credit
Austin, Victoria Lesli	Hotel & Restaurant Operation	Credit
Avery, Franklin L	Photography	Credit
Axt, Anita A	Foreign Languages	Credit
Ayala, Rene	Transitional Studies	NonCredit
Azarmi, Gholam Reza	Child Dev. & Family Studies	Credit
Badler, Randolph D	Behavioral Sciences	Credit
Baldassare, Heidi B	Disabled Stud Prog & Services	NonCredit
+ Baptiste, William D	Computer & Information Science	Credit
Bar-Lev, Becky A	English As a Second Language	NonCredit
Baraff, Barbara E	Foreign Languages	Credit
Bardin, Tsing T.	Physics	Credit
Barnhart, Jere L	Computer & Information Science	Credit
Barona, Marisa	English As a Second Language	NonCredit
Barra-Salas, Adriana	English As a Second Language	NonCredit
Barten, Gary	Art	Credit
Bartholomew, Muriel I	Foreign Languages	Credit
+ Barton, Gail G	Phys Education & Dance	Credit
Barton, Gary J	Health Science	Credit
+ Batty-Sylvan, John	English	Credit
Beachy, Stephen Eric	Bus/Office Tech/Small Bus	NonCredit
Beales, Marcia K.	Graphic Communication	Credit
Beavers, Anna R	Bus/Office Tech/Small Bus	NonCredit
Begonia, Danilo T	Behavioral Sciences	Credit
Beisbier, Beverly	English As a Second Language	Credit
Bell, Elise J.	Computer & Information Science	Credit
+ Bell, Loren	English	Credit
Bemis, Jeanette	Consumer Education	NonCredit
Benham, Ursula E	Foreign Languages	Credit
Benjamin, Joan C	Bus/Office Tech/Small Bus	NonCredit
Bennich, Agathe	Art	Credit
Benshoof-Holler, Marga	English As a Second Language	NonCredit
Berkman, Mark G	Bus/Office Tech/Small Bus	Credit
Berman, Marshall P	Photography	Credit
Bernard, Barbara C.	Art	Credit
Bernstein, Paul Martin	Bus/Office Tech/Small Bus	Credit
Berston, Hyman M	Bus/Office Tech/Small Bus	Credit
Berston, Susan	Bus/Office Tech/Small Bus	Credit
Bibliowicz, Morris	English As a Second Language	NonCredit
Bivens, Gerald	Graphic Communication	Credit
Blair, Caroline M	Film Production	Credit
Block, Angela Mary	Behavioral Sciences	Credit
Bloom, Harriet (Terry)	Older Adults	NonCredit
Boguski, Mark E	Art	Credit
Book, Carl E	Architecture	Credit
Bornstein, Sheldon	Bus/Office Tech/Small Bus	Credit
Boufis, Christina M.	English	Credit
Boufis, Christina M.	Transitional Studies	NonCredit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

Boyd, Billy Ray	English As a Second Language	NonCredit
Bozina, Robert P	Music	Credit
Brady, Joyce	Health Science	Credit
Breda, Carmen	Consumer Education	NonCredit
Breschi, Karen L	Art	Credit
Breyer, Jeffrey	English As a Second Language	NonCredit
Britton, Ruth B	English As a Second Language	Credit
Brothers, Jo E	Consumer Education	NonCredit
+ Brown III, Harold C	Phys Education & Dance	Credit
+ Brown, Eleanor R	English	Credit
+ Brown, Jessica Janiece	English	Credit
Brown, Kathryn	Disabled Stud Prog & Services	NonCredit
Brown, Kenneth D	English As a Second Language	NonCredit
Brubaker, Deborah Ann	Film Production	Credit
Brunner, Edda S	Foreign Languages	Credit
Buvry, Patricia	Consumer Arts & Sciences	NonCredit
Bunting, Fred B.	Graphic Communication	Credit
Burick, Kathleen L	Phys Education & Dance	Credit
Burke, Timothy Brian	Behavioral Sciences	Credit
Burke, Timothy Brian	Gay/Lesbian & Bi-Sexual Stud.	Credit
Bykle, Tron J	Art	Credit
Byrne, Patrick F.	Computer & Information Science	Credit
Cabahug, Elma P	English As a Second Language	Credit
Cabansag, Lori Olvez	English As a Second Language	NonCredit
Cabellon-Dever, Linda	Disabled Stud Prog & Services	NonCredit
Cabellon-Dever, Linda	Older Adults	NonCredit
+ Cabral, Barbara A	Interdisciplinary Studies	Credit
Caldwell, Danielle Lan	Bus/Office Tech/Small Bus	Credit
Caldwell, David P	English	Credit
+ Caldwell, Mary S	Bus/Office Tech/Small Bus	NonCredit
Callahan, Tamera Ann	Counseling	Credit
Calvello, III, Michael	Computer & Information Science	Credit
Calvin, Dorothy	Computer & Information Science	Credit
Camargo, Yelena	Foreign Languages	Credit
Campbell, Donald S	Social Science	Credit
Canepa, Joseph C	Bus/Office Tech/Small Bus	Credit
Caparoiu, Elena Gabri	Foreign Languages	Credit
Caris, John F	English	Credit
Carlson, Lennis Jay	English As a Second Language	NonCredit
Carpenter, Janet Louis	Art	Credit
Carpenter, Willard	Social Science	Credit
Carter, Kevan Leonard	Bus/Office Tech/Small Bus	NonCredit
Casper, Harris	English As a Second Language	NonCredit
+ Castro-Gonzalez, Gonza	Mathematics	Credit
Cerone, Kay A	Bus/Office Tech/Small Bus	NonCredit
Cerwin, Stacey Ann	English	Credit
Cham, James F	English As a Second Language	NonCredit
Chamberlain, Anne L	Film Production	Credit
Chan, Andrew K	English As a Second Language	NonCredit
Chan, Gilbert G	Trade Skills	NonCredit
Chang, Benjamin P	English As a Second Language	NonCredit

Chapuis, Dominique	English As a Second Language	NonCredit
Chen, Kwan S	Mathematics	Credit
Cheng, Chih-Yih	Foreign Languages	Credit
+ Cheremeteff, Maria	Art	Credit
Chin, Eddie Y	English As a Second Language	NonCredit
Ching, Gary K	Architecture	Credit
Chinn, Brenda C	Undeclared Department	Credit
Choy, Kit Hoi	Computer & Information Science	Credit
Chypyha, Elinor	Institute of Int'l Students	Credit
Cinnater, Kathleen	Art	Credit
Cirrone, Steven	Gay/Lesbian & Bi-Sexual Stud.	Credit
Clark, Eva H	Transitional Studies	NonCredit
Clark, Leslie E	English As a Second Language	NonCredit
+ Clark, Robert M	Behavioral Sciences	Credit
Clayton, William Edmon	Graphic Communication	Credit
Coles, Lynn M	Older Adults	NonCredit
Collins, Forrest W	English As a Second Language	NonCredit
Collins, Henry J	Administration of Justice	Credit
+ Collins, Susan J	Interdisciplinary Studies	Credit
Colonnese, Victor	Bus/Office Tech/Small Bus	Credit
Conaway, Ellen Suhr	Disabled Stud Prog & Services	NonCredit
+ Concin, Claudio	Foreign Languages	Credit
Coniglio, Josephine	Art	Credit
Connors, James Michael	Fire Science	Credit
Contreras, Anthony	Social Science	Credit
Cousineau, Kathryn	Architecture	Credit
Cox, Carolyn L	English As a Second Language	NonCredit
Crooks, Mack C	Music	Credit
Cummins, James E	English As a Second Language	NonCredit
Cunningham, Donald J	English	Credit
Cunningham, James B	Phys Education & Dance	Credit
Curl, Diana E	Child Dev. & Family Studies	Credit
Curtis-Egan, Carla A	Disabled Stud Prog & Services	NonCredit
Cutten, Barbara M	Bus/Office Tech/Small Bus	Credit
D'Aquila, Ulysses L	English As a Second Language	NonCredit
Daddy, Kwaku	Music	Credit
Damato, Lawrence R.	Undeclared Department	Credit
Dangelo, Jack E	Bus/Office Tech/Small Bus	Credit
Danjelic, Erica	Disabled Stud Prog & Services	NonCredit
Dasilva, Jack P	Art	Credit
Datz, Alison M	English As a Second Language	NonCredit
+ Daubenmire, Gregory T.	Mathematics	Credit
Davis, Bob	Music	Credit
Davis, Pamela	English As a Second Language	NonCredit
Dawe, A. Timothy	Physics	Credit
Dea, Alvin M	English As a Second Language	NonCredit
DeGirolamo, Gerald I	Administration of Justice	Credit
Del-Grande, David M	Automotive/Trade Skills	Credit
Dennehy, Ann M.	English As a Second Language	NonCredit
Denney, Stephanie Erin	English	Credit
Dennis, John	Social Science	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

Dent, Carol J	English As a Second Language	NonCredit
DePierris, Marta S.	Foreign Languages	Credit
Derr, John A	English As a Second Language	NonCredit
Derrick, Jo A	Bus/Office Tech/Small Bus	Credit
Devereaux, Mary P	English As a Second Language	NonCredit
Devine, Annemarie V	Child Dev. & Family Studies	NonCredit
Devito, Gennaro A	Bus/Office Tech/Small Bus	NonCredit
Devone, Bess A	Child Dev. & Family Studies	NonCredit
Devoto, Donald J	Hotel & Restaurant Operation	Credit
+ Dewar, Cynthia E	English	Credit
Dierauf, Verity	Art	Credit
Dill, Robert L	English As a Second Language	NonCredit
Dimitric, Radoslav M.	Mathematics	Credit
Dollar, Lisa M	English As a Second Language	NonCredit
Dolson, Patricia	Social Science	Credit
Dominguez, Delia M	Health Science	Credit
Dominguez, Robert D	English As a Second Language	NonCredit
Dove, Maggie Ecolia	Consumer Arts & Sciences	NonCredit
Drewes, Stephen R	Theater Arts	Credit
Du, Jeanette	Foreign Languages	Credit
Dubois, Marcia J	English As a Second Language	NonCredit
Duffy, Kathleen Susan	Disabled Stud Prog & Services	Credit
+ Duggan, Bradley J	Phys Education & Dance	Credit
Dulman, Marc	English	Credit
+ Durighello, Joy A	English As a Second Language	Credit
Dvorson, Betty J	English	Credit
Dye, Dora J. L.	Bus/Office Tech/Small Bus	Credit
Eben, Judith D	Consumer Arts & Sciences	Credit
Edmondson, Wilbur O	English As a Second Language	NonCredit
Edwardson, Lawrence H	English As a Second Language	NonCredit
Egan, Glenda Ann	Interdisciplinary Studies	Credit
Egan, Ross M	English As a Second Language	NonCredit
Eggers-Williams, Delor	Child Dev. & Family Studies	Credit
Elliott, Robert Keith	English As a Second Language	NonCredit
Enciso, Franz J	Music	Credit
Escalante, Martin P	Trade Skills	NonCredit
Esherrick, Lisa W	Older Adults	NonCredit
Espinosa, Maria	English As a Second Language	NonCredit
Esterman, Richard	Undeclared Department	Credit
Ewing, Ann P	Bus/Office Tech/Small Bus	NonCredit
Fahy, Ronald David	Apprenticeship	NonCredit
Fajilan, Ann	Theater Arts	Credit
Falk, Marion L	English As a Second Language	NonCredit
Fan, Lillian B	Consumer Education	NonCredit
Fang, Lynn L	English As a Second Language	NonCredit
Fang, Lynn L	Consumer Education	NonCredit
Farquhar, Jennifer	Library Services	Credit
Fenner, Jean	Trade Skills	NonCredit
Fergus, Brian S	Music	Credit
Fernandez, Germania	Foreign Languages	Credit
Fernandez, Olallo L	Architecture	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

	Fernandez, Purba	Earth Sciences	Credit
+	Ferrara, Lawrence	Music	Credit
	Ferraz, Steven D	Phys Education & Dance	Credit
	Figliuolo, Mary Catheri	Computer & Information Science	Credit
	Fine, Brandon L	English As a Second Language	NonCredit
	Finkelstein, Joey A	English As a Second Language	NonCredit
	Firestone, Alan H.	Art	Credit
	Fisher, Ian K.	Computer & Information Science	Credit
	Fisher, Robert J	Apprenticeship	Credit
	Fitch, Keri A	Theater Arts	Credit
	Fitzgerald, Carole	Disabled Stud Prog & Services	NonCredit
	Fleming, Tod N	Music	Credit
	Flewellen, Olivier Yvo	Bus/Office Tech/Small Bus	NonCredit
	Fong, Adrienne D	Child Dev. & Family Studies	NonCredit
	Fong, Bryant	Health Science	Credit
	Fong, Bryant	Health Science	NonCredit
	Fong, Cynthia J	Child Dev. & Family Studies	NonCredit
	Fong, Edmond	Alemany Campus	NonCredit
	Ford, Sylvia A	Child Dev. & Family Studies	Credit
	Foreman, Joyce E	Disabled Stud Prog & Services	NonCredit
	Foston, Frances	Bus/Office Tech/Small Bus	NonCredit
	Fox, Rachelle	Disabled Stud Prog & Services	NonCredit
	Fralun, Janene	English	Credit
	Franklin, Kim R.	English As a Second Language	NonCredit
	Fredericks, Diane L.	Transitional Studies	NonCredit
+	Fregly, Carol A	English	Credit
	Fuapopo, Sekio	Trade Skills	NonCredit
	Fujioka, Janine	Interdisciplinary Studies	Credit
	Funcke, April Glory	Art	Credit
	Fung, Allen Q	Bus/Office Tech/Small Bus	Credit
	Fung, Allen Q	Computer & Information Science	Credit
	Gagliardi, Frank	Trade Skills	NonCredit
	Gambini, Laura	Foreign Languages	Credit
	Garcia De Nixon, Pat D	English As a Second Language	NonCredit
	Gardiner, Jeffrey	English	Credit
	Gathegi, John N	Library Services	Credit
	Gee, Janet	Women's Studies	NonCredit
	Geis, Bayard	Undeclared Department	Credit
	Gensler, Theresa M	Disabled Stud Prog & Services	NonCredit
	Gensler, Theresa M	Phys Education & Dance	Credit
	George, Kathleen M	Older Adults	NonCredit
	Giambattista, Louie M.	Computer & Information Science	Credit
	Gilewska, Bozena	English As a Second Language	NonCredit
	Gill, Carl	Bus/Office Tech/Small Bus	NonCredit
+	Gillette, Linda J	English As a Second Language	Credit
	Ginsberg, Elaine B	Art	Credit
	Giusto, Thomas L	Phys Education & Dance	Credit
	Givens-Tolson, Cathryn	Consumer Education	NonCredit
	Glessner, Janet M.	Older Adults	NonCredit
	Glick, Paul	Foreign Languages	Credit
	Goldstein, Augusta Alc	English As a Second Language	NonCredit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

Goldthorpe, Jeffrey T	English	Credit
Good, Maral	Disabled Stud Prog & Services	NonCredit
Gordon, James C	English As a Second Language	NonCredit
Goseco, Marcia Priscil	Bus/Office Tech/Small Bus	NonCredit
Gottlieb, Maurice	English As a Second Language	NonCredit
Gougoutas, Anne K	Transitional Studies	NonCredit
Grab, Vera	Child Dev. & Family Studies	NonCredit
+ Graber, Mary R	Phys Education & Dance	Credit
+ Grady, Margaret	Phys Education & Dance	Credit
Graham, Gary	Interdisciplinary Studies	Credit
Grayson, Richard B	Bus/Office Tech/Small Bus	NonCredit
+ Green, Jacquelyn W	Foreign Languages	Credit
Greggains, Raymond	Phys Education & Dance	Credit
Griffin, Bernice Y	Counseling	Credit
Griffin, Bernice Y	Career Dev & Placement Ctr	Credit
Griffin, Robert L	Phys Education & Dance	Credit
Griffis, Stanley J	Transitional Studies	NonCredit
Griffiths, Robert D	English As a Second Language	NonCredit
Groshong, Paula F	Architecture	Credit
Grothkopp, William	Music	Credit
Gruenig, Thomas B.	Bus/Office Tech/Small Bus	Credit
+ Guichard, Margaret	Health Care Technology	Credit
Guion, Durand	Bus/Office Tech/Small Bus	Credit
Guiuan, Antonio S	Asian-American Studies	Credit
Guiuan, Antonio S	Extended Oppo Prog & Services	Credit
Gumina, Joseph P.	Automotive/Trade Skills	Credit
Gurney, Robert Peter	Behavioral Sciences	Credit
Guthrie, Terry W	English As a Second Language	Credit
Gutierrez, William E	Trade Skills	NonCredit
Hacna, Calvin M	English As a Second Language	NonCredit
+ Hagiwara, Tanako	Phys Education & Dance	Credit
Hall, Norman C	Architecture	Credit
+ Hall, Terrance N	Health Science	NonCredit
Halpern, Irene	Older Adults	NonCredit
Hammer, Gordon H	Photography	Credit
Hanada, Violet S	Computer & Information Science	Credit
Hansen, Carol L	English	Credit
Hanson, Krista	Foreign Languages	Credit
Harding, John F	Photography	Credit
Hauss, Robert Thurston	Mathematics	Credit
Hawthorne, Mark R	Administration of Justice	Credit
Haynes-Creswell, Sharo	Bus/Office Tech/Small Bus	NonCredit
Hector, Gina Wood	Bus/Office Tech/Small Bus	NonCredit
Hellerstein, Nathaniel	Mathematics	Credit
Heredia, Isabel T	Foreign Languages	Credit
Hiraguri, Akira	Foreign Languages	Credit
+ Hirose, Lynda M	Hotel & Restaurant Operation	Credit
Ho, Lillian Y	English As a Second Language	NonCredit
Ho, Margaret S	Foreign Languages	Credit
Hoenisch, Charles E	Administration of Justice	Credit
Hoffman, Camille S	English As a Second Language	NonCredit

Holder, Victoria L	English As a Second Language	NonCredit
Holmes, Alton J	Apprenticeship	NonCredit
Holsten, Matthew e	English As a Second Language	NonCredit
+ Hom, Grace	Counseling	NonCredit
Hom, Melvin L	Mathematics	Credit
Hong, Patricia Y	English As a Second Language	NonCredit
Hopkins, Aisjah B	Older Adults	NonCredit
Hough, Tonya C	Photography	Credit
Howard, Nadereh	Photography	Credit
Howe, Genevieve	Health Science	NonCredit
Howitt, Victoria Linn	English	Credit
Hsu, Wei-Jane	English As a Second Language	Credit
Hu, Thomas	Mathematics	Credit
Huang, Su P	English As a Second Language	NonCredit
+ Hubbell, Judy	Music	Credit
Hudspeth, Charles M	Music	Credit
Hughes, Jeanne M	Phys Education & Dance	Credit
Hughes, Patricia B	English As a Second Language	NonCredit
Huizinga, Paul J	Instructional Computing Lab	Credit
Hung, Chun-Hoi	Instructional Computing Lab	Credit
Husari, Nancy	English As a Second Language	NonCredit
Huszagh-Lockwood, Debo	English As a Second Language	NonCredit
+ Huynh, Kim-Dung L	Southeast Campus	NonCredit
+ Huynh, Kim-Dung L	Counseling	NonCredit
Ikeda, Vivian	English As a Second Language	NonCredit
Ingersoll, Francis	Health Science	Credit
+ Iqbal, Mohammed	English As a Second Language	Credit
Irvine, Jennifer Irene	English As a Second Language	NonCredit
Itelson, Steven T	Mathematics	Credit
Jackson, Ida	Bus/Office Tech/Small Bus	NonCredit
Jackson, Judith M	Consumer Arts & Sciences	Credit
Jackson, Judith M	Consumer Arts & Sciences	NonCredit
Jackson, Lawrence J	Bus/Office Tech/Small Bus	NonCredit
Jacobson, Sara E	English As a Second Language	NonCredit
James, Arlene	Transitional Studies	NonCredit
Janora, Thomas E.	Fire Science	Credit
Jimenez, Adoracion Y.	Foreign Languages	Credit
Johnson, Michael S	Foreign Languages	Credit
Johnson, Robert T	Physics	Credit
Johnson, Ronald Lee	English	Credit
Johnson, Tracy L.	Child Dev. & Family Studies	Credit
Jones, John W	Computer & Information Science	Credit
Jones, Rod L.	Trade Skills	NonCredit
Jordan, Alfredo Jr	Foreign Languages	Credit
Jordan, Natividad	Foreign Languages	Credit
Jue, Melvin Graham	Contract Education	NonCredit
Jue, Spencer	Architecture	Credit
Kadani, Terry T	Older Adults	NonCredit
Kahn, Merle Deborah	Bus/Office Tech/Small Bus	Credit
Kaneshiro, Dawn	Art	Credit
Karapetyan, Lyudmila S	Mathematics	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

Karay, Dean Nicholas	English As a Second Language	NonCredit
Kasten, Angelika A	English As a Second Language	NonCredit
Kastner, Barbara J	English As a Second Language	NonCredit
Kearsley, Jeanne	English As a Second Language	NonCredit
Keeley, Gloria A	English As a Second Language	NonCredit
Kelly-Brennan, Briahn	Health Care Technology	Credit
Kemp, Kurt A	Foreign Languages	Credit
Kennedy, Matthew	Behavioral Sciences	Credit
Kertzner, David	English As a Second Language	NonCredit
Kiehn, Russel F.	Photography	Credit
Kilgariff, Martin	Administration of Justice	Credit
Killian, Dorothy Perez	English As a Second Language	NonCredit
King, Dennis Martin	Apprenticeship	NonCredit
Kipp, Ana R.	Transitional Studies	NonCredit
Kiser, Stephen Stephen	Photography	Credit
+ Kitchin, Deborah A	Bus/Office Tech/Small Bus	NonCredit
+ Kleinman, Craig Ira	English	Credit
Kline, Barbara LeBean	English As a Second Language	NonCredit
Knapp, Glenn	Bus/Office Tech/Small Bus	Credit
Knoop, Michelle Deya	English As a Second Language	NonCredit
Kodis, Bessie W	Bus/Office Tech/Small Bus	NonCredit
Koehler, Frank H	Physics	Credit
+ Koffman, Laraine C	Computer & Information Science	Credit
Koffman, Linda Sue	English As a Second Language	NonCredit
Kotler, Melinda A	English As a Second Language	NonCredit
Kox, Christopher J	Library Services	Credit
Kreplin, Karl W	Behavioral Sciences	Credit
+ Kuusisto, Sharon	Foreign Languages	Credit
Kwan, Dan Bingman	Foreign Languages	Credit
Kwok, Hon-Chung	Computer & Information Science	Credit
+ Labrie, Portia S	Learning Assistance	Credit
+ Laddin, Laurence	Interdisciplinary Studies	Credit
+ Lai, Elaine	Bus/Office Tech/Small Bus	NonCredit
Lampe, Jane L	Disabled Stud Prog & Services	NonCredit
Landau, Gregory P	Social Science	Credit
Landes, David Lamont	Social Science	Credit
Landini, Louis F	Administration of Justice	Credit
Landmesser, Anton C	English As a Second Language	NonCredit
Langdon, Janice E	Consumer Arts & Sciences	NonCredit
Langholtz, Daniel J	Disabled Stud Prog & Services	NonCredit
+ Larin, Renato A	Undeclared Department	Credit
Laroche, Randall E	English As a Second Language	NonCredit
Lashley, Lorelei P. Br	Bus/Office Tech/Small Bus	Credit
Lau, Pennie S	English As a Second Language	NonCredit
Lau, Shuk-Han	Bus/Office Tech/Small Bus	NonCredit
Laughlin, Neil T	Phys Education & Dance	Credit
Lawson, Alliene M	Career Dev & Placement Ctr	Credit
Lawson, Daniel L	Administration of Justice	Credit
Leatherman, Judith A	English As a Second Language	NonCredit
Lee, Diana N	English As a Second Language	NonCredit
Lee, Josephine C.	Consumer Education	NonCredit

Lee, Marie M	Child Dev. & Family Studies	Credit
Lee, Susie K	English As a Second Language	NonCredit
Lee, Victor	Trade Skills	NonCredit
Lee, Wayne C	English As a Second Language	NonCredit
LeFebvre, Ben Heywood	Earth Sciences	Credit
Legaspi, Erlinda Espir	English	Credit
LeGrier, Marvin	Bus/Office Tech/Small Bus	Credit
Lehane, Thomas J	Apprenticeship	NonCredit
Lemley, Jamiel H	Bus/Office Tech/Small Bus	Credit
Lenetaki, Sophia	Foreign Languages	Credit
Lesser, Lee K.	Child Dev. & Family Studies	Credit
Levy, Deborah Lynn	English As a Second Language	Credit
Levy, Jonathan M.	Mathematics	Credit
Lewis, Christa M	English As a Second Language	NonCredit
Lichtenstein, Walter M	Foreign Languages	Credit
Lieberman, Caroline	Older Adults	NonCredit
Liche, Clifford J	Bus/Office Tech/Small Bus	Credit
Lien, Steven	English As a Second Language	NonCredit
Light, Ken	Photography	Credit
Light, Laura Susan S	Foreign Languages	Credit
Lindeboom, Robert T	English As a Second Language	NonCredit
Liou, Joyce L.	Foreign Languages	Credit
Lisker, David M	English As a Second Language	NonCredit
Liu, Debra R	English As a Second Language	NonCredit
Liu, Ida	Older Adults	NonCredit
Liu, Jean C	Bus/Office Tech/Small Bus	NonCredit
Lohr, Janet L	Art	Credit
Lombardi, Susanna	Art	Credit
Long, Diane Pauline	Bus/Office Tech/Small Bus	NonCredit
Long, William Eugene	Health Science	Credit
Long, William Eugene	Fire Science	Credit
Lopez, Martha A	Older Adults	NonCredit
Louie, Van	English As a Second Language	NonCredit
Louie, Wendy T	Bus/Office Tech/Small Bus	Credit
Lozano, Albert H	Foreign Languages	Credit
Lu, Quan	English As a Second Language	NonCredit
+ Lucarelli, Adam J	Phys Education & Dance	Credit
Ludkey, Norbert D	Computer & Information Science	Credit
Lutz, Robert Walter	Behavioral Sciences	Credit
+ Macri, Ben R	Automotive/Trade Skills	Credit
Maestri, Robert L	Phys Education & Dance	Credit
Mahaney, Ruth Ann	Social Science	Credit
Mann, Wendy Alice	Photography	Credit
Mannon, Elaine I	Scholarship	Credit
Manukova, Sophia Arcad	English As a Second Language	NonCredit
Marinas, Marina	Mathematics	Credit
Marinoff, Joani Ellen	Health Science	Credit
Marks, Shirley M.	English As a Second Language	NonCredit
Marryatt, Arthur R	Apprenticeship	NonCredit
Marshall, Robert A	Bus/Office Tech/Small Bus	Credit
Martin, Hannah	Older Adults	NonCredit

EMPLOYEES: General Fund, Unrestricted

Martin, Melody D	Transitional Studies	NonCredit
Martinez, James P	Music	Credit
Martinez, Rose M	Bus/Office Tech/Small Bus	NonCredit
Masarc, Johannes A.	Bus/Office Tech/Small Bus	Credit
+ Mathes, Valerie L	Social Science	Credit
Mauleon-Santana, Rebec	Music	Credit
Mc Guire, John F	Phys Education & Dance	Credit
McCarthy, Charles J	Music	Credit
McCauley, Kerry L	Transitional Studies	NonCredit
McCloskey, Robin A	Art	Credit
McCormick, Daniel	Apprenticeship	NonCredit
+ McDaniel, Lillian J	Transitional Studies	NonCredit
McDevitt, Charles D	Health Care Technology	Credit
McDonagh, Jeff T	Bus/Office Tech/Small Bus	Credit
McFadden, James L	Music	Credit
McKay, June Rumery	English As a Second Language	Credit
McKay, Marilyn Elizabe	Bus/Office Tech/Small Bus	Credit
McKinney, Cleveland	Bus/Office Tech/Small Bus	NonCredit
+ McKnight, Lindy L	Counseling	Credit
+ McKnight, Lindy L	Gay/Lesbian & Bi-Sexual Stud.	Credit
McNees, John A	Trade Skills	NonCredit
McSweeney, Kathryn Mar	English As a Second Language	NonCredit
Meis, Vincent T	English As a Second Language	NonCredit
Melnick, Terri Renas	Health Care Technology	Credit
Mendonsa, George L	Bus/Office Tech/Small Bus	NonCredit
Merritt, Toney Wesley	Film Production	Credit
Mester, Toni A	Older Adults	NonCredit
+ Metzler, Charles	Computer & Information Science	Credit
Middleton, Dennis D	Bus/Office Tech/Small Bus	Credit
Mijatovic, Katarina	English As a Second Language	Credit
Milhoan, Gloria G	English As a Second Language	NonCredit
Millard, Bailey S	Trade Skills	NonCredit
Miller, David J	Bus/Office Tech/Small Bus	Credit
Miller, David J	Bus/Office Tech/Small Bus	NonCredit
Miller, H. Brown	English	Credit
Miller, Mark Hans	Consumer Arts & Sciences	NonCredit
Miller, Robert	English As a Second Language	NonCredit
Mills, Robin M	English As a Second Language	NonCredit
Mills-Hastings, Kathy	English As a Second Language	NonCredit
Minkus, Paula K	Child Dev. & Family Studies	NonCredit
+ Mireles, Enrique	Counseling	Credit
Mitchell, Patricia	English As a Second Language	NonCredit
Mo, Sigismund	English As a Second Language	NonCredit
Mo, Sigismund	Bus/Office Tech/Small Bus	NonCredit
Moghtanei, Abbas	Computer & Information Science	Credit
Mollica, Robin	English As a Second Language	Credit
Monchatre, Jacques	English As a Second Language	NonCredit
Monroy, Maria M	Bus/Office Tech/Small Bus	NonCredit
Montesano, Philip	Social Science	Credit
+ Moody, Cindy L	Mathematics	Credit
Moon, Spencer	African-American Studies	Credit

Moran, John	Phys Education & Dance	Credit
Morel, Renee C	Behavioral Sciences	Credit
Morel, Renee C	Foreign Languages	Credit
Moreno, Renee M	Bus/Office Tech/Small Bus	NonCredit
Morgan, Elaine	Music	Credit
Mori, Aki	Foreign Languages	Credit
Mori, Dennis J	Bus/Office Tech/Small Bus	Credit
Mueller, Gerald A	Music	Credit
Munroe, Jeffrey Powers	Photography	Credit
Murphy, Deborah S	English As a Second Language	NonCredit
+ Nakahata, Alice	Child Dev. & Family Studies	NonCredit
Nakaji, Diane	Behavioral Sciences	Credit
Navarro, Francoise J	Foreign Languages	Credit
Nelson, Claude Griffin	Downtown Campus	NonCredit
Nelson, Karin Christin	Career Dev & Placement Ctr	Credit
Nelson, Marilyn	English As a Second Language	NonCredit
Nelson, Robert Charles	English As a Second Language	Credit
+ Nelson-Lundy, Jessica	English	Credit
Neumann, Robert J	English As a Second Language	NonCredit
Ng, Joel K	Physics	Credit
Ng, Marina K	Consumer Education	NonCredit
Ng, May	Career Dev & Placement Ctr	Credit
Nguyen, Chau B	English As a Second Language	NonCredit
Nguyen, Minh H	Alemany Campus	NonCredit
Nichols, Russell	English As a Second Language	Credit
Nicholson, Joseph W	English As a Second Language	NonCredit
Nicholson, Sachiko Yam	Foreign Languages	Credit
+ Nickliss, Alexandra	Social Science	Credit
Nielsen, Leif	English As a Second Language	Credit
Niemi, Gunnar W	Computer & Information Science	Credit
Nishikawa, Tomoji	Asian-American Studies	Credit
Nishikawa, Tomoji	Behavioral Sciences	Credit
Nogara, Benito	Foreign Languages	Credit
Nowicki, Paul	Architecture	Credit
Nzewi, Esther N.	Behavioral Sciences	Credit
O'Shaughnessy, Patrick	Bus/Office Tech/Small Bus	Credit
+ Obenchain, Cynthia	Counseling	Credit
Octavio, Arthur	Phys Education & Dance	Credit
Ogrodnik, Jayne	English As a Second Language	NonCredit
Oh, Jorge	Bus/Office Tech/Small Bus	Credit
Olmsted, Daniel Barnet	Film Production	Credit
Omori, Eniko Christine	Film Production	Credit
Orbeck, Tanja	English As a Second Language	Credit
Orille, Shirley B	Bus/Office Tech/Small Bus	NonCredit
+ Orte, Donald J	Social Science	Credit
Osada, Luba	English As a Second Language	Credit
Osterkamp, Margaret	Consumer Arts & Sciences	Credit
Ousdahl, Tracy A	English As a Second Language	NonCredit
+ Owens, Rhonella C	Learning Assistance	Credit
+ Owyang, Douglas	Phys Education & Dance	Credit
+ Oxsen, Richard G	Social Science	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

+ Padua, Joseph H	Counseling	Credit
Paez, Ricardo	Trade Skills	NonCredit
Pahl, Leslie A	Foreign Languages	Credit
Palma, Mauricio	Social Science	Credit
Pang, Francis W	Automotive/Trade Skills	NonCredit
Pang, Gin Y.	Asian-American Studies	Credit
Pang, Wilma C	Music	Credit
Papini, Rita	English As a Second Language	NonCredit
Parker, James	English As a Second Language	NonCredit
Paul, Alan	Foreign Languages	Credit
Payton, Jeannette H	English As a Second Language	NonCredit
Pearson, Sharon S	Art	Credit
Peck, Donna	English As a Second Language	Credit
Peirce, Katrina	English As a Second Language	Credit
Peltz, Robert	Bus/Office Tech/Small Bus	Credit
Perry, John Hampton	English	Credit
Perry, Kathleen C	Photography	Credit
Perryman, John	Interdisciplinary Studies	Credit
+ Phillips, Catherine	English	Credit
Picheny, Jacob Joel	English As a Second Language	NonCredit
Pierce, Alicia	Phys Education & Dance	Credit
+ Piontkowski, Dennis	Mathematics	Credit
+ Pirolt, Erwin	Institute of Int'l Students	Credit
Platford, Olivia	English As a Second Language	NonCredit
Pollack, Bary W.	Computer & Information Science	Credit
Pollack, Kimberly Ann	Computer & Information Science	Credit
Pommier, John Charles	Physics	Credit
Potter, Elizabeth A	Transitional Studies	NonCredit
Preza, Balmore A	English As a Second Language	NonCredit
Prince, Kuniko Ito	Foreign Languages	Credit
Punsalan, Douglas	Film Production	Credit
Purkiss, Nathan W	Gay/Lesbian & Bi-Sexual Stud.	Credit
Quan, Lisa Ling	Child Dev. & Family Studies	Credit
Quigley, Robert E	Bus/Office Tech/Small Bus	Credit
Quintana, Alejandro F	English As a Second Language	NonCredit
Raber, Melissa Ana	English As a Second Language	NonCredit
Rahman, David	Computer & Information Science	Credit
Rains, Neil G	Architecture	Credit
Rappaport, Stanford A.	Foreign Languages	Credit
+ Rappleyea, Annette	Physics	Credit
Raskin, Steven M	Photography	Credit
Rauchwerger, Deborah B	Bus/Office Tech/Small Bus	Credit
Rautenstrauch, Marcia	English As a Second Language	NonCredit
Rayzberg, Larisa	English As a Second Language	NonCredit
Reimche, Julius T	Apprenticeship	NonCredit
Reinhard, Geoffrey G	English As a Second Language	Credit
Reitan, Carol H	Foreign Languages	Credit
Reppun, Diane J	Phys Education & Dance	Credit
Restivo, Douglas	Art	Credit
Resus, Araceli	Phillipine History	Credit
Resus, Araceli	Interdisciplinary Studies	Credit

Reyes, Sonia M	Bus/Office Tech/Small Bus	NonCredit
Riggs, Charles J	English	Credit
Riordan, Richard F	Health Care Technology	Credit
Rittenhouse, Amanda A	Health Science	Credit
Rivera, Teresa C	English As a Second Language	NonCredit
Rivera-Montanez, Julio	Foreign Languages	Credit
Rivkin, Irina J.	Career Dev & Placement Ctr	Credit
Rizzo, Severin V	Trade Skills	NonCredit
Robbins, Jan S.	Older Adults	NonCredit
Roberts, David M	Phys Education & Dance	Credit
Roberts, Judith Ann	Behavioral Sciences	Credit
Rockwell, John Steven	Phys Education & Dance	Credit
Rodriguez-Rivera, Mari	Foreign Languages	Credit
Rokni, Mitra	Behavioral Sciences	Credit
Romaine, Dianne L	Older Adults	NonCredit
Rosen, Gertrude	Child Dev. & Family Studies	Credit
Rosenbaum, Leanna L	Instructional Computing Lab	Credit
Rosenberg, Jerrold	Social Science	Credit
Rosenberg, Stephanie C	Bus/Office Tech/Small Bus	NonCredit
Rosenthal, Alice R	English As a Second Language	NonCredit
Rothe, Marianne	English As a Second Language	NonCredit
Rowe, Peter C	Physics	Credit
Ruane, Susan H	Child Dev. & Family Studies	Credit
Rubin, Stephen R	Computer & Information Science	Credit
Rudolph, Linda J	English As a Second Language	NonCredit
Ruiz, Michael L	Art	Credit
+ Rush, George M	Phys Education & Dance	Credit
Rush, Helen	Bus/Office Tech/Small Bus	NonCredit
Russo, Cathy E	Health Science	Credit
Rustigan, Hiromi	Foreign Languages	Credit
Ruud, Cornelia P	Foreign Languages	Credit
Ryan, Lawrence M	Administration of Justice	Credit
Ryter, Alan R	English As a Second Language	NonCredit
Sagastume, Juan E	Transitional Studies	NonCredit
Sandkuhler, Iris Evelyn	Art	Credit
Sanford, Curt Neal	English As a Second Language	NonCredit
+ Santos, Donald A	Art	Credit
Sardalla, Gaspar L	Social Science	Credit
Sato, Keiko	Foreign Languages	Credit
+ Sauve, James D	English	Credit
Schembri, Peter Joseph	Fire Science	Credit
Schooley, George E.	English As a Second Language	NonCredit
Schug, Matthew	Trade Skills	NonCredit
Schulz, Henry William	Behavioral Sciences	Credit
Schmisky, Saul M.	Photography	Credit
Schuricht, Robert N	English As a Second Language	NonCredit
Schwartz, Marvin L	English As a Second Language	NonCredit
Sebhatu, Tackle B	Bus/Office Tech/Small Bus	Credit
See, Diane T	Older Adults	NonCredit
Seid, Patricia L	English As a Second Language	NonCredit
Selleck, Denise F	English As a Second Language	NonCredit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

Senzaki, Randall K.	Interdisciplinary Studies	Credit
Shannon, Michael J	Film Production	Credit
Shaw, Deborah A	Theater Arts	Credit
Shore, Elisa	English As a Second Language	NonCredit
Shustoff, Mark A	Bus/Office Tech/Small Bus	Credit
Siebert, Richard	English As a Second Language	NonCredit
Silver, Dale L.	English As a Second Language	NonCredit
Silver, Elizabeth	Disabled Stud Prog & Services	NonCredit
Silver, Elizabeth	English As a Second Language	NonCredit
Silverman, Herb M	Transitional Studies	NonCredit
Simpson-Baczek, Wanda	Earth Sciences	Credit
Skinner, James	Fire Science	Credit
Sliction-Williams, Lori	Behavioral Sciences	Credit
Smith, Frank R	English As a Second Language	NonCredit
Smith, Lia J	English As a Second Language	Credit
Smith, Lia J	English As a Second Language	NonCredit
Soller, Robert S	English	Credit
Sowerby, David F	Behavioral Sciences	Credit
Spano, Giorgio	Foreign Languages	Credit
Spears, David H	English	Credit
+ Spears, Deanne K	English	Credit
Spears, Patricia F	Contract Education	NonCredit
Spragens, Gillian A	Photography	Credit
+ Srouji, Ghassan	Mathematics	Credit
Stanford, Darryl L	Institute of Int'l Students	Credit
Steinmetz, Polly A	Photography	Credit
Stellman, Christopher	Hotel & Restaurant Operation	Credit
Stering, Edward L	Foreign Languages	Credit
Strausberg, Betsy Ruth	Health Science	Credit
Streckfuss, Jeanne W	Phys Education & Dance	Credit
Strid, Jerri L	English As a Second Language	NonCredit
Stuart, John	Computer & Information Science	Credit
Sullivan, Janice Marie	Consumer Arts & Sciences	NonCredit
Sung-Chun, Shirley	English As a Second Language	NonCredit
Surrey, Keith M	English As a Second Language	NonCredit
Suttle, Peter F	English As a Second Language	Credit
Swann, Eugene	Social Science	Credit
Swartz, Thomas J	Mathematics	Credit
+ Sykes, Leo E	Transitional Studies	NonCredit
+ Szombathy, Agnes L	Library Services	Credit
Tai, Julia M	English As a Second Language	NonCredit
Takamatsu, Nobuko	Foreign Languages	Credit
+ Tam, Mo-Shuet	English As a Second Language	Credit
+ Tan, Bie H	Mathematics	Credit
Tang, Alice	English As a Second Language	NonCredit
Tang, Gayle Kit-Lim	Health Science	NonCredit
+ Tang, Paul S	Mathematics	Credit
Tarquino, Eve	English As a Second Language	NonCredit
Tarquino, Eve	Matriculation	NonCredit
Tarquino, Eve	Transitional Studies	NonCredit
Tartak, Marvin H	Music	Credit

+ Taylor, Joyce T	English	Credit
Tchikovani, Georges	Foreign Languages	Credit
Tchikovani, Vera V	Foreign Languages	Credit
Texson-Foli, Henry T	Social Science	Credit
Thaggert, Henry Laymel	Mathematics	Credit
Thirtyacre, Tara Anne	English	Credit
+ Thiry, Pierre S	Computer & Information Science	Credit
Thomas, William Albert	African-American Studies	Credit
Thompson, Eric Gregory	English	Credit
Thompson, Gene	English As a Second Language	NonCredit
Thormann, David G	English As a Second Language	NonCredit
Thorn, Joe W	Interdisciplinary Studies	Credit
Tocchini, Ronald J	Foreign Languages	Credit
Tom, Roland W	Bus/Office Tech/Small Bus	Credit
Tong, Pauline	Asian-American Studies	Credit
Toribio, Helen C	Asian-American Studies	Credit
Torlakson, James D	Art	Credit
Torres, Edgar L	Art	Credit
+ Toruno, Javier	Foreign Languages	Credit
Townsell, Frank V	Music	Credit
Tran, Marlene	English As a Second Language	NonCredit
Trasvina, Nicky R	Learning Assistance	Credit
Trego, Roland P	English As a Second Language	NonCredit
Trinh, Dinh X	Computer & Information Science	Credit
+ Tsao, Chi W	Chemistry	Credit
+ Tse, Annie	Health Science	NonCredit
Tsui, Philip S	Behavioral Sciences	Credit
Tsui, Stephen	Bus/Office Tech/Small Bus	Credit
Tumminia, Joanne M	Foreign Languages	Credit
Turner, Holman	Photography	Credit
Tyau, Gaylore C	Bus/Office Tech/Small Bus	Credit
+ Ubungen, Dennis F	Counseling	NonCredit
Uchima-Decena, Akemi	Foreign Languages	Credit
Ullrich, Laurel A	Health Care Technology	Credit
Unterseher, Chris	Art	Credit
+ Valentine, Alexander M	Library Services	Credit
Van Hasselt, Jade G	Child Dev. & Family Studies	Credit
Van Hasselt, Jade G	Child Dev. & Family Studies	NonCredit
Van Stavern, Paul D	English As a Second Language	NonCredit
Vanoncini, John C.	Phys Education & Dance	Credit
+ Vasquez, Miguel A	Foreign Languages	Credit
Vaughn, Leslie A	English As a Second Language	NonCredit
+ Vayngortin, Lev D	Mathematics	Credit
Vazquez, Gustavo	Film Production	Credit
Ventura, John L	English As a Second Language	Credit
+ Verdugo, Diana L	Work Force Education	Credit
Villazana-Price, Norma	Child Dev. & Family Studies	NonCredit
Villela, Valorie L	Consumer Education	NonCredit
Viramontes, Xavier	Art	Credit
+ Vitorelo, Joan C	Counseling	Credit
Wade, Lisa Dawn	Gay/Lesbian & Bi-Sexual Stud.	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

	Wagner, Lisa A	English As a Second Language	NonCredit
	Walkup, Kathleen Ann	Graphic Communication	Credit
	Wallace, Susan Ann	English As a Second Language	NonCredit
	Wallis, Diane K	English As a Second Language	NonCredit
	Wang, Jean F	Foreign Languages	Credit
+	Wang, Tien R	Foreign Languages	Credit
	Watson, Valerie M	Phys Education & Dance	Credit
	Waugh, Sandra	English	Credit
+	Webb, Rachel	English	Credit
	Weinberg, Gary L	English As a Second Language	Credit
	Weinstock, Gloria M	Theater Arts	Credit
	Weintraub, David Louis	Photography	Credit
	Weldon, Aubrey W	Bus/Office Tech/Small Bus	Credit
	Wells, Beverly Gertrud	Health Science	NonCredit
	Wesley, Jacqueline	Phys Education & Dance	Credit
	Westerfield, Elizabeth	English As a Second Language	Credit
	Westerfield, Elizabeth	English As a Second Language	NonCredit
	Weston, Gary Steven	Physics	Credit
	Weston, Jeffrey J	Photography	Credit
	White, Max L	Art	Credit
+	Whitlatch, Norman	Physics	Credit
	Whitton, Susan R	Child Dev. & Family Studies	NonCredit
	Wick, Corinne S	English	Credit
	Wiebe, Tobey M	English As a Second Language	Credit
	Wiler, Steven Wayne	Earth Sciences	Credit
	Wilk, John R	Theater Arts	Credit
	Williams, Kevin J	Interdisciplinary Studies	Credit
	Williams, Lillian	Bus/Office Tech/Small Bus	Credit
	Williams, Maria M	Bus/Office Tech/Small Bus	NonCredit
	Williams, Wendy Lee	Social Science	Credit
	Williamson, Kovak C	Bus/Office Tech/Small Bus	NonCredit
	Williamson, Stephanie	Photography	Credit
	Wilner, Lorraine	Consumer Arts & Sciences	Credit
	Wilson, Emily Hope	Transitional Studies	NonCredit
+	Wilson, Joan	English	Credit
	Wisnieski, Carol J	English As a Second Language	NonCredit
	Womack, Christopher	English As a Second Language	Credit
	Wong, Annie M	English As a Second Language	NonCredit
	Wong, Chuk K	Bus/Office Tech/Small Bus	NonCredit
	Wong, Doc-Fai	Health Science	NonCredit
	Wong, Ernest	English As a Second Language	NonCredit
	Wong, Jane S	Computer & Information Science	Credit
	Wong, Jones D	English As a Second Language	NonCredit
	Wong, Oscar	Computer & Information Science	Credit
	Wong, Wen Y	Foreign Languages	Credit
	Woo, Lily L	English As a Second Language	NonCredit
+	Woods, Anthony D	Bus/Office Tech/Small Bus	NonCredit
+	Wostner, Ulf T	Computer & Information Science	Credit
	Wright, Etsuko T	Foreign Languages	Credit
	Wu, Jing	Foreign Languages	Credit
	Wu, Lisa M.Q.	Bus/Office Tech/Small Bus	Credit

Wyld, Ernest A	Apprenticeship	NonCredit
Yamashiro, Lisa	Consumer Education	NonCredit
Yan, Aimce Y	Consumer Education	NonCredit
Yan, Helen Yuct-Kum	Physics	Credit
Yang, Helen Y	English As a Second Language	NonCredit
+ Yavorsky, Eugenia A	Bus/Office Tech/Small Bus	NonCredit
Ye, Irene Z	English As a Second Language	NonCredit
+ Yngojo, Marcus R	Counseling	NonCredit
+ Young, Paul G	Institute of Int'l Students	Credit
Yu, Tien S	Foreign Languages	Credit
Yuan, Steven	Trade Skills	NonCredit
Zahedi, Shaye Z	Interdisciplinary Studies	Credit
Zanze, Joyce M	English As a Second Language	NonCredit
Zeiger, Margaret C.	Hospitality Training	NonCredit
Zelaya, Manuel	Bus/Office Tech/Small Bus	Credit
Zemser, Amy Bronwen	English As a Second Language	NonCredit
Zendejas, Salvador	Social Science	Credit
Zhang, Roger	English As a Second Language	NonCredit
Zimmerman, Susan Louis	English	Credit
Zindel, Laura Jean	Art	Credit
Zolezzi, Charlotte Lor	Trade Skills	NonCredit
Zoll, Sharyn Lois	Transitional Studies	NonCredit
Zone, Stephanie Ann	Behavioral Sciences	Credit

G1 Spring 1999: 857

Total for G1: 86

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Restricted

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester, department and restricted program shown. Employment is contingent upon funds available in the applicable restricted program. Employment is contingent upon adequate class enrollment, possession of applicable minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time academic employees shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments for full-time academic employees shall be in accordance with the relevant provisions of the appropriate bargaining contracts and the City College of San Francisco Faculty Handbook.

FALL 1998

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Grant</u>	<u>Division</u>
Brady, Joyce	Matriculation	Matriculation Credit 98-99	Credit
+ Brinson, Rosemary	Matriculation	Matriculation Credit 98-99	Credit
+ Butler, Marlene	Transitional Studies	Matriculation Non Credit 98-99	NonCredit
+ Huynh, Kim-Dung L	Counseling	Matriculation Non Credit 98-99	NonCredit
James, Arlene	Teachers' Resource Center	Matriculation Non Credit 98-99	NonCredit
+ Kleinman, Craig Ira	Matriculation	Matriculation Credit 98-99	Credit
Legaspi, Erlinda Espiritu	Matriculation	Matriculation Credit 98-99	Credit
+ Louie, Louise Y	Undeclared Department	Matriculation Non Credit 98-99	Credit
+ Owens, Rhonella C	Matriculation	Matriculation Credit 98-99	Credit
+ Sabolboro, Jessica U	Matriculation	Matriculation Credit 98-99	Credit
+ Spingola-Connolly, Jeanni	Counseling	Matriculation Credit 98-99	NonCredit
+ Webb, Rachel	English	Matriculation Credit 98-99	Credit
+ Wolf, Rosalie	English	Matriculation Credit 98-99	Credit
+ Yngojo, Marcus R	Counseling	Matriculation Non Credit 98-99	NonCredit
Yu, Howard K	Matriculation	Matriculation Credit 98-99	Credit
Yu, Howard K	Counseling	Matriculation Credit 98-99	NonCredit
Zimmerman, Susan Louise	Matriculation	Matriculation Credit 98-99	Credit

G2 Fall 1998: 17

SPRING 1999

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Grant</u>	<u>Division</u>
+ Bell, Loren	English	Matriculation Credit 98-99	Credit
+ Berkov, Kathleen M	Matriculation	Matriculation Non Credit 98-99	NonCredit
+ Brown, Brenda M	Counseling	Matriculation Credit 98-99	Credit
+ Brown, Eleanor R	English	Matriculation Credit 98-99	Credit
Brown, Geoffrey Paul	Disabled Stud Prog & Services	DSPS Excess Cost 97-98	Credit
+ Bullard, Pete M	Matriculation	Matriculation Non Credit 98-99	NonCredit
+ Cerone, Phillip E	English As a Second Language	Matriculation - NC 97-98	NonCredit
+ Chinn-Morales, Carole	English As a Second Language	Matriculation Non Credit 98-99	NonCredit
+ Chong-Delon, Patty P	Matriculation	Matriculation Credit 98-99	Credit
+ Cook, Venette	English As a Second Language	Matriculation Non Credit 98-99	NonCredit
De Cordova, Andre Monserr	Extended Oppo Prog & Services	EOPS 98-99	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC

EMPLOYEES: General Fund, Restricted

Delacorte, Erika C	Learning Assistance	Matriculation Credit 98-99	Credit
Dupre, Timothy E.	Extended Oppo Prog & Services	EOPS 98-99	Credit
Ellman, Nikki S	English As a Second Language	Matriculation Credit 98-99	Credit
+ Fong, Raymond	Extended Oppo Prog & Services	EOPS 98-99	Credit
Franco, Maria Dolores	Extended Oppo Prog & Services	EOPS 98-99	Credit
+ Fregly, Carol A	English	Matriculation Credit 98-99	Credit
+ Fried-Lee, Lauri	Matriculation	Matriculation Non Credit 98-99	NonCredit
+ Fullerton, Sandra	Matriculation	Matriculation Non Credit 98-99	NonCredit
Habersham, Ezekiel	Counseling	Matriculation Credit 98-99	Credit
Hatten, Shirley Sager	Career Dev & Placement Ctr	Matriculation - Credit 97-98	Credit
+ Heredia, Maria L	Counseling	Matriculation Credit 98-99	Credit
Jenkins, Alvin	Extended Oppo Prog & Services	EOPS 98-99	Credit
+ Khan, Shehla N	Matriculation	Matriculation Non Credit 98-99	NonCredit
+ Labrie, Portia S	Extended Oppo Prog & Services	EOPS 98-99	Credit
+ Mackey, Robin H	Matriculation	Matriculation Non Credit 98-99	NonCredit
Michelucci, Mabel L	Extended Oppo Prog & Services	EOPS 98-99	Credit
Miller, Norma A	Disabled Stud Prog & Services	DSPS Excess Cost 97-98	NonCredit
+ Moriwaki, Kathleen M	Matriculation	Matriculation Credit 98-99	Credit
+ Obenchain, Cynthia	Counseling	Matriculation Credit 98-99	Credit
+ Osborne, Elliott Claude	Counseling	Matriculation Non Credit 98-99	NonCredit
+ Osborne, Elliott Claude	Counseling	Matriculation Non Credit 98-99	Credit
+ Owens, Joyce	Extended Oppo Prog & Services	EOPS 98-99	Credit
+ Paz, Imelda A	Career Dev & Placement Ctr	Matriculation - Credit 97-98	NonCredit
+ Riordan, Mary M	English	Matriculation Credit 98-99	Credit
+ Roaman, Chester A	English As a Second Language	Matriculation - NC 97-98	NonCredit
+ Roberts, Laurie	English As a Second Language	Matriculation Credit 98-99	Credit
+ Rooney, Maureen Y	English As a Second Language	Matriculation Non Credit 98-99	NonCredit
+ Rosales-Urbe, Maria	Transitional Studies	Matriculation - NC 97-98	NonCredit
+ Shoaf, William A	English As a Second Language	Matriculation Credit 98-99	Credit
+ Spears, Deanne K	English	Matriculation Credit 98-99	Credit
+ Spingola-Connolly, Jeanni	Counseling	Matriculation Non Credit 98-99	NonCredit
Stanfield, Paula Kathleen	Extended Oppo Prog & Services	EOPS 98-99	Credit
+ Tam, Mo-Shuet	English As a Second Language	Matriculation Credit 98-99	Credit
+ Tang-Quan, Ethel I	Matriculation	Matriculation - Credit 97-98	Credit
+ Thompson, Sarah	Matriculation	Matriculation Credit 98-99	Credit
+ Tragardh, Thomas	English As a Second Language	Matriculation Credit 98-99	Credit
+ Tragardh, Thomas	English	Matriculation Credit 98-99	Credit
+ Veerathanongdech, Panida	Matriculation	Matriculation Non Credit 98-99	NonCredit
+ Walsh, Laura	English As a Second Language	Matriculation Credit 98-99	Credit
+ Webb, Rachel	English	Matriculation Credit 98-99	Credit
Webster, Carlos	Counseling	Matriculation Credit 98-99	Credit
Wells, Wallace E	Counseling	Matriculation Credit 98-99	Credit
+ Wendel, Nicole	Matriculation	Matriculation Non Credit 98-99	NonCredit
Widic, Kimberley D.	Career Dev & Placement Ctr	Matriculation - Credit 97-98	Credit
+ Wilde, John W	Disabled Stud Prog & Services	DSPS Excess Cost 97-98	Credit
+ Wilson, Joan	English	Matriculation - Credit 97-98	Credit
+ Wolf, Rosalie	English	Matriculation Credit 98-99	Credit
+ Zanetto, Janet S	English As a Second Language	Matriculation Credit 98-99	Credit

G2 Spring 1999: 59

Total for G2: 78

RESOLUTION 990128-G2

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Restricted

Total Records: 943

990128-G3
Amendment
to Resolution
NAME

RESOLVED: That resolution 981029-G7, Academic Employees Temporary Tenure Review Assignments for the period August 17, to December 22, 1998 be amended in part to show the following:

CHANGE HOURS

<u>FROM:</u>	<u>TO:</u>	<u>ADD:</u>
Clark, Sunny		
Cribbs, James		9
Doyle, Thomas	18	9
Glanzer, Carole	26	
Grier, William	18	
Heredia, Maria	18	
Ho, Karen	9	
Mauzey, Karl		
Moreno, Edward	9	
Redick, Mary		9
Obenchain, Cynthia		9
Roth, Robin	18	9
Simon, Leslie		17
Torres, Chita	17	
Villalta, Hugh		9
Yee, Jill		9

990128-G4
Amendment
to Resolution

RESOLVED: That Resolution 980730-G7, Department Chairperson Stipends 1998-99, be amended in part to show the following:

DELETE:

<u>NAME</u>	<u>DEPARTMENT</u>	<u>STIPEND</u>	<u>STEP</u>
GONZALEZ, RON	ARCHITECTURE	2,233.00	3
KATZ, JONATHAN	GAY/LESBIAN STUDIES	2,855.00	5

ADD:

<u>NAME</u>	<u>DEPARTMENT</u>	<u>STIPEND</u>	<u>STEP</u>
LUM JERRY	ARCHITECTURE	1,556.00 (1/19/99-5/28/99)	1
GRAHAM, THOMAS	JOURNALISM	1,556.00 (1/19/99-5/28/99)	1
LEBER, LORRAINE	GRAPHIC COMMUNICATIONS	3,111.00 (1/19/99-5/28/99)	1
FA, AGNELINA	ASIAN AMERICAN STUDIES	2,855.00 (1/19/99-5/28/99)	5
LEECH, MARLA	GAY, LESBIAN & BISEXUAL STUDIES	1,556.00 (1/19/99-5/28/99)	1

990128-G5
Reassignment
RESOLVED: That effective December 14, 1998 through May 28, 1999, FAN, MARK, to be temporarily reassigned (80%) workload from Schedule I full-time academic position in Library Service to Staff Development Office.

990128-G6
Reassignment

RESOLVED: That effective January 19, 1999 through May 28, 1999, MCCARTHY, DENISE, to be temporarily reassigned (60%) workload from Schedule I full-time academic position in ESL Department to Teacher's Resource Center in the VESL position.

990128-G7
Full-time
First Year
Contract
RESOLVED: That on the effective dates indicated, the following named academic employees be appointed as full-time faculty. Appointment shall be contingent upon verification of satisfactory physical examination, a tuberculosis clearance, and completion of appropriate District documents. Salary shall be in accordance with the current salary schedule (Contract and Regular faculty):

<u>NAME</u>	<u>DEPARTMENT/CAMPUS</u>	<u>STATUS</u>	<u>REPLACEMENT FOR</u>	<u>EFFECTIVE DATES</u>
HARRISON, LISA M.	Behavioral Science / Phelan	First Year Contract	Crane, Lynette	01/19/99
			U-7318-1120-2000-C-#FF9822	

990128-G8
Full-Time
Temporary
RESOLVED: That on the effective dates indicated, the following named academic employees be appointed as full-time temporary (long-term substitute) faculty. Appointment shall be contingent upon verification of satisfactory physical examination, a tuberculosis clearance, and completion of appropriate District documents. Salary shall be in accordance with the current salary schedule.

<u>NAME</u>	<u>DEPARTMENT/CAMPUS</u>	<u>STATUS</u>	<u>REPLACEMENT FOR</u>	<u>EFFECTIVE DATES</u>
ABEL, JENNIFER	ESL / JAD & Phelan	Full-Time Temporary U-5120-1129-6010-C #FS9999	Hockman, Barbara S '99	01/19/99-05/28/99
DUFFY, KATHLEEN	DSPS / JAD	Full-Time Temporary U-5120-1129-6010-C #FS9999	Nakamura, Alice S '99	01/19/99-05/28/99
TOEBE, PATRICK	Theater Arts / Phelan	Full-Time Temporary U-5120-1129-6010-C #FS9999	Cate, Donald S '99	01/19/99-05/28/99

990128-G9
Amendment
to Resolution

RESOLVED: That Resolution 980827-G4, Full-Time, Temporary (long-term substitutes) faculty, be amended in part to show the following:

<u>NAME</u>	<u>DEPARTMENT/CAMPUS</u>	<u>STATUS</u>	<u>REPLACEMENT FOR</u>	<u>EFFECTIVE D</u>
<u>DELETE:</u>				
ELLMAN, NIKKI S.	ESL / Phelan	Full-Time Temporary (Long-Term Substitute)	Hockman, Barbara U-7612-1129-1500-C #FSS9999	01/19/99-05/28

990128-G10
Leave of
Absence
Exchange
Teaching
Position

RESOLVED: That effective January 19, 1999 through May 28, 1999, KATZ, JONATHAN, be granted a leave of absence with pay to accept an exchange position with HEKMA, GERHARDUS, of the University of Amsterdam, Netherlands, Amsterdam.

990128-G11
Leave of
Absence

RESOLVED: That for the effective dates shown the following named academic personnel be granted leave of absence:

<u>NAME</u>	<u>DEPARTMENT/CAMPUS</u>	<u>CONTRACT SECTION</u>	<u>EFFECTIVE DATES</u>
CHIN, TINA W.	ESL / CHINATOWN/NB	17.P	40% 01/19/99-05/28/99
COHEN, INEZ S.	Library / Phelan	17.B	100% 01/19/99-05/28/99

990128-G12

Leave of
Absence

RESOLVED: That for the effective dates shown the following named academic personnel be granted leave of absence:

<u>NAME</u>	<u>DEPARTMENT/CAMPUS</u>	<u>CONTRACT SECTION</u>	<u>EFFECTIVE DATES</u>
OWENS, JUANITA L.	Counselor / Mission	17.B 100%	01/19/99-05/28/99



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

H1-H2

DATE: January 28, 1999
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor
Subject: Academic Employees
Credit Program/Non-Credit Program
Categorically Funded
City College of San Francisco
(Resolutions 990128-H1-H2)

BACKGROUND INFORMATION:

Resolutions 990128-H1-H2 cover categorically funded temporary academic employees appointments and/or other related personnel transactions pursuant to the provision of California Education Code #87470. All Appointments are classified as temporary, when services are required and funds are provided. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Nicholas T. Hovland, Originator

BOARD OF TRUSTEES

RODEL E. RODIS, PRESIDENT • JAMES HASKELL MAYO, II., VICE PRESIDENT • NATALIE BERG
ROBERT E. BURTON • ANDREA D. SHORTER • ROBERT P. VARNI • LAWRENCE WONG
DR. PHILIP R. DAY JR., CHANCELLOR



1911-12		1912-13		1913-14		1914-15		1915-16		1916-17		1917-18		1918-19		1919-20		1920-21		1921-22		1922-23		1923-24		1924-25		1925-26		1926-27		1927-28		1928-29		1929-30		1930-31		1931-32		1932-33		1933-34		1934-35		1935-36		1936-37		1937-38		1938-39		1939-40		1940-41		1941-42		1942-43		1943-44		1944-45		1945-46		1946-47		1947-48		1948-49		1949-50		1950-51		1951-52		1952-53		1953-54		1954-55		1955-56		1956-57		1957-58		1958-59		1959-60		1960-61		1961-62		1962-63		1963-64		1964-65		1965-66		1966-67		1967-68		1968-69		1969-70		1970-71		1971-72		1972-73		1973-74		1974-75		1975-76		1976-77		1977-78		1978-79		1979-80		1980-81		1981-82		1982-83		1983-84		1984-85		1985-86		1986-87		1987-88		1988-89		1989-90		1990-91		1991-92		1992-93		1993-94		1994-95		1995-96		1996-97		1997-98		1998-99		1999-00		2000-01		2001-02		2002-03		2003-04		2004-05		2005-06		2006-07		2007-08		2008-09		2009-10		2010-11		2011-12		2012-13		2013-14		2014-15		2015-16		2016-17		2017-18		2018-19		2019-20		2020-21		2021-22		2022-23		2023-24		2024-25		2025-26		2026-27		2027-28		2028-29		2029-30		2030-31		2031-32		2032-33		2033-34		2034-35		2035-36		2036-37		2037-38		2038-39		2039-40		2040-41		2041-42		2042-43		2043-44		2044-45		2045-46		2046-47		2047-48		2048-49		2049-50		2050-51		2051-52		2052-53		2053-54		2054-55		2055-56		2056-57		2057-58		2058-59		2059-60		2060-61		2061-62		2062-63		2063-64		2064-65		2065-66		2066-67		2067-68		2068-69		2069-70		2070-71		2071-72		2072-73		2073-74		2074-75		2075-76		2076-77		2077-78		2078-79		2079-80		2080-81		2081-82		2082-83		2083-84		2084-85		2085-86		2086-87		2087-88		2088-89		2089-90		2090-91		2091-92		2092-93		2093-94		2094-95		2095-96		2096-97		2097-98		2098-99		2099-00		2100-01		2101-02		2102-03		2103-04		2104-05		2105-06		2106-07		2107-08		2108-09		2109-10		2110-11		2111-12		2112-13		2113-14		2114-15		2115-16		2116-17		2117-18		2118-19		2119-20		2120-21		2121-22		2122-23		2123-24		2124-25		2125-26		2126-27		2127-28		2128-29		2129-30		2130-31		2131-32		2132-33		2133-34		2134-35		2135-36		2136-37		2137-38		2138-39		2139-40		2140-41		2141-42		2142-43		2143-44		2144-45		2145-46		2146-47		2147-48		2148-49		2149-50		2150-51		2151-52		2152-53		2153-54		2154-55		2155-56		2156-57		2157-58		2158-59		2159-60		2160-61		2161-62		2162-63		2163-64		2164-65		2165-66		2166-67		2167-68		2168-69		2169-70		2170-71		2171-72		2172-73		2173-74		2174-75		2175-76		2176-77		2177-78		2178-79		2179-80		2180-81		2181-82		2182-83		2183-84		2184-85		2185-86		2186-87		2187-88		2188-89		2189-90		2190-91		2191-92		2192-93		2193-94		2194-95		2195-96		2196-97		2197-98		2198-99		2199-00		2200-01		2201-02		2202-03		2203-04		2204-05		2205-06		2206-07		2207-08		2208-09		2209-10		2210-11		2211-12		2212-13		2213-14		2214-15		2215-16		2216-17		2217-18		2218-19		2219-20		2220-21		2221-22		2222-23		2223-24		2224-25		2225-26		2226-27		2227-28		2228-29		2229-30		2230-31		2231-32		2232-33		2233-34		2234-35		2235-36		2236-37		2237-38		2238-39		2239-40		2240-41		2241-42		2242-43		2243-44		2244-45		2245-46		2246-47		2247-48		2248-49		2249-50		2250-51		2251-52		2252-53		2253-54		2254-55		2255-56		2256-57		2257-58		2258-59		2259-60		2260-61		2261-62		2262-63		2263-64		2264-65		2265-66		2266-67		2267-68		2268-69		2269-70		2270-71		2271-72		2272-73		2273-74		2274-75		2275-76		2276-77		2277-78		2278-79		2279-80		2280-81		2281-82		2282-83		2283-84		2284-85		2285-86		2286-87		2287-88		2288-89		2289-90		2290-91		2291-92		2292-93		2293-94		2294-95		2295-96		2296-97		2297-98		2298-99		2299-00		2300-01		2301-02		2302-03		2303-04		2304-05		2305-06		2306-07		2307-08		2308-09		2309-10		2310-11		2311-12		2312-13		2313-14		2314-15		2315-16		2316-17		2317-18		2318-19		2319-20		2320-21		2321-22		2322-23		2323-24		2324-25		2325-26		2326-27		2327-28		2328-29		2329-30		2330-31		2331-32		2332-33		2333-34		2334-35		2335-36		2336-37		2337-38		2338-39		2339-40		2340-41		2341-42		2342-43		2343-44		2344-45		2345-46		2346-47		2347-48		2348-49		2349-50		2350-51		2351-52		2352-53		2353-54		2354-55		2355-56		2356-57		2357-58		2358-59		2359-60		2360-61		2361-62		2362-63		2363-64		2364-65		2365-66		2366-67		2367-68		2368-69		2369-70		2370-71		2371-72		2372-73		2373-74		2374-75		2375-76		2376-77		2377-78		2378-79		2379-80		2380-81		2381-82		2382-83		2383-84		2384-85		2385-86		2386-87		2387-88		2388-89		2389-90		2390-91		2391-92		2392-93		2393-94		2394-95		2395-96		2396-97		2397-98		2398-99		2399-00		2400-01		2401-02		2402-03		2403-04		2404-05		2405-06		2406-07		2407-08		2408-09		2409-10		2410-11		2411-12		2412-13		2413-14		2414-15		2415-16		2416-17		2417-18		2418-19		2419-20		2420-21		2421-22		2422-23		2423-24		2424-25		2425-26		2426-27		2427-28		2428-29		2429-30		2430-31		2431-32		2432-33		2433-34		2434-35		2435-36		2436-37		2437-38		2438-39		2439-40		2440-41		2441-42		2442-43		2443-44		2444-45		2445-46		2446-47		2447-48		2448-49		2449-50		2450-51		2451-52		2452-53		2453-54		2454-55		2455-56		2456-57		2457-58		2458-59		2459-60		2460-61		2461-62		2462-63		2463-64		2464-65		2465-66		2466-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TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: Categorically Funded.

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester, department and grant shown. Employment is pursuant to Education Code section 87470 and contingent upon funds available in the applicable Grant/Contract. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

FALL 1998

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Grant</u>	<u>Division</u>
Bell, Rosalyn	Child Dev. & Family Studies	State Preschool Full Day 98-99	NonCredit
+ Brickner, Margaret	Library Services	TTIP 97-98	Credit
Caplan, Gayle	Contract Education	SF Airport Commission #34	NonCredit
+ Cohen, Inez	Library Services	TTIP 97-98	Credit
+ Curtis, Arthur B	Graphic Communication	CALWORKS 97-98	Credit
+ Dang, Lorrain L	Chemistry	T3 St. Success 98-99	Credit
+ Elzie, Andrea B	Child Dev. & Family Studies	CCFP CDD Block Grant 98-99	NonCredit
+ Fong, Raymond H	Chemistry	T3 St. Success 98-99	Credit
Gerard, David Anth	Contract Education	SF Airport Commission #34	NonCredit
+ Gratch, Bonnie Gere	Library Services	TTIP 97-98	Credit
Grose, Jacqueline Stam	Contract Education	SF Works - 2	NonCredit
Hincapie, Marielena	Work Force Education	CALWORKS 97-98	NonCredit
Hohenstein, Charles Loui	Contract Education	SF Works - 2	NonCredit
James, Arlene	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit
+ Jan, Elmer	Library Services	TTIP 97-98	Credit
+ Lim, James Horn	Library Services	TTIP 97-98	Credit
Martini, Diane Chri	Child Dev. & Family Studies	State Preschool Full Day 98-99	NonCredit
+ Morales, Leslie	Contract Education	SF Works - 2	NonCredit
Pettaway, Aubrey M.	Contract Education	SF Airport Commission #34	NonCredit
Potter, Elizabeth A	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit
Spears, Patricia F	Contract Education	ECO/DEV WRKPLACE L C 98-99	NonCredit
Swann, Dhyana Barba Loui	Vocational Education	Vatea T2b New Horizons Urban 98-99	NonCredit
+ Sykes, Leo E	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit
Teese, Mary Kath	Contract Education	SF Airport Commission #34	NonCredit
White, Eva G	Child Dev. & Family Studies	State Preschool Full Day 98-99	NonCredit

H1 Fall 1998: 25

SPRING 1999

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Grant</u>	<u>Division</u>
Alexander, Horace V	Office of Diversity	AB 1725 Staff Diversity 98-99	Credit
Bell, Rosalyn	Child Dev. & Family Studies	State Preschool Full Day 98-99	NonCredit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: Categorically Funded.

+ Brent, Elizabeth	Child Dev. & Family Studies	HEA/SFSU-CC/Viol & Counsel-97-98	Credit
+ Brent, Elizabeth	Office of Diversity	AB 1725 Staff Development 98-99	Credit
Brothers, Jo E	Consumer Education	Vatea T2C 98-99	Credit
Burgess, Ph.D., Alisa S	Student Health	Student Health Fees	Credit
Burns, Annette	Student Health	Student Health Fees	Credit
Carter, Kevan Leon	Bus/Office Tech/Small Bus	TANF 98-99	NonCredit
Chapman, Theresa	Vocational Education	Vatea T2b Step Up 98-99	NonCredit
+ Cheung, Margarita K	Vocational Education	ECO/CACT 98-99	NonCredit
Chrystal, Yolanda	Career Dev & Placement Ctr	CALWORKS 97-98	NonCredit
Conahan, Barbara J	Student Health	Student Health Fees	Credit
Coto, Roberto A	Work Force Education	Vatea T2b New Horizons Urban 98-99	NonCredit
Edwards, Sam J	Student Health	Student Health Fees	Credit
+ Elzie, Andrea B	Child Dev. & Family Studies	CDD Block Grant 98-99	NonCredit
+ Elzie, Andrea B	Child Dev. & Family Studies	Center Based 98-99	NonCredit
Evans, Brenda T	Student Health	Student Health Fees	Credit
Fan, Lillian B	Consumer Education	CADPH/WICS Training Program 98-99	NonCredit
+ Gee, Coleen L	Counseling	TANF 98-99	NonCredit
+ Hamilton, Edward F	Hospitality Training	Eco Dev/JDIT Hiring Hall 98-99	NonCredit
Hincapie, Marielena	Labor Studies	TANF 98-99	NonCredit
Jackson, Clare R	Hospitality Training	Eco Dev/JDIT Hiring Hall 98-99	NonCredit
+ Johnson, Gregory A	Counseling	JTPA-PIC T3 Assessment 98-99	NonCredit
+ Johnson, Gregory A	Counseling	TANF 98-99	NonCredit
+ Leung, Lorelei	Service Learning	SF URBAN/CA CAMP CONTRACT 98-99	Credit
+ Magee, Mary A	Work Force Education	CALWORKS 97-98	NonCredit
Martini, Diane Chri	Child Dev. & Family Studies	State Preschool Full Day 98-99	NonCredit
McCuskey, Sarah C	Student Health	Student Health Fees	Credit
Mickelson, Linda Ann	Child Dev. & Family Studies	State Preschool Full Day 98-99	NonCredit
Minkus, Paula K	Child Dev. & Family Studies	Calworks 98-99	NonCredit
Moon, Spencer	Vocational Education	Haas Fund-City Works Program	NonCredit
Moon, Spencer	Southeast Campus	Haas Fund-City Works Program	NonCredit
Moy, Deborah L	Vocational Education	Eco Dev/JDIT Hiring Hall 98-99	NonCredit
+ Nakahata, Alice	Child Dev. & Family Studies	State Preschool Full Day 98-99	NonCredit
Okamoto, Nancy	Student Health	Student Health Fees	Credit
+ Owens, Joyce	Work Force Education	CALWORKS 97-98	Credit
+ Owens, Joyce	Work Force Education	Calworks 98-99	Credit
Parcell, Celeste J	Counseling	CALWORKS 97-98	NonCredit
+ Paz, Imelda A	Work Force Education	CALWORKS 97-98	NonCredit
Polk, Andrea	Student Health	Student Health Fees	Credit
+ Quadra, Indiana G	Counseling	CALWORKS 97-98	NonCredit
Redfern, Mary A	Student Health	Student Health Fees	Credit
+ Rendon, Peggy T	Work Force Education	CALWORKS 97-98	NonCredit
+ Rico, Stephen M	Child Dev. & Family Studies	State Preschool Full Day 98-99	NonCredit
+ Rico, Stephen M	Child Dev. & Family Studies	Child Devl - Grant Fiscal Services	Credit
+ Rico, Stephen M	Child Dev. & Family Studies	HEA/SFSU-CC/Viol & Counsel-97-98	Credit
+ Rose, Arthur W	Work Force Education	CALWORKS 97-98	NonCredit
Savory, Joan H	Transitional Studies	TANF 98-99	NonCredit
Scanlan, Sonia S	Consumer Education	Vatea T2C 98-99	NonCredit
Sladkus, John D.	Vocational Education	Eco Dev/JDIT Hiring Hall 98-99	NonCredit
Speraw, Andrea Ruth	Vocational Education	Vatea T2C 98-99	NonCredit
Stanley, Tae-Wol O.	Student Health	Student Health Fees	Credit
Stark, L. Susa	Vocational Education	DOL/ETA GARMENT 2000 98-99	NonCredit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: Categorically Funded.

	Stark, L. Susa	Vocational Education	ECO/CACT 98-99	NonCredit
	Strausberg, Betsy Ruth	Health Science	AIDS Education	Credit
	Swann, Dhyana Barba Loui	Vocational Education	Vatea T2b New Horizons Urban 98-99	NonCredit
	Turner, Judith A.	Child Dev. & Family Studies	State Preschool Full Day 98-99	NonCredit
+	Van Ecke, Yolanda H.	Work Force Education	CALWORKS 97-98	NonCredit
	Villazana-Ruiz, Maria del	Child Dev. & Family Studies	State Pre School 98-99	NonCredit
+	Watkins, Judith Sass	Vocational Education	ECO/CACT 98-99	NonCredit
	White, Eva G	Child Dev. & Family Studies	State Preschool Full Day 98-99	NonCredit
+	White, Kathleen C	Child Dev. & Family Studies	SF Foundation-Com Initiative Fund	Credit
	Wong, Lorena E	Student Health	Student Health Fees	Credit
+	Wostner, Ulf T	Vocational Education	Vatea T2C 98-99	Credit
	Yagle-Snead, Lynn	Child Dev. & Family Studies	State Pre School 98-99	NonCredit
+	Young, Alfred R	Vocational Education	ECO/CACT 98-99	NonCredit

H1 Spring 1999: 66

Total for H1: 91

Total Records: 91

990128-H2

Categorically

Funded

Full-Time

Temporary

Assignment

Spring 1999

RESOLVED: That the following named academic employees be appointed to Categorically Funded Temporary Full-Time assignments pursuant to Education Code Section 87470 for the term and year shown. Appointment shall be contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, verification of satisfactory physical examination, and completion of appropriate District documents. Salary shall be in accordance with the current salary schedule. Categorically funded as indicated:

<u>NAME</u>	<u>DEPARTMENT</u>	<u>ACTIVITY</u>	<u>BUDGET</u>	<u>EFFECTIVE DATES</u>
ELZIE, ANDREA	Child Development	Instructor	212105-7334-1322-6920-N	01/19/99-05/28/99
MEUNIER-FIEBELKORN, M.	Child Development	Instructor	212105-7334-1322-6920-N	01/19/99-05/28/99
VELLENO, DIANNE	Child Development	Instructor	212105-7334-1322-6920-N	01/19/99-05/28/99



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: January 28, 1999 L1
To: Board of Trustees
From: Dr. Philip R. Day, Jr., Chancellor
Subject: Human Resources
Authorization to amend employment
Contract(s)
(Resolution No. 990128 - L1)

BACKGROUND INFORMATION:

The Board of Trustees by Resolution No. 791120-B1 has made available to its employees the provisions of Section 403(b) of the United States Internal Revenue Code and Section 17501 of the California Revenue and Taxation Code.

Employees of the San Francisco Community College District may enter into an amendment of their employment contracts for the purpose of effecting a reduction in the salaries paid to such employees, and that for each employee who voluntarily elects to accept such reduction in his or her salary, the San Francisco Community College District shall, as directed by such employee, a) purchase, with an amount equal to the reduction in salary, a nontransferable annuity contract issued by an insurance company selected by the employee concerned, or (b) contribute an amount equal to such reduction in salary to a custodial account of a custodian selected by the employee, in which all rights under said custodial account shall be exercisable by the employee concerned.

01/28/99 - L1 page 1

BOARD OF TRUSTEES

RODEL E. RODIS, PRESIDENT • JAMES HASKELL MAYO, II., VICE PRESIDENT • NATALIE BERG
ROBERT E. BURTON • ANDREA D. SHORTER • ROBERT P. VARNI • LAWRENCE WONG

DR. PHILIP R. DAY JR., CHANCELLOR

RECOMMENDATION:

RESOLVED: That the Board of Trustees of the San Francisco Community college amend employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract, complying with the provisions of Section 403(b) of the United States Internal Revenue Code, and Section 17501 of the California Revenue and Taxation Code.

<u>a) INSURANCE COMPANIES</u>	<u>I.D. NO.</u>	<u>BI-WEEKLY Amount</u>
Aragon Financial Services	55960	50.00
Great American Life	54586	115.00
Great American Life	56080	300.00
Great Western Life	56592	385.00
Metropolitan Life	57270	190.62
National Health Life	32838	425.00
Nationwide Life	32838	75.00
New York Life	15830	350.00
Safeco Life	57204	50.00
Security Benefit Life	56358	140.00
Security First Life	57270	194.00
Security First Life	56196	500.00
Security First Life	56133	100.00
Security First Life	56564	180.00
Security First Life	54735	80.00
Security First Life	57235	100.00
Security First Life	00766	300.00
Security First Life	56055	316.00
Security First Life	57013	100.00
Security First Life	54598	133.00
Security First Life	55038	120.00
Security First Life	54606	80.00
Security First Life	30046	150.00
Security First Life	54996	100.00

01/28/98 - L1 page 2

TIAA -GREF	54906	385.00
TIAA -GREF	00546	384.62
VALIC Life	28438	500.00
VALIC life	55666	384.00
VALIC Life	57204	50.00
VALIC Life	43554	425.00
VALIC Life	31842	384.62

<u>b) CUSTODIAL ACCOUNTS</u>	<u>I.D. NO.</u>	<u>BI-WEEKLY AMOUNT</u>
Fidelity	34842	385.00
Merrill Lynch	52466	225.00
Oppenheimer Investor	54755	384.61
State Street Bank STRS	46944	384.00
Strong Fund	54655	384.00
Vanguard Trust Company	54874	384.00
Vanguard Trust Company	56271	384.00
Vanguard Trust Company	54570	200.00
Vanguard Trust Company	56162	50.00

<u>c) TERMINATION/CANCELLATIONS</u>	<u>I.D. NO.</u>	<u>BI-WEEKLY AMOUNT</u>
Paul Revere	00766	280.00
Paul Revere	56162	100.00
Great American Life	27438	138.00
Great American Life	54582	200.00
Great West Life	46944	249.00
Vanguard Trust Company	55659	25.00
VALIC Life	55050	225.00
VALIC Life	54606	50.00

FURTHER IT BE RESOLVED: That the Chancellor, Chief
Operating Officer, and/or
their designees are hereby authorized to purchase such
annuity contracts or contribute to such custodial
accounts, subject to ratification by the Board of
Trustees.

James Kendrix, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

N1

DATE: January 28, 1999
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor
Subject: Academic Employees
Community Services Classes
City College of San Francisco
(Resolutions 990128-N1)

BACKGROUND INFORMATION:

Resolutions 990128-N1 covers appointments of academic employees to Community Service Classes and/or other related transactions pursuant to the provisions of California Education Code #78300. All appointments are classified as temporary, hourly unless otherwise stated in the resolution. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Nicholas T. Hovland, Originator

BOARD OF TRUSTEES

RODEL E. RODIS, PRESIDENT • JAMES HASKELL MAYO, II., VICE PRESIDENT • NATALIE BERG

ROBERT E. BURTON • ANDREA D. SHORTER • ROBERT P. VARNI • LAWRENCE WONG

DR. PHILIP R. DAY JR., CHANCELLOR

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments in Community Services and related Programs pursuant to Education Code Section 78300. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered as full-time assignments for regular employees having comparable duties. Total overload/extra pay assignments for full-time faculty shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

FALL 1998

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Division</u>
+ McCormack, Irene L	Community Services	NonCredit

NI Fall 1998: 1

SPRING 1999

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Division</u>
Barhouni, Phuong	Institute of Int'l Students	NonCredit
Benedict, Charles R.	Institute of Int'l Students	NonCredit
Cabansag, Lori Olvez	Institute of Int'l Students	NonCredit
Chang, Alexander Pon-C	Institute of Int'l Students	NonCredit
Dill, Robert L	Institute of Int'l Students	NonCredit
Fiorentino, Daniel Ant	Institute of Int'l Students	NonCredit
Fontanella, Ann M.	Institute of Int'l Students	NonCredit
Goldberg, Alan H	Institute of Int'l Students	NonCredit
Hartman, Catherine Eli	Institute of Int'l Students	NonCredit
Johnson, Lisa J.	Institute of Int'l Students	NonCredit
Koffman, Linda Sue	Institute of Int'l Students	NonCredit
+ Larson, Penelope A	Institute of Int'l Students	NonCredit
Lofthouse, Erin J.	Institute of Int'l Students	NonCredit
Queen, Miriam H.	Institute of Int'l Students	NonCredit
Stein, Ron R.	Institute of Int'l Students	NonCredit
Tenge, Marijke	Institute of Int'l Students	NonCredit
Willett, John Hunter	Institute of Int'l Students	NonCredit

NI Spring 1999: 17

Total for N1: 18**Total Records: 18**



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: January 28, 1999 **S1**
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor
SUBJECT: SPECIAL
Authorization to contract with the University of Amsterdam, Amsterdam, Netherlands, for a faculty exchange position for the Spring 1999 semester (Resolution No. 990128-S1)

BACKGROUND INFORMATION:

Individual faculty exchanges with other colleges and universities result in mutual benefit to both institutions at no additional costs to either institution; therefore, faculty exchanges are worthy of support. The current District AFT Contract provides for Exchange Leave in Article 17.0.

California Education Code Section 87422 reads in part as follows: "The governing board of a community college district, subject to the rules and regulations prescribed by the board of governors may enter into an agreement with the proper authorities of any foreign country, or of any state, territory, or possession of the United States, or other district within the state, for the exchange of regularly credentialed employees and employees of public schools of any foreign country, state territory, or possessions or other district with the state."

RECOMMENDATION:

RESOLVED: That the San Francisco Community College contract with the University of Amsterdam, Amsterdam, Netherlands, for a faculty exchange position for the Spring 1999 semester, and

01/28/99 - S1 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY JR., CHANCELLOR

FURTHER BE IT RESOLVED: That the Chancellor, Chief
Operating Officer, and/or
their designees are hereby authorized to execute all
documents on behalf of the District to effectuate this
resolution.

Clara Starr, Originator

01/28/99 - S1 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: January 28, 1999

S2

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: SPECIAL

Adoption of Findings of Fact and Conclusions
Of the hearing officer and the Recommendation
Of the Chancellor for the Expulsion of Student
Case No. 989900003
(Resolution No.990128-S2)

BACKGROUND INFORMATION:

On October 14, 1998, a hearing was held before a District hearing officer in the question of the suspension/expulsion of a student, case no.: 989900003. The hearing officer prepared a report with Findings of Fact and Conclusions. The College administration reviewed the report and recommended expulsion to me. I confirmed the interim suspension and recommended expulsion of the student.

The Board of Trustees at its closed session on January 28, 1999 confirmed my recommendation.

RECOMMENDATION:

RESOLVED: That the Board of Trustees of the San Francisco Community College District hereby adopts the Findings of Fact and Conclusions of the Hearing Officer, dated November 3, 1998 and Recommendation of the Chancellor dated November 6, 1998; and

01/28/99 - S2 page 1

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DR. PHILIP R. DAY JR., CHANCELLOR

FURTHER BE IT RESOLVED: That pursuant to Education Code Sections 72122 and 76030 the student, Case #989900003 be and is hereby expelled as a student of the San Francisco Community College District effective January 28, 1999, for cause including (1) Continued disruptive behavior, continued willful disobedience, habitual profanity or vulgarity or the open and/or persistent abuse of, District personnel or officials acting in the performance of their duties; (2) Assault or battery, abuse, extortion, or any threat of force or violence directed toward any member of the District community or District visitor engaged in authorized activities; (3) Obstruction or disruption of classes, administration, disciplinary procedures, governance processes, or authorized District activities; (4) Gambling, disorderly, lewd, indecent, obscene, or offensive conduct or expression which interferes with the District's primary educational responsibility; (5) Failure to comply with directions of District officials, faculty, staff or campus police officers who are acting in performance of their duties; (6) Persistent, serious misconduct where other means of correction have failed to bring about proper conduct; and that as a condition of this expulsion, the student be denied access to any and all facilities of the District.

Frank Chong, Originator
01/28/99 - S2 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: January 28, 1999

S3

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: SPECIAL:

Recommend Adoption of Modified Wage Rates for Specified Unrepresented Classified Building Trades Supervisory and Building Trades Employees for Fiscal Year 1998-1999 (Resolution No:990128-S3)

BACKGROUND INFORMATION:

The administration has provided the non-exclusive representative of the specified "Building Trades Supervisory" and "Building Trades" employees with an opportunity to "meet and discuss" the wage and benefit issues under contemplation consistent with the Board of Trustees' obligation as a public school employer under the Educational Employment Relations Act. The administration has subsequently recommended adjusting the wage rates for "Building Trades Supervisory" and "Building Trades" employees, as set forth in Attachment 1.

RECOMMENDATION:

RESOLVED: That the Board of Trustees adopts the modified wage rates for the "Building Trades Supervisory" and "Building Trades" classifications described in Attachment 1, to be effective on the date specified therein;

FURTHER BE IT RESOLVED: That the Chancellor and the Chief Operating Officer, and/or their designee(s) are hereby authorized and directed to implement this resolution and to submit any necessary finance resolutions to fund implementation of this resolution.

Lawrence C. Klein, Originator

01/28/99 - S3 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY JR., CHANCELLOR

MODIFIED WAGE RATES FOR DISTRICT DESIGNATED
BUILDING TRADES SUPERVISORY AND BUILDING TRADES CLASSIFICATIONS
FOR FISCAL YEAR 1998-1999

I. CLASSIFICATIONS

The modified wage rates as set forth herein shall be applicable to the positions and/or employees designated as "Building Trades Supervisory" or "Building Trades" in the following classifications:

A. BUILDING TRADES SUPERVISORY:

7205 Chief Stationary Engineer

B. BUILDING TRADES:

7333 Apprentice Stationary Engineer

7334 Stationary Engineer

7335 Senior Stationary Engineer (vacant)

II. WAGE RATES

The present biweekly wage rates for the above "Building Trades Supervisory" and "Building Trades" classifications shall be amended as follows, retroactive to October 3, 1998.

Class #	Class Title	Step 1	Step 2	Step 3	Step 4	Step 5
7205	Chief Stationary Eng.	\$2025.02	\$2125.94	\$2233.63	\$2343.87	\$2460.90
7333	Appr. (A) Stat. Eng.	\$1272.85	\$1371.22	\$1468.74	\$1566.26	\$1664.62
7333	Appr. (B) Stat. Eng.	\$1762.99	\$1859.66	\$1859.66	\$1859.66	\$1859.66
7334	Stationary Engineer	\$1615.44	\$1695.15	\$1778.26	\$1863.90	\$1958.03
7335	Sr. Stat. Eng. (vac.)	\$1820.66	\$1910.54	\$2005.52	\$2104.74	\$2210.74

III. INTENT

This resolution is not intended to modify any other form of compensation, benefits, or other term or condition of employment not specifically enumerated herein.

01/28/99 - S3 page 2

FOR INFORMATION ONLY

Honorable Board of Trustees of the
San Francisco Community City College District

Subject: Report on contracts under \$50,000, Office of
Contract Education, City College of San Francisco,
January 1999.

This report is for information only on contracts that the
Office of Contract Education negotiated or amended under \$50,000
for the month of January 1999.

- Shangri-La Holiday Travel Lines (SHTL-2) - Contract total \$2,945, term December 11, 1998 to December 14, 1998, for a 2-day seminar in Labor Management, Human Resource Management & Development and Negotiation Skills, to delegation from Guangdong Labor Board, China.
- San Francisco League of Urban Gardeners (SLUG-4) - Contract total \$3,660, term February 1, 1999 to June 30, 1999, for a 32-hour training program consisting of Horticulture, Career Exploration, Resume Writing and Interviewing Skills to a group of teenagers.
- United Airlines (UAL-4) - Contract total \$9,170, term January 4, 1999 to June 30, 1999, for 50-hour Conversational Spanish class, with emphasis on Spanish aircraft maintenance vocabularies, marketing and sales terminologies.
- Hetch Hetchy Water & Power (HHWP) - Contract total \$1,500, term February 1, 1999 to February 2, 1999, for an 8-hour course in Standard First Aid and Adult Cardiopulmonary Resuscitation.
- Franchise Tax Board (FTB) - Contract total \$2,250, term January 5, 1999 to January 7, 1999, for a 15-hour Video Conferencing equipment usage and technical support services.
- Santa Rosa Department of Health Services (SRDHS) - Contract total \$27,500, term January 2, 1999 to March 31, 1999, for a 40-hour lead training program.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

INFORMATION REPORT
NO ACTION NECESSARY

DATE: 01/28/99

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Chancellor's Report -
Academic Employees
Acceptance of Resignation and/or
Resignation with the Intent to Retire
(990128 - RPT)

The following academic employees have submitted, and the Chancellor has accepted, their resignations pursuant to Governing Board Resolution No. 910228-S7.

Resignation from the District Service

<u>NAME</u>	<u>STATUS</u>	<u>DEPARTMENT</u>	<u>CAMPUS</u>	<u>EFFECTIVE COB DATE</u>
Barker, William	Part-Time	DSPS	John Adams	05/18/98

Nick Hovland, Originator

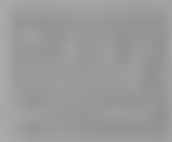
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CITY COLLEGE OF SAN FRANCISCO

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INFORMATION REPORT
NO ACTION NECESSARY

DATE: 01/28/99

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Chancellor's Report -
Academic Employees
Acceptance of Resignation and/or
Resignation with the Intent to Retire
(990128 - RPT)

The following academic employees have submitted, and the Chancellor has accepted, their resignations pursuant to Governing Board Resolution No. 910228-S7.

Resignation from the District Service with the Intent to Retire

<u>NAME</u>	<u>STATUS</u>	<u>DEPARTMENT</u>	<u>CAMPUS</u>	<u>EFFECTIVE COB DATE</u>
Griffin, Robert D.	Full-Time	Biology	Phelan	01/08/99
Smith, Patricia A.	Full-Time	Library	Phelan	12/22/98

Nick Hovland, Originator

Page 2 of 2

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MEMORANDUM FOR THE RECORD



TO : [Illegible]

FROM : [Illegible]

SUBJECT : [Illegible]

DATE : [Illegible]

BY : [Illegible]

FOR : [Illegible]

RE : [Illegible]

[Illegible paragraph of text]

[Illegible paragraph of text]

[Illegible]	[Illegible]	[Illegible]	[Illegible]	[Illegible]
[Illegible]	[Illegible]	[Illegible]	[Illegible]	[Illegible]
[Illegible]	[Illegible]	[Illegible]	[Illegible]	[Illegible]

[Illegible text]

[Illegible text]

[Illegible text]



OFFICE OF THE BOARD OF TRUSTEES

50 PHELAN AVENUE • BOX E200 • SAN FRANCISCO, CA 94112 • 415. 239.3818 • FAX 415. 239.3918

NOTICE

REGULAR MEETINGS

OF THE

BOARD OF TRUSTEES

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

LOCATION: PHELAN CAMPUS. PIERRE COSTE DINING ROOM
50 PHELAN AVENUE. SAN FRANCISCO

DATE: THURSDAY, FEBRUARY 25, 1999

TIME: 4:00 PM - 5:00 PM

This meeting is normally devoted to Closed Session Topics.

LOCATION: PHELAN CAMPUS. PIERRE COSTE DINING ROOM
50 PHELAN AVENUE. SAN FRANCISCO

DATE: THURSDAY, FEBRUARY 25, 1999

TIME: 5:00 PM - 6:00 PM

This meeting is normally devoted to Open Session Topics.

SPECIFIC TIMES SUBJECT TO CHANGE.

Call 241-2234 for information.

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5

The San Francisco Community College District does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Persons who wish to request disability-related accommodations including sign-language interpreters should contact Linda R. Jackson, District ADA Coordinator, Office of Affirmative Action, 31 Gough Street, Room 16, San Francisco, CA, 94103, Phone: (415) 241-2281, Fax: (415) 241-2203. Please request accommodations no later than 12 working days prior to the date of the Board meeting in order to assure the best possible arrangements.

BOARD OF TRUSTEES

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DR. PHILIP R. DAY JR., CHANCELLOR

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Journal of the American Medical Association



1950

Volume 143

Number 1

January 1950

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AGENDA
CLOSED SESSION
BOARD OF TRUSTEES
OF
THE SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

Pierre Coste Dining Room (Rear Room)
50 Phelan Avenue
San Francisco
THURSDAY FEBRUARY 25, 1999
4:00 P.M.

I. OPEN SESSION

Announcement of Closed Session Topics

II. CLOSED SESSION

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (G.C. 54956.8)

Property:	Evans Campus - 1400 Evans , San Francisco
Agency Negotiator:	Peter Goldstein
Negotiating parties:	Charles Jamison
Under negotiation:	Price and terms of payment

B. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
(G.C. 54956.9(a))

- I. Erieson v. City College of San Francisco, et al.
Northern District of California
U. S. District Court Case #C96-3836 [VRW]
- II. Friends of the Colombo Building v. SFCCD, et al
San Francisco Superior Court Case # 997400
- III. Save Our Landmark Theaters et al. v. SFCCD, et al
San Francisco Superior Court Case # 997441
- IV. Catherine M. et. al v. SFCCD, et al
Court of Appeal, First Appellate District
Case Nos. A078308 & A079443
Supreme Court Case No. S073754

BOARD OF TRUSTEES

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V. Associated Students v. Honorable Board of Trustees of the SFCCD, et al.
Court of Appeal, First Appellate District
Case Nos. A080472 & A081725

VI. SFCCD V. Burlage, et al.
San Francisco Superior Court Case # 994531

B. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
(G.C. 54956.9)

I. Significant exposure to litigation pursuant to Gov. Code 54956.9 (b) - 3 cases

C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (G.C. 54957)

Title: Faculty members including instructors in ESL (English as a second Language), CIS (Computer & Information Sciences), Chemistry, Art, English/Speech, Business, English, Hotel & Restaurant, Mathematics, Biological Science, AIDS Program Resource Instructor/Coordinator, Executive Vice Chancellor, Provost, and Dean of Financial Aid.

D. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (G.C. 54957)

E. CONFERENCE WITH LABOR NEGOTIATORS (G.C. 54957.6)

i. Agency Designated Representatives: Lawrence Klein and Jeffrey Sloan, Carmen Plaza de Jennings, and Steve Hale

Employee Organizations: Service Employees International Union (SEIU) 790, American Federation of Teachers (AFT) 2121 & Department Chairperson Council (DCC)

ii. Agency Designated Representatives: Lawrence Klein, Jeffrey Sloan, Carmen Plaza de Jennings and Steve Hale

Unrepresented Employees: Gardener, Nursery Specialist, Electrician Supervisor I, Electrician, Painter, Painter Supervisor I, Plumber, Steamfitter, Stationary Engineer, Truck Driver, Locksmith, Carpenter, Carpenter Supervisor I, District Designated Managers, Supervisors, and Confidential Classifications.

III. OPEN SESSION

Disclosure of Board decisions from Closed Session, if appropriate

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5

TO MEMBERS OF THE PUBLIC

The Agenda page and accompanying resolutions have been prepared well in advance of the regularly scheduled meeting of the Board of Trustees of the San Francisco Community College District. Please note that Resolutions are subject to amendment and replacement.

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

You should be aware of the following (Government Code § 54954.2):

1. Additional agenda items to be acted upon by the Board may be posted at 33 Gough Street and in the lobby of Conlan Hall at the Phelan Campus at least 72 hours in advance of the regularly scheduled Board Meeting. Resolutions may also be available at the time of posting, but if not, such resolutions will be available at the Board Meeting.
2. Additional agenda items and resolutions, although not posted as in paragraph 1 above, may still be acted upon by the board at the regular meeting:
 - a) Upon a determination by a majority vote of the Board that an emergency situation exists, as defined in Government Code § 54956.5. Emergency is defined as work stoppage or other activity which severely impairs public health, safety, or both, as determined by a majority of the members of the Board, OR crippling disaster which severely impairs public health, safety or both, as determined by a majority vote of the members of the Board, OR
 - b) Upon a determination by a two-thirds vote of the members of the Board present at the meeting or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted 72 hours in advance of the Board Meeting, OR
 - c) The item was posted 72 hours in advance of a prior meeting of the Board occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

For Members of the Public:

To facilitate the conduct of business at Board meetings, the following information has been taken from the District's Policy Manual concerning the conduct of Board Meetings

From PM 1.05 A:

The order of business may be revised at any meeting when, in the discretion of the President, such revision will benefit the public and/or order of the meeting.

From PM 1.05 L:

1 Granting the Privilege of the Floor. A person desiring to speak shall be recognized by the Chair only after complying with the following procedures:

For matters appearing on the agenda, an individual desiring to address the Board must complete a "Request to Address Board" card, completing the information thereon including the subject to be addressed. If there is to be a written report presented, a copy(ies) shall be submitted in advance to the Chancellor.

Any person desiring to address the Board on non-agenda items must also complete the "Request to Address Board" card and will be recognized at the end of the agenda. Only items directly related to District business may be presented.

Cards for these purposes are available in the Office of the Chancellor and also at the Board meeting. Completed cards should be presented to the Board President prior to the beginning of the meeting. As a matter of courtesy, the Board encourages people to notify the Chancellor's Office in advance of the Board meeting of their intention to address the Board. Prior to calling for a vote on an item before the Board, the Presiding Officer shall determine if speaker cards have been submitted for that item. Persons who have submitted cards prior to the consideration of the item shall be called upon by the Presiding Officer. Persons who address the Board may address only the agenda item being considered and shall have up to three minutes for comments. Should another person who has submitted a request to speak card in advance of consideration of the item wish to forego speaking on that item, he or she may grant his or her speaking time to another speaker who has also submitted a request to speak card, but in no event shall any speaker have more than two allotments (totaling up to six minutes) of speaker time on any item. However, in order to facilitate the completion of District business, the Presiding Officer may also limit the total length of time allotted to the speakers on a given topic or agenda item which may reduce the individual speaker's time on that topic or item. Speaking too long, being unduly repetitious or discussing irrelevancies disrupt the meeting, and may result in the forfeiture of speaking opportunities during that meeting.

The President of the Board reserves the right of determining the order of the speakers and changing the order of the agenda if it will be of benefit to the public and/or the order of the meeting.

Undue interruptions or other interferences with the orderly conduct of Board business cannot be allowed. Defamatory or abusive personal remarks which disturb or impede the meeting or exceed the bounds of civility necessary to the conduct of District business are always out of order. However, the Board shall not prohibit public criticism of the policies, procedures, programs, or services of the District, or of the acts or omissions of the Board.

The President may terminate the speaker's privilege of address if after being called to order, he or she persists in improper conduct or remarks, or if the speaker fails to speak on the subject matter for which the privilege of the floor was granted.

No oral presentation shall include charges or complaints against any employee of the Board, or otherwise present information, which does not relate directly to the topic at hand or which disrupts or impedes the meeting. All formal charges or complaints against an employee, for which a specific grievance or complaint process is not otherwise available, shall be in writing and signed by the person making the charge and shall be filed with the Chancellor who shall, after investigation, take or recommend appropriate action. There shall be no oral presentation or discussion of confidential formal charges or complaints in open public meetings of the Board on non-agenda items or unless otherwise required by law.

Comments or presentations made by members of the public to the Board do not necessarily reflect the opinion of the Board or of its individual members, nor does the Board necessarily endorse or sanction such comments or presentations. Persons who address the Board on matters of their choosing are solely responsible for the content of such comments or presentations.

Regular Meeting of the
Board of Trustees of the
San Francisco Community College District

City College of San Francisco
Pierre Coste Room
50 Phelan Avenue, San Francisco
Thursday, February 25, 1999

Open Session - 5:00 p.m.

- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Minutes
Amended Regular meeting - September 17, 1998
Regular meeting - October 29, 1998
Regular meeting - November 19, 1998
- IV. Adoption of Resolutions Agenda
- V. Approval of Consent Agenda Items as Listed:
- VI. Special Presentations
- VII. Monthly Financial Report
- VIII. Action on Other Resolutions Agenda Items
- IX. Report from Constituent Groups
 - Academic Senate
 - Associated Students
 - Classified Senate
- X. Board of Trustees' Report
- XI. Chancellor and Staff Reports
- XII. Requests to Speak
- XIII. Adjournment

*c - It is recommended that all resolution agenda items identified with letter *c in the right hand column are eligible for consideration as Consent agenda items.

GENERAL FUND

- B1 - Authorization be hereby given to contract with _____ for food service in the Press Box of the Phelan Campus from March 1, 1999 through January 20, 2001 with two one year each renewal options if mutually agreed to by District Administration and Contractor with a daily minimum guarantee to the District of _____.
- B2 - Reviewing and entering into the minutes the SFCCD Quarterly Financial Status Report for the quarter ended December 31, 1998. * C
- B3 - Authorization to amend the contract with Angus Hamer Networking for special services to City College of San Francisco for project management for the Cloud Hall Remodeling Project, telecommunications infrastructure, for the period from February 26, 1999 through June 30, 1999 for an additional \$68,900 for a total cost of the current contract not to exceed \$169,900. * C
- B4 - Amending the Adopted 1998-99 Revenue and Resources Budget * C

Capital Outlay

- B5 - Authorization be given to award Yamas Controls contract with for the Project: Visual Arts Air Correction project, located at the Phelan Campus, for a cost of \$50,100; this contract will be completed on or before September 30, 1999. * C
- B6 - Authorization for contract modification for Special Services * C
- B7 - Authorization be given to contract with Sylvania Lightning Services for the Project : Gough Auditorium Lighting project, at a cost of \$6,500. This contract will be completed on or before May 31, 1999. * C

Grants

- B8 - Authorization to modify existing Grant * C
- B9 - Authorization be given to submit an application and appropriate all funds receivable upon approval from the Zellerbach Family Fund to purchase and install tinted film for Window Covering for the Diego Rivera Theater for the time period of February 3, 1999, through June 30, 1999, in the amount not to exceed \$4,500. * C
- B10 - Authorization to subcontract with Contra Costa SBDC for activities related to a grant from the Chancellor's Office of the California Community Colleges to provide transition services to the small business community in San Francisco, March 1, 1999 to June 30, 1999, in the amount not to exceed \$30,000. * C
- B11 - Authorization be hereby given to enter into a memorandum of agreement with San Francisco Department of Human Services to provide training for prospective foster parents for a cost not to exceed \$40,000. * C
- B12 - Authorization to hereby given to enter into an agreement with The Family School to provide six units of credit Child Development classes during the Fall 1998 semester for a sum not to exceed \$6,839. * C

Equipment, Supplies & Services (Pages 21-31)

- C1 - Procurement of equipment, supplies, services, etc., less than \$3,000 * C
- C2 - Procurement of equipment, supplies, services, etc., \$3,000 or more * C
- C3 - Acceptance of Gifts * C
- C10 - Disposal of Personal Property with insufficient Sales Value * C

Human Resources (Pages 32-63)

- F1 - Extending Interim Appointment Non-Educational Academic Administrator. * C
- F2 - Extending Interim Appointment Educational Academic Administrator. * C
- F3 - Resignation from an Educational Academic Administrative Position and Extending Appointment Temporary Exempt Grant-Funded Educational Academic Administrator * C
- F4 - Extending Acting Appointment Educational Academic Administrator * C
- G1-8 - Academic Employees, Credit Program, District Funded * C
- H1-3 - Academic Employees, Credit Program, Categorically Funded * C
- L1 - Amending employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract. * C
- N1 - Academic Employees Community Services Classes * C

Special (Pages 64-70)

- S1 - Revising Resolution No. 941205-S2 Community Service governing fees for the Institute for International Students commencing with the Summer 1999 program. * C
- S2 - Recommend Adoption of Modified Wage Rates for Specified Unrepresented Classified Building Trades Supervisory and Building Trades Employees for Fiscal Year 1998-1999
- S3 - Resolution on Achieving Excellence at City College of San Francisco

Real Estate (Pages 71-72)

W1 - Authorization to sublease 730 square feet of classroom space at the Southeast Campus on a month to month basis to Renaissance Parents of Success at 39 cents a square foot per month starting January 1, 1999. *c

XII. Requests to Speak

XIII. Adjournment

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

**Next Board Meeting Date: March 25, 1999
33 Gough Street
Gough Auditorium**

*c - It is recommended that all resolution agenda items identified with letter *c in the right hand column are eligible for consideration as Consent agenda items.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: February 25, 1999

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: General Fund
Authorization to Contract
(Resolution No.990225-B1)

B1

BACKGROUND INFORMATION:

The District has not yet used a space adjacent to the press box for food service to the campus community. To that end, an RFP was developed and advertised for three weeks in the Independent newspaper. Six bidders called for bid packets and four came to an open house to view the space on November 13'. Sealed bids were due to the District by 12:00 noon on Friday, November 20, 1998

A shared governance task force reviewing the possibility of food service in the press box venue requested additional time for discussion and on February 3, 1999 opened the sealed bids.

The following four bidders submitted proposals:

Cable Car Coffee
Jazzland Coffee
Subway
SuperCrown Catering

Questions to the bidders included:

1. Proposed daily rent with minimum guarantees Monday thru Fridays, Saturdays and summer sessions?
2. Current San Francisco locations being served?
3. Number of years in food sales and services business?
4. Gross dollar amount of food sales managed per year during past three years?
5. Any complaints with Better Business Bureau or Health Department in past 3 years?
6. Willingness to offer District a signing bonus?
7. Pictures of other food operations
8. Proposed menu of items and prices

02/25/99 - B1 page 1

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On the issue of proposed revenue to District, the four bidders submitted the following % of gross sales with minimum daily revenue, whichever is higher:

	<u>Reg Term</u>	<u>Mon-Thurs</u>	<u>Friday</u>	<u>Saturday</u>
Cable Car		10%/\$175		10%/\$75
Jazzland Coffee		15%/\$225	15%/\$175	10%
*Subway		10%-14%/200		
**SuperCrown Catering		2%+\$67	2%+\$67	125

	<u>Summer</u>	<u>Mon-Thurs</u>	<u>Friday</u>	<u>Saturday</u>
Cable Car		10%/\$75		10%/\$75
Jazzland Coffee		10%/\$75	10%/\$50	10%
*Subway		10%-14%/200		
**SuperCrown Catering		*2% +180 (Includes 1 truck & Press box)		

*Subway offered a sliding percentage rate on gross sales from 10%--12% depending on total gross sales with 12% starting after \$41,000 per month.

**SuperCrown modified the proposal and would only serve on Saturdays that had home football games. SuperCrown also required that in addition to rights to the press box, that SuperCrown would be allowed to continue selling from its second catering truck in the same location as currently placed.

The best two overall bidders were invited to present food samples to the task force and to answer questions raised by the task force regarding operational issues.

As a result of the task forces findings, the following resolution is recommended for adoption:

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with _____ for food service in the Press Box of the Phelan Campus from March 1, 1999 through January 20, 2001 with two one year each renewal options if mutually agreed to by District Administration and Contractor with a daily minimum guarantee to the District of _____, and

02/25/99 - B1 page 2

FURTHER BE IT RESOLVED: That the Chancellor, Chief
Operating Officer and/or their
designee are hereby authorized to execute any and all
documents on behalf of the District to effectuate this
resolution.

Stephen J. Herman, Originator

02/25/99 - B1 page 3



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 25, 1999
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

B2

Subject: GENERAL FUND

Reviewing and entering into the minutes
the SFCCD Quarterly Financial Status
Report for the quarter ended December
31, 1998.

BACKGROUND INFORMATION:

Title 5 of the California Code of Regulations, Section 58310 requires California's Community College Districts to report quarterly on their financial condition. Starting with the quarter ending December 31, 1998 and quarterly thereafter, districts are required to provide to the State Chancellor's office the completed form CCFS-311Q and a copy of the quarterly financial report.

In order to meet the requirement of Title 5 of the California Code of Regulations, Section 58310 the following resolution is recommended for adoption:

RECOMMENDATION:

RESOLVED: That pursuant to Title 5 of the California Code of Regulations, Section 58310 the Quarterly Financial Status Report for the quarter ended June 30, 1997 is hereby reviewed and entered into the minutes of the Board of Trustees of the SFCCD

James Kendrix, Originator

02/25/99 - B2 page 1

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CHICAGO, ILL., MAY 1, 1934

TO THE EDITOR:

SIR:

I have the honor to acknowledge the receipt of your letter of April 26, 1934, in relation to the above-captioned matter.

Very respectfully,
J. H. [Name]

Enclosed for you are two copies of the report of the committee on the subject of the above-captioned matter, which was appointed by the American Medical Association in 1932.

The committee's report is based on the findings of a survey of the medical profession in the United States, and is intended to provide a basis for the development of a code of ethics for the medical profession.

Very truly yours,
J. H. [Name]

The committee's report is based on the findings of a survey of the medical profession in the United States, and is intended to provide a basis for the development of a code of ethics for the medical profession.

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415 239.3000

DATE: February 25, 1999

B3

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GENERAL FUND

**Approval of Special Personnel Services Contracts
(Resolution No: 990225-B3)**

BACKGROUND INFORMATION:

By Resolution No. 991217-B1, the Board of Trustees authorized a contract extension with Angus Hamer Networking into the current fiscal year for operational technical support of the College's Wide Area Network (WAN) for a cost not to exceed \$101,000, January 1, 1999 through June 30, 1999. This amendment adds a special project to the Angus-Hamer Networking contract which is not part of on-going operations and is not covered under the existing contract.

The College is currently in the process of remodeling Cloud Hall, which includes telecommunication infrastructure, installation of cabling for voice and data, building of telecommunications closets, and installation of building fiber backbone cabling. The College contracted with Angus-Hamer to do the initial design for this work last year. In order to ensure that the work by the cabling subcontractors, as well as the construction, is being done according to the specifications designed by Angus-Hamer as the work is being done, and not after the fact, on-going review and oversight of the project is necessary. In addition, ITS presence at the construction meetings is necessary. This amendment allows the College to contract with Angus-Hamer Networking to provide the project management.

02/25/99 - B3 page 1

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DR. PHILIP R. DAY, JR., CHANCELLOR

The cost for this contract amendment will be charged to Proposition A bond funds, as the entire telecommunications infrastructure costs for the Cloud Hall Remodeling Project have been charged to Proposition A bond funds.

RECOMMENDATION:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to amend the contract with Angus Hamer Networking for special services to City College of San Francisco for the project management of the Cloud Hall Remodeling Project, telecommunications infrastructure, February 26, 1999 through June 30, 1999 for an additional \$68,900 for a total cost not to exceed \$ 169,900, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Mamie How, Originator

02/25/99 - B3 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

AMENDED 02/19/99

Date: February 25, 1999 B4
To: Board of Trustees
From: Dr. Philip R. Day, Jr., Chancellor
Subject: General Fund
Amending the Adopted 1998-99
Revenue and Resources Budget
(Resolution No. 990225-B4)

BACKGROUND INFORMATION:

On September 17, 1998 Resolution No. 980917-B2 was approved adopting the Final 1998-99 Budget. The Final Recommended 1998-99 Budget for the General Fund Unrestricted Revenue and Resources totaled \$127,963,147 and \$126,961,802 for expenditures, and a designated Reserve totaling \$3,650,000.

~~On November 19, 1998 \$604,821 for 1997-98 encumbrances and \$800,000 to fund instructional departments supply allocations previously funded by one-time Block Grant Funds approved Resolution No. 981119-B9 to modify the 1998-99 expenditure Budget. These adjustments increased the expenditure budget from \$126,961,802 to \$128,707,022.~~

On November 19, 1998 Resolution No. 980917-B2 was approved increasing the General Fund Unrestricted Expenditure Appropriations by \$604,821 for 1997-98 encumbrances and \$800,000 to fund instructional departments supply allocations previously funded by one-time Block Grant Funds. These adjustments increased the Expenditure Budget from \$126,961,802 to \$128,366,621.

02/25/99 - B4 page 1

BOARD OF TRUSTEES

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The 1998-99 Estimated Revenue and Resources is projected to total \$128,767,181 including the Beginning Unreserved Undesignated Fund balance of \$2,463,094. The increases are as follows:

- \$340,924 Recalculation on Advance Apportionment
- \$244,000 Prior Year Adjustment
- \$100,000 ~~Lotery~~ Lottery Income
- (29,000) Apprenticeship
- 108,851 Sales Tax Revenue
- 59,000 Sales Tax Revenue - Prior Year Recovery
- (80,000) Local Other Income

RECOMMENDATION:

RESOLVED: That the 1998-99 General Fund Unrestricted Revenue and Resources Budget be amended from \$127,963,147 to ~~\$128,707,022~~ \$128,767,181.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the College to effectuate this resolution.

James Kendrix, Originator

02/25/99 - B4 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: February 25, 1999
To: Board of Trustees
From: Dr. Philip R. Day, Jr., Chancellor

B4

Subject: General Fund
Amending the Adopted 1998-99
Revenue and Resources Budget
(Resolution No. 990225-B4)

BACKGROUND INFORMATION:

On September 17, 1998 Resolution No. 980917-B2 was approved adopting the Final 1998-99 Budget. The Final Recommended 1998-99 Budget for the General Fund Unrestricted Revenue and Resources totaled \$127,963,147 and \$126,961,802 for expenditures, and a designated Reserve totaling \$3,650,000.

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The 1998-99 Estimated Revenue and Resources is projected to total \$128,767,181 including the Beginning Unreserved Undesignated Fund balance of \$2,463,094. The increases are as follows:

- \$340,924 Recalculation on Advance Apportionment
- \$244,000 Prior Year Adjustment
- \$100,000 Lottery Income

02/25/99 - B4 page 1

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- (29,000) Apprenticeship
- 108,851 Sales Tax Revenue
- 59,000 Sales Tax Revenue - Prior Year Recovery
- (80,000) Local Other Income

RECOMMENDATION:

RESOLVED: That the 1998-99 General Fund
Unrestricted Revenue and Resources
Budget be amended from \$127,963,147 to \$128,707,022.

FURTHER BE IT RESOLVED: That the Chancellor, Chief
Operating Officer, and/or
their designees are hereby authorized to execute any
and all documents on behalf of the College to
effectuate this resolution.

James Kendrix, Originator

02/25/99 - B4 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 25, 1999
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

B5

Subject: CAPITAL OUTLAY
Authorization to Award Construction Contract
(Resolution No. 990225 - B5)

BACKGROUND INFORMATION:

Project: Visual Arts Air Correction.

The District received qualified cost proposal, and the District wishes to contract with Yamas Controls Inc., for the project: Visual Arts Air Correction project. This Project consists of existing air damper actuators replacement; remote monitoring/control system upgrade; air duct and air registers cleaning, repair, and replacement; and interior thermostat control upgrade.

This project is 100% funded by State Hazardous Substance Removal Program.

RECOMMENDATION:

RESOLVED: That authorization be given to award contract with Yamas Controls Inc., for the Project: Visual Arts Air Correction project, located at the Phelan Campus, for a cost of \$50,100; this contract will be completed on or before September 30, 1999, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter A. Goldstein, Originator

02/25/99 - B5 page 1

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DR. PHILIP R. DAY, JR., CHANCELLOR

B6

DATE: February 25, 1999

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: CAPITAL OUTLAY

Authorization for Contract Modification for Special Services Contract
(Resolution No. 990225-B6)

BACKGROUND INFORMATION:

ORIGINAL RESOLUTION NUMBER	GRANTOR/ CONTRACTOR	ORIGINAL CONTRACT AMOUNT	PREVIOUS CONTRACT MODIFICATION AMOUNT	REQUESTED CONTRACT MODIFICATION AMOUNT	NEW CONTRACT AMOUNT	COMMENTS
A 980430-B28 Cloud Hall Remodel for Allied Health	A.R. Construction (General Contractor)	\$4,706,000	\$58,878.12	CM #4-\$60,076	\$4,846,005.02	Change Order 05 for field changes due to the unforeseen existing conditions
B 980528-B37 Cloud Hall Underground Tank Retrofit and Upgrade	SCA Environmental, Inc. (Project Engineer)	\$25,080	\$1,205	CM #2-\$2,146	\$28,431	Asbestos Monitoring (\$1,336), addi- tional bid walk (\$235) and Tempor- ary Tank Closure Permit (\$575)

ORIGINAL RESOLUTION NUMBER	GRANTOR/ CONTRACTOR	ORIGINAL CONTRACT AMOUNT	PREVIOUS CONTRACT MODIFICATION AMOUNT	REQUESTED CONTRACT MODIFICATION AMOUNT	NEW CONTRACT AMOUNT	COMMENTS
C 981029-B4 Library Art Display Case and Piano Enclosure	Adolph Schmidt, Inc. (General Contractor)	\$65,808	-0-	CM #1 - \$ 1,000	\$66,808	Change Order 01 -
D 990128-B3 Mechanical Room Lagging Removal & Replacement	Chow Engineering, Inc. (Project Engineer)	\$11,570	-0-	CM #1 - \$10,175	\$21,745	
E 980226-B19 Replacement Facilities	Pacesetter Industries, Inc. (General Contractor)	\$532,866	\$41,248	CM #3 - \$30,812.49	\$604,926.49	Change Order 03 -
F 960523-B13 Smith Grill Alteration	Seto's Construction Company (General Contractor)	\$162,500	\$59,057	CM #7 - \$3,912	\$225,469	Change Order 13 (\$329) and Change Order 14 (\$3,583)
G 980528-B38 Cloud Hall Under Ground Storage (UST) Removal and Replacement	Chow Engineering, Inc. (Project Engineer)	\$13,500	\$20,435	CM #3 - \$2,135	\$36,070	Additional soil & water testing, laboratory analysis, pull test calculation, and additional work.

RECOMMENDATION :

RESOLVED : That the Board authorizes the specified amendments to the resolutions as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to exchange all documents on behalf of the District to effectuate this resolution.

Peter A. Goldstein, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 25, 1999

B7

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY

Authorization to Award Special Services
(Resolution No. 990225-B7)

BACKGROUND INFORMATION:

Project: Gough Auditorium Lighting

The District wishes to contract with Sylvania Lighting Services for the project: Gough Auditorium Lighting. This project consists of remove and dispose of existing light fixtures and ballast; install and paint new cover plates to match existing; and install new ceiling mount light fixture.

The project is funded by State Deferred Maintenance Program lighting project.

RECOMMENDATION:

RESOLVED: That authorization be given to contract with Sylvania Lightning Services for the Project : Gough Auditorium Lighting project, at a cost of \$6,500. This contract will be completed on or before May 31, 1999 , and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter A. Goldstein, Originator

02/25/99 - B7 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

DATE: February 25, 1999

B8

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANTS
Authorization to modify existing Grant
(Resolution NO. 990225 - B8)

ORIGINAL RESOLUTION NUMBER	GRANTOR/CONTRACTOR	CONTRACT DATE	ORIGINAL	CHANGE	NEW TOTAL NOT TO EXCEED	COMMENTS; ORIGINATOR
			TOTAL AMOUNT			
A 980625-B20	Chancellor's Office California Community Colleges - VATEA Title IIC	July 1, 1998 - June 30, 1999	\$1,146,177	+\$36,211	\$1,182,388	Final allocation for 1998-99. Originator: Phyllis G. McGuire

RECOMMENDATION:

RESOLVED: That the Board authorizes the specific amendment to the Resolution as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their Designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 25, 1999
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

B9

SUBJECT: GRANTS
Approval to submit an application and appropriate funds receivable upon approval from the Zellerbach Family Fund to purchase and install tinted film for a Window Covering for the Diego Rivera Theater (Resolution No. 990225-B9)

BACKGROUND INFORMATION:

The Zellerbach Family Fund will provide the funds for a tinted film to be placed on the windows in the Diego Rivera Theater. The film will protect the Diego Rivera mural from sun damage as well as keep the glass from imploding onto the mural should there be an earthquake. Since the mural is extremely valuable and the sun or earthquake could easily damage it, window covering could save a significant amount of money to be paid for mural repair. The district will receive \$4,500 for supplies to be used to purchase and install the tinted film.

RECOMMENDATION:

RESOLVED: That authorization be given to submit an application and appropriate all funds receivable upon approval from the Zellerbach Family Fund to purchase and install tinted film for Window Covering for the Diego Rivera Theater for the time period of February 3, 1999, through June 30, 1999, in the amount not to exceed \$4,500, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Robert Gabriner, Originator

02/25/99 - B9 page 1

BOARD OF TRUSTEES

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 25, 1999 **B10**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Grants
Authorization to Subcontract with Contra
Costa Small Business Development Center

BACKGROUND INFORMATION:

On January 27, 1995, through Board Resolution No. 950126 -B21, the Board of Trustees authorized the submission of an application and appropriation of all funds received upon approval by the California Trade and Commerce Agency (CTCA) to establish a Small Business Development Center (SBDC). The grant application was approved in April 1995, and the formal contract was signed on August 1, 1995. Last year, the Board of Trustees continued to adopt resolutions which authorized the Chancellor to enter into formal agreements with the CTCA to provide Small Business Administration funding for the period January 1, 1998 to December 31, 1998. In addition, the Board of Trustees adopted Board Resolution 980430-B23 which authorized the execution and submission of Chancellor's Office of the California Community Colleges (COCCC) Grant Agreement 98-0143 in the amount of \$140,550, for the period July 1, 1998 to June 30, 1999, to provide continued funding for the SBDC.

In August 1998, former Chancellor Del Anderson notified the CTCA that City College would not renew its SBDC contract for another three years. The main reason for not renewing was that the benefits to the College's existing Small Business Institute were modest at best; the SBDC simply did not help to develop curricula and resources that would better serve our students. We continued to serve the small business community until the agreement expired on December 31, 1998.

02/25/99 - B10 page 1

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However, our contract with the COCCC was not formally terminated. Although we informed the COCCC in October, 1998 that City College would not renew its contract with CTCA, the agreement with COCCC is still in effect. These are the funds that will be used to subcontract with the Contra Costa SBDC to provide transition services to the San Francisco small business community while a new host organization is selected. The COCCC has expressed support for the use of its funds in this manner. The CTCA plans to issue a Request for Proposals in March or April, 1999.

The subcontract will be paid by funds from the COCCC grant. This is a pass through arrangement with City College of San Francisco as the fiscal agent. No district funds are required.

The contract has the following budget:

Clerical assistance	\$10,000
Consultants	<u>\$20,000</u>
Total to Contra Costa SBDC	\$30,000

RECOMMENDATION:

RESOLVED: That the Board hereby authorizes the District to subcontract with Contra Costa SBDC for activities related to a grant from the Chancellor's Office of the California Community Colleges to provide transition services to the small business community in San Francisco, March 1, 1999 to June 30, 1999, in the amount not to exceed \$30,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Steven Glick, Originator

02/25/99 - B10 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 25, 1999

B11

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANT

Authorization for a memorandum of agreement with the San Francisco Department of Human Services for providing foster parent pre-service training.

(Resolution No. 990225-B11)

BACKGROUND INFORMATION:

Since Spring Semester 1996, City College of San Francisco, through the Child Development and Family Studies Department (CDFSD), has provided foster parent pre-service training under a memorandum of agreement with the San Francisco Department of Human Services (SFDHS). SFDHS has requested a continuation of the training and has a new memorandum of agreement for this purpose.

The new agreement covers the period January 1, 1999 to June 30, 2000. During this time, seven cycles of eight, three-hour training sessions will be offered to DHS-referred families interested in becoming foster parents. Each cycle will serve a minimum of 10 homes and may include up to 24 prospective parents.

SFDHS agrees to work-order funds not to exceed \$40,000. Under the agreement, CDFSD will provide a certificated instructor, educational materials, arrange for suitable sites for the classes, and schedule classes at times convenient for prospective foster parents. CDFSD will provide monthly and quarterly reports as well as fiscal reporting at the close of each fiscal year. No General Fund monies from the District are required.

02/25/99 - B11 page 1

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DR. PHILIP R. DAY, JR., CHANCELLOR

RECOMMENDATION:

RESOLVED: That authorization be hereby given to enter into a memorandum of agreement with San Francisco Department of Human Services to provide training for prospective foster parents for a cost not to exceed \$40,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Sandra Handler, Originator

02/25/99 - B11 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 25, 1999
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

B12

SUBJECT: GRANT
Approval for Payment of Credit Classes
from Family School
(Resolution No. 990225-B12)

BACKGROUND INFORMATION:

The Child Development and Family Studies Department, in partnership with The Family School, will conduct six units of credit Child Development classes during the fall, 1998 semester. The classes will be delivered at The Family School site for TANF/CalWORKS participants with supportive services provided by The Family School and Private Industry Council staff. The classes will also be open to the community for those wishing to acquire Early Childhood credit units. The Child Development and Family Studies will receive \$6,839 for instructional salary costs.

No General Fund monies from the District are required.

RECOMMENDATION:

RESOLVED: That authorization to hereby given to enter into an agreement with The Family School to provide six units of credit Child Development classes during the Fall 1998 semester for a sum not to exceed \$6,839, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Sandra Handler, Originator

02/25/99 - B12 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: February 25, 1999 C 1

To: Board of Trustees

From: Dr. Philip R. Day, Jr. , Chancellor

Subject: PURCHASING
Procurement of Equipment,
Supplies, Services, Etc., less
than \$3,000
(Resolution No. 990225-C1)

BACKGROUND INFORMATION:

Listed below is a summary of purchases for equipment, supplies, and services in individual amounts of less than \$3,000. Investigation indicates that they are necessary for the support of District operations, and therefore are recommended for approval by the Board of Trustees. It is certified that the items summarized below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RECOMMENDATION:

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling \$ 369,460.27 individual amounts of less than \$3,000 not heretofore approved as summarized and detailed below:

Direct Payments	\$36,201.23
Purchase Orders	297,613.70
Travel/Mileage	<u>36,645.34</u>
GRAND TOTAL:	369,460.27

James Kendrix, Originator

02/25/99 - C1 page 1

BOARD OF TRUSTEES

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Volume 198, Number 12, December 15, 1980
This issue contains 12 articles, including a review of the literature on the use of the electrocardiogram in the diagnosis of myocardial infarction.

The following articles are included in this issue:
1. The use of the electrocardiogram in the diagnosis of myocardial infarction.
2. The use of the electrocardiogram in the diagnosis of myocardial infarction.

3. The use of the electrocardiogram in the diagnosis of myocardial infarction.
4. The use of the electrocardiogram in the diagnosis of myocardial infarction.

5. The use of the electrocardiogram in the diagnosis of myocardial infarction.
6. The use of the electrocardiogram in the diagnosis of myocardial infarction.

7. The use of the electrocardiogram in the diagnosis of myocardial infarction.
8. The use of the electrocardiogram in the diagnosis of myocardial infarction.

9. The use of the electrocardiogram in the diagnosis of myocardial infarction.
10. The use of the electrocardiogram in the diagnosis of myocardial infarction.

11. The use of the electrocardiogram in the diagnosis of myocardial infarction.
12. The use of the electrocardiogram in the diagnosis of myocardial infarction.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: February 25, 1999

C2

To: Board of Trustees

From: Dr. Philip R. Day, Jr. , Chancellor

Subject: GENERAL/CAPITAL OUTLAY FUND
Procurement of Equipment, Supplies ,
Services, Etc., more than \$3,000
(Resolution No. 990225-C2)

BACKGROUND INFORMATION:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the support of District operations, and therefore are recommended for approval by the Board of Trustees. It is certified that the items summarized below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RECOMMENDATION:

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, as detailed in Attachment "A".

GRAND TOTAL: \$1,215,644.55

James Kendrix, Originator

01/28/99 - C2 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

Memorandum for the President



1. The purpose of this memorandum is to inform the President of the results of the recent meeting of the National Security Council.

2. The meeting was held on [Date] at [Location] and was attended by [List of Attendees]. The agenda included [List of Topics].

3. The main points discussed during the meeting were [List of Points]. The President's comments were [List of Comments].

4. The meeting concluded with a decision to [List of Decisions]. The President's final remarks were [List of Remarks].

5. The meeting was held in a room [List of Details]. The President's presence was [List of Details].

6. The meeting was held in a room [List of Details]. The President's presence was [List of Details].

7. The meeting was held in a room [List of Details]. The President's presence was [List of Details].

8. The meeting was held in a room [List of Details]. The President's presence was [List of Details].

9. The meeting was held in a room [List of Details]. The President's presence was [List of Details].

10. The meeting was held in a room [List of Details]. The President's presence was [List of Details].

11. The meeting was held in a room [List of Details]. The President's presence was [List of Details].

12. The meeting was held in a room [List of Details]. The President's presence was [List of Details].

13. The meeting was held in a room [List of Details]. The President's presence was [List of Details].

ATTACHMENT A
RESOLUTION NO. 990225-C2

Fund	Org	Acct	Prog	Act	Department	Vendor	Doc #	Amount	Description
UPFX	0040	5801	6600	C	Public Information	Alice@97.3 KLLC-FM	DP57797	\$ 3,000.00	Advertising
UPFX	0040	5802	6600	C	Public Information	Yamaguma & Associates, Inc.	DP59000	\$ 21,424.84	Advertising-Print
U	8440	4303	6010	C	Academic Admin - Mission	Office Depot Inc.	OD04355	\$ 3,873.87	Supplies-Other
U	7534	4301	0600	C	Journalism	Howard Quinn Co.	TP43846A	\$ 14,730.66	Supplies-Printing
U	7504	5190	1000	C	Art	Bay Area Models Guild	TP20492A	\$ 11,413.00	Consulting- Art Models
U	7232	4303	1900	C	Chemistry	VWR Scientific	TP47388A	\$ 6,043.84	Supplies-Other
U	7224	4303	0400	C	Biology	VWR Scientific	TP62908A	\$ 4,084.78	Supplies-Other
U	7138	5650	0500	C	Hotel & Restaurant	Michaels Refrigeration	TP14936A	\$ 7,440.18	M & R - Equipment
U	7138	5650	0500	C	Hotel & Restaurant	GCS Service, Inc.	TP14942A	\$ 3,887.40	M & R - Equipment
U	4914	6413	6200	S	Business Services	Sefco, Inc.	PO57017	\$ 4,205.46	Equipment-Computer
U	4900	3501	6770	S	Central Services	Employment Development Dept.	DP61208	\$ 5,018.23	
U	4900	3503	6770	S	Central Services	Employment Development Dept.	DP61201	\$ 49,910.78	
U	4900	5190	6720	S	Central Services	Vavrinek, Trine, Day & Co. LLP	DP63943	\$ 8,018.00	Consulting- Audit
U	4900	5610	6770	S	Central Services	Rec & Park Commission of S.F.	DP59700A	\$ 3,300.00	Facility Rentals
U	4900	5610	6770	S	Central Services	Rec & Park Commission of S.F.	DP59700C	\$ 3,300.00	Facility Rentals
U	4900	6431	6510	S	Central Services	Quill Corporation	PO63942	\$ 4,407.84	Equipment-Furniture
U	3569	4303	6770	S	Custodial Services	Butler's Uniform	TP56658	\$ 25,000.00	Supplies-Other
U	3569	4303	6770	S	Custodial Services	Building Services Technicians	TP64829	\$ 3,000.00	Supplies-Other
U	3568	5530	6570	S	Telephone Services	Telecom Services Ltd. (West)	DP63940	\$ 12,132.54	Telephone
U	3568	5530	6570	S	Telephone Services	Telecom Services Ltd. (West)	DP63903	\$ 3,218.83	Telephone
U	3564	5350	6770	S	Mail Services	U. S. Postmaster	DP64834	\$ 32,000.00	Postage
U	3564	5350	6200	S	Mail Services	U. S. Postmaster	DP60576	\$ 12,146.00	Postage
U	3562	4301	6770	S	College Services	Office Depot Inc.	OD09636	\$ 9,763.92	Supplies-Printing
U	3562	4303	6770	S	College Services	Office Depot Inc.	OD09637	\$ 8,184.08	Supplies-Other
U	3562	6434	6770	S	College Services	Graphic Equipment Company	PO14953	\$ 23,705.29	Equipment
U	3522	5510	6570	S	Utilities	San Francisco Water Dept	DP59641	\$ 22,075.01	Utilities
U	3522	5510	6570	S	Utilities	San Francisco Water Dept	DP61107	\$ 19,161.76	Utilities
U	2510	5190	6780	S	ITS - General	Angus-Hamer Networking	TP62162A	\$ 26,000.00	Consulting-Computer
U	0130	5190	6600	S	Facilities Planning	Liskamm W	CT40885	\$ 11,400.00	Consulting-Architect
U	0040	5801	6600	C	Public Information	National Cinema Network	DP58999	\$ 3,744.00	Advertising
U	0040	5802	6600	C	Public Information	TDL-Transportation Displays, Inc.	DP60515	\$ 14,600.00	Advertising-Print
U	0040	5802	6600	C	Public Information	Belaire Displays, Inc.	DP58992	\$ 8,530.74	Advertising-Print
U	0040	5802	6600	C	Public Information	TDL-Transportation Displays, Inc.	DP60534	\$ 7,000.00	Advertising-Print
U	0040	5802	6600	C	Public Information	TDL-Transportation Displays, Inc.	DP60531	\$ 5,250.00	Advertising-Print
U	0040	5802	6600	C	Public Information	SF Neighborhood News Assoc.	DP60529	\$ 3,343.00	Advertising-Print
Total Unrestricted								\$ 404,314.05	

ATTACHMENT A
RESOLUTION NO. 990225-C2

[illegible]

Page 1 of 1

1. The first part of the document is a list of the names of the members of the committee.

2. The second part of the document is a list of the names of the members of the committee.

3. The third part of the document is a list of the names of the members of the committee.

4. The fourth part of the document is a list of the names of the members of the committee.

5. The fifth part of the document is a list of the names of the members of the committee.

6. The sixth part of the document is a list of the names of the members of the committee.

7. The seventh part of the document is a list of the names of the members of the committee.

8. The eighth part of the document is a list of the names of the members of the committee.

9. The ninth part of the document is a list of the names of the members of the committee.

10. The tenth part of the document is a list of the names of the members of the committee.

11. The eleventh part of the document is a list of the names of the members of the committee.

ATTACHMENT A
RESOLUTION NO. 990225-C2

123846	7114	6414	0900	N	Block Grant 97-98	Home Depot	PO46629	\$	8,933.38	Equipment
123846	7114	6414	0900	N	Block Grant 97-98	Viking/White Cap	PO46603B	\$	3,572.65	Equipment
123846	7108	6414	0900	C	Block Grant 97-98	Heatcon Composite Systems	IP45992A	\$	13,505.00	Equipment
123845	6469	6413	6300	C	Block Grant 97-98	Audio Graphic Systems	PO65130B	\$	6,073.84	Equipment-Computer
123845	6469	6413	6300	C	Block Grant 97-98	ICON-3F Microsystems Inc.	PO65130A	\$	4,146.88	Equipment-Computer
123845	5140	6414	4900	C	Block Grant 97-98	Audio Graphic Systems	PO65104	\$	7,733.90	Equipment
123845	5120	6414	0600	C	Block Grant 97-98	Snader and Associates, Inc.	PO46144	\$	4,348.73	Equipment
123845	5120	6434	6770	S	Block Grant 97-98	Graphic Equipment Company	PO14953	\$	46,016.15	Equipment
12352	9210	8891	7099	N	ECO/CACT 98-99	Training Institute	DP46638	\$	5,971.52	Equipment
123111	7800	5530	6499	N	CALWORKS 97-98	Pacific Bell	TP46617	\$	4,800.00	Telephone
123111	7104	4303	6920	N	CALWORKS 97-98	Kaplan School Supply	IP51412A	\$	3,434.35	Supplies-Other
122502	8250	5190	6830	N	Pregnancy Prevention 98-99	CAMI Consulting	TP90009	\$	8,000.00	Consulting-Grant
122502	8250	5190	6830	N	Pregnancy Prevention 98-99	Smith A	PS90056A	\$	6,600.00	Consulting-Grant
121212	7421	5190	0500	N	CTCA-Small Bus Dev Center	IMMA Ltd.	DP56282	\$	6,340.00	Consulting-Grant
					Total Restricted			\$	811,330.50	
					Total Unrestricted and Restricted			\$	1,215,644.55	



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 25, 1999
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

C3

Subject: GIFTS & DONATIONS
Acceptance of Gifts
Resolution No. 990225-C3

BACKGROUND INFORMATION:

SFCCD Policy Manual Section 8.08 Acceptance of Gifts provides that (1) motor vehicles, (2) aircraft, (3) cash exceeding \$250, (4) securities, (5) precious stones, (6) precious metals, (7) goods other than (1) or (2) above with a market value exceeding \$1,500, be accepted by the SFCCD only by resolution of the Board of Trustees.

From time to time an item is offered as a gift to the SFCCD to be used for educational purposes.

RECOMMENDATION:

WHEREAS: the SFCCD has been tendered the gifts detailed in Attachment A;

WHEREAS: Frances Lee, Provost, declares that these gifts will enhance the instructional program of the San Francisco Community College District, and

RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees, are hereby authorized to accept the gifts listed on Attachment A for and in the name of the San Francisco Community College District, and

FURTHER BE IT RESOLVED: That upon transfer of legal title of these gifts described in Attachment A, the Secretary of the SFCCD Board of Trustees is directed to notify the donors of acceptance of the gifts by the governing board.

2/25/99 - C3 Page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

No.	Name	Sex	Age	Height
1	John Smith	Male	25	5' 8"
2	Mary Jones	Female	30	5' 4"
3	Robert Brown	Male	40	5' 10"
4	Elizabeth White	Female	35	5' 6"
5	William Black	Male	20	5' 2"
6	Anna Green	Female	28	5' 3"
7	Thomas Grey	Male	38	5' 9"
8	Sarah Hall	Female	32	5' 5"
9	James King	Male	22	5' 7"
10	Emily Lee	Female	27	5' 4"
11	George Miller	Male	45	5' 11"
12	Frances Nelson	Female	33	5' 6"
13	Charles Owen	Male	24	5' 8"
14	Isabella Parker	Female	29	5' 5"
15	Henry Reed	Male	37	5' 9"
16	Charlotte Scott	Female	31	5' 4"
17	Frederick Taylor	Male	21	5' 3"
18	Martha Walker	Female	26	5' 5"
19	Edward Young	Male	39	5' 10"
20	Elizabeth Zane	Female	34	5' 6"

ATTACHMENT A
RESOLUTION: 990225 — C3

DESCRIPTION	DONOR	BENEFICIARY	MARKET VALUE DECLARED BY DONOR
1) Cash	Ella Driscoll 127 Corona Street San Francisco	Yefim Cherkis Scholarship	\$ 250.00
2) Cash	Every Child Can Learn Foundation 225 Bush Street, Suite 350 San Francisco, CA 94104	CCSF Student Abraham Sacdalan	\$ 1,000.00



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: February 25, 1999 **C10**
To: Board of Trustees
From: Dr. Philip R. Day, Jr., Chancellor

Subject: DISPOSAL OF EQUIPMENT
Disposal of Personal Property with
Insufficient Sales Value
(Resolution No. 990225-C10)

BACKGROUND INFORMATION:

It has been determined that the property identified in Schedule a is unsatisfactory and unserviceable condition, and is of insufficient value to defray cost of arranging a Sale. It is recommended that the property be disposed of through recycling or through Regular waste disposal services.

California Education Code Section 81452 reads in part as follows: " (c) If the board by a Unanimous vote of those members present, finds that the is of insufficient value to defray the cost of arranging a sale, it may be disposed of in the local public dump".

RECOMMENDATION:

RESOLVED: That authorization is hereby granted to dispose of all unsatisfactory and unserviceable equipment listed on Schedule A,

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to execute any and all documents on behalf of the College to effectuate this resolution.

James Kendrix, Originator

02/25/99 - C10 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

THE JOURNAL OF THE
ROYAL ANTHROPOLOGICAL INSTITUTE
LONDON
PUBLISHED BY THE
EDUCATION OFFICE
10, BEDFORD SQUARE, LONDON, W.C.1

THE JOURNAL OF THE
ROYAL ANTHROPOLOGICAL INSTITUTE
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	Name	Manufacturer	Model #	Serial	CCSF #	acquisition date	original cost	appraised value	original source
1	electrolytic analyzer	Sargent-Stomlin	S29464	2660	1865	Jan-73	946	N.M.V.	GF
2	oven	VWR	TF2	6417				N.M.V.	DON
3	Gas chromatograph	Wilkins	A90-P2	76009	4835	Jan-65	239	N.M.V.	GF
4	volt potentiometer	Leeds & Northrup	8687					N.M.V.	DON
5	transformer	Cenco			7310			N.M.V.	GF
6	spectroscope	Vreeland	6A		1901			N.M.V.	GF
7	spectroscope	Vreeland	6A					N.M.V.	DON
8	auto titrater	Fisher Scientific	36	481	4176	Jan-70	888	N.M.V.	GF
9	auto titrater	Fisher Scientific	36	516	4177	Jan-70	888	N.M.V.	GF
10	turbidimeter	Hellige		11908				N.M.V.	DON
11	printer	Facit	4513	7300327				N.M.V.	DON
12	spectrophotometer	Hitachi	155	461-1136				N.M.V.	DON
13	transformer	Staco	3PN500B					N.M.V.	DON
14	ebulliometer	Braun	360	262-88	4079			N.M.V.	GF
15	refractometer	Bausch & Lomb	520	6285	4178	Jan-45	452	N.M.V.	GF
16	conductivity meter	Markson	10	7757	4873	Jan-78	533	N.M.V.	GF
17	conductivity meter	Markson	10	7758	4872	Jan-78	533	N.M.V.	GF
18	strip chart recorder	Beckman	1005	100506-1000042				N.M.V.	DON
19	strip chart recorder	Houston Inst.	BS217-5AE	C8356-608				N.M.V.	DON

	NAME	MANUFACTURER	MODEL	SERIAL #	CCSF	acquisition date	original cost	appraised value	original source
1	colorimeter, photoelectric	Klett-Summerson	800-3	1375	4073	Jan-59	\$ 235.00	N.M.V.	GF
2	colorimeter, photoelectric	Klett-Summerson	800-3	26970	4074	Jan-59	\$ 235.00	N.M.V.	GF
3	colorimeter, photoelectric	Klett-Summerson	800-3	26972	4075	Jan-59	\$ 235.00	N.M.V.	GF
4	colorimeter, photoelectric	Klett-Summerson	800-3	26971	4076	Jan-59	\$ 235.00	N.M.V.	GF
6	collator, electric	General Binding Corporation	20 AP	13255				N.M.V.	DON
7	copier/transparency maker	3M- Thermofax	The Secretary		4900	Jan-70	\$ 441.00	N.M.V.	GF
8	microcomputer	IBM	5150	AN09SA5150	38799		\$ 500.00	N.M.V.	GF
9	microcomputer	Star Computer	386-25		44706		\$ 500.00	N.M.V.	GF
10	microcomputer	Star Computer	386-25		44708		\$ 500.00	N.M.V.	GF
11	strip chart recorder	Varian Aerograph	A-10	156	4995	Jan-78	\$ 799.00	N.M.V.	GF
12	pH meter	Corning	12	A11346				N.M.V.	DON
13	typewriter	IBM	Selectric II-8X	263261752	7077	Jan-77	\$ 654.00	N.M.V.	GF
14	spectrophotometer	Bausch & Lomb	Spectronic 505	1121	4837	Jan-70	\$ 3,674.00	N.M.V.	GF
15	controller	Bausch & Lomb	Spectronic 505		4838	Jan-70		N.M.V.	GF
16	ice cube maker				7011	Jan-70	\$ 245.00	N.M.V.	GF
17	adding machine	Monroe	990	S110190				N.M.V.	DON
18	adding machine	Monroe	990	S104728				N.M.V.	DON
19	adding machine	Monroe	990	S107316				N.M.V.	DON
20	adding machine	Monroe	990	S100563				N.M.V.	DON
21	AA Spectrophotometer	Thermal Jarrell Ash						N.M.V.	DON
22	Infrared Spectrophotometer	Perkin-Elmer						N.M.V.	DON

	Name	Manufacturer	Model #	Serial	CCSF #	acquisition date	original cost	appraised value	original source
1	Viscosometer	Stormer	General Purpose Outfit		7321	not listed		N.M.V.	GF
2	Viscosometer	Stormer	General Purpose Outfit		7322	not listed		N.M.V.	GF
3	Pyrometer tester	Leeds & Northup		795303	1903	not listed		N.M.V.	GF
4	Induction coil	Detroit Coil Co.						N.M.V.	DON
5	Radioactivity demo	TracerLab	SU-4	1-28				N.M.V.	DON
6	pH meter	Fisher Scientific	600	4037				N.M.V.	DON
7	Microdilution Viewer	American Microscan	Microscan	3126				N.M.V.	DON
8	Isolation transformer	Heathkit	IP-22		4834	not listed		N.M.V.	GF
9	Electric stirrer	Bodine Electric	CRGL-2					N.M.V.	DON
10	Electric stirrer	Eastern Industries	1					N.M.V.	DON
11	Battery eliminator	Heathkit	BE-3					N.M.V.	DON
12	Chart recorder	Leeds & Northup	SpeedoMax H	62244961144	4833	Jan-55	\$ 222.00	N.M.V.	GF
13	pH Electrometer	Coleman Electric	3A	2512	7036	not listed		N.M.V.	GF
14	Stereo viewer	Air Photo Supply	F71E		7031	Jan-70	\$ 260.00	N.M.V.	GF
15	Oxygen meter	Yellow Springs International	51B	11477	40001	not listed		N.M.V.	GF
16	Variable transformer	Ohmite Manufacturing	VT8-F		7257	not listed		N.M.V.	GF
17	Continuous Cloud Chamber Lamp	Cloudmaster	1413					N.M.V.	DON
18	Regulated power supply	Micronta	22-124A					N.M.V.	DON
19	Regulated power supply	Micronta	22-124A					N.M.V.	DON
20	Regulated power supply	Micronta	22-124A					N.M.V.	DON
21	Regulated power supply	Micronta	22-124A					N.M.V.	DON
22	Regulated power supply	Micronta	22-124A					N.M.V.	DON
23	Regulated power supply	Micronta	22-124A					N.M.V.	DON
24	Regulated power supply	Micronta	22-124A					N.M.V.	DON
25	Regulated power supply	Micronta	22-124A					N.M.V.	DON
26	Regulated power supply	Micronta	22-124A					N.M.V.	DON
27	Regulated power supply	Micronta	22-124A					N.M.V.	DON



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: February 25, 1999

F1

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: Human Resources
Extending Interim Appointment
Non-Educational Academic Administrator
(Resolution No. 990225 - F1)

BACKGROUND INFORMATION:

Resolution No. 990225 - F1 extends an interim non-educational academic administrative appointment. Board of Trustees' approval is required.

RECOMMENDATION:

RESOLVED: That effective March 1 through June 30, 1999, or until a permanent dean is hired, whichever occurs first, Mamie How's appointment as Interim Director, Information Technology Services (Office of the COO) be extended. Salary shall be in accordance with the 1998/1999 Management Salary Schedule Classification C, Dean II/Director.

Gary Tom, Originator

02/25/99 - F1 page 1

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: February 25, 1999 **F2**
To: Board of Trustees
From: Dr. Philip R. Day, Jr., Chancellor
Subject: Human Resources
Extending Interim Appointment
Educational Academic Administrator
(Resolution No. 990225 - F2)

BACKGROUND INFORMATION:

Resolution No. 990225 - F2 extends an interim educational academic administrative appointment. Board of Trustees' approval is required.

RECOMMENDATION:

RESOLVED: That effective March 1 through June 30, 1999, or until a permanent dean is hired, whichever occurs first, Suzanne Korey's appointment as Interim Dean, School of Liberal Arts and Castro/Valencia Campus (Office of the Provost) be extended. Salary shall be in accordance with the 1998/1999 Management Salary Schedule Classification B, Dean I/Associate Director.

Gary Tom, Originator

02/25/99 - F2 page 1

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: February 25, 1999 F3
To: Board of Trustees
From: Dr. Philip R. Day, Jr., Chancellor
Subject: Human Resources
Resignation from an
Educational Academic Administrative
Position and Extending Appointment
Temporary Exempt Grant-Funded
Educational Academic Administrator
(Resolution No. 990225 - F3)

BACKGROUND INFORMATION:

Bernice Brown was granted an unpaid leave of absence from her position as Dean of Southeast Campus to serve in the capacity of Dean of Workforce Education, effective March 27, 1998 through March 26, 1999. Per the provisions of the District's Policy Manual 3.17 Leave of Absence, leaves of absence are granted for a period of up to one year without pay.

RECOMMENDATION:

RESOLVED: That the resignation of Bernice Brown from her educational academic administrative position as Dean, Southeast Campus be accepted effective March 27, 1999.

FURTHER BE IT RESOLVED: That effective March 27, 1999 through June 30, 1999, Bernice Brown's appointment as Dean of Workforce Education (Office of the Chancellor) be extended. Salary shall be in accordance with the 1998/1999 Management Salary Schedule Classification C, Dean II/Director.

Gary Tom, Originator

02/25/99 - F3 page 1

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: February 25, 1999

F4

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: Human Resources
Extending Acting Appointment
Educational Academic Administrator
(Resolution No. 990225 - F4)

BACKGROUND INFORMATION:

Resolution No. 990225 - F4 extends an acting educational academic administrative appointment. Board of Trustees' approval is required.

RECOMMENDATION:

RESOLVED: That effective March 27 through June 30, 1999, Veronica Hunnicutt's appointment as Dean, Southeast Campus (Office of the Provost) be extended. Salary shall be in accordance with the 1998/1999 Management Salary Schedule Classification B, Dean I/Associate Director.

Gary Tom, Originator

02/25/99 - F4 page 1

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

G1-G8

DATE: February 25, 1999

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Academic Employees
Credit Program/Non-Credit Program
District Funded
City College of San Francisco
(Resolutions 990225-G1-G8)

BACKGROUND INFORMATION:

These resolutions cover district funded academic employees appointments and/or other related personnel transactions. Unless otherwise indicated in the resolution, appointments are classified as temporary. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Nicholas T. Hovland, Originator

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DR. PHILIP R. DAY JR., CHANCELLOR



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TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester and department shown. Employment is contingent upon adequate class enrollment, possession of applicable minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time academic employees shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments for full-time academic employees shall be in accordance with the relevant provisions of the appropriate bargaining contracts and the City College of San Francisco Faculty Handbook.

FALL 1998

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Division</u>
Hagele, Erwin	Trade Skills	NonCredit
+ Obenchain, Cynthia	Institute of Int'l Students	Credit
+ Vitorelo, Joan C	Institute of Int'l Students	Credit
+ Wong, Paul	Institute of Int'l Students	Credit

G1 Fall 1998: 4

SPRING 1999

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Division</u>
Ahn, Soon Chris	Engineering & Technology(Weld)	Credit
+ Allen, Mary J	Health Care Technology	Credit
Allen, Richard P	Health Care Technology	Credit
Allinger, Arlen W	Engineering & Technology(Weld)	Credit
Ancona, Patricia J	Art	Credit
+ Angeloff, Thomas	Engineering & Technology(Weld)	Credit
Antonio, Gary A.	Engineering & Technology(Weld)	Credit
Arquette, Edward J	Automotive/Trade Skills	Credit
Artiga, Antonio	Counseling	NonCredit
Ashton, Mary E	Biological Sciences	Credit
Atkinson, Lynne A	Phys Education & Dance	Credit
Atkinson, Nathan Edwar	Graphic Communication	NonCredit
Attiogbe, Kwablah J	Biological Sciences	Credit
+ Augustine, Henry L	Counseling	Credit
Austin, Cheryl	Health Care Technology	Credit
Azevedo, Neyde	Music	Credit
+ Bedecarrax, Edmund	Biological Sciences	Credit
Benvenuto, Lilly	Consumer Arts & Sciences	NonCredit
Beyer, Karyn J	Broadcast Electronic Media Art	Credit
Birmingham, Nancy L	Nursing	Credit
Birnhak, Carol M.	Labor Studies	Credit
Blaustein, Alan M.	Photography	Credit
+ Blood, David E	Phys Education & Dance	Credit
Blumenthal, Sheryl L	Counseling	NonCredit

Boegel, Thomas Paul	Computer & Information Science	Credit
Boicos, Christopher	Study Abroad	Credit
+ Borrazas, James	English As a Second Language	NonCredit
Boyle, Karen A	Nursing	Credit
+ Brent, Elizabeth	Child Dev. & Family Studies	Credit
+ Brent, Elizabeth	Counseling	Credit
+ Brongel, Richard E	Engineering & Technology(Weld)	Credit
Broucaret, Auguste	Environmental Hort & Floristy	Credit
Broucaret, Robert Jame	Environmental Hort & Floristy	Credit
Brouwer, Tine Marie	Library Information Technology	Credit
+ Brown, Brenda M	Counseling	Credit
Brown, Phillip K	Broadcast Electronic Media Art	Credit
+ Brown, Steven W	Environmental Hort & Floristy	Credit
Burgess, Ph.D., Alisa	Institute of Int'l Students	Credit
Burgess, Ph.D., Alisa	Student Health	Credit
* Burnick, Merle Toby	English As a Second Language	NonCredit
+ Butler, Rebecca Joyce	Bus/Office Tech/Small Bus	Credit
Butler, Terry A	English As a Second Language	NonCredit
Cabading, Leon F	Counseling	NonCredit
Callahan, Patsy B	Biological Sciences	Credit
Campos, Marcia	Transitional Studies	NonCredit
+ Carfantan, Gerard T	Foreign Languages	Credit
Cavanaugh, D Joy	Disabled Stud Prog & Services	NonCredit
Cavanaugh, D Joy	Older Adults	NonCredit
Cedillo, Arnulfo	Dean of Students	Credit
+ Cerone, Lydia A	Bus/Office Tech/Small Bus	Credit
Chang, Dorothy	Bus/Office Tech/Small Bus	Credit
Charlton, Kathleen N	Health Care Technology	Credit
Chen, Cora	English As a Second Language	NonCredit
Chew, Wellington	Chinatown/NB	NonCredit
Chidmat, Gracie S.	Bus/Office Tech/Small Bus	Credit
Ching, Paul Wakee	Engineering & Technology(Weld)	Credit
Chinn, Garrett	Older Adults	NonCredit
Chow, James Chinghui	Aircraft Maintenance Tech.	Credit
Chung, J. Chuong	Asian-American Studies	Credit
Chypyha, Elinor	Bus/Office Tech/Small Bus	Credit
+ Clark, Ophelia	African-American Retention	Credit
+ Clark, Ophelia	Bus/Office Tech/Small Bus	Credit
+ Clark, Robert M	Institute of Int'l Students	Credit
+ Cochenec, Mathieu	Hotel & Restaurant Operation	Credit
Colvin, Gerald S	Bus/Office Tech/Small Bus	NonCredit
+ Common, Kurt	Engineering & Technology(Weld)	Credit
Cowan, Les A.	Graphic Communication	Credit
Cowan, Les A.	Journalism	Credit
Cowan, Sue	Dental Assisting	Credit
Darck, Jeffrey L.	Mathematics	Credit
+ Davis, Richard H	Biological Sciences	Credit
Dea, Donland	Radiologic & Imaging Technolgy	Credit
Dechant, Dorothy Eliza	Biological Sciences	Credit
DeGirolamo, Gerald I	Undeclared Department	Credit
Degliantoni, Gary	Apprenticeship	NonCredit

EMPLOYEES: General Fund, Unrestricted

+ Diamond, Linda P	Bus/Office Tech/Small Bus	Credit
+ Diaz, Jorge E	Aircraft Maintenance Tech.	Credit
Doane, Timotha J	English As a Second Language	Credit
+ Dore, David A	Bus/Office Tech/Small Bus	Credit
Drury, William Louis	Apprenticeship	NonCredit
Elkin, Michael C	Bus/Office Tech/Small Bus	NonCredit
+ Emanuel, Charles Alber	Aircraft Maintenance Tech.	Credit
Emery, Rae Ann	Trade Skills	NonCredit
Endres, Rose M	Computer & Information Science	Credit
Englander, Susan Lyn	Labor Studies	Credit
Erickson, Earl W	Bus/Office Tech/Small Bus	NonCredit
Erickson, Karen L.	Biological Sciences	Credit
+ Estupinian, Joseph	Automotive/Trade Skills	Credit
Evans, Sharron L	Graphic Communication	Credit
Fang, Lynn L	Licensed Vocational Nursing	NonCredit
Fang, Sandra Ying	English As a Second Language	Credit
Fang, Sandra Ying	English As a Second Language	NonCredit
Fazackerley, James M	Health Care Technology	Credit
Fein, Judith T	Phys Education & Dance	Credit
Felzer, William	Automotive/Trade Skills	NonCredit
Femenia, Carol	Nursing	Credit
+ Fenner, Richard C	Music	Credit
Fietz, Bruce D	Bus/Office Tech/Small Bus	Credit
+ Fiore, Linda J	Health Care Technology	Credit
Fisher, Robert J	Automotive/Trade Skills	Credit
Fishman, Susan J.	Health Care Technology	Credit
Fleming, Anne M	English As a Second Language	NonCredit
Floyd, Gary Arthur	Biological Sciences	Credit
+ Fong, Lawrence K	Chemistry	Credit
Forgays, Vickie L	Nursing	Credit
Franeta, Sonja	English As a Second Language	NonCredit
Gathegi, John N	Library Information Technology	Credit
+ Gee, Coleen L	Counseling	NonCredit
Giuliani, Charmain J	Environmental Hort & Floristy	Credit
Glass, Fred	Labor Studies	Credit
Glass, Meryl	Child Dev. & Family Studies	Credit
Glosser, Frederick C	Phys Education & Dance	Credit
Goldberg, Leslie A	Journalism	Credit
Gordon, Richard G.	Photography	Credit
Gordon, Susan E	English As a Second Language	NonCredit
Grady, Kenneth E	Automotive/Trade Skills	Credit
+ Gratch, Bonnie Gerelyn	Library Information Technology	Credit
Grayson, Richard B	Bus/Office Tech/Small Bus	Credit
Greene, Elouise	Counseling	NonCredit
Greger, Christopher Ka	English	Credit
Griffin, Robert D	Biological Sciences	Credit
Grimes, Paul G	English As a Second Language	Credit
+ Guthrie, Michael J	Biological Sciences	Credit
Gutierrez, Eusebio R	Broadcast Electronic Media Art	Credit
Habegger, Valerie	Transitional Studies	NonCredit
Habersham, Ezekiel	Counseling	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

Haeg, Frank C	Bus/Office Tech/Small Bus	Credit
Haeg, Frank C	Bus/Office Tech/Small Bus	NonCredit
Hall, Thomas F	Dianostic Medical Imaging	Credit
+ Hamilton, Edward F	Hospitality Training	NonCredit
+ Hammerich, Keith C	Hotel & Restaurant Operation	Credit
Hannah, Evelyn M	Health Care Technology	NonCredit
+ Hansen, Frederick	Automotive/Trade Skills	Credit
Hart, Rodney W	Labor Studies	Credit
+ Hatcher, Henry C	Bus/Office Tech/Small Bus	Credit
Hauge, Scott Gordon	Bus/Office Tech/Small Bus	NonCredit
+ Hayes, Daniel	Phys Education & Dance	Credit
+ Haynes, Lynetta D	Bus/Office Tech/Small Bus	Credit
+ Hector, Willie	Phys Education & Dance	Credit
Heffron, Jill Andrea	Study Abroad	Credit
Hennessy, Kathleen M.	Journalism	Credit
+ Hess, Darrel E	Earth Sciences	Credit
Hill, Roger W	Biological Sciences	Credit
+ Hillan, John M	Environmental Hort & Floristy	Credit
Holmes, Jeffrey Allen	Biological Sciences	Credit
Hom, Grace J	Dental Assisting	Credit
Howard, Lori Beth	English As a Second Language	NonCredit
Hsieh, Arthur B.	Health Care Technology	Credit
Hsieh, Francisco H.	Community Services	NonCredit
+ Hsu, Hilary K	Bus/Office Tech/Small Bus	Credit
Huffman, Ruth E.	Health Care Technology	Credit
Hughes, Patrick Magill	Chinatown/NB	NonCredit
Hurley, Kathleen M	Dianostic Medical Imaging	Credit
Hutton, Roscoe	Aircraft Maintenance Tech.	Credit
Hwang, Edwin S	Bus/Office Tech/Small Bus	Credit
Hwang, Edwin S	Engineering & Technology(Weld)	Credit
Jacobsen, Rodger	Art	Credit
Janko, James Anthony	English As a Second Language	NonCredit
* Jara, Carmen Sanchez	Counseling	NonCredit
+ Jew, Carl	Institute of Int'l Students	Credit
+ Johnson, Rosemary	Counseling	NonCredit
Joseph, Geraldine	Dental Assisting	Credit
Kappra, Richard	English As a Second Language	NonCredit
+ Kaufmyn, Wendy S	Engineering & Technology(Weld)	Credit
Kelch, Sandra J	Graphic Communication	Credit
Kerr, Kathleen A	English As a Second Language	Credit
Kerr, Keith H	Bus/Office Tech/Small Bus	Credit
King, Jo Liana	Graphic Communication	Credit
+ Kitchin, Deborah A	Bus/Office Tech/Small Bus	Credit
Klein, Russel V	Apprenticeship	NonCredit
Kling, Fred	Art	Credit
Kling, Juergen G.	Hotel & Restaurant Operation	Credit
+ Ko, Hoi M	Aircraft Maintenance Tech.	Credit
Kobayashi, Tracey	Phys Education & Dance	Credit
Kolsom, Sandra	Dental Assisting	Credit
Kox, Christopher J	Library Information Technology	Credit
Kruckewitt, Peter Rich	Apprenticeship	NonCredit

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EMPLOYEES: General Fund, Unrestricted

+ Kudsí, Omar S	English	Credit
+ Labric, Portia S	Counseling	Credit
+ Lallas, James M	Engineering & Technology(Weld)	Credit
Lamha, Carmen	Information Technology Srvcs	Credit
Lannon, Albert F	Labor Studies	Credit
+ Larin, Renato A	Counseling	Credit
Laws, Alonzo C	Engineering & Technology(Weld)	Credit
+ Lee, Alfred T	Chemistry	Credit
Lee, Kent Y	Engineering & Technology(Weld)	Credit
Lee, Pamela Tau	Labor Studies	NonCredit
Lee, Victor	Automotive/Trade Skills	NonCredit
Leech, Marla	Broadcast Electronic Media Art	Credit
Leiva, Jose L	Theater Arts	Credit
Leong, Agnes Y	Nursing	Credit
Leung, Bruce K	Bus/Office Tech/Small Bus	Credit
Lewis, Denise M	Health Care Technology	Credit
+ Lim, James Horn	Library Information Technology	Credit
Lo, Leland	Aircraft Maintenance Tech.	Credit
Loomis, Craig Bailey	English	Credit
Louie, Margaret L	Behavioral Sciences	Credit
Louie, Sammy	Hospitality Training	NonCredit
Louie, Sammy	Hospitality Training	Credit
+ Luana, . .	Phys Education & Dance	Credit
Lucas-Clark, Joyce E.	Earth Sciences	Credit
Luckey, Bernadine Cori	Child Dev. & Family Studies	NonCredit
Lyau, Pamela W	Phys Education & Dance	Credit
+ Lynch, James B	Automotive/Trade Skills	Credit
Mack, Beverly K	Consumer Education	NonCredit
Malachowski, Michael	Biological Sciences	Credit
Malek-Madani, Firouz	Engineering & Technology(Weld)	Credit
Mallard, Ann	Biological Sciences	Credit
Mannu, Gianluigi Marce	Foreign Languages	Credit
Mannu, Gianluigi Marce	Study Abroad	Credit
Manzano, Joseph A	Phys Education & Dance	Credit
March, Thomas	Bus/Office Tech/Small Bus	NonCredit
Martinez, Antonio E.	Counseling	NonCredit
+ Martinez, Fred L	Bus/Office Tech/Small Bus	Credit
+ Martinez, Fred L	Community Services	NonCredit
Massad, Lina	English As a Second Language	NonCredit
+ McAteer, Robert Anthon	Institute of Int'l Students	Credit
McCarthy, Cornelius	Apprenticeship	NonCredit
McFarland, Sheila A	Broadcast Electronic Media Art	Credit
+ McKnight, Lindy L	Biological Sciences	Credit
McMahan, Frank J	Health Care Technology	Credit
McRoskey, California	Environmental Hort & Floristy	Credit
+ Meckler, Robert Louis	Biological Sciences	Credit
+ Millar, Stuart W	Aircraft Maintenance Tech.	Credit
+ Miller, David A	Automotive/Trade Skills	Credit
+ Mitchell, Tanya E	Aircraft Maintenance Tech.	Credit
+ Miyamoto, Edward	Aircraft Maintenance Tech.	Credit
Mize, Naoma L	Counseling	NonCredit

+ Mogar, Mariannina	Child Dev. & Family Studies	Credit
+ Mogar, Mariannina	Child Dev. & Family Studies	NonCredit
+ Money-Collins, Holly J	Environmental Hort & Floristy	Credit
Montenegro, Jacqueline	Counseling	Credit
Montenegro, Jacqueline	Counseling	NonCredit
Moon, Spencer	Castro/Valencia	Credit
+ Morales, Leslie	Bus/Office Tech/Small Bus	Credit
Morse, James S.	Hospitality Training	NonCredit
+ Mueller, Madeline	Music	Credit
Mulholland, Patrice	Institute of Int'l Students	Credit
Muller-Moseley, Claire	Consumer Arts & Sciences	Credit
+ Munro, Thomas G	Bus/Office Tech/Small Bus	Credit
Murphy, Chester F	Apprenticeship	NonCredit
Murry, Robert L	Trade Skills	NonCredit
Nagle, Deborah J	Broadcast Electronic Media Art	Credit
Nagle, Deborah J	Labor Studies	Credit
+ Nagura, Diane	Phys Education & Dance	Credit
+ Nelson, Anna	Dental Assisting	Credit
Nelson, Robert Charles	English As a Second Language	NonCredit
Ng, Anthony	Health Care Technology	Credit
+ Ng, Ronald	Hotel & Restaurant Operation	Credit
Ng, Veronica	Counseling	NonCredit
Noonan, Maureen S	Nursing	Credit
Norton, Daniel M	Apprenticeship	NonCredit
Noto, Robert	Apprenticeship	NonCredit
Ochoa, Michele M	Nursing	Credit
Odell, John Mainard	Broadcast Electronic Media Art	Credit
+ Ogden, Aaron John	Apprenticeship	NonCredit
+ Ogden, Aaron John	Hospitality Training	NonCredit
Olsen, Zonia M	Health Care Technology	NonCredit
Padilla, Jose O	Apprenticeship	NonCredit
+ Palma, Freddy	Aircraft Maintenance Tech.	Credit
Pang, Siu-Mi	Licensed Vocational Nursing	NonCredit
Parayno, Michael Donat	Asian-American Studies	Credit
Parr, David J	Theater Arts	Credit
Parsley, Clifford M.	Trade Skills	NonCredit
Pasquinelli, Robert V	Apprenticeship	NonCredit
+ Pasquini, Phil L	Art	Credit
Pegues, Michael Linwoo	Engineering & Technology(Weld)	Credit
Peirce, Pamela K	Environmental Hort & Floristy	Credit
Pelmas, Sarah H.	English	Credit
+ Perez, Linda C	Hotel & Restaurant Operation	Credit
Phillips, Peggie	Biological Sciences	Credit
Pinna, Kathryn	Biological Sciences	Credit
+ Pirolt, Erwin	Hotel & Restaurant Operation	Credit
Pogge, Crima	Biological Sciences	Credit
+ Poley, James A	Bus/Office Tech/Small Bus	Credit
Pon, Anderson W	Dianostic Medical Imagining	Credit
Pon, Anderson W	Radiologic & Imaging Technolgy	Credit
Pong, Lawrence W	Biological Sciences	Credit
Prado, Mathilde A	Health Care Technology	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

	Pretel, Herbert F.	Graphic Communication	Credit
+	Price, Robert T	Chemistry	Credit
	Propst, Patrick	Astronomy	Credit
	Proulx, Gregory Allen	English As a Second Language	NonCredit
	Quinn, Jill H	Nursing	Credit
+	Raju, Solomon N	Biological Sciences	Credit
+	Randolph, Alvin C	Counseling	Credit
	Rease, Halbert	Trade Skills	NonCredit
	Reichert, Leslie L	English As a Second Language	Credit
	Reichman, Linda K	English As a Second Language	NonCredit
	Ren, Ming	Art	Credit
	Reneau, Ingrid M.	English	Credit
+	Renner, Mary L	Bus/Office Tech/Small Bus	Credit
	Reppun, Susan M	Phys Education & Dance	Credit
	Revlock, Theodore F.J.	Architecture	Credit
	Reynolds, Linda	Study Abroad	Credit
	Roake, Anne Marie	Phys Education & Dance	Credit
	Rogers, Robert L	Apprenticeship	NonCredit
	Russell, Tanya H	Labor Studies	Credit
	Russo, Gloria	Study Abroad	Credit
+	Saginer, Karen	Library Information Technology	Credit
	Sakai, Yayoi A	Environmental Hort & Floristry	Credit
+	Saniee, Fariborz F	Engineering & Technology(Weld)	Credit
	Schiff, Cynthia	English As a Second Language	NonCredit
	Schneider, Lynn	English As a Second Language	NonCredit
	Schwartz, Andrea	Photography	Credit
+	Scopazzi, John A	Hotel & Restaurant Operation	Credit
	Sebhatu, Tekle B	Bus/Office Tech/Small Bus	NonCredit
	Settles, Michal F	Bus/Office Tech/Small Bus	NonCredit
+	Shanahan, Maureen	Health Care Technology	Credit
	Shaw, Alan M	Phys Education & Dance	Credit
	Shore, Norman B	Health Care Technology	Credit
	Silverman, Louis J	Health Care Technology	NonCredit
	Sladkus, John D.	Labor Studies	Credit
+	Small, William L	English As a Second Language	NonCredit
	Smernes, Anastasia	Health Care Technology	Credit
	Smith, Arthur J	Trade Skills	NonCredit
	Smith, Terrill C	Biological Sciences	Credit
	Smith, Terrill C	Institute of Int'l Students	Credit
	Sneed, Jane W	Transitional Studies	NonCredit
+	Sparks, Jack D.	Institute of Int'l Students	Credit
	Spingola, David C	Automotive/Trade Skills	Credit
+	Staff, Coni D	Phys Education & Dance	Credit
	Stanford, Darryl L	Astronomy	Credit
	Stanley, Helen	Art	Credit
+	Stewart, Debra M	Counseling	Credit
+	Stiles, Peter	Bus/Office Tech/Small Bus	Credit
	Stoner, Marlene L	Bus/Office Tech/Small Bus	Credit
	Stoops, Barbara J.	English As a Second Language	NonCredit
	Tagg, Brian	Apprenticeship	NonCredit
	Taha, Darian R.	Computer & Information Science	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC

EMPLOYEES: General Fund, Unrestricted

+ Thomas, Barbara E	Career Dev & Placement Ctr	Credit
+ Thompson, Sarah	Counseling	Credit
Tom, Perry B	Counseling	NonCredit
Travers, Anthony	Castro/Valencia	Credit
Tricaró, Robert C	Biological Sciences	Credit
Uchida, Hideki R	Bus/Office Tech/Small Bus	Credit
Ullery, Kirk	Transitional Studies	NonCredit
Valentine, Kenneth R	Film Production	Credit
Viggiano, Elizabeth Mo	Graphic Communication	Credit
Viggiano, Elizabeth Mo	Graphic Communication	NonCredit
Webb, Marc	Contract Education	NonCredit
Weinstein, Robert J	Bus/Office Tech/Small Bus	NonCredit
Wellin, Edith	Human Resources	Credit
Wells, Wallace E	Bus/Office Tech/Small Bus	Credit
Wells, Wallace E	Counseling	Credit
Wesley, James A	Apprenticeship	NonCredit
+ Wetzel, Cherie L	Biological Sciences	Credit
White, Raymond R	Biological Sciences	Credit
Williams, Rufus L	Bus/Office Tech/Small Bus	NonCredit
Williams, Tella-Marie	Health Care Technology	Credit
Winter, Virginia S	Consumer Arts & Sciences	Credit
Winter, Virginia S	Consumer Arts & Sciences	NonCredit
+ Wong, Paul	Counseling	Credit
+ Wooten, Warren	Automotive/Trade Skills	Credit
Wynne, Patricia	Labor Studies	Credit
Wynne, Patricia	Music	Credit
Ye, Gordon H.	Engineering & Technology(Weld)	Credit
Yee, Edmund	Automotive/Trade Skills	Credit
Yeung, Ellen L	Teachers' Resource Center	NonCredit
Yeung, Ellen L	English As a Second Language	NonCredit
Yokoyama, Elaine H	Nursing	Credit
Young, Annie M	Library Services	Credit
Yu, Howard K	Counseling	Credit

G1 Spring 1999: 363

Total for G1: 36

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Restricted

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester, department and restricted program shown. Employment is contingent upon funds available in the applicable restricted program. Employment is contingent upon adequate class enrollment, possession of applicable minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time academic employees shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments for full-time academic employees shall be in accordance with the relevant provisions of the appropriate bargaining contracts and the City College of San Francisco Faculty Handbook.

FALL 1998

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Grant</u>	<u>Division</u>
+ Berkov, Kathleen M	English As a Second Language	Matriculation Non Credit 98-99	NonCredit
Cedillo, Arnulfo	Matriculation	Matriculation - NC 97-98	Credit
+ Chen, Pearl B	Counseling	Matriculation Credit 98-99	Credit
+ Ho, Karen	Counseling	Matriculation Credit 98-99	Credit
+ Moody, Cindy L	Matriculation	Matriculation Credit 98-99	NonCredit
+ Randolph, Alvin C	Counseling	Matriculation Credit 98-99	Credit
Silverman, Herb M	Transitional Studies	Matriculation Non Credit 98-99	NonCredit
+ Tang, Paul S	Matriculation	Matriculation Credit 98-99	Credit
Wilson, Emily Hope	Transitional Studies	Matriculation Non Credit 98-99	NonCredit

G2 Fall 1998: 9

SPRING 1999

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Grant</u>	<u>Division</u>
Blumenthal, Sheryl L	Counseling	DSPS Excess Costs 98-99	NonCredit
+ Bramer, Jean	Counseling	Matriculation Non Credit 98-99	NonCredit
+ Brent, Elizabeth	Counseling	Matriculation Credit 98-99	Credit
+ Brinson, Rosemary	Counseling	Matriculation Credit 98-99	Credit
+ Chen, Pearl B	Counseling	Matriculation Credit 98-99	Credit
+ Cheng, Eva Yuen-Wan	Counseling	Matriculation Non Credit 98-99	NonCredit
+ Dewar, Cynthia E	Matriculation	Matriculation Credit 98-99	Credit
+ Glanzer, Carole S	English As a Second Language	Matriculation Non Credit 98-99	Credit
+ Gonzalez, Jacob E	Counseling	Matriculation Non Credit 98-99	Credit
Griffin, Bernice Y	Extended Oppo Prog & Services	EOPS 98-99	Credit
Habegger, Valerie	Transitional Studies	Matriculation Non Credit 98-99	NonCredit
+ Harris, Julie	Counseling	Matriculation Credit 98-99	Credit
+ Ho, Karen	Counseling	Matriculation Credit 98-99	Credit
+ Hom, Grace	Counseling	Matriculation Non Credit 98-99	NonCredit
+ Keech, Gregory	Matriculation	Matriculation Non Credit 98-99	NonCredit
Legaspi, Erlinda Espiritu	Matriculation	Matriculation Credit 98-99	Credit
+ Lopez, Susan L	Matriculation	Matriculation Non Credit 98-99	NonCredit
+ Mayorga, Elsa I	Transitional Studies	Matriculation - NC 97-98	NonCredit
+ Mireles, Enrique	Counseling	Matriculation Credit 98-99	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Restricted

+ Owens, Rhonella C	Matriculation	Matriculation Credit 98-99	Credit
+ Peck, Daniel	Matriculation	Matriculation Non Credit 98-99	NonCredit
+ Randolph, Alvin C	Counseling	Matriculation Credit 98-99	Credit
+ Roberts, Laurie	Matriculation	Matriculation Credit 98-99	Credit
+ Rosenthal, Nadine	Learning Assistance	Matriculation Credit 98-99	Credit
Silverman, Herb M	Institute of Int'l Students	Matriculation - NC 97-98	NonCredit
+ Sparks, Jack D.	Counseling	Matriculation Credit 98-99	Credit
+ Spears, Deanne K	Matriculation	Matriculation Credit 98-99	Credit
Truong, Nina M	Career Dev & Placement Ctr	Matriculation - Credit 97-98	NonCredit
Ullery, Kirk	Transitional Studies	Matriculation Non Credit 98-99	NonCredit
Valiente, Hervig	Counseling	Matriculation - Credit 97-98	Credit
+ Vayngortin, Lev D	Institute of Int'l Students	Matriculation Credit 98-99	Credit
+ Wilde, John W	Counseling	Matriculation Non Credit 98-99	NonCredit
+ Wong, Paul	Counseling	Matriculation Credit 98-99	Credit
Wong, Stephanie	Disabled Stud Prog & Services	Matriculation Non Credit 98-99	NonCredit
Yu, Howard K	Counseling	Matriculation Non Credit 98-99	Credit
Yu, Howard K	Counseling	Matriculation Non Credit 98-99	NonCredit
+ Yu, Raymond K	Counseling	Matriculation Non Credit 98-99	Credit
+ Yu, Raymond K	Counseling	Matriculation Non Credit 98-99	NonCredit
+ Zanetto, Janet S	Matriculation	Matriculation Credit 98-99	Credit

G2 Spring 1999: 39

Total for G2: 48

Total Records: 416

992502-G3

Academic Employees

Temporary

Appointments

Tenure Review

RESOLVED: That the following academic employees be temporarily appointed to Tenure Review Assignments for the period August 17, 1998 to December 22, 1998 for the hours indicated. The activity is funded by the District General Fund, Appropriation # U-5120-1422-Program-C. Salary shall be in accordance with the appropriate salary schedule for instructors, non-instructional rate.

<u>Name</u>	<u>Dept</u>	<u>Program</u>	<u>Hours</u>	<u>Name</u>	<u>Dept</u>	<u>Program</u>	<u>Hours</u>
Adams, Mary	SOSC	7342	9	Chun, Doñs	FORL	7520	9
Aguirre, Patricia	BUSN	7421	9	Clark, Ann	COUNS	6469	17
Alloto, Darlene	SOSC	7342	36	Clark, Robert	COUNS	6469	9
Amsler, Mary	ENGL	7512	17	Conde, Marie	HCT	7756	44
Armstrong, James	CHEM	7232	18	Cook, Venette	ESL	7612	17
Augustine, Henry	COUN	6469	9	Cooper, Sybil	ESL	7612	9
Baird, Roger	ART	7504	9	Corbie, Terrence	BUSN	7421	9
Bedecarraz, Edmund	BIOL	7224	9	Cornejo, Linda	ESL	7612	9
Bell, Loren	ENGL	7512	9	Cotter, Dorene	DSPS	7320	9
Bixler, Camilla	ESL	7612	17	Cunningham, Tomi	ESL	7612	35
Bloom, Harnet	OLAD	7542	9	Curtis, Arthur	GRPH	7528	9
Bogatsky, Ariadna	BIOL	7224	17	Curzon-Brown, Daniel	ENGL	7512	26
Borrazas, Jaime	ESL	7612	18	Dang, Lorrain	CHEM	7232	18
Brinson, Rosemary	COUN	6469	17	De Groot, Peter	SOSC	7342	35
Brown, Brenda	COUN	6469	18	De Girolamo, Gerald	ADMJ	7161	17
Brown, Harold	PE	7736	9	Devine, Joanne	CDEV	7334	18
Caldwell, Mary	BUSN	7421	9	Dewar, Cynthia	ENGL	7512	18
Calvello, Michael	ENGL	7512	9	Diaz, Jorge	AIRC	7108	9
Carfantan, Gerard	FORL	7520	9	Doyle, Terrence	ESL	7612	9
Casserly, Jack	BUSC	7421	9	Doyle, Thomas	ENGL	7512	9
Chan, Nora	HCT	7756	9	Drucker, Ronald	CHEM	7232	9
Chen, Pearl	COUNS	6469	9	Duckworth, Edwin	ASTR	7216	17
Cheremeteff, Maria	ART	7504	9	Dugan, Bradley	PE	7736	9
Chinn-Morales, Carol	ESL	7612	9	Dunbar, Robert	BEHV	7318	17

G1 to G8

02/25/99

Page 12 of 17

<u>Name</u>	<u>Dept</u>	<u>Program</u>	<u>Hours</u>
Durighello, Joy	ESL	7612	18
Dyer, Fred	ENGL	7512	9
Elzie, Andrea	CDEV	7334	9
Fain, Sharon	COUNS	6469	18
Fiore, Linda	HCT	7756	9
Fiorentini, Teresa	ESL	7612	9
Fisher, Paul	BUS	7421	17
Foltz, Francine	ENGL	7512	26
Fong, May	COED	7704	18
Fong, Lawrence	CHEM	7232	9
Fowler, Janet	ESL	7612	9
Fregly, Carol	ENGL	7512	17
Fullerton, Sandra	ESL	7612	9
Gee, Coleen	COUNS	6469	17
Gentile, Pamela	ENGL	7512	9
Gibson, Kirk	CIS	7210	35
Glanzer, Carole	ESL	7612	18
Gonzales, Juan	JOUR	7534	9
Gragg, Jerry	BUSC	7421	9
Gragg, Maki-Ohy	BUSC	7421	9
Grant, Fumiko	FORL	7520	9
Green, Diane	BUSC	7421	9
Green, Jacquelyn	FORL	7520	9
Grier, William	ESL	7612	26
Grilkes-Maxwell, Phyllis	BEHV	7318	17
Guichard, Margaret	HCT	7756	17
Guthrie, Michael	BIO	7224	9
Haas, Ursula	ESL	7612	9
Haight, Eve	ESL	7612	17
Hale, Cecil	BROAD	7508	9
Hall, Terrance	HLTH	7720	9

<u>Name</u>	<u>Dept</u>	<u>Program</u>	<u>Hours</u>
Hatcher, Henry	BUSC	7421	18
Hayes, Daniel	PE	7736	17
Hendrickson, Dennis	ENGL	7512	18
Heredia, Maria	COUNS	6469	27
Hess, Darrell	EART	7248	9
Ho, Karen	COUNS	6469	17
Ho, Yen	BIOL	7224	9
Hock, Margaret	BUSC	7421	9
Hoenisch, Charles	ADMJ	7161	9
Holbert, Raymond	ART	7504	45
Hom, Calvin	BIOL	7224	27
Hom, Grace	COUNS	6469	17
Hu, Karin	BEHV	7318	18
Hulbert, Michael	ENGL	7512	45
Illick, Shirley	ENGL	7512	9
Irwin, Robert	ESL	7612	9
Jindrich, Denise	ESL	7612	27
Johnson, Dennis R.	ESL	7612	9
Kilgariff, Martin	ADMJ	7161	9
Kitchin, Deborah	BUSN	7421	26
Ko, Hoi	AIRC	7108	17
Kopriva, Mary	BUSC	7421	9
Kuhns, Craig	BUSC	7421	9
Kuizenga, Elizabeth	ESL	7612	17
Kuusisto, Sharyn	FORL	7520	17
Kwan, Marion	EOPS	6440	9
Laddin, Lawrence	BEHV	7318	17
LaMattery, Mary	ENGL	7512	9
Leber, Lorraine	GRPH	7528	35
Lee, Alfred	CHEM	7232	9
Lee, Theodore	MATH	7272	9

<u>Name</u>	<u>Dept</u>	<u>Program</u>	<u>Hours</u>
Legion, Vicki	HLTH	7720	9
Lin, Doris	CHEM	7232	17
Lopez, Susan	ESL	7612	9
Luey, Leon	MATH	7272	9
Mackey, Robin	ESL	7612	9
Marion, Allan	ASTR	7216	9
Martinez, Fred	BUSC	7421	9
Mathes, Valerie	SOSC	7342	9
Mattea, Betty	RADL	7741	9
McAlilister, Keith	MATH	7272	9
McCarthy, Denise	ESL	7612	9
McInerney, William	CHEM	7232	9
McKinney, James	ESL	7612	9
McKnight, Lindy	COUN	6469	9
Mecker, Robert	BIOL	7224	9
Mireles, Enrique	COUN	6469	9
Mitchell, Kathleen	CDPC	6469	9
Mitchell, Tanya	AIRC	7108	9
Mogar, Marianina	CDEV	7334	9
Morales, Leslie	BUSN	7421	17
Moreno, Edward	SOSC	7342	17
Moriwaki, Glen	ART	7504	17
Munro, Thomas	BUSC	7421	17
Nakahata, Alice	CDEV	7334	35
Nakamura, Louise	DSPS	7320	17
Nance, Glenn	SOSC	7342	9
Obenchain, Cynthia	COUS	6469	9
Oliver, John	ESL	7612	9
Olivier, Diane	ART	7504	27
Olsen, Judy	ESL	7612	9
Osborne, Marie	COUN	6469	18

<u>Name</u>	<u>Dept</u>	<u>Program</u>	<u>Hours</u>
Oxsen, Richard	SOSC	7342	26
Padua, Joseph	COUN	6469	18
Palacio, Mitchell	PE	7736	9
Palma, Freddy	AIRC	7108	9
Pasquini, Philip	ART	7504	18
Perez, Linda	BUSC	7421	17
Philips, Catherine	ENGL	7512	9
Piontkowski, Dennis	MATH	7272	18
Poley, James	BUSC	7421	9
Price, Robert	CHEM	7232	17
Quadra, Indiana	COUNS	6469	9
Quezada, Olivero	ART	7504	17
Reilly, Rebecca	DSPS	7320	9
Renner, Mary	BUSC	7421	9
Rico, Stephen	CDEV	7334	26
Riordan, Mary	ENGL	7512	17
Rodrigues, Richard	ART	7504	27
Rose, Arthur	BUSN	7421	27
Rossi, Eileen	ENGL	7512	26
Roth, Robin	HLTH	7720	18
Rouder, Susan	SOSC	7342	26
Rubin, Ronald	BUSC	7421	18
Scott, Diana	ART	7504	9
Shardlow, George	BEHV	7318	18
Siegel, Robert	ESL	7612	17
Simon, Leslie	WOST	7350	17
Simpson, Glen	ENGL	7512	9
Small, William	ESL	7612	9
Srouji, Ghassan	MATH	7272	9
Stewart, Debra	COUNS	6469	17
Tam, Mo-Shuet	ESL	7612	9

<u>Name</u>	<u>Dept</u>	<u>Program</u>	<u>Hours</u>	<u>Name</u>	<u>Dept</u>	<u>Program</u>	<u>Hours</u>
Tan, Bie Han	MATH	7272	17	Wang, Elaine	ESL	7612	9
Thomas, Julie	ESL	7612	9	Webb, Nancy	CIS	7210	9
Thompson, Sarah	COUN	6469	9	Webb, Rachel	ENGL	7512	9
Tong, Dorleen	ESL	7612	9	Wetzel, Cherie	BIOL	7224	9
Toruno, Javier	FORL	7520	9	White, Austin	SOSC	7342	44
Tragardh, Thomas	ESL	7612	9	Wolf, Rosalie	ENGL	7512	27
Truiter, James	BEHV	7318	9	Wong, Francisco	SOSC	7342	18
Tsao, Chi-Wing	CHEM	7232	9	Wong, Paul	COUN	6469	9
Tse, Annie	HLTH	7720	9	Woods, Anthony	ENGL	7512	9
Ubungen, Dennis	COUN	6469	9	Yee, Jill	BEHV	7318	9
Villalta, Hugh	BEHV	7318	9	Yim, Leslie	DML	7741	26
Vitorelo, Joan	COUN	6469	9	Yngojo, Mark	COUN	6469	9
Walsh, Thomas	MATH	7272	17	Zakus, Sharron	HLTH	7720	17

990225-G4

RESOLVED: That on the effective dates indicated, the following named academic employees be appointed as full-time faculty. Appointment shall be contingent upon verification of satisfactory physical examination, a tuberculosis clearance, and completion of appropriate District documents. Salary shall be in accordance with the current salary schedule (Contract and Regular faculty):

<u>NAME</u>	<u>DEPARTMENT/CAMPUS</u>	<u>STATUS</u>	<u>REPLACEMENT FOR</u>	<u>EFFECTIVE DATES</u>
L YM K. BRIAN	Librarian / Phelan	Full-Time Temporary U-9320-1230-6120-C#FN9799	Young, Annie	03/01/99
KOX, CHRISTOPHER J.	Librarian / Phelan	Full-Time Temporary U-9320-1230-6120-C#FN9792	Conley, Linda	03/01/99

990225-G5
Amendment
to Resolution
RESOLVED: That Resolution 990128-G8, Full-Time, Temporary (long-term substitutes) faculty, be amended in part to show the following:

<u>NAME</u> <u>CHANGE</u> <u>FROM:</u>	<u>DEPARTMENT/CAMPUS</u>	<u>STATUS</u>	<u>REPLACEMENT FOR</u>	<u>EFFECTIVE DATES</u>
DUFFY, KATHLEEN	DSPS / JAD	Full-Time Temporary U-5120-1129-6010-C #FS9999	Nakamura, Alice S '99	01/19/99-05/28/99
<u>TO:</u> DUFFY, KATHLEEN	DSPS / JAD	Full-Time Temporary U-5120-1129-6010-C #FS9999	Nakamura, Louise S '99	01/19/99-05/28/99

990225-G6
Amendment
to Resolution
RESOLVED: That Resolution 990128-G4, Department Chairperson Stipends 1998-99, be amended in part to show the following:

<u>NAME</u> <u>CHANGE</u> <u>FROM (DELETE):</u>	<u>DEPARTMENT</u>	<u>STIPEND</u>	<u>STEP</u>
GONZALEZ, RON KATZ, JONATHA	Architecture Gay/Lesbian Studies	2,233.00 2,855.00	3 5
<u>TO (DELETE):</u> GONZALEZ, RON KATZ, JONATHA	Architecture Gay/Lesbian Studies	2,233.00 (1/19/99-5/28/99) 2,855.00 (1/19/99-5/28/99)	3 5

990225-G7 **RESOLVED:** That Resolution 981217-G4, Reduced Workload - Pre-Retirement Reduction status, be amended in part to
Amendment show the following:
to Resolution

<u>NAME</u>	<u>DEPARTMENT/CAMPUS</u>	<u>TERMS OF DUTY</u>	<u>EFFECTIVE DATES</u>
<u>CHANGE</u>			
<u>FROM:</u>			
GARFINKLE, JOAN	Counseling / Downtown	Work 50% every Spring, and every Fall	SPRING 1999 - FALL 2006
<u>TO:</u>			
GARFINKLE, JOAN	Counseling / Downtown	Work 50% every Spring, and every Spring	SPRING 1999 - SPRING 2006

990225-G8 **RESOLVED:** That for the effective dates shown the following named academic personnel be granted leave of
Leave of absence:
Absence

<u>NAME</u>	<u>DEPARTMENT/CAMPUS</u>	<u>CONTRACT SECTION</u>	<u>EFFECTIVE DATES</u>
GREENE, PHILIP D.	Film Production / Phelan	17.P	01/19/99-05/28/99
LEONG, WINNIE	Foreign Language / Phelan	17.P	02/01/99-05/28/99



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

H1-H3

DATE: February 25, 1999
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor
Subject: Academic Employees
Credit Program/Non-Credit Program
Categorically Funded
City College of San Francisco
(Resolutions 990225-H1-H3)

BACKGROUND INFORMATION:

Resolutions 990225-H1-H3 cover categorically funded temporary academic employees appointments and/or other related personnel transactions pursuant to the provision of California Education Code #87470. All Appointments are classified as temporary, when services are required and funds are provided. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Nicholas T. Hovland, Originator

BOARD OF TRUSTEES

RODEL E. RODIS, PRESIDENT • JAMES HASKELL MAYO, II., VICE PRESIDENT • NATALIE BERG

ROBERT E. BURTON • ANDREA D. SHORTER • ROBERT P. VARNI • LAWRENCE WONG

DR. PHILIP R. DAY JR., CHANCELLOR

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: Categorically Funded.

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester, department and grant shown. Employment is pursuant to Education Code section 87470 and contingent upon funds available in the applicable Grant/Contract. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

FALL 1998

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Grant</u>	<u>Division</u>
Gutierrez, William E	Trade Skills	TANF 98-99	NonCredit
+ Johnson, Elaine A	Biological Sciences	NSF - Biolink 98-99	Credit
+ Leung, Lorelei	Extended Oppo Prog & Services	SF URBAN/CA CAMP CONTRACT 98-99	Credit
McKinney, Linda R.	Information Technology Svcs	TTIP 97-98	NonCredit
Smith, Terrill C	Biological Sciences	ECO/DEV BIOTECH CENTER 98-99	Credit
+ Velleno, Dianne C	Child Dev. & Family Studies	CALWORKS 97-98	NonCredit

H1 Fall 1998: 6

SPRING 1999

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Grant</u>	<u>Division</u>
+ Bell, Jorge M	Work Force Education	CALWORKS 97-98	Credit
+ Berger, Valerie	Learning Assistance	T3 St. Success 98-99	Credit
+ Berkov, Kathleen M	Contract Education	VATEA-Title IIA Leadrshp Wkpl 98-99	NonCredit
+ Brent, Elizabeth	Office of Diversity	AB 1725 Staff Development 97-98	Credit
+ Casserly, John J	Vocational Education	Vatea T3e Tech Prep 98-99	Credit
Clark, Leslie E	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit
+ Clark, Sunny L	Student Health	Student Health Fees	Credit
+ Conner, Constance May	Vocational Education	Vatea T3e Tech Prep 98-99	Credit
+ Corbie, Terrence	Contract Education	SF Public Library - 2	NonCredit
+ Cornejo, Lynda M	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit
+ Dore, David A	Contract Education	ECO DEV-CFE 98-99	NonCredit
+ Dore, David A	Contract Education	Chinese Hospital	NonCredit
Dubois, Marcia J	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit
+ Ferrara, Lawrence	Music	T3 St. Success 98-99	Credit
+ Fowler, Janet E	Contract Education	DOL By Laboratories	NonCredit
+ Fried-Lee, Lauri	Contract Education	DOL By Laboratories	NonCredit
+ Fullerton, Sandra	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit
Gerard, David Anth	Contract Education	SF Airport Commission #34	NonCredit
Grose, Jacqueline Stam	Contract Education	SF Works - 2	NonCredit
+ Harris, Julie	Counseling	CALWORKS 97-98	Credit
+ Heard, Carol	Learning Assistance	T3 St. Success 98-99	Credit

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: Categorically Funded.

Hoffman, Camille S	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit
Hohenstein, Charles Loui	Contract Education	SF Works - 2	NonCredit
Ikeda, Vivian	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit
Ingersoll, Francis	Health Science	TANF 98-99	Credit
Ingersoll, Francis	Contract Education	Hetch-Hetchy Water & Power	NonCredit
+ Irwin, Robert C	English As a Second Language	Japanese-American Internment	Credit
+ Johnson, Elaine A	Biological Sciences	NSF - Biolink 98-99	Credit
Johnson, Tracy L.	Child Dev. & Family Studies	SF Foundation-Com Initiative Fund	Credit
+ Kapp, Mary J	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit
Kearsley, Jeanne	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit
Krost, Mary Robe	Contract Education	SF Airport Comm - 33	NonCredit
Lee, Camilla	Contract Education	S.F. Works	NonCredit
Loo, Josephine S	Learning Assistance	CAP (Com Assistance Program) 98-99	Credit
+ Louie, Louise Y	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit
McCabe, Donna M.	Broadcast Electronic Media Art	T3 St. Success 98-99	Credit
Olhiser, Burt	Contract Education	SF Airport Comm - 33	NonCredit
Pettaway, Aubrey M.	Contract Education	SF Airport Commission #34	NonCredit
+ Phillips, Catherine	English	T3 St. Success 98-99	Credit
+ Rendon, Peggy T	Work Force Education	Calworks 98-99	Credit
Revlock, Theodore F.J.	Architecture	T3 St. Success 98-99	Credit
+ Rosenthal, Nadine	Learning Assistance	T3 St. Success 98-99	Credit
Schiorring, Eva	Vocational Education	Vatea T3e Tech Prep 98-99	Credit
+ Shaw, Barbara A	Teachers' Resource Center	ABE/ESL/BASIC 98-99	NonCredit
Webb, Marc	Contract Education	SF Public Library - 2	NonCredit
Whitman, Patricia T.	Community Services	CA REAL ESTATE TEST FEES 98-99	NonCredit
Xie, Sarah X	Contract Education	SF Airport Commission #34	NonCredit
Yang, Helen Y	English As a Second Language	Vatea T2C 98-99	NonCredit

H1 Spring 1999: 48

Total for H1: 54

Total Records: 54

990225-H2 **RESOLVED:** That the following named academic employees be appointed to Categorically Funded Temporary Categorically Full-Time assignments pursuant to Education Code Section 87470 for the term and year shown. Appointment shall be contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, verification of satisfactory physical examination, and completion of appropriate District documents. Salary shall be in accordance with the current salary schedule. Categorically funded as indicated:

Funded
Full-Time
Temporary
Assignment
1998-1999

<u>NAME</u>	<u>DEPARTMENT</u>	<u>ACTIVITY</u>	<u>BUDGET</u>	<u>EFFECTIVE DATES</u>
ABMA, DEANNA	Vocational Education	Project Coordinator	VATEA II-C(Compliance) (980625-B20) 40% 121506-7113-1220-6010-S VATEA II-C(Career Connection) (980625-B20) 14% 121506-7173-1220-1200-S Tech Prep (980430-B14) 20% 122103-7174-1220-0400-C ATT (980430-B10) 20% 123383-7175-1220-0900-N New Horizon (980430-B14) 6% 121583-7174-1220-6470-S	08/17/98-05/28/99
ROMERO, M. GUILLERMO	Vocational Education	Project Coordinator	VATEA II-C(Trade Skills) (980625-B20) 20% 121506-7114-1220-0900-N PIC (980625-B17) 15% 121164-7172-1220-0500-N Step-Up (980430-B14) 65% 121643-7174-1220-6470-S	08/17/98-12/22/98
SPERAW, ANDREA	Vocational Education	Project Coordinator	VATEA II-C(Compliance) (980625-B20) 50% 121506-7173-1220-6010-S VATEA II-C(Outreach) (980625-B20) 50% 121506-7173-1220-6470-S	08/17/98-05/28/99

990225-H3

Categorically

Funded

Full-Time

Temporary

Assignment

Spring 1999

RESOLVED: That the following named academic employees be appointed to Categorically Funded Temporary

Full-Time assignments pursuant to Education Code Section 87470 for the term and year shown. Appointment shall be contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, verification of satisfactory physical examination, and completion of appropriate District documents. Salary shall be in accordance with the current salary schedule. Categorically funded as indicated:

<u>NAME</u>	<u>DEPARTMENT</u>	<u>ACTIVITY</u>	<u>BUDGET</u>	<u>EFFECTIVE DATES</u>
CHEUNG, MARGARET	Vocational Education	Project Coordinator	Department of Labor (981029-B24) 60% 121123-7177-1280-7030-S San Francisco CACT (980528-B13) 40% 123352-7177-1280-7030-S	01/19/99-05/28/99
ROMERO, M. GUILLERMO	Vocational Education	Project Coordinator	VATEA II-C(Compliance) (980625-B20) 15% 121506-7114-1220-6010-S PIC (980625-B17) 20% 121164-7172-1220-0500-S Step-Up (980430-B14) 65% 121643-7174-1220-6470-S	01/19/99-05/28/99
WATKINS, JUDITH	Vocational Education	Project Coordinator	Department of Labor (981029-B24) 67% 121123-7177-1280-7030-S San Francisco CACT (980528-B13) 33% 123352-7177-1280-7030-S	01/19/99-05/28/99
YOUNG, AL	Vocational Education	Project Supervisor	Department of Labor (981029-B24) 60% 121123-7177-1280-7030-S San Francisco CACT (980528-B13) 40% 123352-7177-1280-7030-S	01/19/99-05/28/99



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: February 25, 1999

L1

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: Human Resources
Authorization to amend employment
Contract(s)
(Resolution No. 990225 - L1)

BACKGROUND INFORMATION:

The Board of Trustees by Resolution No. 791120-B1 has made available to its employees the provisions of Section 403(b) of the United States Internal Revenue Code and Section 17501 of the California Revenue and Taxation Code.

Employees of the San Francisco Community College District may enter into an amendment of their employment contracts for the purpose of effecting a reduction in the salaries paid to such employees, and that for each employee who voluntarily elects to accept such reduction in his or her salary, the San Francisco Community College District shall, as directed by such employee, a) purchase, with an amount equal to the reduction in salary, a nontransferable annuity contract issued by an insurance company selected by the employee concerned, or (b) contribute an amount equal to such reduction in salary to a custodial account of a custodian selected by the employee, in which all rights under said custodial account shall be exercisable by the employee concerned.

RECOMMENDATION:

RESOLVED: That the Board of Trustees of the San Francisco Community college amend employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those

02/25/99 - L1 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract, complying with the provisions of Section 403(b) of the United States Internal Revenue Code, and Section 17501 of the California Revenue and Taxation Code.

<u>a) INSURANCE COMPANIES</u>	<u>I.D. NO.</u>	<u>BI-WEEKLY Amount</u>
Great American Life	54658	50.00
IDS Life	03646	200.00
IDS Life	57286	150.00
Nationwide Life	43849	25.00
Security First Life	26678	250.00
Security First Life	55483	100.00
Security First Life	54870	150.00
Security First Life	08940	80.00
Security First Life	54582	200.00
Security First Life	51864	100.00
Security First Life	55913	300.00
Security First Life	22937	130.00
Security First Life	57361	150.00
Security First Life	42170	250.00
Security First Life	55233	150.00
Security First Life	61705	25.00
Security First Life	55368	25.00
Security First Life	55984	180.00
Security First Life	54771	140.00
Security First Life	55955	77.00
Security First Life	54567	100.00
State Street Bank - STRS	48450	100.00
USAA Investment	35852	110.00
VALIC Life	11726	384.61
VALIC Life	54786	450.00
VALIC Life	55843	50.00
VALIC Life	61620	150.00
VALIC life	55666	384.00
VALIC Life	56896	150.00
VALIC Life	42578	382.39

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<u>b) CUSTODIAL ACCOUNTS</u>	<u>I.D. NO.</u>	<u>BI-WEEKLY AMOUNT</u>
Capital Guardian	56874	400.00
Capital Guardian	55666	384.62
Fidelity Trust	36646	110.00
Fidelity Trust	55923	50.00
Fidelity Trust	09432	384.62
Fidelity Trust	50178	200.00
Franklin-Templeton Fund	47664	50.00
Franklin-Templeton Fund	60607	50.00
IDS Life	56564	900.00
John Alden	55244	100.00
Vanguard	52870	400.00
Vanguard	56162	100.00
Vanguard	56779	200.00
Vanguard	54052	434.00
Vanguard	55753	100.00
Vanguard	45239	100.00

<u>TERMINATION/CANCELLATIONS</u>	<u>I.D. NO.</u>	<u>BI-WEEKLY AMOUNT</u>
Franklin Fund	55913	75.00
Franklin Fund	50178	200.00
Franklin Fund	56874	250.00
IDS Life	54052	452.00
Life of Southwest	60607	50.00
VALIC Life	55368	25.00
VALIC Life	55340	300.00
Vanguard	47566	100.00

FURTHER IT BE RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to purchase such annuity contracts or contribute to such custodial accounts, subject to ratification by the Board of Trustees.

James Kendrix, Originator

02/25/99 - L1 page 3



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

N1

DATE: February 25, 1999

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

**Subject: Academic Employees
Community Services Classes
City College of San Francisco
(Resolutions 990225-N1)**

BACKGROUND INFORMATION:

Resolutions 990225-N1 covers appointments of academic employees to Community Service Classes and/or other related transactions pursuant to the provisions of California Education Code #78300. All appointments are classified as temporary, hourly unless otherwise stated in the resolution. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Nicholas T. Hovland, Originator

BOARD OF TRUSTEES

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DR. PHILIP R. DAY JR., CHANCELLOR

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments in Community Services and related Programs pursuant to Education Code Section 78300. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered as full-time assignments for regular employees having comparable duties. Total overload/extra pay assignments for full-time faculty shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

SPRING 1999

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Division</u>
Attisha, Majid Boles	Community Services	NonCredit
Berston, Hyman M	Community Services	NonCredit
Bhushan, Chandra	Community Services	NonCredit
Boone, Anthony G	Community Services	NonCredit
Cadoppi, Carole S	Community Services	NonCredit
Cowan, Keta J.	Community Services	NonCredit
Curry, Harold M.	Community Services	NonCredit
Dagen, Louis I.	Community Services	NonCredit
Deming, Stephen J	Community Services	NonCredit
Dern, Marie C.	Community Services	NonCredit
Donovan, Clelia France	Community Services	NonCredit
Evans, Sharron L	Community Services	NonCredit
Fordyce, Niall A.	Community Services	NonCredit
George, Kathleen M	Community Services	NonCredit
Goldwach, Richard	Community Services	NonCredit
Goodheart, Marianna R.	Community Services	NonCredit
Graffis, Beverly Jean	Community Services	NonCredit
Graham, Gary	Community Services	NonCredit
Grannis, Anne C	Community Services	NonCredit
Grauberger, Mary E	Community Services	NonCredit
Gray, Marion R.	Community Services	NonCredit
Green, Arlette Mouline	Community Services	NonCredit
Hohenstein, Charles Lo	Community Services	NonCredit
Hope, Linda M.	Community Services	NonCredit
Hsieh, Francisco H.	Community Services	NonCredit
+ Huynh, Kim-Dung L	Community Services	NonCredit
Jacobsen, Leah	Community Services	NonCredit
Kim, Young-Suk	Community Services	NonCredit
Kolack, Stacy A.	Community Services	NonCredit
+ Larson, Penelope A	Institute of Int'l Students	Credit
Laterman, Melany	Community Services	NonCredit
Lenetaki, Sophia	Community Services	NonCredit
Libby, Jean	Community Services	NonCredit
Litant, Michael	Community Services	NonCredit
Long, Electra L	Community Services	NonCredit

ACADEMIC EMPLOYEES: Community Services Programs

Maineri, MaryAnn	Community Services	NonCredit
Moore, Rosalin	Community Services	NonCredit
Morlan, Joseph	Community Services	NonCredit
Oxendale, Julie A.	Community Services	NonCredit
Reisberg, Mira	Community Services	NonCredit
Reynolds, Stanislaus G	Community Services	NonCredit
Reynolds, Stanislaus G	Contract Education	NonCredit
Robles Fernandez, Gore	Community Services	NonCredit
Roth, Elliot	Institute of Int'l Students	NonCredit
Ruiz de la Pena, Marth	Community Services	NonCredit
Russo, Cathy E	Community Services	NonCredit
Sandkuhler, Iris Evelyn	Community Services	NonCredit
Sawyer, Carol Jean	Community Services	NonCredit
Siff, Jessica C.	Community Services	NonCredit
Strong, Theodore R	Community Services	NonCredit
Uchima-Decena, Akemi	Community Services	NonCredit
Udell, Simon M	Community Services	NonCredit
Van der Valk, Anna-Lis	Community Services	NonCredit
White, Max L	Community Services	NonCredit
Whitmore, Tina	Community Services	NonCredit
Willard, Deborah A	Community Services	NonCredit
Wisniewski, Nina L.	Community Services	NonCredit
Wong, Oscar	Community Services	NonCredit
Wu, Lisa M.Q.	Community Services	NonCredit

N1 Spring 1999: 59

Total for N1: 59

Total Records: 59



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 25, 1999 S1

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: SPECIAL
Revising Resolution No. 941205-S2 Community
Service governing fees for the Institute for
International Students commencing with the Summer,
1999 program.
(Resolution No. 990225 - S1)

BACKGROUND INFORMATION:

In the Fall of 1991, City College of San Francisco began offering a new community services program consisting of intensive ESL classes to foreign students under the auspices of the International Education Program. The offerings are for students from abroad who wish to study English and who are willing to pay for this education in conformance with SB 432 of 1987, and California Education Code Section 78300. It was anticipated that there was a substantial market for this program in San Francisco which has proved to be the case. Enrollment has gone from 25 in the Fall of 1991 to more than 200 in the Fall of 1998. The Institute is now self-supporting.

Resolution No. 910425-S4 authorized an original fee of \$1,400 per semester. Resolution No. 941205-S2 authorized an increase in fees for Spring 1995. Fees were increased to \$1,695 per semester and \$900 per nine week program. In April 1996, fees were increased to \$1,795 per semester and \$950 per nine week program.

Due to program and student demand, the summer program is being expanded from two three week sessions to two four week sessions with the fee increased.

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BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

RECOMMENDATION:

RESOLVED: That in accordance with California Education Code Section 78300, the community service class fee charged to all students enrolled be adjusted as follows:

- A. For a program offered through the Institute for International Students, of an eighteen week duration, \$1,795 per semester program. (There is no increase in fees in this category.)
- B. For a program offered through the Institute for International Students, of a nine week duration, \$950 per nine week program (there is no increase in fees in this category).
- C. For the Summer Session programs offered through the Institute for International Students of four or eight weeks duration, \$495 per four weeks or \$900 per eight weeks.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized and directed to execute all documents necessary to effectuate this resolution.

Joanne Low, Originator

02/25/99 - S1 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: February 25, 1999

S2

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr. ,Chancellor

SUBJECT: SPECIAL

Recommend Adoption of Modified Wage Rates for Specified
Unrepresented Classified Building Trades Supervisory
and Building Trades Employees for Fiscal Year 1998-1999
(Resolution No: 990225-S2)

BACKGROUND INFORMATION:

The administration has provided the non-exclusive representatives of the specified "Building Trades Supervisory" and "Building Trades" employees with an opportunity to "meet and discuss" the wage and benefit issues under contemplation consistent with the Board of Trustees' obligation as a public school employer under the Educational Employment Relations Act. The administration has subsequently recommended adjusting the wage rates for "Building Trades Supervisory" and "Building Trades" employees, as set forth in Attachment 1.

RECOMMENDATION:

RESOLVED: That the Board of Trustees adopts the
modified wage rates for the "Building Trades
Supervisory" and "Building Trades" classifications
described in Attachment 1, to be effective on the date
specified therein;

FURTHER BE IT RESOLVED: That the Chancellor and the
Chief Operating Officer,
and/or their designee(s) are hereby authorized and
directed to implement this resolution and to submit any
necessary finance resolutions to fund implementation of
this resolution.

Originator: Lawrence C. Klein

BOARD OF TRUSTEES

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02/25/99 ROBERT E. BUCHANAN 1 JAMES HASKELL MAYO, II. • RODEL E. RODIS • ROBERT P. VARNI

DR. PHILIP R. DAY, JR., CHANCELLOR

MODIFIED WAGE RATES FOR DISTRICT DESIGNATED
BUILDING TRADES SUPERVISORY AND BUILDING TRADES CLASSIFICATIONS
FOR FISCAL YEAR 1998-1999

I. CLASSIFICATIONS

The modified wage rates as set forth herein shall be applicable to the positions and/or employees designated as "Building Trades Supervisory" or "Building Trades" in the following classifications:

A. BUILDING TRADES SUPERVISORY:

3418 Gardener Assistant Supervisor (vacant)
7226 Carpenter Supervisor I
7238 Electrician Supervisor I
7242 Painter Supervisor I

B. BUILDING TRADES:

3417 Gardener
3428 Nursery Specialist
7342 Locksmith
7344 Carpenter
7345 Electrician
7346 Painter
7347 Plumber
7348 Steamfitter
7355 Truck Driver

II. WAGE RATES

The present biweekly wage rates for the above "Building Trades Supervisory" and "Building Trades" classifications shall be amended as follows, retroactive to October 3, 1998.

Class #	Class Title	Step 1	Step 2	Step 3	Step 4	Step 5
3417	Gardener	\$1330.51	\$1395.81	\$1464.50	\$1537.42	\$1612.05
3418	Gardener Asst. Supe.	\$1537.42	\$1612.05	\$1691.76	\$1774.86	\$1863.06
3428	Nursery Specialist	\$1537.42	\$1612.05	\$1691.76	\$1774.86	\$1863.06
7226	Carpenter Supe. I	\$2186.99	\$2296.38	\$2410.86	\$2532.13	\$2658.48
7238	Electrician Supe. I	\$2125.09	\$2231.09	\$2342.16	\$2459.20	\$2582.16
7242	Painter Supe. 1 (A)	\$1826.59	\$1917.33	\$2014.85	\$2114.91	\$2220.91
7242	Painter Supe. I (B)	\$1927.50	\$2024.18	\$2125.94	\$2231.09	\$2342.18
7342	Locksmith	\$1774.86	\$1863.06	\$1956.34	\$2053.01	\$2156.46
7344	Carpenter	\$1774.86	\$1863.06	\$1956.34	\$2053.01	\$2156.46
7345	Electrician	\$1880.02	\$1974.14	\$2072.51	\$2176.82	\$2285.36
7346	Painter	\$1612.05	\$1691.76	\$1774.86	\$1863.06	\$1956.34
7347	Plumber	\$2043.66	\$2145.44	\$2252.29	\$2365.07	\$2482.94
7348	Steamfitter	\$2043.68	\$2145.44	\$2252.29	\$2365.07	\$2482.94
7355	Truck Driver Heavy	\$1791.79	\$1975.61	\$1975.61	\$1975.61	\$1975.61
7355	Truck Driver Light	\$1551.67	\$1708.17	\$1708.17	\$1708.17	\$1708.17
7355	Truck Driver Medium	\$1668.42	\$1835.68	\$1835.68	\$1835.68	\$1835.68

III. INTENT

This resolution is not intended to modify any other form of compensation, benefits, or other term or condition of employment not specifically enumerated herein.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

S3

DATE: February 25, 1999
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: SPECIAL
Resolution on Achieving Excellence at City
College of San Francisco
(Resolution No. 990225-S3)

BACKGROUND INFORMATION:

City College of San Francisco faculty, staff, students and administrators completed a Strategic Plan after two years of study and discussion with the goal of promoting the highest standards of excellence in all aspects of the College's educational and support services, and this plan is now being implemented in the College.

City College of San Francisco has held eight Listening Sessions throughout the City and County of San Francisco hearing from over 250 representatives from business, government, educational and community-based organizations in order to expand and improve upon the College's Strategic Plan.

The CCSF Listening Sessions heard over 1000 suggestions and proposals for expanding and improving upon the College's programs and services.

City College is now engaged in an accreditation self-study and will soon begin an enhanced self-study focused on student success in order to continue the collective effort to promote excellence in the delivery of instructional and student services.

The College community and its representative constituencies, faculty, staff, students and administrators, are to be commended for their dedication and persistence in their commitment to standards of excellence through the above-mentioned activities;

02/25/99 - S3 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

RECOMMENDATION:

RESOLVED: that City College of San Francisco and its college constituencies guided by 1. the aforementioned studies, plans and proposals; and 2. the College's demonstrated collective commitment to excellence, will strive to become the best community college in the nation

Dr. Philip R. Day, Jr., Originator

02/25/99 - S3 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: February 25, 1999

W1

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: Buildings and Grounds

Recommendation of a sublease to the Southeast Community College District Facility Commission and authorization to sublease 730 square feet of classroom space at the Southeast Campus on a month to month basis to Renaissance Parents of Success at 39 cents a square foot per month starting January 1, 1999
(Resolution No: 990225-W1)

BACKGROUND INFORMATION:

Renaissance Parents of Success has occupied space at the Southeast Campus since 1996. By Board Resolution No. 980430-B20 the Board of Trustees authorized a contract with Renaissance Parents of Success for \$35,000 to provide stipends to community participants from the Bayview Hunters Point who were being trained by the Community Environmental Justice Education Project funded by the Federal Environmental Protection Agency for the period of October 1, 1997 through September 30, 1999.

Renaissance Parents of Success is a community based agency which has a network of contacts in the community and has an outstanding track record for recruiting persons of all ages to participate in the educational programs and other activities at the campus.

The current sublet agreement between Renaissance Parents for Success and the District has expired. District Administration recommends that the Board authorize a month to month sublease with Renaissance Parents for Success and that the District be authorized to seek approval from the Southeast Community College Facility Commission for such a sublease to begin January 1, 1999.

02/25/99 - W1 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

RECOMMENDATION:

RESOLVED: That the Board of Trustees recommends a sublease to the Southeast Community College District Facility Commission and authorizes a sublease 730 square feet of classroom space at the Southeast Campus on a month to month basis to Renaissance Parents of Success at 39 cents a square foot per month starting January 1, 1999, and

Further Be It Resolved: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute such a sublease agreement on behalf of the San Francisco Community College District.

Stephen J. Herman, Originator

02/25/99 - W1 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

INFORMATION REPORT
NO ACTION NECESSARY

DATE: 02/25/99

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Chancellor's Report -
Academic Employees
Acceptance of Resignation and/or
Resignation with the Intent to Retire
(990225 - RPT)

The following academic employees have submitted, and the Chancellor has accepted, their resignations pursuant to Governing Board Resolution No. 910228-S7.

Resignation from the District Service

<u>NAME</u>	<u>STATUS</u>	<u>DEPARTMENT</u>	<u>CAMPUS</u>	<u>EFFECTIVE COB DATE</u>
Poon, Gordon	Full-Time	Counseling	Phelan	01/22/99
Romano, Lisa	Full-Time	Counseling	Phelan	01/21/99

Nick Hovland, Originator

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BOARD OF TRUSTEES

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DR. PHILIP R. DAY JR., CHANCELLOR

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1997



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

INFORMATION REPORT
NO ACTION NECESSARY

DATE: 02/25/99

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Chancellor's Report -
Academic Employees
Acceptance of Resignation and/or
Resignation with the Intent to Retire
(990225 - RPT)

The following academic employees have submitted, and the Chancellor has accepted, their resignations pursuant to Governing Board Resolution No. 910228-S7.

Resignation from the District Service with the Intent to Retire

<u>NAME</u>	<u>STATUS</u>	<u>DEPARTMENT</u>	<u>CAMPUS</u>	<u>EFFECTIVE COB DATE</u>
Court, James E.	Full-Time	Physics	Phelan	03/09/99
Paeth, Crissie J.	Full-Time	ESL	John Adams	05/28/99

Nick Hovland, Originator

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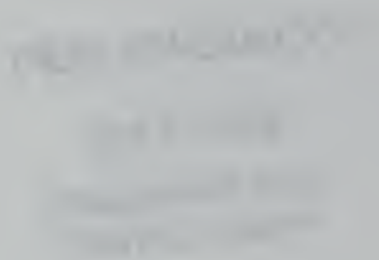
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CHANCELLOR'S REPORT



CHANCELLOR'S

REPORT



OFFICE OF THE CHANCELLOR

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MEMORANDUM

DATE: February 16, 1999

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr.
Chancellor

SUBJECT: Monthly Report

This has been an extraordinary month for all of us at City College now that the Spring semester is well underway. Our "Listening Sessions" have now been completed and have been an incredible experience for the college. The staff is preparing a summary report of the Listening Sessions and I will make it available to you upon completion. In the meantime, summary reports of each of the individual sessions that have been prepared are attached for your review. Below I've listed some of the activities I've been involved with this past month.

- 1) Met with the Editorial Board of the San Francisco Examiner to respond to questions and provide an overview of new directions for the college.
- 2) Met with selected staff (J. Teng, S. Glick, F. Lee, and D. Dore) to review the preliminary draft of the Feasibility Study on the Beijing College/China Project.
- 3) Met with Campus/School Deans to discuss follow-up activity after the Listening Sessions have been completed.
- 4) Visited the Alemany and Fort Mason Campuses and met with Dean, faculty, and selected staff.
- 5) Met with Editorial Board of the Independent to respond to questions and provide an overview of new directions for the college.

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- 6) Traveled to Sacramento and met with Senator Burton's staff to review the details of our legislative agenda. Dale Shimasaki was also in attendance.
- 7) Met with Editorial Board of San Francisco Chronicle.
- 8) Hosted meeting of the College Advisory council to review plans and shared governance issues.
- 9) Attended and spoke to the Self-Study Steering Committee meeting regarding the status of our self-study review.
- 10) Attended (along with Trustees Grier and Burton) the CCLC Legislative Conference in Sacramento. Under separate cover, I provided you with an overview of the meetings we had with key legislative staff and legislators.
- 11) Met with High School Principals at the Evans Campus to discuss joint efforts to improve articulation.
- 12) Hosted Listening Session at new Tenderloin Community School for the Alemany Campus.
- 13) Attended and spoke to the Sunnyside Neighborhood Association regarding the college's plans and future initiatives.
- 14) Hosted and spoke at the Black College/University Transfer Day luncheon, along with Trustees Wong and Grier, Dr. Henry Augustine and selected staff.
- 15) Attended and spoke to the Academic Senate Executive Council meeting regarding listening sessions, reorganizations, etc.
- 16) Attended and spoke at the graduation exercise for graduates of a CCSF training program for DHS employment counselors.
- 17) Attended (with spouse) reception for Trustee Wong (President of the CCSF Board of Trustees), Dr. Juanita Owens (President of the Board of Education), and Mr. Tom Ammiano (President of the Board of Supervisors) hosted by the Alice B. Toklas Democratic Club.
- 18) Attended the American Council on Education Annual Board Meeting in Washington, D.C.
- 19) Attended and spoke at the City College's Foundation Quarterly Board meeting.

- 20) Attended the Statewide meeting of CEOs and Chancellors of California Community Colleges.
- 21) Met with Dr. Henry Augustine and staff to review proposal for joint effort between SFUSD, CCSF and HCBU's to promote African-American Student Achievement.
- 22) Hosted Listening Session at the Horace Mann Middle School for the Mission Campus.
- 23) Attended with Board of Trustees (Rodis, Berg, Grier, Burton, Mayo and Brown) the joint ACCT/AACC Federal Relations Seminar in Washington, D.C.
- 24) Met with Academic Senate Officers to discuss Shared Governance issues.
- 25) Attended City Works Partnership Workforce Development Meeting with representatives of the Mayor's Office at DHS and PIC.
- 26) Hosted College Council Meeting.
- 27) Attended and spoke at the Administrator's Council Retreat

Thank you and if there are specific questions you have, please don't hesitate to contact me directly. Finally, you will recall that at last month's meeting, I had indicated that our Theater Arts Program, under the leadership of Susan Jackson Collins, had been selected to participate in the American College Theater Festival Regional Competition at Humboldt State University. Well, I am even more excited to inform you that two of our selections, **BAD INDIAN**, written by Tricia Brennan and performed by Dawn Smith and **INDECENT EXPOSURE**, written and performed by Joe Lopez and Robert Wu, were nominated to be considered for advancement to the Kennedy Center for the Performing Arts competition this April. This is a strong reaffirmation of the quality efforts of our faculty and students and I am so proud of their achievements, to date. Attached is a copy of a letter from Susan Collins that goes into more detail and I know this makes each and every faculty, staff, student and Board of Trustee member very proud of the efforts of Susan and her students.

Attachments

PRDJ:jcd

1. The first part of the document is a letter from the President of the United States to the Congress, dated January 1, 1801. It is a very important document, as it is the first time that the President has addressed the Congress since the establishment of the office.

2. The second part of the document is a report from the Secretary of the Navy, dated January 1, 1801. It contains information about the state of the Navy and the ships that are in service.

3. The third part of the document is a report from the Secretary of the Treasury, dated January 1, 1801. It contains information about the state of the Treasury and the finances of the government.

4. The fourth part of the document is a report from the Secretary of the War, dated January 1, 1801. It contains information about the state of the War and the troops that are in service.

5. The fifth part of the document is a report from the Secretary of the Interior, dated January 1, 1801. It contains information about the state of the Interior and the land that is owned by the government.

6. The sixth part of the document is a report from the Secretary of the Education, dated January 1, 1801. It contains information about the state of the Education and the schools that are in service.

7. The seventh part of the document is a report from the Secretary of the Agriculture, dated January 1, 1801. It contains information about the state of the Agriculture and the crops that are being grown.

8. The eighth part of the document is a report from the Secretary of the Commerce, dated January 1, 1801. It contains information about the state of the Commerce and the trade that is being done.

9. The ninth part of the document is a report from the Secretary of the Marine, dated January 1, 1801. It contains information about the state of the Marine and the ships that are in service.

10. The tenth part of the document is a report from the Secretary of the Air, dated January 1, 1801. It contains information about the state of the Air and the aircraft that are in service.


11. The eleventh part of the document is a report from the Secretary of the Space, dated January 1, 1801. It contains information about the state of the Space and the spacecraft that are in service.

Memorandum

Date: February 15, 1999

To: Chancellor Philip R. Day, Jr.

From: Susan Jackson Collins, Chair, Theatre Arts Department



Re: ACTF Activities

I thought that you would like a report of the incredible success that City College students, faculty, and staff experienced while at the American College Theatre Festival. The event was held at Humboldt State University this past week.

First, let me state that without your generous support, this experience would not have been as successful and outstanding as it proved to be for everyone of us who attended. We are most grateful and thank you for extending us this opportunity to represent the college.

The first plays presented under the thematic category of "Acts of Diversity" were four selections from our FESTIVAL OF AMERICAN PLAYWRIGHTS OF COLOR production this year. The plays received high critical and audience acclaim. One measure of their success was reflected by the vote of members of the National Committee, who nominated two selections (BAD INDIAN written by Tricia Brennan and performed by Dawn Smith and INDECENT EXPOSURE, written and performed by Joe Lopez and Robert Wu) to be considered to advance to the Kennedy Center for the Performing Arts competition this April. A final decision as to which of the regional nominees will be invited should be rendered within the next two weeks.

One of the most moving and compelling responses to our offerings was revealed to me by an instructor in response to INDECENT EXPOSURE. The play deals with the theme of encouraging individuals to express their love to each other before it is too late. After the play, he telephoned members of his family and friends to express his feelings for them. Another indication of our impact on the event was the response overheard while at dinner one evening. The people at the table next to us were discussing not only our pieces, but individual actors who made such an impression upon them—one of them, Robert Wu, was given the distinct honor of being a finalist with the SCETA organization. He and fellow CCSF actor Monica Munoz were requested to be auditioned by ALL the theatre companies and schools in attendance that were affiliated with SCETA. (In fact, of the eighteen CCSF students who participated, nearly every single one was called back for job interviews and training opportunities!! Nancy Garcia, one of our three staff members who attended was offered four job opportunities in the field of technical theatre.)

Brad Myers, the chair of this region's ACTF, took the initiative to compliment me on our effort. Others sought us out to let us know how terrific our pieces were—and not only did they recognize the value and artistic sense of the pieces, they also complimented the technical support. Our technical staff spent many hours preparing and making the technical arrangements to compliment the work, and assisted other groups with their technical needs. In addition to myself, two other faculty members were in attendance: John Wilk also served as an adjudicator for the Irene Ryan competitions; and Ann Fajilan directed the winning selections. I was invited to participate in an adjudication workshop. In addition to Nancy Garcia, our staff members Jeffrey Kelly (lighting designer) and Lucius Wong (sound designer) were present and also attended several of the workshops.

The following students complete the list of CCSF participants: Ruth Larson, Vikki Treklor, Carol Flanagan, Renee Diascenti, Hortensia Castillo, Carlton Forsman, Patricinio Beltran, Fred Salvallon, Arnold Molina, Cassandra Robertson, (five months pregnant), Joyce Kinney, Tamara Santana, Rosa Sifuentez, and Peaches Hutchinson.

Whether we make it to the Kennedy Center or not, we have brought to light the incredible talent and creativity that City College, and specifically, the Theatre Department has to offer to the community.

Once again, thank you so much for your support and enthusiasm. Next stop.....

Cc: Dean Suzanne Korey
Theatre Arts Faculty and Staff
Martha Lucey, Public Relations

special thanks to Judith Royer

ACTS OF DIVERSITY

*City College of San Francisco
Theatre Arts Department*

present

FREAK by John Leguizamo Arnold Molina
INDECENT EXPOSURE written & performed by Robert Wu & Joe Lopez
BAD INDIAN written by Tricia Brennan Dawn Smith
HYPNOTISTA by Edgar Poma

Cast

Gavin Patrocinio Beltran
Auntie Cassandra Robertson
Uncle Fred Salvaillon
Rick Arnold Molina

Director: Ann Fajilan

Technicians: Stage Manager - Nancy Garcia

Lighting Designer - Jeffrey M. Kelly

Sound Designer - Lucius Wong

- INTERMISSION -

Cal State Fullerton

Department of Theatre and Dance

present

NEAPOLITAN by Kristina Leach & Todd Kulczyk

Cast

Mike Kevin Doyel
Gary Michael Serra

Director: Steven Ohab

Technicians: Stage Manager at CSUF - Darline Sacquety

Lighting Designer - Tom Durante

Sound Designer - Heather Ransons

Loyola Marymount University

Del Rey Players

present

WHAT I DON'T UNDERSTAND by De Sean Terry

Cast

Randall DeSean Terry
Teresa Kenice Matthews

Director: Shella Mays

Technical Director: Amber Wedin

SOUTHEAST/EVANS CAMPUS

Listening Session Summary

Tuesday, December 1, 1998

1. WORKFORCE TRAINING AND EDUCATION

- 1.1. Provide assistance finding employment
- 1.2. Offer training opportunities at non-traditional times: after hours and weekends with open entry/open exit
- 1.3. Establish strong partnerships with businesses and community-based organizations to support economic development through sharing of resources, both infrastructure and technical
- 1.4. Assist in introducing a universal delivery system of access (educational training for job seekers and jobs)
- 1.5. Invest in technical assistance to make collaborations between business, CBOs and CCSF work
- 1.6. Think outside semesters to meet workers needs
- 1.7. For model programs to succeed: 7.1 the commitment to the program is primary; 7.2 dollars must be committed to technical assistance; 7.3 new missions statements must be formulated; 7.5 program effectiveness must be evaluated; 7.6 provide immediate feedback to the partner organizations.
- 1.8. Focus on students who do not have aspirations to go onto college
- 1.9. Develop tech-prep models
- 1.10. Establish One Stop Centers as front door of all CCSF services
- 1.11. Integrate CCSF programs into the One-Stop Centers
- 1.12. Be risk takers and be willing to do new things

2. PERSPECTIVES FROM THE CHURCH COMMUNITY

- 2.1. Establish peers, mentors, and buddy system to help new students to get acclimatized to the college
- 2.2. Send out Continuing Education course offerings separately from class schedule
- 2.3. Offer one-day workshops and classes to help community projects
- 2.4. Involve faculty in community so young people can have access to a role model
- 2.5. Bring youth to the college to introduce them to the college and its programs
- 2.6. Offer building trades courses
- 2.7. Conduct a needs assessment of jobs available in the Bayview/Hunter's Point area and provide training in the areas identified
- 2.8. Collaborate with churches to set up vocational rehabilitation programs
- 2.9. Teach diversity in the college to help students better understand each other
- 2.10. Provide technical training in conflict resolution for the community

- 2.11. Introduce college programs at church functions using students, faculty and administrators
- 2.12. Establish courses/programs which will help students become good/active citizens

3. COMMUNITY SERVICES AND EDUCATION

- 3.1. Name the Southeast Campus after a member of the community to make it more visible to the community
- 3.2. Give college credit for life experience
- 3.3. Establish more school-to-work programs
- 3.4. Establish a "Kids College" to introduce young people to college
- 3.5. Get involved in the Techno-Village being started in Hunter's Point Shipyard
- 3.6. Offer GE courses regularly at Southeast Campus
- 3.7. Make the library more "user" friendly
- 3.8. Make library research skills an important part of the college curriculum
- 3.9. Promote a technology partnership with SFUSD and CCSF
- 3.10. Share technology know-how with elementary schools in the area
- 3.11. Offer seniors individualized basic life skills courses
- 3.12. Establish an Upward Bound program for students
- 3.13. Develop partnerships with African American businessman and have them act as mentors for students at Southeast Campus
- 3.14. Develop courses around rap, music, entertainment, etc.
- 3.15. Develop entrepreneurial programs to help students
- 3.16. Offer more asthma and STD education programs in the community
- 3.17. Provide tutors in community
- 3.18. Establish an elementary school at CCSF
- 3.19. Advertise classes to community

4. Students and Alumni

- 4.1. Provide student information in Chinese for SEC students
- 4.2. Combine ESL with job training
- 4.3. Provide better security at SEC for students
- 4.4. Purchase more books for SEC Library especially to assist ESL students
- 4.5. Provide adequate parking for SEC students
- 4.6. Provide childcare at SEC
- 4.7. Provide more orientation for transfer students
- 4.8. Schedule more AA degree courses at SEC
- 4.9. Establish parent-run childcare coops for students similar to those established in Los Angeles
- 4.10. Recruit more high school students for electronics and computer science courses at SEC

- 4.11. Organize visits to high schools by students and faculty from SEC

5. Community Organizations and Education

- 5.1. Establish outreach programs targeting Visitacion Valley
- 5.2. Market SEC programs in the community
- 5.3. Offer core of credit courses at each campus
- 5.4. Connect classes electronically between Phelan campus with other campuses
- 5.5. Establish catering classes at SEC
- 5.6. Schedule classes from 6-10 p.m. rather than 8 a.m. to 5 p.m.
- 5.7. Recruit students at public housing sites

6. Area Businesses and Education

- 6.1. Add more personal development skill instruction including critical thinking and communication skills
- 6.2. Add more counseling support at SEC especially job placement assistance
- 6.3. Help the Bayview/Hunter's Point community become job ready for the construction of the new 49er stadium
- 6.4. Establish landscaping program at SEC
- 6.5. Adopt Washington Carver elementary school
- 6.6. Develop a "University of Experience" in collaboration with local social service agencies

7. Area Educators

- 7.1. Given the need of the community to become more computer literate, SEC should become a computer center for the community
- 7.2. Create easy-to-read course and program descriptions
- 7.3. Ask area businesses for computer equipment donations
- 7.4. Ask businesses to provide hands-on computer training for students attending SEC
- 7.5. Seek out opportunities for CCSF teachers to talk with parents
- 7.6. Create a "college for middle and elementary school children," which will allow youngsters to feel that they belong on a college campus
- 7.7. Develop internships for CCSF students especially in the area of technology
- 7.8. Involve business leaders as mentors for students

DOWNTOWN CAMPUS
December 4, 1998
Listening Session Summary

1. Local Area Community

- 1.1. Increase collaborative efforts with redevelopment agencies in the area
- 1.2. Improve signage, marketing and promotion of CCSF
- 1.3. Develop relationship with Yerba Buena Lions
- 1.4. Work with SF Museum of Modern Art to sponsor events to increase visibility of CCSF, especially Downtown Campus
- 1.5. Designate a campus representative to be a community outreach and marketing person
- 1.6. College should assist in relocating displaced people from the Yerba Buena neighborhood
- 1.7. Investigate possibilities of child care in the Yerba Buena neighborhood
- 1.8. Increase communication between Downtown campus and other education centers in the area

2. Students and Alumni

- 2.1. Address the needs of people /students who are downsized, returning to workforce and/or adding extra income to household
- 2.2. Develop software that, when sold to other colleges, would explain how to design a vocational training program for non-traditional students
- 2.3. Teach computer classes in Korean
- 2.4. Offer Internet courses with a design and marketing focus on business
- 2.5. Stop forcing business students to compete with CIS students for computer classes
- 2.6. High level classes are difficult for instructors to teach with different levels of student proficiency in the class
- 2.7. Increase number of class hours for certain classes so that students can have more time to learn the subject matter
- 2.8. Put student suggestion boxes in hallways
- 2.9. Improve air quality in Downtown Campus
- 2.10. ESL classes are too small and potential students are turned away
- 2.11. Offer more pronunciation classes
- 2.12. Offer more credit classes that enable students to go to work sooner
- 2.13. Offer a ninth level of ESL classes to improve ability to work
- 2.14. Offer CPR, nutrition and more health classes
- 2.15. Offer different types of technology classes like scanning, etc.
- 2.16. Offer one-on-one teaching opportunities for faculty and students
- 2.17. Increase the hours for the computer labs and the campus library
- 2.18. Offer more Saturday classes and experiment with Sunday classes, too.
- 2.19. Start classes at 6 am instead of 8 am
- 2.20. Improve counseling and registration because students don't know required academic qualifications to keep up and pass classes

3. Foundations and Education

- 3.1. Develop a school-to-work program, scholarships for inner-city students and outreach to middle school students with a designated liaison from the college.
- 3.2. CCSF needs to have higher visibility in the City.
- 3.3. Offer alternative coursework in areas/fields that have direct career paths
- 3.4. Partner older students with real world professionals to create bridge/link to jobs
- 3.5. Create internships that produce win - win relationships for business and students
- 3.6. Develop training programs that get students through faster with specific pay/earning objectives.
- 3.7. Look for new grants requiring training (such as biotechnology program) to develop niche.

4. Federal/State/Local Government and Education

- 4.1. Develop training program for City of San Francisco workers.
- 4.2. Locate campus site in new immigrant areas in the Richmond and Sunset districts.
- 4.3. Employ more diverse teaching staff and ESL teachers
- 4.4. Increase evening classes
- 4.5. Unification of course numbers between all campus sites
- 4.6. Emphasis on more Downtown campus visibility
- 4.7. Need for low-cost training geared to non-traditional students using city agencies

5. Businesses and Education

- 5.1. area businesses facing labor shortage
- 5.2. Highest priority for high tech and Internet classes
- 5.3. Increase internships and mentorships with the business community
- 5.4. Increase involvement with the *United Way* programs for *Welfare to Work Programs*
- 5.5. Increase involvement with *San Francisco School to Career Partnership Programs*
- 5.6. Need to promote/market presence of CCSF to business community and City at large
- 5.7. Establish internship programs for students to segway into a job after graduation
- 5.8. Develop relationship with SF Business Times to publicize educational objectives and opportunities
- 5.9. Promote business community awareness of educational/business programs (e.g. Garment 2000)

- 5.10. Promote/offer more specific computer training to businesses using CIS students who train either individuals/groups in company facilities or on campus
- 5.11. Strategize marketing of CCSF to business community with Bay Area Council and SF Partnership
- 5.12. Companies need to improve verbal skills of their workforce.
- 5.13. Establish one-on-one personal training for executives who don't want introductory computer classes.
- 5.14. Establish training centers with companies who get promotional advantages and CCSF gets a training center.
- 5.15. Generate more contract education
- 5.16. Establish a global education exchange
- 5.17. Need entry level employee training that puts employees in a position to learn and move up with PG&E (must have at least 8th grade level of remedial math and English)
- 5.18. Requests City College instructors come to PG&E to teach special computer training
- 5.19. Requests training of multi cultural, multi-lingual employees for international banking (has 10 pages of current job openings in this category)
- 5.20. Suggested opening and staffing US-Asian Banking Centers for traveling executives
- 5.21. Develop an entrepreneurs program
- 5.22. Increase range of small business courses because the Small Business Administration can only handle the basic courses
- 5.23. Need technology workers that can translate well
- 5.24. Need more management training programs
- 5.25. Establish accelerated degree programs through the Internet
- 5.26. Suggests City College be more visible to the public
- 5.27. Enhance Hospitality programs with more internships and ESL courses
- 5.28. Requests more language and international training classes and cultural exchanges
- 5.29. Develop partnerships with international associations in San Francisco
- 5.30. Job readiness is #1 priority for small businesses: teach correct behavior, attitude and dress for business
- 5.31. Establish training guarantees for local companies
- 5.32. Suggests working with corporations (such as Charles Schwab) on developing specific programs for Pacific Rim business training
- 5.33. Requests more Pacific Rim business courses, import/export classes, International business classes
- 5.34. Suggests establishing a World Trade Center in San Francisco to be used by international business travelers to conduct business for short periods of time. Center could also be used as a business incubator.

6. **Media and Education**

- 6.1. Filipinos living in San Francisco (total is 26,000) rely more on continuing education rather than small business development
- 6.2. Requests more liberal arts classes, media studies, broadcast studies
- 6.3. Suggests journalist organizations would sponsor grants for study at CCSF
- 6.4. Requests more aid in increasing Filipino awareness in the community
- 6.5. Establish CCSF training program for local ethnic-specific media through the journalism/graphic communications department.
- 6.6. Requests more internship programs in media
- 6.7. Improve distribution of school information and enrollment procedures
- 6.8. Emphasize realistic training for media students (i.e. many jobs are low pay with difficult hours, radio stations have little time for training)
- 6.9. Emphasize teaching employee and constitutional rights.
- 6.10. Requests more courses available on the Internet, and more individual computer training of media executives
- 6.11. Disseminate job availability information in broadcasting
- 6.12. Improve transition from high school to City College, especially improve enrollment process

CHINATOWN/NORTH BEACH CAMPUS

December 9, 1998

Summary

1. Children and Youth

- 1.1. Greater emphasis on citizenship skills, survival skills, computer skills, English skills, vocational programs and ESL to bring immigrants into the mainstream of life in the US
- 1.2. Establish Chinatown/North Beach campus as a "gathering place" for the community
- 1.3. Provide opportunities for 9th-12th graders to spend time on CCSF campuses
- 1.4. Students need larger voice and input for change at the college
- 1.5. Students need counselors who are supportive and sympathetic to their needs
- 1.6. Increase the periodic evaluation of ESL instructors and provide more professional development opportunities for instructors
- 1.7. Enhance the English skills of CCSF's childcare providers
- 1.8. Use volunteer tutors in the Chinatown/North Beach community to enhance the students' learning experience
- 1.9. Recruit and train more bilingual teachers in the community in collaboration with other educational institutions

2. Educators

- 2.1. Related a survey of local parents and students which identified their top 4 educational issues: #1 employment, #2 job training, #3 ESL and #4 computers and technology
- 2.2. Invited CCSF to start a satellite class in cooking at Francisco Middle School
- 2.3. Observed that if CCSF courses were taught at Francisco Middle School for parents, accompanied by children, this would motivate children to become college bound
- 2.4. Reported that communication on the Phelan Campus can sometimes be difficult especially in the areas of admissions
- 2.5. Suggested that admissions personnel come to Francisco Middle School to register students
- 2.6. Recommended that CCSF program classes at all levels at the Chinatown/North Beach campus
- 2.7. Suggested that teaching credentials be integrated into undergraduate degree work, thus creating a greater pool of desperately needed teachers
- 2.8. Recommended instruction in computer troubleshooting and repair
- 2.9. Strongly suggested that courses be delivered to the home whether online or through one-way television courses
- 2.10. Build upon wealth of bilingual citizenry in the community

- 2.11. Envisions CCSF as a place to gather as well as to learn the English language and to acquire job skills
- 2.12. Stressed the importance of the new campus in Chinatown/North Beach to the community
- 2.13. Suggested that CCSF help the community by setting up leadership training for parents who may feel intimidated in a traditional college setting
- 2.14. Stressed the need of collaboration between CCSF and SFUSD's Language Academy
- 2.15. Recommended janitorial training at Chinatown/North Beach campus
- 2.16. Observed that most Chinatown youth stay in the Chinatown/North Beach community and attend college in this community
- 2.17. Establishing articulation career paths for Galileo HS students who will begin by attending CCSF and continuing onto four-year colleges and universities, especially in biotechnology, computers, astronomy, graphic communication and multi-media.
- 2.18. Praised the innovative program at Galileo HS in collaboration with CCSF including Hotel and Restaurant Program and garden science program.
- 2.19. Requested tutors from CCSF for Galileo HS students
- 2.20. Volunteered access to computer labs at Galileo HS
- 2.21. Investigate whether Galileo computer teachers can be employed at CCSF
- 2.22. Use Galileo HS on Saturdays for CCSF courses such as parent education, ESL and SAT preparation.
- 2.23. Related that a visit to CCSF is required of all 9th grade students at Galileo
- 2.24. Delighted that the college has established a honors' program.

3. **Business**

- 3.1. Raise private funds to build the new Chinatown/NB campus
- 3.2. Expand art courses at the future campus of Chinatown/North Beach
- 3.3. Establish internship program where students would pay to work for a year at leading San Francisco restaurant such as STARS. (invaluable experience, strengthen resumes and lead to better jobs).
- 3.4. Train cooking teachers for the community businesses catering to the tourism trade
- 3.5. Prepare students for workforce in the major businesses in travel and insurance industries.
- 3.6. Offer more classes at the new campus to the financial sector employees including accounting and tax preparation courses
- 3.7. Establish special summer program for Chinese nationals from Peoples Republic as well as Taiwan
- 3.8. Minimize the impact of the new campus on the neighborhood by not competing with local businesses by opening up a student bookstore or a café
- 3.9. Stressed that parking will be a problem for the new campus
- 3.10. Recommended evening and weekend classes for residents wishing to register at Chinatown/North Beach campus

- 3.11. Establish a hotel and restaurant program at the Chinatown/North Beach campus
- 3.12. Become more proactive in affirmative action especially in areas such as hiring and student recruitment
- 3.13. Pursue strong linkages with financial district

4. Community Services and Education Panel

- 4.1. Expand ESL and vocational education offerings
- 4.2. Establish cross-cultural communication classes targeting families in the area
- 4.3. Increase and improve methods of disseminating information of current CCSF programs (egs. user friendly CCSF manual at each CBO site, bilingual speakers bureau, etc.)
- 4.4. Include general U.S. workplace expectations in ESL classes
- 4.5. Strengthen and better coordinate collaborations with CBOs
- 4.6. Consider offering one day workshops on anger management, time management parenting, etc. at the Ch/NB campus
- 4.7. Provide cross-cultural classes for staff of CBOs
- 4.8. Offer strong summer sessions
- 4.9. Identify intellectual and ethical qualities to be encouraged in CCSF students (egs. moral leadership, critical thinking, political and/or community involvement)
- 4.10. Examine and improve teaching strategies
- 4.11. Survey clients of nonprofits to identify specific vocational training needs
- 4.12. Continue to hold listening sessions after the new campus is built

5. Health/Immigration/Senior Services and Education Panel

- 5.1. Establish more vocational ESL classes in the CH/NB area
- 5.2. Establish family focused acculturation classes which would include family communication techniques
- 5.3. Educate current students about social and vocational services available in SF
- 5.4. Include basic skills, knowledge of systems, cross-cultural training and applied work skills with learning English
- 5.5. Consider short term certificate classes
- 5.6. Provide telecourses captioned in English
- 5.7. Offer classes for technically well-prepared immigrants
- 5.8. Use community people as volunteers in classes
- 5.9. Strengthen collaboration with agencies
- 5.10. Investigate the teaching of English through radio improve student services for new immigrants such as financial aid and counseling
- 5.11. Arrange educational presentations by members of the business community
- 5.12. Support local initiatives such as bilingual vocational education
- 5.13. Continue to provide survival skills
- 5.14. Publicize CCSF as a source of adult education (less intimidating than "college")

- 5.15. Develop Web pages in Asian languages
- 5.16. Include disaster preparation in ESL classes
- 5.17. Keep class size small for older students
- 5.18. Educate the whole family; address parenting skills and cultural identity

6. Students and Alumni

- 6.1. Improve the physical plant
- 6.2. Provide students with information about housing, parenting, income tax, health care.
- 6.3. Include field trips in ESL classes
- 6.4. Add more credit classes to the offerings at the Chinatown/North Beach campus
- 6.5. Provide more vocational education classes and internship opportunities
- 6.6. Develop small group and individual tutoring programs at Chinatown/North Beach
- 6.7. Offer more computer classes. Incorporate bilingual software to improve access for lower level ESL students
- 6.8. Provide opportunities for students' self-expression through the incorporation of art
- 6.9. Provide a bilingual job counselor at the campus
- 6.10. Provide opportunities for cross-cultural "camaraderie"
- 6.11. Make convenient, high quality childcare available
- 6.12. Improve/simplify the registration process
- 6.13. Investigate new strategies and course scheduling patterns which will shorten the time students now need to master English

CASTRO/VALENCIA CAMPUS

January 11, 1999

Listening Session Summary

1. Academic Partners and Education

- 1.1. Develop plan in conjunction with Presidio Center for Technology to provide short term classes to students without compromising full-term curriculum content.
- 1.2. Expand Distance Learning offerings to form a "Virtual Campus" in conjunction with the Presidio Center for Technology.
- 1.3. Provide a Multimedia bridge to internship programs, tailored to marginalized groups.
- 1.4. Consider summer camps and retreats for intensive computer-based instruction.
- 1.5. Maintain an open dialog with community groups.
- 1.6. Market the availability of CCSF to all in San Francisco.
- 1.7. Offer short-term, intensive courses using flexible dates (Saturday and Sunday) without compromising curriculum.
- 1.8. Focus on emerging occupations in curriculum development.
- 1.9. Partner with other community college districts for grant-funded technological opportunities.
- 1.10. Take an active role in training through EdNet funded Multimedia Center at the Mission Campus.
- 1.11. Emphasize creative ability, problem-solving, and critical thinking skills as path to success.
- 1.12. Stress educational basics, English, Math and History, as the foundation for career success in arts and design positions.
- 1.13. Improve Transfer Center's understanding of the specialized nature of non-public institutions.

2. Developing the Castro/Valencia Campus

- 2.1. Promote business basics to assist students in successful Small Business start-up ventures.
- 2.2. Offer classes for parents of Everett Middle School students. (ESL, citizenship courses, Child Development courses, writing skills, office skills, math and keyboarding classes.)
- 2.3. Facilitate Telecourses and Distance Learning courses at the Castro/Valencia site.
- 2.4. Need a GLST campus to support the community. We have grown beyond an evening college at a rented site.
- 2.5. Need AIDS education programs offered at CEV. HIV survivors need training and re-training to re-enter the work force.
- 2.6. Need to focus on classes at the Castro campus for abused gay youth who need basic education and job skills training.
- 2.7. Need "Baby-Boomer" curriculum development for GLST.

- 2.8. Need sensitivity training for counselors to handle all student populations. (Not gay sensitive, gay affirmative.)
- 2.9. Develop outreach program to High School and disenfranchised youth for basic educational job training.
- 2.10. Alert students of the internships in the Mayor's office.
- 2.11. Advise ESL students of opportunities to become translators.

3. Civic Organizations and Community Well-Being

- 3.1. Provide basic education classes (English, history, social sciences) focused around queer identity.
- 3.2. Provide additional guidance classes in life skills and job training skills.
- 3.3. Work with community based organizations to give college credit for participating in community-based training programs and for volunteer work.
- 3.4. Create gay-affirming counseling and educational services. (Safe, supportive and knowledgeable of G/L/B/T issues.)
- 3.5. Provide GLST cultural issues in classes that are not GLST focused. (History, social sciences, political science, art, English)
- 3.6. Provide technical skill in visual arts.
- 3.7. Help provide certification for teachers of Italian.
- 3.8. Offer Italian telecourses.
- 3.9. Link with consulate to provide Italian language students the facility to become teachers of the Italian language in public schools.
- 3.10. Offer a section of ESL of native Italian speakers.

Listening Session
John Adams Campus
Thursday, January 14, 1999
Summary

PARTNERS IN HEALTH EDUCATION—1

1. Encourage students to focus in core competency - reading, writing, and mathematics.
2. Skills employers in the workplace are: active listening, effective communication skills in writing and oral, good analytical skills, creative and flexible, humorous, able to use computer, able to solve problems and work well with others.
3. Career guidance: Use the concept of front-end analysis to assist employees to expand on skills that they are naturally good at.
4. Provide more nutrition classes, and services to seniors.
5. Use the model of Health Worker Training Program, CCSF can advocate and develop more public health services to the communities.
6. Conduct more health care classes such as breast cancer screening, disease control, and careers in public health.
7. Formulate more partnership and collaborations to deliver Environmental Health, Community Mental Health, Substance Abuse/ Prevention Care.
8. Request CCSF to develop a comprehensive "Weekend College" for full time workers or older workers. Classes to be held on Saturday and Sunday are important.
9. Take advantages of available mentorship such as the one offer at McKesson where students receive guidance; learn office skills, career opportunities and job shadowing in the career students aspire to do.
10. More outreach through Continuing Education

PARTNERS IN HEALTH EDUCATION—2

1. Emphasize essential skills and higher expectations for health care professionals. Essential skills are critical thinking, communications, computer and job specific competency skills.
2. Provide guidance and support to students. Specifically, the college should focus in students' success, advancement in profession, and provide them with bridge to advanced degree.
3. Provide more services to people who are mentally challenged. Provide education in basic reading, writing, tutoring, computers, assertive training, community safety, self-defense, and vocational education.
4. Develop more mentoring and tutorial services.
5. Use model programs, such as the community outreach programs, to develop more STD testing, and teaching. In service instructors to talk about sex, gender, and STD.
6. Provide more EMS and EMT programs that will increase paramedic care to the community.

7. Work closely with SFPD and SFFD to use formal course work in promotional considerations and new cadet screening instead of the traditional civil service testing procedures.
8. Collaborate with CBO to implement Workforce Development programs.
9. Provide career guidance for interested students into mental health professions.
10. Increase access to CCSF: Develop more program to program articulation, more external funding, engage in economic development activities and be more flexible

COMMUNITY BASED ORGANIZATIONS (CBOs)

1. Need more Home Care workforce training.
2. Collaborate with more non-profits in assessing training needs and increase enrollment.
3. Incorporate the changes in the workplace and health care delivery system into the education system. New model presented by the University of Phoenix, Just-In-Time Education; and flexible and time-sensitive scheduling.
4. Use Gateway to Health Career model to increase access to health care industry.
5. CBOs welcome the shift from Contract Education fee-based delivery system to a free or credit course offerings.
6. Explore partnership with Lighthouse for the Blind in educating CCSF faculty about visually-impaired students, develop materials for visually impaired, and advise on how to renovate facilities for visually impaired.

PERSPECTIVES FROM NON-PROFIT ORGANIZATIONS

1. Promote CCSF among the health organizations
2. Provide support for Russian immigrants with cultural (American) life skills
3. Explore partnership with Boys and Girls Club such as the one operating with Southern Nevada Community College.
4. Consider offering some classes in languages other than English
5. ESL courses should be vocationally based.
6. Short term classes and upgrade modules should be offered to health workers
7. Establish a labor studies component in all health care classes and programs.
8. Simplify enrollment procedures
9. Continue to offer bilingual educational services and consumer education courses throughout the City.
10. Develop a partnership with Meals on Wheels in food service oriented toward long term care for seniors and disabled.

STUDENTS AND ALUMNI

1. Expand security for women students at all campuses
2. Customer service is a problem; more patience, respect and compassion needed from front-end workers at the college.
3. ESL program should emphasize pronunciation and diction, not just grammar and vocabulary.
4. Institute a shuttle system between the campuses
5. Build better lighting on and near all stairways at all campuses.
6. Longer bookstore hours needed.

7. Facilities improvement needed especially of restrooms.
8. LVN program needed more state-of-the-art equipment to mirror what is used in hospitals.
9. Offer classes in union democracy, workplace hazards, assertiveness training and conflict resolution for students enrolled in health programs.

Final Panel

1. Ensure that the Dental Lab Tech program remains current and does not fall by the wayside as so many others have done throughout the country.
2. Consider a collaborative with University of the Pacific School of Dentistry.
3. CCSF should take a lead role in the School to Career Partnership.
4. Expand the relationship with SFUSD especially through the School to Career Partnership

PHELAN CAMPUS
Tuesday, January 26, 1999
Listening Session Summary

1. Perspectives from Academic Partners

- 1.1. Invite UCB Counseling and Admissions Staff to CCSF to ensure more students come to UCB.
- 1.2. Expand articulation agreements with UC-B
- 1.3. Students need information on what they need to do to transfer.
- 1.4. Pilot upper division courses at CC so student lacking one course to transfer can take upper division courses at CC campus.
- 1.5. Explore joint use of facilities, integrated programs.
- 1.6. Build concrete/specific joint programs, such as the community health workers program with CCSF Health Science Department and SFSU Health Education Department
- 1.7. Bring faculty closer to gather as colleagues, joint intellectual work. Share a more common mission.
- 1.8. Need for Hispanic representation at CCSF on Board, in Committees, etc.
- 1.9. Reexamine use and mission of CCSF radio station and Channel 52 with SFUSD
- 1.10. Need to plan a more seamless system.
- 1.11. SFUSD changed their calendar for 1) professional development for teachers, and 2) to encourage co-enrollment of high school students in the CC.
- 1.12. Increase concurrent enrollment program for SFUSD students
- 1.13. Establish a 2 + 2 + 2 program between SFSUD, CCSF and other postsecondaries
- 1.14. Counsel SFUSD students before they enroll in CCSF
- 1.15. Establish collaborative mini-orientation seminars for SFUSD students before they register for the classes at CCSF.

2. Perspectives from the OMI Community

- 2.1. Address C level students by getting them familiar with services and programs at CCSF.
- 2.2. Collaborate with Ingleside Community Center to develop a cultural and arts center in the community
- 2.3. Establish a large electronic bulletin board to give both the OMI community and the campus information about programs and activities in the community
- 2.4. Increase outreach and marking in the OMI community

- 2.5. Establish a joint use Center for Technology Information with the OMI and the Phelan campus
- 2.6. Emphasize mass transit and pedestrian friendly landscaping projects
- 2.7. Develop multi-use spaces such as campus buildings with shops and residences.
- 2.8. Repair sidewalks and adjust the lighting to be more pleasing and safe
- 2.9. Collaborate on the Phelan Loop project and emphasize landscaping, lighting and an improved bus shelter and waiting area.
- 2.10. Use student interns in the community to tutor in math, reading and art programs
- 2.11. Link specific college departments with community projects such as Ornamental Horticulture with local landscaping projects; health programs with local health center
- 2.12. Establish the Urban Issues Forum held in 1997 as an annual activity with the local area community organizations.
- 2.13. Create a neighborhood newsletter using the college's journalism program
- 2.14. Designate a college person as the neighborhood relations contract
- 2.15. Establish a career development center on Ocean Avenue
- 2.16. Develop a mixed use plan for the reservoir to include retail stores, movie theater as well as campus buildings

3. **Perspectives from San Francisco Unified School District Senior Administrators**

- 3.1. Collaboration-CCSF and SFUSD should combine efforts of counseling, resources, grant opportunities, facilities, faculty, etc.
- 3.2. CCSF and SFUSD should work together to ease the transition from high school to college including linking counseling, sharing standards and expectations, and helping high school students with the process-applications, testing, opportunities, scholarships, etc.
- 3.3. Create a fluent multilingual AA degree at CCSF in conjunction with SFUSD
- 3.4. Enhance concurrent high school/college enrollment programs
- 3.5. Expand Child development and Labor Studies programs
- 3.6. Organize a School to Career office with SFUSD that oversees workforce training programs in both K-12 and college
- 3.7. Collaborate on CalWorks programs
- 3.8. Help SFUSD incorporate SCANS skills into core curriculum
- 3.9. Cooperate with high schools to develop career centers
- 3.10. Vision-CCSF in 10 years should: be a 1st chance college; have virtual and online instruction and enrollment; utilize technology for creative approaches to learning; have the college governed by students, alumni, SFUSD, community, etc.; solve parking problems; have adequate day care; have more flexible scheduling; offer custom courses and programs; have multilingual faculty; use one stop centers of education and careers; use

- cable TV for classes; have all credits transferable to universities; promote and host cultural and civic activities; have elaborate multimedia facilities; have extensive partnerships with business and other educational providers
- 3.11. Recruit high school students long before graduation
- 3.12. Instruction should be offered at any time in any style
- 3.13. Develop learning communities that span from junior high through college
- 3.14. CCSF faculty, counselors and administrators should meet with high school principals and teachers to discuss educational innovations and systematic reforms
- 3.15. Expand program to host open houses for high school counselors, students, and parents
- 3.16. Services should be offered in as many languages as possible
- 3.17. Place CCSF bulletin boards in high schools
- 3.18. Create a high school student advisory board to determine student attitudes on CCSF
- 3.19. Send a CCSF representative to the annual high school fair

4. Panel: Students and Alumni

- 4.1. Need to expand support services directed at Filipino students
- 4.2. Bungalows need better heating and repair
- 4.3. Schedule committee meetings at more convenient times so that students can attend and participate
- 4.4. Increase math tutors
- 4.5. Recruit more Native American students
- 4.6. Create an emergency loan program for financial aid students waiting to receive funds
- 4.7. Increase access of student organizations to campus facilities
- 4.8. Increase library hours
- 4.9. Have diversity training, teach not just differences but commonalities
- 4.10. Enhance and create peer and transfer mentoring programs
- 4.11. Rewire campus to enhance data, telephone, and electrical systems
- 4.12. End classes a few days earlier to provide more time to prepare for finals
- 4.13. Expand leadership courses and programs
- 4.14. Include students in hiring process, will increase diversity of faculty
- 4.15. Improve financial aid services
- 4.16. Improve counseling services, allow appointments, repeat with same counselor
- 4.17. Start family resource centers at satellite campuses
- 4.18. Start an alumni association, and student wall of fame
- 4.19. Host community and scholastic events (speech tournaments, political and public forums, community meetings), address local issues
- 4.20. Have professional skills classes (resume writing, job applying, etc.)
- 4.21. Have distance learning and online courses

- 4.22. Develop the south lot
- 4.23. Create a bigger, better bookstore and student union
- 4.24. Raise parking fees to generate funds
- 4.25. Create a Vice Chancellor of Student Affairs
- 4.26. Adequately fund support services

5. **Panel: Students and Alumni**

- 5.1. Better prepare students with writing skills
- 5.2. Create mentoring programs
- 5.3. Create a low cost health insurance system for students
- 5.4. Ban smoking entirely on all campuses
- 5.5. Create a Vice Chancellor of Student Affairs
- 5.6. Make information about graduation and transfer more publicly available to students
- 5.7. Improve public relations, advertise more, host community and political forums
- 5.8. Have Hebrew language and Jewish studies classes
- 5.9. Repair sidewalks and maintain grounds
- 5.10. Improve traffic and safety signals and signs
- 5.11. Increase campus recycling programs
- 5.12. Improve wages for student workers
- 5.13. Create entrepreneurial curriculum
- 5.14. Staff and Faculty should treat all contacts with respect and courtesy

6. **Final Panel**

- 6.1. Explore collaboration with SFSU on the EASE program providing scholarships for welfare recipients to finish college education.
- 6.2. Pursue opportunities to work with multi-media industry in SF.
- 6.3. Explore use of distance learning delivery for health information technology program
- 6.4. Utilize CCSF students as tutors in SFSUSD schools
- 6.5. Pursue workforce training opportunities for the Mission Bay development and multimedia gulch.
- 6.6. Explore training and education opportunities in the fields of physical therapy, speech therapy and audiology
- 6.7. Provide more opportunities for CCSF students to participate in the college shared governance committees
- 6.8. Restructure CCSF management to ensure efficient use of resources (e.g. combine SFUSD and CCSF administrative positions where possible)
- 6.9. Orient college services to be more student oriented (e.g. A/R and Financial Aid)
- 6.10. Continue to review and update curriculum to keep current with skill requirements of industries

- 6.11. Market college programs
- 6.12. Continue and strengthen programs that support welfare to work
- 6.13. New CCSF campuses should not displace current affordable housing
- 6.14. Explore feasibility of combining affordable housing with campus site developments wherever feasible

ALEMANY CAMPUS
February 9, 1999 at Tenderloin Community School
Listening Session Summary

1. General Panel

- 1.1. Expand outreach to employers, especially City of SF, to survey what jobs are available and needed in the future.
- 1.2. Expand internships with City agencies working with Dept of HR of City; also work with Library web site.
- 1.3. Weekend programs for working adults and expand evening programs for working adults.
- 1.4. Offer credit for work experience and job training as well.
- 1.5. Expand Downtown Campus capacity. Very convenient and next to key transportation routes.
- 1.6. Establish office management/computer training short term (less than one year) programs. Needed badly for community. Outreach and case management by CBOs and CCSF provide educational programs.
- 1.7. Establish computer literacy classes for seniors. Work with other organizations that have facilities and equipment in local areas.
- 1.8. Link with children's programs of church with CCSF faculty and students. Provide help for young children through CCSF students/staff
- 1.9. Identifies problem of lack of class availability. Is there a way of stop students from taking up seats who do not use them.
- 1.10. Collaborate on job training programs to enhance employability
- 1.11. CCSF has taken leadership role in SF STC. Success defined as comprehensive system K-16.
- 1.12. CCSF provides a natural leadership role through SCANS skills, link between training and education.
- 1.13. Prepare for changes in work by establishing a training program for independent workers, free agent workers by preparing them to be expert in specific skills as well as managing a micro-business.
- 1.14. Use CCSF alumni for mentoring students about trends in the workplace. The example is Alumni Resources. Examine AR's approach to career counseling and training.

2. Community Organizations

- 2.1. CCSF should have courses that link up with the Tenderloin organizations. Students are learning on site. Very exciting. Great opportunity for CCSF.
- 2.2. Discussed College of Notre Dame/faculty who studied prostitution in Tenderloin and Redwood City. Interest in establishment of a "University of the Tenderloin" to link up some colleges with Tenderloin. Community.
- 2.3. Develop work ethics among young people. Develop a service ethic among young people; not just a job to earn money.
- 2.4. Develop capability to work independently among young people. Appears to be aversion to risk-taking among young people.

- 2.5. Develop ethics among young about sexuality and human relationships. Learn how to debate and respect differing views among young. Concerned about exclusionary tendencies among young.
- 2.6. Use peer counselors to talk to high school seniors about college and what it means to go to college.
- 2.7. Use elders as educators in the community to teach about how to survive and be resilient.
- 2.8. Expand child observation classes for communities including the Mission and Tenderloin.
- 2.9. Notes some frustrations among CALWorks students--help CALWorks workers about what CCSF has to offer. Erroneous information is being given out.
- 2.10. CALWorks students have to go out to Evans to see a counselor. There is one in Phelan Family Center. Perhaps a "roving counselor" is needed.
- 2.11. Establish part-time category for eligibility for college financial aid.

3. **Community Organizations**

- 3.1. YMCA Adult Literacy Program wants to coordinate and articulate programs with CCSF, primarily Alemany campus. Will refer their students to CCSF campuses from YMCA literacy level to Level One at CCSF.
- 3.2. SF Fire Department would like to see more higher degree programs in Emergency Medical Studies. Expand opportunities to earn degrees with EMS Academy of SF Fire Department.
- 3.3. Use oral history as tool in the community to learn about immigration and also to promote "empowerment".
- 3.4. Need more family literacy programs--use folk tales and folk stories as means to learn skills. Links between generations--intergenerational.
- 3.5. Need career counseling in form of workshops and one to one.
- 3.6. Community development: internships in social service agencies. Need role models (such as police people). North of Market Coalition would like to be link and a catalyst for the future.
- 3.7. Proposes a collaboration with North of Market Coalition which is working on leadership training for bilingual neighborhood people; newsletter in eight languages; and a web site.

4. **SFUSD Principals**

- 4.1. Collaborates with CCSF Nursing Dept. Uses students in CCSF program to work in Presidio Middle School. Would like to expand this program. Three weeks in PMS and then move on. Expand into other schools as well.
- 4.2. Use CCSF students as tutors in middle schools.
- 4.3. Use CCSF students from the campuses to reach out to the community, serve as guest speakers (e.g. career awareness; role models)

- 4.4. More articulation agreements between SFUSD and CCSF. Already have aeronautics and auto agreements. Would like to have H & R agreement, etc. Seek to have a "seamless" relationship.
- 4.5. Combine programs to make efficient use of resources, e.g. aeronautics program uses CCSF facility in return for specific equipment from O'Connell.
- 4.6. Establish pre-teacher program at CCSF linked to SFSU. SFUSD needs new teachers.
- 4.7. Uneven partnership between CCSF and Marina MS. Funds go only to GF, not to the school itself. Needs more equity. No extra custodial time. 300/400 people each week.
- 4.8. Establish a parent program at Marina MS to meet needs of parents from other parts of city whose kids go to Marina MS. But CCSF continues to offer programs that do not attract Marina parents.
- 4.9. Establish parenting classes for Tenderloin parents at Tenderloin Community School.
- 4.10. Establish a CCSF student tutoring program with the Tenderloin Community School.
- 4.11. Expand concurrent enrollment program with SFUSD high schools to allow students to take courses in International Relations, science, English, and other important subjects.
- 4.12. Establish agreements between SFUSD high schools and the CCSF hospitality/travel and tourism program;
- 4.13. Provide CCSF college career counselor at International Studies Academy
- 4.14. Develop agreements for ISA students to utilize CCSF athletic program
- 4.15. Develop college student tutoring program with ISA students
- 4.16. Explore linkage with graphic arts program at CCSF with a concurrent enrollment course at CCSF for junior/senior year.
- 4.17. Interested in travel and tourism program at CCSF to link with Washington HS Academy of Travel and Tourism.

5. **Final Panel**

- 5.1. SFGH needs workers who are familiar with federal, state and local regulations and laws as intake workers, as workers to gather finances back from insurance companies.
- 5.2. Nursing shortage is real, but in specific areas such as psychiatric nurses, child and maternal care, etc.
- 5.3. Establish a certificate program in Web design
- 5.4. Encourage CCSF graduates to work for the Department of Human Services
- 5.5. Train more nurses, especially in specific disciplines such as maternity, psychiatry and child care. Also nurses with good bilingual skills for translation purposes.

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that this is essential for the proper management of the organization's finances and for ensuring transparency to stakeholders.

2. The second part of the document outlines the various methods used to collect and analyze data. It describes how data is gathered from different sources and how it is then processed to identify trends and patterns.

3. The third part of the document provides a detailed overview of the organization's current financial position. It includes a breakdown of revenues, expenses, and assets, as well as a comparison to the previous year's performance.

4. The fourth part of the document discusses the challenges faced by the organization in the current market environment. It highlights the impact of economic fluctuations and the need for strategic adjustments to maintain competitiveness.

5. The fifth part of the document presents the organization's future goals and objectives. It outlines the key areas of focus for the upcoming year and the strategies that will be implemented to achieve these goals.

6. The sixth part of the document provides a summary of the findings and conclusions of the analysis. It reiterates the importance of accurate record-keeping and the need for continuous monitoring and evaluation of the organization's performance.

7. The seventh part of the document includes a list of recommendations for improvement. It suggests specific actions that should be taken to address the identified challenges and to enhance the organization's overall efficiency and effectiveness.

8. The eighth part of the document provides a final summary and a closing statement. It expresses confidence in the organization's ability to overcome the current challenges and to achieve its long-term vision.



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NOTICE
REGULAR MEETINGS
OF THE
BOARD OF TRUSTEES

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT (Agenda)

LOCATION: DISTRICT OFFICE
CONFERENCE ROOM
33 GOUGH STREET. SAN FRANCISCO

DATE: THURSDAY, March 25, 1999

TIME: 5:00 PM

This meeting is normally devoted to Closed Session Topics.

LOCATION: DISTRICT OFFICE
33 GOUGH STREET. SAN FRANCISCO
AUDITORIUM

DATE: THURSDAY, March 25, 1999

TIME: 6:00 PM

This meeting is normally devoted to Open Session Topics.

SPECIFIC TIMES SUBJECT TO CHANGE.

Call 241-2234 for information.

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5

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AGENDA
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OF
THE SAN FRANCISCO COMMUNITY COLLEGE DISTRICT

Conference Room
33 Gough Street
San Francisco

THURSDAY March 25, 1999
5:00 P.M.

- I. OPEN SESSION
Announcement of Closed Session Topics
- II. CLOSED SESSION
 - A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (G.C. 54956.8)

Property:	Evans Campus - 1400 Evans . San Francisco
Agency Negotiator:	Peter Goldstein
Negotiating parties:	Charles Jamison
Under negotiation:	Price and terms of payment
 - B. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
(G.C. 54956.9(a))
 - I. Ericson v. City College of San Francisco. et al.
Northern District of California
U. S. District Court Case #C96-3836 [VRW]
 - II. SFCCD V. Burlage. et al
San Francisco Superior Court Case # 994531
 - III. Cook v. SFCCD. City & County of San Francisco et al.
San Francisco Superior Court Case # 999292

BOARD OF TRUSTEES

Lawrence Wong, President • Anita Grier, Vice President • Natalie Berg
Robert E. Burton • James Haskell Mayo, II. • Rodel E. Rodis • Robert P. Varni
Dr. Philip R. Day, Jr., Chancellor

- IV. Church v. City College of San Francisco, et al.
San Francisco Superior Court Case # 997556
- V. Associated Students v. Honorable Board of Trustees of the SFCCD, et al.
Court of Appeal, First Appellate District
Case Nos. A080472 & A081725
- VI. Friends of the Colombo Building v. SFCCD, et al
San Francisco Superior Court Case # 997400
- VII. Save Our Landmark Theaters et al. v. SFCCD, et al
San Francisco Superior Court Case # 997441
- VIII. Catherine M. et. al v. SFCCD, et al
Court of Appeal, First Appellate District
Case Nos. A078308 & A079443
Supreme Court Case No. S073754

C. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
(G.C. 54956.9)

- I. Significant exposure to litigation pursuant to Gov. Code 54956.9 (b) - 3 cases

D. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (G.C. 54957)

E. CONFERENCE WITH LABOR NEGOTIATORS (G.C. 54957.6)

- i. Agency Designated Representatives: Lawrence Klein, Jeffrey Sloan,
Carmen Plaza de Jennings, and
Steve Hale

Employee Organizations: Service Employees International Union (SEIU) 790,
American Federation of Teachers (AFT) 2121 & Department Chairperson
Council (DCC)

- ii. Agency Designated Representatives: Lawrence Klein, Jeffrey
Sloan, Carmen Plaza de Jennings and
Steve Hale

Unrepresented Employees: Gardener, Nursery Specialist, Electrician
Supervisor I, Electrician, Painter, Painter Supervisor I, Plumber, Steamfitter,
Stationary Engineer, Truck Driver, Locksmith, Carpenter, Carpenter
Supervisor I, District Designated Managers, Supervisors, and Confidential
Classifications.

III. OPEN SESSION

Disclosure of Board decisions from Closed Session, if appropriate

Members of the public shall have an opportunity to speak in accordance with
Government Code 54954.3 and Education Code 72121.

TO MEMBERS OF THE PUBLIC

The Agenda page and accompanying resolutions have been prepared well in advance of the regularly scheduled meeting of the Board of Trustees of the San Francisco Community College District. Please note that Resolutions are subject to amendment and replacement.

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5.

You should be aware of the following (Government Code § 54954.2):

1. Additional agenda items to be acted upon by the Board may be posted at 33 Gough Street and in the lobby of Conlan Hall at the Phelan Campus at least 72 hours in advance of the regularly scheduled Board Meeting. Resolutions may also be available at the time of posting, but if not, such resolutions will be available at the Board Meeting.
2. Additional agenda items and resolutions, although not posted as in paragraph 1 above, may still be acted upon by the board at the regular meeting:
 - a) Upon a determination by a majority vote of the Board that an emergency situation exists, as defined in Government Code § 54956.5. Emergency is defined as work stoppage or other activity which severely impairs public health, safety, or both, as determined by a majority of the members of the Board, OR crippling disaster which severely impairs public health, safety or both, as determined by a majority vote of the members of the Board, OR
 - b) Upon a determination by a two-thirds vote of the members of the Board present at the meeting or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted 72 hours in advance of the Board Meeting, OR
 - c) The item was posted 72 hours in advance of a prior meeting of the Board occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

For Members of the Public:

To facilitate the conduct of business at Board meetings, the following information has been taken from the District's Policy Manual concerning the conduct of Board Meetings.

From PM 1.05 A:

The order of business may be revised at any meeting when, in the discretion of the President, such revision will benefit the public and/or order of the meeting.

From PM 1.05 L:

L. Granting the Privilege of the Floor. A person desiring to speak shall be recognized by the Chair only after complying with the following procedures:

For matters appearing on the agenda, an individual desiring to address the Board must complete a "Request to Address Board" card, completing the information thereon including the subject to be addressed. If there is to be a written report presented, a copy(ies) shall be submitted in advance to the Chancellor.

Any person desiring to address the Board on non-agenda items must also complete the "Request to Address Board" card and will be recognized at the end of the agenda. Only items directly related to District business may be presented.

Cards for these purposes are available in the Office of the Chancellor and also at the Board meeting. Completed cards should be presented to the Board President prior to the beginning of the meeting. As a matter of courtesy, the Board encourages people to notify the Chancellor's Office in advance of the Board meeting of their intention to address the Board. Prior to calling for a vote on an item before the Board, the Presiding Officer shall determine if speaker cards have been submitted for that item. Persons who have submitted cards prior to the consideration of the item shall be called upon by the Presiding Officer. Persons who address the Board may address only the agenda item being considered and shall have up to three minutes for comments. Should another person who has submitted a request to speak card in advance of consideration of the item wish to forego speaking on that item, he or she may grant his or her speaking time to another speaker who has also submitted a request to speak card, but in no event shall any speaker have more than two allotments (totaling up to six minutes) of speaker time on any item. However, in order to facilitate the completion of District business, the Presiding Officer may also limit the total length of time allotted to the speakers on a given topic or agenda item which may reduce the individual speaker's time on that topic or item. Speaking too long, being unduly repetitious, or discussing irrelevancies disrupt the meeting, and may result in the forfeiture of speaking opportunities during that meeting.

The President of the Board reserves the right of determining the order of the speakers and changing the order of the agenda if it will be of benefit to the public and/or the order of the meeting.

Undue interruptions or other interferences with the orderly conduct of Board business cannot be allowed. Defamatory or abusive personal remarks which disturb or impede the meeting or exceed the bounds of civility necessary to the conduct of District business are always out of order. However, the Board shall not prohibit public criticism of the policies, procedures, programs, or services of the District, or of the acts or omissions of the Board.

The President may terminate the speaker's privilege of address if after being called to order, he or she persists in improper conduct or remarks, or if the speaker fails to speak on the subject matter for which the privilege of the floor was granted.

No oral presentation shall include charges or complaints against any employee of the Board, or otherwise present information, which does not relate directly to the topic at hand or which disrupts or impedes the meeting. All formal charges or complaints against an employee, for which a specific grievance or complaint process is not otherwise available, shall be in writing and signed by the person making the charge and shall be filed with the Chancellor who shall, after investigation, take or recommend appropriate action. There shall be no oral presentation or discussion of confidential formal charges or complaints in open public meetings of the Board on non-agenda items or unless otherwise required by law.

Comments or presentations made by members of the public to the Board do not necessarily reflect the opinion of the Board or of its individual members, nor does the Board necessarily endorse or sanction such comments or presentations. Persons who address the Board on matters of their choosing are solely responsible for the content of such comments or presentations.

CITY COLLEGE OF SAN FRANCISCO
BOARD OF TRUSTEES
RESOLUTIONS AGENDA SCHEDULE
 March 1999-Jan 2000

	MAR	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	JAN
RESOLUTION DUE DATE	Fri 3/5	Fri 4/9	Fri 5/7	Fri 6/4	Fri 7/9	Fri 8/6	Fri 9/3	Fri 10/1	Fri 10/29	Fri 11/24	Fri 1/7
PRE-AGENDA REVIEW 9am 33 GOUGH	Mon 3/8	Mon 4/12	Mon 5/10	Mon 6/7	Mon 7/12	Mon 8/9	Mon 9/7	Mon 10/4	Mon 11/1	Mon 11/29	Mon 1/10
COLLEGE AGENDA REVIEW 2:30 at S121	Mon 3/15	Mon 4/19	Mon 5/17	Mon 6/14	Mon 7/19	Mon 8/16	Mon 9/13	Mon 10/11	Mon 11/8	Mon 12/6	Mon 1/17
DUPLICATION	Wed 3/17	Wed 4/21	Wed 5/19	Wed 6/16	Wed 7/21	Wed 8/18	Wed 9/15	Wed 10/13	Wed 11/10	Wed 12/8	Wed 1/19
DISTRIBUTION	Fri 5/21	Fri 4/23	Fri 5/21	Fri 6/18	Fri 7/23	Fri 8/20	Fri 9/17	Fri 10/15	Fri 11/12	Fri 12/10	Fri 1/21
CLOSED SESSION 5:00 PM 33 GOUGH	Thurs. 3/25 Gough	Thurs 4/29 Clh/nb	Thurs 5/27 Gough	Thurs 6/24 Castro	Thurs 7/29 Gough	Thurs 8/26 MIS	Thurs 9/23 Gough	Thurs 10/21 DTN	Thurs 11/18 Gough	Thurs 12/16 SEC	Thurs 1/27 Gough
BOARD MEETING 6 PM											

*Date change due to Public Holidays

All meeting dates are subject to change by the Office of Chief Operating Officer. Call 241-2234 with any questions.
 3/2/99

Regular Meeting of the
Board of Trustees of the
San Francisco Community College District

City College of San Francisco
District Office
Auditorium
33 Gough Street, San Francisco
Thursday, March 25, 1999

Open Session - 6:00 p.m.

- I. Roll Call
- II. Pledge of Allegiance
- III. Approval of Minutes
- IV. Adoption of Resolutions Agenda
- V. Approval of Consent Agenda Items as Listed:
- VI. Special Presentations
- VII. Monthly Financial Report
- VIII. Action on Other Resolutions Agenda Items
- IX. Report from Constituent Groups
 - Academic Senate
 - Associated Students
 - Classified Senate
- X. Board of Trustees' Report
- XI. Chancellor and Staff Reports
- XII. Requests to Speak
- XIII. Adjournment

GENERAL FUND

- B1 - That the SFCCD contract with the Jones Education Media for a Telecourse license agreement for the cable rights to one Telecourse to be offered during the Fall 1999 & Spring 2000 semester, at a cost of \$1,095.00 for the license fee and \$20 per student royalty, paid to the vendor by City College of San Francisco. * c
- B2 - That the SFCCD contract with the Miami-Dade Telecourse for a Telecourse license agreement for the cable rights to one Telecourse to be offered during the fall, 1999 semester, at a cost of \$400 for the license fee and \$14 per student royalty, paid to the vendor by City College of San Francisco. * c
- B3 - Authorization to contract with KKA Architects, Inc., a certified MBE/LBE firm for special services to City College of San Francisco for the projects 'Permanent Chinatown/North Beach Campus and Permanent Mission Campus', March 1, 1999 through August 30, 1999 for a total cost not to exceed \$ ---. * c
- B4 - Adoption of Nonresident Tuition Fee Rate in Grades 13 and 14 for the Fiscal Year 1998-99.
- B5 - Authorization for General Fund Modification(S) for Special Services Contract. * c
- B6 - That the SFCCD contract with the Adult Learning Service of Public Broadcasting Service for a Telecourse license agreement of three College by Cassette Telecourses to be offered during the, Fall 1999 semester, for a \$40 per student royalty, paid to the vendor by City College of San Francisco. * c
- B7 - Authorizing the issuance of a 1999 tax and revenue anticipation note and participation in the Community College League of California cash flow-financing program.
- B8 - Authorization that SFCCD contracts with the NTC/Contemporary for a Telecourse license agreement for the cable rights to one Telecourse to be offered during the, Fall 1999 semester at a cost of \$948.75, paid to the vendor by City College of San Francisco. * c

- B9 - Authorization that SFCCD contracts with the ~~Adult Learning Service of Public Broadcasting Service Coastline Community College~~ for a Telecourse license agreement for the cable rights to 12 Telecourses to be offered during the, Fall 1999 & Spring 2000 semesters, at a cost of \$10,800 for the license fee and \$20 per student royalty, paid to the vendor by City College of San Francisco. * c
- B10 - Authorization that the SFCCD contracts with the Adult Learning Service of Public Broadcasting Service for a Telecourse license agreement for the cable rights to 2 Telecourses to be offered during the, Fall 1999 semester, at a cost of \$1,000 for the license fee and \$20 per student royalty, paid to the vendor by City College of San Francisco. * c
- B11 - Authorization that the SFCCD contracts with GME Piano video ~~Coastline Community College~~ license agreement for the cable rights to two Telecourses to be offered during the Fall 1999 and Spring 2000 semester, at a cost of \$1,950 \$750 for the license fee and \$20 per student royalty, paid to the vendor by City College of San Francisco. * c

CAPTIAL OUTLAY

- B12 - Authorization be given to contract with at a cost of \$_____, to be completed on or before September 30, 1999. * c
- B13 - Authorization be given to contract with All Star Telecom at a cost of \$10,000, to be completed on or before December 31, 1999. * c
- B14 - Authorization for Contract Modification for Special Services Contract * c
- B15 - Authorization be given to contract with TH Associates at a cost of \$44,500, to be completed on or before December 31, 1999. * c
- B16 - Authorization be given to contract with ---- at a cost of \$_____, to be completed on or before September 30, 1999. * c
- B17 - Authorization be given to contract with at a cost of \$----- to be completed on or before September 30, 1999. * c

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that this is crucial for the company's financial health and for providing reliable information to stakeholders.

2. The second part of the document outlines the specific procedures for recording transactions. It details the steps from initial entry to final review, ensuring that all necessary information is captured and verified.

3. The third part of the document addresses the role of the accounting department in this process. It highlights the need for clear communication and collaboration between different teams to ensure the accuracy and timeliness of the records.

4. The fourth part of the document discusses the importance of regular audits and reviews. It explains how these processes help to identify any discrepancies or errors and ensure that the records are up-to-date and accurate.

5. The fifth part of the document provides a summary of the key points discussed. It reiterates the importance of accurate record-keeping and the need for ongoing monitoring and improvement of the process.

6. The sixth part of the document includes a list of references and sources used in the research. It provides a clear and concise way to cite the information used in the document.

7. The seventh part of the document is a conclusion. It summarizes the main findings of the research and provides a final statement on the importance of accurate record-keeping for the company's success.

GRANTS

- B18 - Authorization to accept funds in the amount of \$9,236 for instructional materials and supplies for Grace Child Development Center. * c
- B19 - Authorization be given to submit an application and appropriate funds receivable upon approval from the State Chancellor's Office to create the 'Asian Infusion' project to allow faculty to participate in a seminar series centered on Asian culture for the time period of July 1, 1999 through June 30, 2000, in the amount not to exceed \$26,741. * c
- B20 - Authorization be given to receive subcontract funding from San Francisco State University for activities related to a grant from San Francisco Department of Public Health for Community Health Training for the time period of May 1, 1998 through June 30, 1999, in the amount not to exceed \$6,829. * c
- B21 - Authorization be given to contract with Peggy Doherty to provide research for the CCSF Transitional Studies Department High School program for the time period of March 1, 1999 through May 31, 1999, in the amount not to exceed \$5,000. * c
- B22 - Authorization be and is hereby given for approval to contract with Ann Schneider for special services to be provided to the District for a total contract cost of \$8,185 for the period February 1, 1999 through June 30, 1999. * c
- B23 - Authorization be given to submit an application and appropriate all funds receivable upon approval from the California Community Colleges Chancellor's Office Fund for Student Success Middle College High School Projects to develop, plan, initiate components establishing a Middle College High School program for the 1999-2000 academic year. * c
- B24 - Authorization that the Board of Trustees of the City College of San Francisco authorizes Mobilizing Democracy to receive \$5,000 from the Colonna-Chang Family Foundation for voter education activities. * c
- B25 - Authorization to modify existing Grants * c

- B26 - Authorization be given to submit an application and appropriate all funds receivable upon approval from the State Chancellor's Office to conduct 'The effect of intensity of study on student success' study to investigate the correlation between taking multiple concurrent classes and student success for the time period of March 31, 1999 through July 1, 2000, in the amount not to exceed \$14,787. * c

Equipment, Supplies & Services (Pages 59-64)

- C1 - Procurement of equipment, supplies, services, etc., less than \$3,000 * c
- C2 - Procurement of equipment, supplies, services, etc., \$3,000 or more * c
- C3 - Acceptance of Gifts * c

Human Resources (Pages 65-71)

- F1 - Resignation with the Intent to Retire Educational Academic Administrator * c
- G1-6 - Academic Employees, Credit Program, District Funded * c
- H1 - Academic Employees, Credit Program, Categorically Funded * c
- L1 - Amending employment contract for the purpose of (a) purchasing tax sheltered annuities, (b) contributing to tax sheltered custodial accounts, for those employees requesting such purchases or contributions, and (c) termination of the amendment to employment contract. * c
- N1 - Academic Employees Community Services Classes * c

Special (Pages 72-77)

- S1 - Authorization that the Board of Trustees adopts the modified wage rates for the Building Trades Supervisory and Building Trades classifications described in Attachment 1, to be effective on the date specified therein. * c
- S2 - A resolution honoring the coaching staff of the City College of San Francisco Football Rams. * c
- S3 - Authorization that students, Staff, Faculty, Administrators and Trustees of City College of San Francisco dedicate themselves to work together to have the best Community College in the nation.

V

* c - It is recommended that all resolution agenda items identified with letter * c in the right hand column are eligible for consideration as Consent agenda items.

THE UNIVERSITY OF CHICAGO
DEPARTMENT OF CHEMISTRY
JANUARY 1964

TO THE HONORABLE CHAIRMAN OF THE BOARD OF TRUSTEES
OF THE UNIVERSITY OF CHICAGO
FROM THE DEPARTMENT OF CHEMISTRY
SUBJECT: A REPORT ON THE PROGRESS OF THE RESEARCH
PROGRAM IN THE DEPARTMENT OF CHEMISTRY
DURING THE YEAR 1963

The Department of Chemistry at the University of Chicago has been fortunate in having a very productive year in 1963. The research program in the department has been carried out in a most efficient and economical manner, and the results have been of a high quality. The progress of the research program has been reported in the following sections:

1. Organic Chemistry
The research program in organic chemistry has been carried out in a most efficient and economical manner, and the results have been of a high quality. The progress of the research program has been reported in the following sections:

2. Inorganic Chemistry
The research program in inorganic chemistry has been carried out in a most efficient and economical manner, and the results have been of a high quality. The progress of the research program has been reported in the following sections:

S4 - The Administration is authorized to * c
establish the Hourly Wage Rates for the fiscal year
1998-99 for the Classification be established at
\$8.30 per hour;

XII. Requests to Speak

XIII. Adjournment

Members of the public shall have an opportunity to speak in
accordance with Government Code 54954.3 and Education Code
72121.5.

Next Board Meeting Date: April 29, 1999
Chinatown/NorthBeach Campus
940 Filbert Street

Regular Meeting of the
Board of Trustees of the
San Francisco Community College District

City College of San Francisco
District Office
Auditorium
33 Gough Street, San Francisco
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 - Academic Senate
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- XI. Chancellor and Staff Reports
- XII. Requests to Speak
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FINANCE (Pages)

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less than \$3,000
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- F1 - Resignation with the Intent to Retire Educational * c
Academic Administrator
- G1-6 - Academic Employees, Credit Program, District Funded * c
- H1 - Academic Employees, Credit Program, * c
Categorically Funded
- L1 - Amending employment contract for the purpose of (a) * c
purchasing tax sheltered annuities, (b) contributing to
tax sheltered custodial accounts, for those employees
requesting such purchases or contributions, and (c)
termination of the amendment to employment contract.
- N1 - Academic Employees Community Services Classes * c

Special (Pages)

- S1 - Authorization that the Board of Trustees * c
adopts the modified wage rates for the Building Trades
Supervisory and Building Trades classifications
described in Attachment 1, to be effective on the date
specified therein.
- S2 - A resolution honoring the coaching staff * c
of the City College of San Francisco Football Rams.
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Administrators and Trustees of City College of San
Francisco dedicate themselves to work together to have
the best Community College in the nation.

S4 - The Administration is authorized to * c
establish the Hourly Wage Rates for the fiscal year
1998-99 for the Classification be established at
\$8.30 per hour;

XII. Requests to Speak

XIII. Adjournment

Members of the public shall have an opportunity to speak in
accordance with Government Code 54954.3 and Education Code
72121.5.

Next Board Meeting Date: April 29, 1999
Chinatown/NorthBeach Campus
940 Filbert Street



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 25, 1999
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

B1

Subject: GENERAL FUND
Telecourse License Agreements
(Resolution No. 990325-B1)

BACKGROUND INFORMATION:

City College of San Francisco offers Telecourses over T.C.I cable vision in San Francisco. These telecourses are college credit courses, and are distributed on Cable Channel 52. Each telecourse has a license fee plus a \$20 per student royalty, to be paid by City College of San Francisco to the vendor.

RECOMMENDATION:

RESOLVED: That the SFCCD contract with the Jones Education Media for a Telecourse license agreement for the cable rights to one telecourse to be offered during the Fall 1999 & Spring 2000 semester, at a cost of \$1,095.00 for the license fee and \$20 per student royalty, paid to the vendor by City College of San Francisco.

LICENSE FEE

Media Waves: An introduction to	\$ 1,095
Mass Communication	\$ <u>1,095</u>

FURTHER BE IT RESOLVED: That the Chancellor and Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Suzanne Korey, Originator

03/25/99 - B1 page 1

BOARD OF TRUSTEES

LAWRENCE WONG, PRESIDENT • ANITA GRIER, VICE PRESIDENT • NATALIE BERG
ROBERT E. BURTON • JAMES HASKELL MAYO, II. • RODEL E. RODIS • ROBERT P. VARNI
DR. PHILIP R. DAY, JR., CHANCELLOR



Subscription prices: Five dollars per annum in advance. Single copies, fifteen cents. Payment in advance. All communications should be addressed to the Editor, The Journal of the American Medical Association, 535 North Dearborn Street, Chicago, Ill.

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415 239.3000

DATE: March 25, 1999 B2
TO: Board of Trustees
FROM: Philip R. Day, Jr., Chancellor
Subject: GENERAL FUND
Telecourse License Agreements
(Resolution No. 990325-B2)

BACKGROUND INFORMATION:

City College of San Francisco offers Telecourses over T.C.I Cablevision in San Francisco. This Telecourse is college credit courses, and is distributed on Cable Channel 52. The Telecourse has a license fee plus a \$14 per student royalty, to be paid by City College of San Francisco to the vendor.

RECOMMENDATION:

RESOLVED: That the SFCCD contract with the Miami-Dade Telecourse for a Telecourse license agreement for the cable rights to one Telecourse to be offered during the fall, 1999 semester, at a cost of \$400 for the license fee and \$14 per student royalty, paid to the vendor by City College of San Francisco.

	<u>LICENSE FEE</u>
Drama, Play, Performance & Perception	\$ 400.00
	\$ <u>400.00</u>

FURTHER BE IT RESOLVED: That the Chancellor and Chief Operating Officer, and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Suzanne Korey, Originator

03/25/99 ☒ B2 page 1

BOARD OF TRUSTEES

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THE
JOURNAL OF THE
ROYAL ANTHROPOLOGICAL INSTITUTE
LXXVII (1947) PART 1

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 25, 1999 **B3**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GENERAL FUND
Approval of Special Services Contracts
(Resolution No: 990325-B3)

BACKGROUND INFORMATION:

On July 31, 1998, the College acquired sites for permanent campuses for the Chinatown/North Beach and Mission neighborhoods. The proposed Chinatown/North Beach site includes the existing Colombo Building. The proposed Mission site includes the "New Mission Theater". To continue with plans to develop these sites the College now needs a rendering of what the Chinatown/North Beach campus might look like if the design incorporated an effort to preserve the facade of the Colombo Building. In addition, the College needs an architectural assessment of the cost and programmatic implications of a design that would preserve elements of the New Mission Theatre. The architectural firm of KKA Architects, a certified MBE/LBE firm has expertise in this type of activity. However, awarding a contract to KKA Architects for these tasks is not the equivalent of awarding this firm the design contracts for these projects. The actual design contracts will only be awarded at the conclusion of an RFQ/RFP process. This process will not begin until the College secures funding for the design work.

The cost for this contract will be charged to Proposition A bond funds, as part of the planning effort that is needed for improvements to the real property the College now owns.

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RECOMMENDATION:

RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to contract with KKA Architects, Inc., a certified MBE/LBE firm for special services to City College of San Francisco for the projects "Permanent Chinatown/North Beach Campus and Permanent Mission Campus", March 1, 1999 through August 30, 1999 for a total cost not to exceed \$40,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator

03/25/99 - B3 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 25, 1999

B4

TO: Board of Trustees

FROM: Philip R. Day, Jr., Chancellor

Subject: GENERAL FUND

Adoption of Nonresident Tuition Fee Rate in
Grades 13 and 14 for the Fiscal Year 1998-99
(Resolution No. 990325-B4)

BACKGROUND INFORMATION:

California Education Code Section 76140 requires that each community college district charge a fee to nonresident students. Further, in adopting a tuition fee for nonresident students, each community college district shall consider nonresident tuition fees of other public community college.

Pursuant to ECS 76141, districts may also charge non-resident students who are both citizens and residents of a foreign country an amount not to exceed the amount that was expended by the district for capital outlay in the preceding fiscal year divided by the total full-time equivalent students.

For fiscal year 1998-99, the per semester unit non-resident tuition fee rate was \$130. The per semester non-resident tuition fee computed for 1999-00 for all districts statewide is \$125. The per unit non-resident tuition fee for 1999-00 for districts contiguous to the SFCCD are as follows:

Non-Resident Tuition Fee

<u>District</u>	1999-00 <u>U.S.</u> <u>Citizen</u>	1999-00 <u>Non-U.S.</u> <u>Citizen</u>	1999-00 <u>With Capital Outlay</u>
College of Marin	\$142	\$142	\$153
San Mateo	\$128	\$128	\$128
Peralta	\$138	\$138	\$160

03/25/99 - B4 page 1

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For Fiscal Year 1998-99, the per semester unit nonresident tuition fee rate was \$130. It has been computed that the current expense of education for the College Division (grades 13 and 14) during the Fiscal Year 1997-98 was \$3,915 per FTES. Multiplying this by the projected increase in the United States Consumer Price Index as determined by the California Department of Finance for the two years of 1.047 and then dividing by 30 semester units, we arrive at \$137 as the 1999-00 per semester unit non-resident tuition fee rate.

The total capital outlay expenditure of all SFCCD funds is \$10,275,870 divided by the total FTES of 35,789 and then divided by 30 semester units, we arrive at \$9.57, as the additional amount to be charged for non-resident students who are both citizens and residents of a foreign country.

However, for competitive reasons it is recommended that the nonresident tuition fee rates for 1999-2000 remain at the 1998-99 level of \$130 per unit for U.S. Citizens and \$136 per unit for Non - U.S. Citizens:

<u>DISTRICT</u>	1999-00 <u>U.S.Citizen</u>	1999-00 <u>Non-U.S. Citizen</u>
CCSF	\$130	\$136

RECOMMENDATION:

PART 1 - NONRESIDENT TUITION FEE

Section 1 - That in accordance with California Education Code Sections 76140 and 76141, the per semester unit non-resident U.S. citizen fee rate of \$130. and per semester unit non-resident, non-U.S. citizen fee rate of \$136. be adopted for non-resident students enrolled in grades 13 and 14 for the Fiscal Year 1999-00.

Section 2 - That nonresident students who:

(a) are enrolled in six units or less will not be exempt from the nonresident tuition fee; and

(b) are both citizens and residents of a foreign country will not be exempt from the nonresident tuition fee.

Section 3 - Paid nonresident tuition fees shall be refunded for coursework unit(s) officially withdrawn, dropped or reduced from a nonresident student's study list program in accordance with the following schedule for the Fall and Spring academic semesters:

- 100% Nonresident tuition refund for coursework unit(s) withdrawn, dropped or reduced prior to or during the first two calendar weeks of instruction.
- 50% Nonresident tuition refund for coursework unit(s) withdrawn, dropped or reduced during the third and fourth calendar weeks of instruction.
- 0% Nonresident tuition refund during and after the fifth calendar week of instruction.

Tuition refund requests must be received before or by the end of the fourth calendar week of instruction of each Fall or Spring Semester for units dropped in accordance with the prorated schedule.

That the refund schedule for short-term and Summer session courses will be as follows:

- 100% Nonresident tuition refund for coursework unit(s) withdrawn, dropped or reduced prior to or during the first calendar week of instruction.
- 50% Nonresident tuition refund for coursework unit(s) withdrawn, dropped or reduced during the second calendar week of instruction.
- 0% Nonresident tuition refund during and after the third calendar week of instruction.

Tuition refund requests must be received before or by the end of the second calendar week of instruction for units dropped in accordance with the prorated schedule.

Section 4 - Any student who can demonstrate economic hardship or who is a victim of persecution or discrimination in the country in which the student is a citizen and resident is exempt from that part of the fee authorized by Education Code, Section 76141. Eligibility for an exemption under Section 76141 shall be determined by the Chancellor or the Chancellor's designee. For purposes of the fee described in Section 76141, 'economic hardship' means the financial circumstances of a person who is the recipient of benefits under the Aid to Families with Dependent Children Program, the Supplemental Income/State Supplemental Program (including federal programs that are substituted for the aforementioned programs) or a general assistance program.

PART 2 - ACCOUNTING FOR FEES

Section 1 - That the nonresident tuition fees collected shall be deposited to, and checks for tuition refund be drawn against, a district commercial bank account of the Wells Fargo Bank.

James Kendrix, Originator

03/25/99 - B4 page 4

DATE: March 25, 1999

B5

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: General Fund

Authorization for General Fund Modification(S) for Special Services Contract
(Resolution No. 990128-B5)

BACKGROUND INFORMATION:

<u>ORIGINAL RESOLUTION NUMBER</u>	<u>GRANTOR/ CONTRACTOR</u>	<u>CONTRACT DATE</u>	<u>ORIGINAL TOTAL AMOUNT</u>	<u>CHANGE</u>	<u>NEW TOTAL NOT TO EXCEED</u>	<u>COMMENTS; ORIGINATOR</u>
A 960829-B5	Anthem Life Insurance Company through the Schools Excess Liability Fund (SELF) (Contractor)	January 1, 1997 - December 31, 1998	@ a total cost of 19 cents per \$1,000 of coverage	Change name of entity to Lincoln Nat'l Corporation through Excess Liability Fund (SELF) and date to April 1, 1999-December 31, 2000	A total cost not to exceed 19 cents per \$1,000 of coverage per employee	To contract with Lincoln Nat'l Corp. through the schools Excess Liability Fund (SELF) for all eligible employees from April 1, 1999 - December 31, 2000. Originator: James Kendrick

<u>ORIGINAL RESOLUTION NUMBER</u>	<u>GRANTOR/ CONTRACTOR</u>	<u>CONTRACT DATE</u>	<u>ORIGINAL TOTAL AMOUNT</u>	<u>CHANGE</u>	<u>NEW TOTAL NOT TO EXCEED</u>	<u>COMMENTS; ORIGINATOR</u>
B 980917-B4	Development Institute, Inc. for services of Dr. L. Denton Crews	August 15, 1998 - June 30, 1999	\$75,000	+\$30,000	\$105,000	To contract with Development Institute, Inc. for Dr. L Denton Crews. Originator: James Kendrix

RECOMMENDATION:

RESOLVED : That the Board authorizes the specified amendments to the resolutions as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute all documents on behalf of the District to effectuate this resolution.

Peter A. Goldstein, Originator



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 25, 1999 **B6**

TO: Board of Trustees

FROM: Philip R. Day, Jr. , Chancellor

Subject: GENERAL FUND
Telecourse License Agreements
(Resolution No. 990325-B6)

BACKGROUND INFORMATION:

City College of San Francisco offers Telecourses over T.C.I Cablevision in San Francisco. College by Cassette Telecourses are college credit courses. The Africans, Eyes on the Prize and People's Century. Each College by Cassette Telecourse has a \$40 per student royalty, to be paid by City College of San Francisco to the vendor. When the enrollement in a College by Cassette Telecourse reaches 20 the license fee for that course will automatically be converted to a standard Telecourse license fee of \$900 and \$20 per student fee. In this way City College of San Francisco will not pay more for a college by cassette course than for a standard Telecourse.

RECOMMEDATION:

RESOLVED: That the SFCCD contract with the Adult Learning Service of Public Broadcasting Service for a Telecourse license agreement of three College by Cassette Telecourses to be offered during the, Fall 1999 semester, for a \$40 per student royalty, paid to the vendor by City College of San Francisco, and

FURTHER BE IT RESOLVED: That the Chancellor and Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Suzanne Korey, Originator

03/25/99 - B6 page 1

BOARD OF TRUSTEES

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Board/board ROBERT E. BURTON • JAMES HASKELL MAYO, II. • RODEL E. RODIS • ROBERT P. VARNI

03/11/99

DR. PHILIP R. DAY, JR., CHANCELLOR



[The following text is extremely faint and illegible due to the quality of the scan. It appears to be a multi-paragraph document, possibly a letter or a report, with several lines of text visible across the page.]



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: March 25, 1999

B7

To : Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: Authorization to Issue Tax Revenue Anticipation Notes
(Resolution No. 990325-B7)

RESOLUTION AUTHORIZING THE ISSUANCE OF A 1999 TAX AND REVENUE ANTICIPATION NOTE AND PARTICIPATION IN THE COMMUNITY COLLEGE LEAGUE OF CALIFORNIA CASH FLOW FINANCING PROGRAM

WHEREAS, pursuant to Sections 53850 et seq. of the Government Code of the State of California (the "Act") contained in Article 7.6 thereof, entitled "Temporary Borrowing," on or after the first day of any fiscal year (being July 1), the San Francisco Community College District (the "District") may, pursuant to a resolution of its Board of Trustees (the "Board"), borrow money by issuing notes for any purpose for which the District is authorized to expend moneys, including but not limited to current expenses, capital expenditures, and the discharge of any obligation or indebtedness of the District,

WHEREAS, the Board hereby determines that an amount (the "Principal Amount") not to exceed \$ 15,000,000 (the "Maximum Principal Amount"), which Principal Amount is to be confirmed and set forth in the Pricing Confirmation (as defined in Section 4 hereof), is needed for the requirements of the District to satisfy obligations of the District, and that it is necessary that the Principal Amount be borrowed for such purpose by the issuance of a temporary note therefor in anticipation of the receipt of taxes, revenue and other moneys to be received by the District during or attributable to fiscal year 1999-2000;

WHEREAS, it appears, and the Board hereby finds and determines, that the Principal Amount, when added to the interest payable thereon, does not exceed eighty-five percent (85%) of the estimated amount of the uncollected taxes, income, revenue, cash receipts and other moneys of the District attributable to fiscal year 1999-2000, and available for the payment of said note and the interest thereon;

WHEREAS, pursuant to Section 53856 of the Code, certain revenues that will be received by the District during and attributable to fiscal year 1999-2000 can be pledged for the payment of said note and the interest thereon (as hereinafter provided);

WHEREAS, the Board has determined that it is in the best interests of the District to participate in the Community College League of California Cash Flow Financing Program (the "Program"), whereby participating community college districts (collectively, the "Participating Districts") will simultaneously issue tax and revenue anticipation notes;

03/25/99 - B7 page 1

BOARD OF TRUSTEES

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WHEREAS, the tax and revenue anticipation note authorized hereby (the "Note") will be sold to the Community College League Financing Authority (the "Authority") pursuant to a note purchase agreement, dated as of the date of the Pricing Confirmation, by and between the Authority and the District (the "Note Purchase Agreement"); and

WHEREAS, as part of the Program, the Authority will issue one or more series (each a "Series") of 1999 Tax and Revenue Anticipation Bonds (the "Bonds") pursuant to an Indenture (the "Indenture") between the Authority and U.S. Trust Company National Association (the "Trustee"), which Bonds will be secured by the tax and revenue anticipation notes of the Participating Districts, each Series to be distinguished by the type of credit enhancement, if any, that secures such Series, the principal amounts of the notes securing such Series the date of maturity of such Series, or by such other factors as may be determined by the Authority pursuant to the advice of Sutro & Co. Incorporated, as financial advisor for the Program (the "Financial Advisor");

NOW, THEREFORE, the Board of the District hereby resolves as follows:

Section 1. Recitals. All of the above recitals are true and correct and the District so finds, determines, and represents.

Section 2. Authorization of Issuance of Note; Terms. The District hereby determines to borrow, solely for the purpose of anticipating taxes, income, revenue, cash receipts and other moneys to be received by the District during or attributable to fiscal year 1999-2000, an aggregate principal amount not to exceed the Maximum Principal Amount by the issuance, by the District, of a temporary note under Sections 53850 et seq. of the Code designated as the District's "1999 Tax and Revenue Anticipation Note." The Note shall be dated the date of delivery thereof, shall mature (without option of prior redemption) not more than 15 months from said date of delivery on a date indicated on the face of the Note and set forth in the Pricing Confirmation (as defined below), or if such date is not a day on which banks in New York or California are open for business, on the first business day prior to such date; and shall bear interest, payable on the dates set forth in the Note and computed on a 30-day month/360-day year basis, at the rate indicated on the face of the Note and set forth in the Pricing Confirmation (the "Note Rate"), but not in excess of twelve percent (12.0%) per annum. If the Note is not fully paid at maturity, then the unpaid portion thereof shall continue to bear interest thereafter at the Default Rate to be set forth in the Pricing Confirmation. Both the principal of and interest on the Note shall be payable only upon surrender thereof, in lawful money of the United States of America, at the corporate trust office of the Trustee, Which Trustee is hereby designated to be the Paying Agent for the Note (the "Paying Agent").

Section 3. Form of Note. The Note shall be issued in registered form without coupons and shall be substantially in the form and substance set forth in Exhibit A attached hereto and by reference incorporated herein, the blanks in said form to be filled in with appropriate word and figures.

Section 4. Sale of the Note. The Note shall be sold to the Authority, pursuant to the Note Purchase Agreement. The form of the Note Purchase Agreement, including, the form of the pricing confirmation supplement (the "Pricing Confirmation") set forth as Exhibit B thereto, presented to this meeting is hereby approved. The Chancellor, the Vice Chancellor, the Chief

Financial Officer, the Chief of Business Officer or any other person designated by the Chancellor of the District (the "Authorized Representatives") are each hereby authorized and directed to execute (which execution shall be accomplished by execution of the Pricing Confirmation) and deliver the Note Purchase Agreement (including the Pricing Confirmation) in substantially said form, with such changes thereto as such Authorized Representative shall approve, such approval to be conclusively evidenced by his or her execution and delivery thereof, provided, however that the interest rate on the Note shall not exceed twelve percent (12.0%) per annum, the discount on the Note, when added to the District's share of the costs of issuance of the Bonds, shall not exceed one and one-half percent (1.5%), and the Principal Amount shall not exceed the Maximum Principal Amount.

Section 5. Program Approval. The District's participation in the Program is approved; provided, however, that the District's decision to participate in the Program shall not be binding on the District until the execution and delivery of the Pricing Confirmation.

The District acknowledges that the Authority will execute and deliver the Indenture, (currently on file with the District), to the Trustee in substantially said form, with such changes thereto as an Authorized Representative shall approve, such approval to be conclusively evidenced by execution and delivery of the Pricing Confirmation. The District authorizes and requests the Authority to issue Bonds pursuant to and as provided in the Indenture as finally executed.

The District acknowledges that the Authority, acting upon the advice of the Financial Advisor, may seek such credit enhancement for the note and for the Series of Bonds related thereto as it deems necessary or desirable. The District agrees to be bound by the terms of such credit enhancement, if any, and the agreements related thereto. The District's approval of such credit enhancement, if any, and the agreements related thereto shall be conclusively evidenced by execution and delivery of the Pricing Confirmation. Each Authorized Representative is authorized to execute and deliver, on behalf of the District, all agreements related to credit enhancement for the Note and for the Series of Bonds related thereto that such Authorized Representative shall approve, such approval to be conclusively evidenced by execution and delivery of such agreements.

The Authorized Representatives of the District are hereby, authorized and directed to provide the Financial Advisor with such information relating to the District as the Financial Advisor shall reasonably request for inclusion in the Preliminary Official Statement and Official Statement related to the Bonds. Upon inclusion of the information relating to the District therein, the Preliminary Official Statement is, except for certain omissions permitted by Rule 15c2-12 of the Securities Exchange Act of 1934, as amended (the "Rule"), hereby deemed final within the meaning of the Rule with respect to the District. If, at any time prior to the execution of the Pricing Confirmation, any event occurs as a result of which the information contained in the Preliminary Official Statement related to the District might include an untrue statement of a material fact or, omit to state any material fact necessary to make the statements therein, in light of the circumstances under which they were made, not misleading; the District shall promptly notify the Financial Advisor.

The District agrees to pay or cause to be paid, in addition to the amounts payable under the Note, its share of any fees or expenses of the Trustee in connection with its participation in the Program, as determined in accordance with the Indenture. Such additional fees and expenses will be paid by the District within twenty-five (25) days of receipt by the District of a bill therefor from the Trustee.

Section 6. Transfer; Exchange. The Note shall initially be registered in the name of the Authority. Thereafter, the Note may not be transferred or exchanged except for a transfer to a provider of credit enhancement for the Note or for the Series of Bonds related thereto as provided by the terms of such credit enhancement and any agreement related thereto.

Section 7. Deposit of Note Proceeds; No Arbitrage. A portion of the proceeds from the sale of the Note, in an amount equal to the District's share of the costs of issuance (including any fees and expenses incurred in connection with credit enhancement) of the Note and of the Series of Bonds related to the Note, shall be deposited in the Costs of Issuance Fund established under the Indenture and expended as directed by the Authority on costs of issuance as provided in the Indenture. The remainder of the proceeds from the sale of the Note shall be deposited in the Proceeds Fund established under the Indenture and, until transferred pursuant to a requisition of the District, be invested in Permitted Investments (as defined in and under the terms of the Indenture) as directed by the Authority. While they are on deposit in the Proceeds Fund, proceeds from the sale of the Note shall constitute additional security for repayment of the Note. Upon requisition submitted to the Trustee in accordance with the Indenture, the Note proceeds deposited in the Proceeds Fund shall be transferred to or on behalf of the District for any purpose for which the District is authorized to use and expend moneys. The District hereby covenants that it will make no use of the proceeds of the Note that would cause the Note to be an "arbitrage bond" under Section 149 of the Code; and, to that end, so long as the Note is outstanding, the District, and all of its officers having custody or control of such proceeds, shall comply with all requirements of said section, including restrictions on the use and investment of proceeds of the Note and the rebate of a portion of investment earnings on certain amounts, including proceeds of the Note, if required, to the Federal government, and of the Income Tax Regulations of the United States Treasury, promulgated thereunder or under any predecessor provisions, to the extent that such regulations are, at the time, applicable and in effect, so that the Note will not be an "arbitrage bond."

Section 8. Payment of Note.

(A) Source of Payment. The principal amount of the Note, together with the interest thereon, shall be payable from taxes, income, revenue, cash receipts and other moneys which are received by the District during fiscal year 1999-2000 and which are available therefor. The Note shall be a general obligation of the District, and to the extent the Note is not paid from the Pledged Revenues defined below, the Note shall be paid with interest thereon from any other moneys of the District lawfully available therefor, as provided herein and by law

(B) Pledged Revenues. As security for the payment of the principal of and interest on the Note, the District hereby pledges certain unrestricted revenues (as further described in the following paragraph, the "Pledged Revenues") which are received by the District in the months specified in the Pricing Confirmation as Pledge Months (each a "Pledge Month" and collectively the "Pledge Months"). The term "unrestricted revenues" shall mean taxes, income, revenue, cash receipts, and other money of the District as provided in Section 53856 of the Act, which

are intended as receipts for the general fund of the District and which are generally available, for the payment of current expenses and other obligations of the District.

With respect to each Pledge Month, the amount of unrestricted revenues which shall constitute Pledged Revenues will be equal to a percentage of the Principal Amount plus a percentage of the interest due on the Note on the applicable interest payment dates, including maturity, such percentages, and dates to be specified in the Pricing Confirmation. Any one of the Authorized Representatives of the District is hereby authorized to approve the determination of the Pledge Months and the amount of Pledged Revenues with respect to each Pledge Month by executing and delivering the Pricing Confirmation, such execution and delivery to be conclusive evidence of approval by this Board and such Authorized Representative.

The principal of the Note and the interest thereon shall be a first lien and charge against and shall be payable from the first moneys received by the District from such Pledged Revenues, as provided by law.

In the event that there are insufficient unrestricted revenues received by the District to permit the deposit into the Repayment Account, as hereinafter defined, of the full amount of Pledged Revenues to be deposited from unrestricted revenues in any Pledge Month, then the amount of any deficiency shall be satisfied and made up from any other moneys of the District lawfully available for the repayment of the Note and the interest thereon.

(C) Deposit of Pledged Revenues in Repayment Account. Pledged Revenues shall be held by the District in a special account within the District's general fund designated as the District's " 1999 Tax and Revenue Anticipation Note Repayment Account" (the "Repayment Account") and applied as directed in this resolution. Any moneys placed in the Repayment Account shall be for the benefit of the holder of the Note, and until the Note and all interest thereon are paid or until provision has been made for the payment of the Note at maturity, with interest to maturity, the moneys in the Repayment Account shall be applied only for the purposes for which the Repayment Account is created. Upon the written request of the Trustee or any provider of credit enhancement for the Note or the Series of Bonds related thereto, the District shall, within ten (10) Business Days following its receipt of such request, provide written evidence that the deposits to the Repayment Account required by this resolution have been made. In addition, the District shall provide such additional financial information as may be required by any provider of credit enhancement for the Note or the Series of Bonds related thereto.

(D) Disbursement of Moneys in Repayment Account. The District shall, to the extent necessary to pay the principal of and the interest on the Note, cause the moneys in the Repayment Account to be transferred to the Trustee at least five (5) Business Days (as defined in the Indenture prior to the date that interest on the Note must be paid, as applicable, and prior to the maturity of the note. Moneys so transferred to the Trustees shall be deposited in the appropriate Bond Payment, Fund established under the Indenture and applied to the payment of the principal of and interest on the Note when due and at maturity, as provided in the Indenture. In the event that moneys in the Repayment Account are insufficient to pay the principal of and

interest on the Note when due and at maturity, such moneys shall be applied first to pay interest on the Note and second to pay principal of the Note. Any moneys remaining in or accruing, to the Repayment Account after the principal of and the interest on the Note have been paid, or provision for such payment has been made, shall be transferred to the general fund of the District, subject to any other disposition required by the Indenture

Section 9. Execution and Delivery of Note. The Note shall be executed by the manual or facsimile signature of an Authorized Representative and countersigned by the manual or facsimile signature of the Secretary or the Clerk of the Board. The proper officers of the District are hereby requested to deliver the Note to the Authority

Section 10. Covenants and Warranties.

(A) It is hereby covenanted and warranted by the District that all representations and recitals contained in this resolution are true and correct

(B) The District shall not incur any indebtedness secured by a pledge of its unrestricted revenues unless such ledge is subordinate in all respects to the pledge of unrestricted revenues hereunder.

(C) So long as any Bonds issued in connection with the Note are outstanding, the District will not create or suffer to be created any pledge of or lien on the Note other than the pledge and lien of the Indenture.

(D) The District and its appropriate officials have duly taken, or will take, all proceedings necessary to be taken by them for the levy, collection and enforcement of the Pledged Revenues in accordance with the law and for carrying out the provisions of this resolution and the Note.

Section 11. Ratification and Approval of Past and Future Actions. All actions heretofore taken by the officers and agents of the District with respect to the Note, the Bonds, and the Program are hereby approved, confirmed and ratified, and the officers and agents of the District are hereby authorized and directed to do any and all things and take any and all actions which they, or any of them, may, deem necessary or advisable in order to consummate the lawful issuance and delivery of the Note and the District's participation in the Program in accordance with this resolution and resolutions hereafter adopted by the District. The Authorized Representatives are hereby designated as "Authorized District Representatives" under the Indenture

Section 12. Events of Default and Remedies

If any of the following events occur, it is hereby defined as and declared to be and to constitute an "Event of Default"

(A) Failure by the District to make or cause to be made the transfers and deposits to the Repayment Account or any other payment required to be paid hereunder on or before the date on which such transfer, deposit or other payment is due and payable;

(B) Failure by the District to observe and perform any covenant, condition or agreement on its part to be observed or performed under this resolution, for a period of fifteen (15) days after written notice, specifying, such failure and requesting that it be remedied, is given to the District by the Paying Agent, unless the Paying Agent shall agree in writing to an extension of such time prior to its expiration;

(C) Any warranty, representation or other statement by or on behalf of the District contained in this resolution or the Note Purchase Agreement (including the Pricing Confirmation) or in any requisition or any financial report delivered by the District or in any instrument furnished in compliance with or in reference to this resolution or the Note. Purchase Agreement or in connection with the Note, is false or misleading in any material respect;

(D) A petition is filed against the District under any bankruptcy, reorganization, arrangement, insolvency, readjustment of debt, dissolution or liquidation law of any jurisdiction, whether now or hereafter in effect, and is not dismissed within 30 days after such filing, but the Paying Agent shall have the right to intervene in the proceedings prior to the expiration of such 30 days to protect its interests and the interests of the registered owner of the Note;

(E) The District files a petition in voluntary bankruptcy or seeking relief under any provision of any bankruptcy, reorganization, arrangement, insolvency, readjustment of debt, dissolution or liquidation law of any jurisdiction, whether now or hereafter in effect, or consents to the filing of any petition against it under such law; or

(F) The District admits insolvency or bankruptcy or is generally not paying its debts as such debts become due, or becomes insolvent or bankrupt or makes an assignment for the benefit of creditors, or a custodian (including without limitation a receiver, liquidator or trustee) of the District or any of its property is appointed by court order or takes possession thereof and such order remains in effect or such possession continues for more than 30 days, but the Paying Agent shall have the right to intervene in the proceedings prior to the expiration of such 30 days to protect its interests and the interests of the registered owner of the Note.

Whenever any Event of Default referred to in this Section shall have happened and be continuing, the Paying Agent shall, in addition to any other remedies provided herein or by law or under the Indenture, have the right, at its option without any further demand or notice, to the one or any combination of the following remedial steps:

(1) Without declaring the Note to be immediately due and payable, require the District to pay to the Paying Agent an amount equal to the principal of the Note and interest thereon to maturity, plus all other amounts due hereunder, and upon notice to the District the

same shall become immediately due and payable by the District without further notice or demand; and

(2) Take whatever other action at law or in equity (except for acceleration of payment on the Note) which may appear necessary or desirable to collect the amounts then due and thereafter to become due hereunder or to enforce any other of its rights hereunder.

Section 13. Proceedings Constitute Contract. The provisions of the Note and of this resolution shall constitute a contract between the District and the registered owner of the Note, and such provisions shall be enforceable by mandamus or any other appropriate suit, action or proceeding at law or in equity in any court of competent jurisdiction, and shall be irrevocable.

Section 14. Request to Borrow; Transmittal of Resolution. The Note shall be issued in conjunction with the note or notes of one or more other community college districts, as described in Section 53 853(b) of the Act. Following its adoption by the Board, signed copies of this resolution shall be transmitted by the Secretary of the Board to the treasurer of the county (the "County") in which the District is located, to the County's board of supervisors (the "County Board"), and to the County's superintendent of schools. Transmittal of this resolution to the County Board shall constitute a request by the Board for borrowing and for the issuance of the Note by the County Board. This resolution is based on the assumption that the County Board will fail to authorize, by resolution, the issuance of the Note within 45 calendar days of its receipt hereof or that the County Board will notify the District that it will not authorize the issuance of the Note within such 45-day period. If within such 45-day period the County Board authorizes, by resolution, issuance of the Note, then, notwithstanding this resolution, the Notes shall be issued in the name of the District by the County Board pursuant to such resolution of the County Board.

Section 15. Limited Liability. Notwithstanding anything, to the contrary contained herein or in the Note or in any other document mentioned herein or related to the Note or to any Series of Bonds to which the Note may be assigned, the District shall not have any liability hereunder or by reason hereof or in connection with the transactions contemplated hereby except to the extent payable from moneys available therefor as set forth in Section 8 hereof.

Section 16. Amendments. At any time or from time to time, the District may adopt one or more Supplemental Resolutions, without the necessity, for consent of the owner of the Note, for any one or more of the following purposes:

(A) to add to the covenants and agreements of the District in this Resolution, other covenants and agreements to be observed by the District which are not contrary to or inconsistent with this Resolution as theretofore in effect,

(B) to add to the limitations and restrictions in this Resolution, other limitations and restrictions to be observed by the District which are not contrary to or inconsistent with this Resolution as theretofore in effect.

(C) to confirm, as further assurance, any pledge under and the subjection to any, lien or pledge created or to be created by, this Resolution, of any monies, securities or funds, or to establish any additional funds or accounts to be held under this Resolution;

(D) to cure any ambiguity, supply any omission, or cure or correct any defect or, inconsistent provision in this Resolution; or

(E) to amend or supplement this Resolution in any other respect;

provided, however, that any such Supplemental Resolution does not adversely affect the interests of the owner of the Note.

Any modification or amendment of this Resolution and of the rights and obligations of the District and of the owner of the Note may be made by a Supplemental Resolution, with the written consent of the owner of the Note; provided, however, that if such modification or amendment will, by its terms, not take effect so long as the Note remains outstanding, the consent of the owner of the Note shall not be required. No such modification or amendment shall change or modify any of the rights or obligations of the Paying Agent without its written assent thereto.

In addition to the amendments permitted by the above paragraphs, this Resolution, including the form of the Note, may be amended at any time prior to the execution and delivery of the Note pursuant to the Note Purchase Agreement or the Indenture, the provisions of which are incorporated herein by reference to the extent that they relate to the Note, the District, and the District's participation in the Program. Any amendment of this Resolution pursuant to this paragraph shall not require the execution and delivery of a Supplemental Resolution.

Section 17. Severability In the event any provision of this Resolution shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.

Section 18. Appointment of Bond Counsel. The law firm of Stradling Yocca Carlson & Rauth, a Professional Corporation, San Francisco, California is hereby appointed as Bond Counsel for the Note and for the Program. The District acknowledges that Bond Counsel regularly performs legal services for many private and public entities in connection with a wide variety of matters, and that Bond Counsel has represented, is representing or may, in the future represent other public entities, underwriters, trustees, rating agencies, insurers, credit enhancement providers, lenders, financial, and other consultants who may have a role or interest in the proposed financing or that may be involved with or adverse to the District in this or some other matter. Given the special, limited role of Bond Counsel described above the District acknowledges that no conflict of interest exists or would exist, waives any conflict of interest that might appear to exist, and consents to any and all such relationships.

Section 19. Effective Date. This Resolution shall take effect from and after its date of adoption.

PASSED AND ADOPTED by the District this _____ day of _____, 1999, by the following vote:

AYES:

NOES:

ABSENT:

President, Board of Trustees

Attest:

Secretary, Board of Trustees

Peter Goldstein, Originator

EXHIBIT A

1999 TAX AND REVENUE ANTICIPATION NOTE

Registered No. 1 \$ _____

Registered owner:

Rate of Interest: Maturity Date: Note Date: Interest Payment CUSIP:
Date(s):

_____% _____ _____ _____ _____

REGISTERED OWNER:

PRINCIPAL AMOUNT:

FOR VALUE RECEIVED, the San Francisco Community College District (the "District") acknowledges itself indebted to and promises to pay the Registered Owner identified above, at the corporate trust office of U.S. Trust Company National Association, in Los Angeles, California, (the "Paying Agent"), the Principal Amount specified above, in lawful money of the United States of America, on the Maturity Date specified above, together with interest thereon at the Rate of Interest per annum set forth above (computed on the basis of a 360-day year of twelve 30-day months) in like lawful money from the Note Date specified above until payment in full of said principal sum. Both the principal of and interest on this Note shall be payable as specified above: provided, however, no interest shall be payable for any period after maturity, during which the holder hereof fails to properly present this Note for payment.

It is hereby certified, recited and declared that this Note has been made, executed and given pursuant to and by authority of a resolution of the Board of Trustees of the District duly passed and adopted under and by authority of Article 7.6 (commencing with Section 53850) of Chapter 4, Part 1, Division 2, Title 5, California Government Code, and that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of this Note have existed, happened and been performed in regular and due time, form and manner as required by law, and that this Note, together with all other indebtedness and obligations of the District, does not exceed any limit prescribed by the Constitution or statutes of the State of California.

The principal amount of the Note, together with the interest thereon, shall be payable from taxes, income, revenue, cash receipts and other moneys that are received by the District during, fiscal year 1999-2000. As security for the payment of the principal of and interest on the Note the District has pledged an amount equal ___ to percent (_ %) of the principal amount of the Note plus ___ percent (_ %) of the interest due on the Note from the unrestricted revenues received by the District in the month ending ___, 2000; and an amount equal to ___ percent (_ %) of the principal amount of the Note plus percent (_ %) of the interest due on the Note at maturity from the unrestricted revenues received by the District in the month ending ___, 2000 (such pledged amounts being hereinafter called the "Pledged Revenues"); and the principal of the Note and the interest thereon shall constitute a first lien and charge thereon and shall be payable from the Pledged Revenues, and to the extent not so paid shall be paid from any other moneys of the District lawfully available therefor.

The District and the Paying Agent may deem and treat the registered owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes, and neither the District nor the Paying Agent shall be affected by any notice to the contrary.

IN WITNESS WHEREOF, the District has caused this Note to be signed by the manual or facsimile signature of its Authorized Representative and countersigned by, the manual or facsimile signature of the Secretary of its Board of Trustees, each as of the Note Date

SAN FRANCISCO COMMUNITY
COLLEGE DISTRICT

By _____
Authorized Representative

Countersigned:

By _____
Secretary, Board of Trustees

EXHIBIT B

NOTE PURCHASE AGREEMENT

THIS NOTE PURCHASE AGREEMENT, dated as of the purchase date (the "Purchase Date") specified in the Pricing Confirmation Supplement attached hereto as Exhibit A (the "Pricing Supplement"), is entered into by and between the California Community College Financing

Authority (the "Authority") and the community college district (the "District") named in the Pricing Supplement.

WITNESSETH:

WHEREAS, community college districts are authorized by Article 7.6, Chapter 4, Part 1, Division 2, Title 5 of the Government Code of the State of California (the "Act") to borrow money by the issuance of temporary notes:

WHEREAS, the District's board of trustees (the "Board") has adopted a resolution (the "Resolution") determining to borrow, solely for the purpose of anticipating taxes, income, revenue, cash receipts and other moneys to be received by the District during or attributable to its fiscal year 1999-2000, an aggregate principal amount not to exceed the Maximum Principal Amount (as defined in the Resolution) by the issuance by the District of a temporary note designated as the District's 1999 Tax and Revenue Anticipation Note (the "Note");

WHEREAS, the District has determined that it is in the best interests of the District to participate in the Community College League of California Cash Flow Financing Program (the "Program"), whereby participating community college districts (the "Participating Districts") will simultaneously issue tax and revenue anticipation notes for purchase by the Authority;

WHEREAS, as part of the Program, the Authority "will issue its 1999 Tax and Revenue Anticipation Bonds (the "Bonds") pursuant to an Indenture (the "Indenture") between the Authority and U.S. Trust Company of California, N.A. (the "Trustee"). Which Bonds will be secured by the 1999 tax and revenue anticipation notes of the Participating Districts;

WHEREAS, in order to participate in the Program, the District has agreed to be responsible for its share of the fees and expenses of the Trustee and the costs of issuing the Bonds, which anticipated fees, expenses and costs of issuance will be deducted from the purchase price set forth in the Pricing Supplement and which unanticipated fees, expenses and costs of issuance will be billed to the District as the same may arise; and

WHEREAS, the costs of issuance which will be deducted from the purchase price set forth in the Pricing Supplement shall not exceed one and one-half percent (1.5%) of the principal amount of the Note;

NOW, THEREFORE, for good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

Section 1. Purchase and Sale of the Note. Upon the terms and conditions and in reliance upon the representations, warranties and agreements set forth herein, the Authority hereby agrees to purchase from the District, and the District hereby agrees to sell to the Authority, the Note, as described herein and in the Resolution

Section 2. Purchase Price. The purchase price of the Note shall be the purchase price set forth in the Pricing Supplement. The Note shall bear interest at the interest rate per annum set forth in the Pricing Supplement, which is hereby agreed to by and between the Authority and the District by its duly authorized representative executing this Purchase Agreement on behalf of the District.

Section 3. Adjustments to Principal Amount of Note and Purchase Price. The Authority and the District hereby agree that the principal amount of the Note shall be reduced, as determined by the Authority and the District, based upon the advice of Stradling Yocca Carlson & Rauth, a Professional Corporation ("Bond Counsel"), in order that the proceeds produced from the sale of the Note will be an amount which will not be subject to either (i) yield restriction (in order for interest to be excluded from gross income under Section 103 of the Internal Revenue Code of 1986, as amended (the "Code")) or (ii) a rebate requirement (under Section 148 of the Code). The Authority and the District hereby further agree that the purchase price of the Note shall be reduced as a result of the reduction of the principal amount of the Note as may be agreed upon by the Authority and the District.

Section 4. Delivery of and Payment for the Note. The delivery of the Note (the "Closing") shall take place at 8:00 a.m., California time, on the closing date set forth in the Pricing Supplement or at such other time or date as may be mutually agreeable to the Participating Districts, the Authority and the Original Purchaser, at the San Francisco office of Stradling Yocca Carlson & Rauth, a Professional Corporation or such other place as the Participating Districts, the Authority and the Original Purchaser shall mutually agree. At the Closing, the District shall cause the Note to be delivered to the Authority, duly executed and authenticated, together with the other documents hereinafter mentioned, and the proceeds of the purchase price of the Note set forth in the Pricing Supplement shall be deposited in an amount indicated in the Pricing Supplement as the Deposit to Proceeds Fund which shall be held by the Trustee for the District in the amount attributable to the District under the Indenture and the remainder in the Costs of Issuance Fund held thereunder. The Note shall be made available to the Authority or the Original Purchaser for inspection at least 24 hours prior to the Closing.

If at any time prior to 90 days after the Closing Date, any event occurs as a result of which information relating to the District included in the official statement of the Authority related to the Bonds (the "Official Statement") contains an untrue statement of a material fact or omits to state any material fact necessary to make the statements therein in light of the circumstances under which they were made not misleading, the District shall promptly notify the Authority and the Original Purchaser thereof, and if, in the opinion of the Authority or the Original Purchaser, such event requires the preparation and

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publication of a supplement or amendment to the Official Statement the District shall cooperate with the Authority and the Original Purchaser in the preparation of an amendment or supplement to the Official Statement in a form and in a manner approved by the Authority and the Original Purchaser, and all reasonable expenses incurred thereby shall be paid by the Original Purchaser.

Section 5. The Note. The Note shall be issued in registered form, without coupons, in the principal amount set forth in the Pricing Supplement.

Section 6. Representations and Warranties of the District. The District represents and warrants to the Authority and the Original Purchaser that:

(a) All representations and warranties set forth in the Resolution are true and correct on the date hereof and are made for the benefit of the Authority and the Original Purchaser as if set forth herein.

(b) A copy of the Resolution has been delivered to the Authority, and the Resolution will not be amended or repealed without the consent of the Authority, which consent will not be unreasonably withheld.

Section 7. Conditions Precedent to the Closing. Conditions precedent to the Closing are as follows:

(a) The execution and delivery of the Note consistent with the Resolution.

(b) Delivery of each certificate, document, instrument and opinion required by the Official Notice of Sale related to the Bonds.

(c) Delivery of such other certificates, instruments or opinions as Bond Counsel may deem necessary or desirable to evidence the due authorization, execution and delivery of documents pertaining to this transaction, the legal, valid and binding nature thereof, and compliance of all parties with the terms and conditions thereof.

(d) Delivery of a legal opinion addressed to the District (with a reliance letter to the Authority and the Credit Provider), dated the date of Closing, of counsel to the District with respect to the validity of the Note, in form and substance acceptable to the Authority.

Section 8. Events Permitting the Authority to Terminate. The Authority may terminate its obligation to purchase the Note at any time before the Closing, if any, of the following occurs:

(a) Any legislative, executive or regulatory action (including the introduction of legislation) or any court decision which, in the judgment of the Authority, casts sufficient doubt on the legality of the Note or the tax-exempt status of interest on obligations such as the Bonds, so as to impair materially the marketability or to reduce materially the market price of such obligations;

(b) Any action by the Securities and Exchange Commission or a court which would require registration of the Note, the Bonds or any instrument securing the Note or Bonds under the Securities Act of 1933, as amended, in connection with the public offering thereof, or qualification of the Resolution or the Indenture under the Trust Indenture Act of 1939, as amended.

(c) Any restriction on trading in securities, or any banking moratorium, or the inception or escalation of any war or major military hostilities which, in the judgement of the Authority, substantially impairs the ability of the Original Purchaser to market the Bonds; or

(d) The Original Purchaser terminates its obligation to purchase the Bonds pursuant to the terms of the Contract of Purchase related to the Bonds.

Neither the Original Purchaser nor the Authority shall be responsible for the payment of any fees, costs or expenses of the issuance, offering and sale of the District's Note except the Original Purchaser shall be responsible for California Debt and Investment Advisory Commission fees and for its own internal costs. The fees, costs and expenses that are categorized in the "Costs of Issuance" definition in the Indenture shall be paid from the Costs of Issuance Fund. The District shall pay any additional costs attributable to it as set forth in the Indenture other than the fees, costs and expenses so payable from the Costs of Issuance Fund.

Section 9. Limited Liability. Notwithstanding anything to the contrary contained herein or in the Note or in any other document mentioned herein or related to the Note or to the Bonds, the District shall not have any liability hereunder or by reason hereof or in connection herewith or with the transactions contemplated hereby except to the extent payable from moneys available therefor as set forth in Section 8 of the Resolution

Section 10. No Assignment. The Purchase Agreement has been made by the District and the Authority, and no person other than the District and the Authority or their successors or assigns shall acquire or have any right under or by virtue of the Purchase Agreement. All of the representations, warranties and agreements contained in the Purchase Agreement shall survive the delivery of and payment by the Authority for the Note and any termination of the Purchase Agreement.

Section 11. Applicable Law. The Purchase Agreement shall be interpreted, governed and enforced in accordance with the laws of the State of California.

Section 12. Effectiveness. The Purchase Agreement shall become effective upon the execution hereof by the Authority and execution of the Pricing Supplement by the District, and the Purchase Agreement, including the Pricing Supplement, shall be valid, binding and enforceable from and after the time of such effectiveness

Section 13. Severability. In the event any provision of the Purchase Agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding, shall not invalidate or render unenforceable any other provision hereof

Section 14. Headings. Any headings preceding the text of several sections hereof shall be solely for convenience of reference and shall not constitute a part of this Agreement, nor shall they affect its meaning, construction or effect.

Section 15. Execution in Counterparts. This Purchase Agreement may be executed and entered into in several counterparts, each of which shall be deemed an original, and all of which shall constitute but one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have caused this Purchase Agreement to be executed by their duly authorized representatives as of the Purchase Date. The District shall execute this Purchase Agreement by executing and delivering the Pricing Supplement.

CALIFORNIA COMMUNITY COLLEGE
FINANCING AUTHORITY

By: _____
Executive Director

Exhibit A

Pricing Confirmation Supplement

District: _____

Pricing Information

Principal Amount of Note: \$ _____

Interest Rate on Note: _____ %

Re-Offering Yield: _____ %

Net Interest Cost: _____ %

Default Rate: _____ %

Purchase Price: \$ _____

Less: Costs of Issuance: _____ %

Deposit to Proceeds Account: \$ _____

Important Dates

Purchase Date: ____ / ____ /99

Closing Date: ____ / ____ /99

Maturity Date: ____ / ____ /99

Interest Payment Date(s): ____ / ____ /2000
____ / ____ /2000
____ / ____ /2000

Principal Repayment Date: ____ / ____ /2000

First Pledge Month:
Pledge Amount: \$ _____
Pledge Percentage: _____ %

Second Pledge Month:
Pledge Amount: \$ _____
Pledge Percentage: _____ %

The undersigned (the "Authorized Representative") certifies that he or she has reviewed the Note Purchase Agreement (the "Purchase Agreement") to which this Pricing Confirmation Supplement (the "Pricing Supplement") is attached as Exhibit A. By execution of this Pricing Supplement, the District acknowledges, agrees and directs, as the case may be, as follows:

1. Capitalized terms not otherwise defined herein shall have the meanings ascribed thereto in the Purchase Agreement or, if not defined in the Purchase Agreement, in the Indenture.
2. The undersigned has been duly authorized by the Board to execute this Pricing Supplement and to take the other actions contemplated herein
3. The representations, warranties and covenants set forth in Section 1.0 of the Resolution are true and correct on and as of the date hereof
4. The information related to the District contained in the Preliminary Official Statement related to the Bonds, including the Appendices thereto, does not contain any untrue statement of a material fact or omit to state any material fact necessary to make the statements therein, in light of the circumstances under which they were made, not misleading.
5. The District agrees to provide the required Payment Account Deposit Certification (upon a request therefor) in accordance with the Indenture.
6. The District hereby directs the Trustee to transfer, at least five (5) Business Days (as defined in the Indenture) prior to an interest payment date, if appropriate, and the Note Maturity Date (as defined in the Indenture), the moneys in the Payment Account (if held by the Trustee) to the Bond Payment Fund (as defined in the Indenture)

IN WITNESS WHEREOF, the District has caused this Pricing Confirmation Supplement to be executed by its duly authorized representative as of the Purchase Date. By its execution and delivery of this Pricing Confirmation Supplement, the District agrees to and accepts the terms of the Purchase Agreement, including this Pricing Confirmation Supplement

By: _____
Authorized Representative



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 25, 1999 B8

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: General Fund
Telecourse Licensese Agreement
(Resolution No. 990325-B8)

BACKGROUND INFORMATION:

City College of San Francisco offers Telecourses over T.C.I Cablevision in San Francisco. This Telecourse is a college credit courses, and is distributed on Cable Channel 52. The Telecourse has a license fee, to be paid by City College of San Francisco to the vendor.

RECOMMENDATION:

RESOLVED: That the SFCCD contract with the NTC/Contemporary for a Telecourse license agreement for the cable rights to one Telecourse to be offered during the, Fall 1999 semester at a cost of \$948.75, paid to the vendor by City College of San Francisco.

LICENSE FEE

Italian Issimo #1	\$	500.00
Italian 10A:		
Beginning Conversational Italian		
Duplication fee		221.25
Master tapes		225.00
Student fee		2.50
	\$	<u>948.75</u>

FURTHER BE IT RESOLVED: That the Chancellor and Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behlaf of the District to effectuate this resolution.

Suzanne Korey, Originator

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BOARD OF TRUSTEES

LAWRENCE WONG, PRESIDENT • ANITA GRIER, VICE PRESIDENT • NATALIE BERG
ROBERT E. BURTON • JAMES HASKELL MAYO, II. • RODEL E. RODIS • ROBERT P. VARNI
DR. PHILIP R. DAY, JR., CHANCELLOR



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Amended 03/19/99

DATE: March 25, 1999 B9
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor
Subject: General Fund
Telecourse License Agreement
(Resolution No. 990325-B9)

BACKGROUND INFORMATION:

City College of San Francisco offers Telecourses over T.C.I Cablevision in San Francisco. These Telecourses are college credit courses, and are distributed on Cable Channel 52. Each Telecourse has a license fee plus a \$20 per student royalty, to be paid by City College of San Francisco to the vendor.

RECOMMENDATION:

RESOLVED: That the SFCCD contract with the ~~Adult Learning Service of Public Broadcasting Service~~ Coastline Community College for a Telecourse license agreement for the cable rights to 12 Telecourses to be offered during the, Fall 1999 & Spring 2000 semesters, at a cost of \$10,800 for the license fee and \$20 per student royalty, paid to the vendor by City College of San Francisco.

LICENSE FEE

American Cinema	\$ 900
World of Chemistry	900
French in Action (French 1A)	900
Exploring the World of Music	900
Living with Health	900
The Photographic Vision	900
Americas	900
Commercial law	900
Intro. to Business Communication	900
Something Ventured	900
People's Century	900
Joseph Campbell	900
	\$ 10,800 \$9900

03/25/99 - B9 page 1 BOARD OF TRUSTEES

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FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Suzanne Korey, Originator

03/25/99 - B9 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 25, 1999 B9

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: General Fund
Telecourse Licence Agreement
(Resolution No. 990325-B9)

BACKGROUND INFORMATION:

City College of San Francisco offers Telecourses over T.C.I Cablevision in San Francisco. These Telecourses are college credit courses, and are distributed on Cable Channel 52. Each Telecourse has a license fee plus a \$20 per student royalty, to be paid by City College of San Francisco to the vendor.

RECOMMENDATION:

RESOLVED: That the SFCCD contract with the Adult Learning Service of Public Broadcasting Service for a Telecourse license agreement for the cable rights to 12 Telecourses to be offered during the, Fall 1999 & Spring 2000 semesters, at a cost of \$10,800 for the license fee and \$20 per student royalty, paid to the vendor by City College of San Francisco.

LICENSE FEE

American Cinema	\$ 900
World of Chemistry	900
French in Action (French 1A)	900
Exploring the World of Music	900
Living with Health	900
The Photographic Vision	900
Americas	900
Commercial law	900
Intro. to Business Communication	900
Something Ventured	900
People's Century	900
Joseph Campbell	900
	<hr/>
	\$ 10,800

03/25/99 - B9 page 1

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FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Suzanne Korey, Originator

03/25/99 - B9 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 25, 1999 **B10**
TO: Board of Trustees
FROM: Philip R. Day, Jr. , Chancellor
Subject: GENERAL FUND
Telecourse License Agreement
(Resolution No. 990325 - B10)

BACKGROUND INFORMATION:

City College of San Francisco offers Telecourses over T.C.I Cablevision in San Francisco. These Telecourses are college credit courses, and are distributed on Cable Channel 52. Each Telecourse has a license fee plus a \$20 per student royalty, to be paid by City College of San Francisco to the vendor.

RECOMMENDATION:

RESOLVED: That the SFCCD contract with the Adult Learning Service of Public Broadcasting Service for a Telecourse license agreement for the cable rights to 2 Telecourses to be offered during the, Fall 1999 semester, at a cost of \$1,000 for the license fee and \$20 per student royalty, paid to the vendor by City College of San Francisco.

	<u>LICENSE FEE</u>
Art of the Western World	\$ 500
Discovering Psychology	<u>500</u>
	\$ 1,000

FURTHER BE IT RESOLVED: That the Chancellor and Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Suzanne Korey, Originator

03/25/99 - B10 page 1

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

AMENDED 03/19/99

DATE: March 25, 1999

B11

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: GENERAL FUND
Telecourse License Agreements
(Resolution No. 990325-B11)

BACKGROUND INFORMATION:

City College of San Francisco offers Telecourses over T.C.I Cablevision in San Francisco. These Telecourses are college credit courses, and are distributed on Cable Channel 52. Each Telecourse has a license fee plus a \$20 per student royalty, to be paid by City College of San Francisco to the vendor. The license fee is as follows:

RECOMMENDATION:

RESOLVED: That the SFCCD contract with ~~Coastline Community College~~ GME Piano Video license agreement for the cable rights to two Telecourses to be offered during the Fall 1999 and Spring 2000 semester, at a cost of ~~\$1,950~~ \$750 for the license fee and \$20 per student royalty, paid to the vendor by City College of San Francisco.

LICENSE FEE

Universe:	The Infinite Frontier	\$1,200
Music:	Beginning Piano	<u>750</u>
		\$1,950 \$750

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Suzanne Korey, Originator

03/25/99 - B11 page 1 BOARD OF TRUSTEES

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 25, 1999 **B11**

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: GENERAL FUND
Telecourse License Agreements
(Resoltion No. 990325-B11)

BACKGROUND INFORMATION:

City College of San Francisco offers Telecourses over T.C.I Cablevision in San Francisco. These Telecourses are college credit courses, and are distributed on Cable Channel 52. Each Telecourse has a license fee plus a \$20 per student royalty, to be paid by City College of San Francisco to the vendor. The license fee is as follows:

RECOMMENDATION:

RESOLVED: That the SFCCD contract with Coastline Community College license agreement for the cable rights to two Telecourses to be offered during the Fall 1999 and Spring 2000 semester, at a cost of \$1,950 for the license fee and \$20 per student royalty, paid to the vendor by City College of San Francisco.

LICENSE FEE

Universe:	The Inifinite Frontier	\$1,200
Music:	Beginning Piano	<u>750</u>
		\$1,950

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Suzanne Korey, Originator

03/25/99 - B11 page 1 BOARD OF TRUSTEES

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 25, 1999 **B12**
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization to Award Construction
Contract
(Resolution No. 990325-B12)

BACKGROUND INFORMATION:

Project: Conlan Hall Re-roofing

The District wishes to contract with _____, for the project: Conlan Hall Re-roofing. This project consists of removal and replacement of the existing roofing materials.

The project is funded by 1996-1997 State Scheduled Maintenance program, including a 50% District match (local bond funds).

RECOMMENDATION:

RESOLVED: That authorization be given to contract with _____ at a cost of \$_____, to be completed on or before September 30, 1999, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter A. Goldstein, Originator

03/25/99 - B12

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 25, 1999 **B13**
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization to Award Construction
Contract
(Resolution No. 990325-B13)

BACKGROUND INFORMATION:

Project: Science Hall/Cloud Hall Telecommunication Conduit Installation

The District wishes to contract with All Star Telecom, a minority business enterprise, for the project: Science Hall/Cloud Hall Telecommunication Conduit Installation. This project consists of installing new telecommunication conduits with conductors connecting Science Hall and Cloud Hall buildings for Voice and Data.

All Star was selected as the best bidder for the Phelan campus conduit repair project (that project is still on hold). They are widely used by Community Colleges across Northern California as a firm that can provide reliable and professional services. All Star can respond to the urgent nature of this request with a quality implementation.

The project is 100% funded by the telecommunication portion of the General Obligation Bond.

RECOMMENDATION:

RESOLVED: That authorization be given to contract with All Star Telecom at a cost of \$12,040, to be completed on or before December 31, 1999, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter A. Goldstein, Originator

03/25/99 - B13

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

DATE:

March 25, 1999

TO:

Board of Trustees

FROM:

Dr. Philip R. Day, Jr., Chancellor

SUBJECT: CAPITAL OUTLAY

**Authorization for Contract Modification for Special Services Contract
(Resolution No. 990325-B14)**

BACKGROUND INFORMATION:

ORIGINAL RESOLUTION NUMBER	GRANTOR/ CONTRACTOR	ORIGINAL CONTRACT AMOUNT	PREVIOUS CONTRACT MODIFICATION AMOUNT	REQUESTED CONTRACT MODIFICATION AMOUNT	NEW CONTRACT AMOUNT	COMMENTS
A 980430-B28 Cloud Hall Remodel for Allied Health	A.R. Construction (General Contractor)	\$4,706,000.00	\$121,024.12	CM #3 - \$18,980.90 (Amended Amount)	\$4,846,005.02	Amendment to CM #3 (990128B-2A). Increase from \$11,589.10 to \$30,570.00. Change Order 04 for additional work for unforeseen existing conditions.
B 980430-B28 Cloud Hall Remodel for Allied Health	A.R. Construction (General Contractor)	\$4,706,000.00	\$140,005.02 (includes CM #3 above)	CM #4 - \$7,046.00 (Amended Amount)	\$4,853,051.02	Amendment to CM #4 (990225B-6A). Increase from \$62,076 to \$69,122. Change Order 05 for field changes due to the unforeseen existing conditions.
C 980430-B28 Cloud Hall Remodel for Allied Health	A.R. Construction (General Contractor)	\$4,706,000.00	\$147,051.02	CM #5 - \$36,430.00	\$4,889,481.02	O #6 for epoxy injection to seal weather cracks in exterior concrete wall.
D 981119-B14 John Adams Childcare Development Teaching Facility	Thorenfeldt Construction, Inc. (General Contractor)	\$180,600	\$7,833.28	CM #2 - \$13,583.18	\$202,016.46	CO #2 for field changes due to the unforeseen existing conditions.
E 990128-B3 Mechanical Room Lagging Removal & Replacement	Chow Engineering, Inc. (Project Engineer)	\$11,570.00	\$10,175.00	CM #2 - \$585.00	\$22,330.00	Creative Arts Building ceiling tile and mastic sampling for asbestos.

	ORIGINAL RESOLUTION NUMBER	GRANTOR/ CONTRACTOR	ORIGINAL CONTRACT AMOUNT	PREVIOUS CONTRACT MODIFICATION AMOUNT	REQUESTED CONTRACT MODIFICATION AMOUNT	NEW CONTRACT AMOUNT	COMMENTS
F	981217-B5 John Adams Childcare Development Teaching Facility	Willdan Associates (Inspector of Record)	\$5,000.00	-0-	CM #1 - \$10,000.00	\$15,000	Additional inspection services required by expansion of scope of the project.
G	980528-B32 John Adams Child Care Development Teaching Facility	TH Associates (Project Architect)	\$27,000.00	-0-	CM #1 - \$12,000.00	\$39,000.00	Additional design and construction administration services due to the unforeseen existing conditions.
H	981119-B5 Science Hall Distilled Water System Replacement	Chow Engineering, Inc. (Project Engineer)	\$23,000	-0-	CM #2 - \$275.00	\$23,275.00	Science Hall Distiller room wall paint sampling and analysis for lead.

RECOMMENDATION:

RESOLVED : That the Board authorizes the specified amendments to the resolutions as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to exchange all documents on behalf of the director to effectuate this resolution.

Peter A. Goldstein, Originator
Chief Operating Officer



CITY COLLEGE OF SAN FRANCISCO

50 PRELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 25, 1999

B15

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: **CAPITAL OUTLAY**
Authorization to Award Special Services
(Resolution No. 990325-B15)

BACKGROUND INFORMATION:

Project: *John Adams Child Care Development Teaching Facility*
Phase II

The District wishes to contract with TH Associates, Architects, a W/LBE firm, for the project: John Adams Child Care Development Teaching Facility Phase II. Phase II work consists of completing the renovation of the facility for toddlers and preschoolers with an observation room; installation of partition walls, built-in casework, platforms, acoustical panels, kitchen, office, storage room; lighting upgrade; new fire alarm system per DSA requirement; and fencing and planting at outdoor playground.

TH Associates successfully completed Phase I of the John Adams Child Care Development Teaching Facility project.

The project is 100% funded by the Partnership for Excellence Grant.

RECOMMENDATION:

RESOLVED: That authorization be given to contract TH Associates, Architects, at a cost of \$44,500, to be completed on or before December 31, 1999, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter A. Goldstein, Originator

03/25/99 - B15

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239 3000

DATE: March 25, 1999 **B16**
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor
Subject: **CAPITAL OUTLAY**
Authorization to Award Construction
Contract
(Resolution No. 990325-B16)

BACKGROUND INFORMATION:

Project: John Adams Auditorium Lead Abatement

The District wishes to contract with _____ for the project: John Adams Auditorium Lead Abatement. This project consists of the removal and disposal of lead paint at the auditorium stage, backstage office, and storage rooms, prior to the renovation of the affected area.

This project is 100% funded by the 1997-1998 State Hazardous Substance Removal program.

RECOMMENDATION:

RESOLVED: That authorization be given to contract with _____ at a cost of \$ _____, to be completed on or before September 30, 1999, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter A. Goldstein, Originator

03/25/99 - B16

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415 239 3000

DATE: March 25, 1999 **B17**
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor
Subject: **CAPITAL OUTLAY**
Authorization to Award Construction
Contract
(Resolution No. 990325-B17)

BACKGROUND INFORMATION:

Project: Mechanical Rooms Lagging Removal & Replacement

The District wishes to contract with _____, for the project: Mechanical Rooms Lagging Removal & Replacement. This project consists of the removal and disposal of identified asbestos contained pipe lagging at eleven building mechanical rooms at several campuses and installation of pipe lagging replacement per specifications. This work is a health/safety issue.

This project is 100% funded by the 1996-1997 State Hazardous Materials Abatement program.

RECOMMENDATION:

RESOLVED: That authorization be given to contract with _____ at a cost of \$_____, to be completed on or before September 30, 1999, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter A. Goldstein, Originator

03/25/99 - B17

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CITY COLLEGE OF SAN FRANCISCO

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DATE: March 25, 1999

B18

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Authorization to accept one-time-only
grant for purchase of instructional
materials and supplies
(Resolution No. 990325-B18)

BACKGROUND INFORMATION:

The Child Development Division of California Department of Education has informed the Child Development and Family Studies Department that it is eligible to receive \$9,236 on behalf of Grace Child Development Center for purchase of instructional materials and supplies. This is a one-time-only grant available through the 1998 Budget Act from Child Care Development General fund encumbered but unexpended monies (carryover). No general fund monies from the District are required.

RECOMMENDATION:

RESOLVED: That the District is authorized to
accept funds in the amount of
\$9,236 for instructional materials and supplies for
Grace Child Development Center, and

FURTHER BE IT RESOLVED: That the Chancellor,
Chief Operating Officer
and/or their designee are hereby authorized to
execute any and all documents on behalf of the
District to effectuate this resolution.

Sandra Handler, Originator

03/25/99 - B18 page 1

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 25, 1999
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

B19

SUBJECT: GRANTS-State Chancellor's Office
Authorization to submit an application
and appropriate funds received.
(Resolution No. 990325-B19)

BACKGROUND INFORMATION:

This project will allow faculty to participate in a seminar series centered on Asian perspectives. Faculty will revise their own curriculum to add an Asian perspective, for example develop a course module, provide examples from an Asian culture. Faculty will then mentor at least one other faculty member in their department so that they can adapt their curriculum for their own course.

Grant funds are sought for faculty and travel. Additional in-kind match of \$8,661 is required. Additional meeting room, office space will be provided in A208. City College of San Francisco is the fiscal agent.

CCSF has the following partners in the project: East West Center and University of Hawaii.

The following budget is proposed:

Employees' Salaries and Benefits	\$17,512
Supplies and Materials	500
Seminar Speakers	7,700
Indirect	<u>1,029</u>
Total not to exceed	\$26,741

In-kind budget:

Employees' Salaries and Benefits	\$5,461
Operating expenses	500
Travel	1,500
Meeting Rooms	<u>1,200</u>
Total in-kind not to exceed	\$8,661

03/25/99 - B19 page 1

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RECOMMENDATION:

RESOLVED: That authorization be given to submit an application and appropriate funds receivable upon approval from the State Chancellor's Office to create the Asian Infusion project to allow faculty to participate in a seminar series centered on Asian culture for the time period of July 1, 1999 through June 30, 2000, in the amount not to exceed \$26,741, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Robert Gabriner, Originator

03/25/99 - B19 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 25, 1999

B20

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANTS

Authorization to receive subcontract funding from San Francisco State University for activities related to a grant from San Francisco Department of Public Health for Community Health Training (Resolution No. 990325-B20)

BACKGROUND INFORMATION:

This resolution requests an authorization to be a subcontractor to San Francisco State University (SFSU) for activities related to a grant from San Francisco Department of Public Health for Community Health Training has awarded a grant to SFSU to develop units and pilot train a pool of community health professionals already committed to underserved communities. Programming through this contract is dedicated to counselors employed through Community Substance Abuse Services funded programs. The training program leading to a Certified Addiction Treatment Specialist certificate, (CATS). This certificate will be the foundation for a 30-unit California Association of Alcohol and Drug Education approved Certified Addiction Treatment Specialist certification. Staff and faculty members from the CCSF and SFSU partnership will work on the program. SFSU is our partner in the project.

San Francisco State University is the fiscal agent.

The proposal has the following budget:

Employees Salaries and Benefits	\$2,690
Other Outgo	\$3,876
Indirect	\$ 263
Total not to exceed	\$6,829

03/25/99 - B20 page 1

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RECOMMENDATION:

RESOLVED: That authorization be given to be a subcontractor to San Francisco State University for activities related to a grant from San Francisco Department of Public Health for Community Health Training for the time period of May 1, 1998 through June 30, 1999, in the amount not to exceed \$6,829, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Robert Gabriner, Originator

03/25/99 - B20 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 25, 1999
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

B21

SUBJECT: GRANTS

Authorization to contract for special Services.
(Resolution No. 990325-B21)

BACKGROUND INFORMATION:

The contract will provide research on successful adult high school programs and alternative delivery systems, analyzing their strengths and weaknesses and their potential for transfer to the CCSF Transitional Studies Department High School program. There are no current faculty who have time and background skills to perform the research needed for this project. The project will meet the following objectives: Study similar projects at other Community Colleges and identify those that are applicable to the CCSF program. Identify and evaluate alternative methods of awarding high school credit. Develop a summary of the resources currently available in the Transitional Studies Department High School program. Present findings to the Transitional Studies Department. Assist in the development of a plan for a follow up project. The project will cost \$5,000.

Funding will come from Partnership for Excellence.

RECOMMENDATION:

RESOLVED: That authorization be given to contract with Peggy Doherty to provide research for the CCSF Transitional Studies Department High School program for the time period of March 1, 1999 through May 31, 1999, in the amount not to exceed \$5,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Robert Gabriner, Originator

03/25/99 - B21 page 1

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 25, 1999

B22

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT - GRANTS

**Authorization to Contract for Special Services
(Resolution No. 990325- B22)**

BACKGROUND INFORMATION:

Resolution No.981119-B19 authorized the submission of a grant application and appropriation of funds from the City and County of San Francisco for fiscal year 1998-99 in the amount not to exceed \$33,918. The two projects are (1) composting of food (cafeteria) wastes and plant clippings on the Phelan Campus and (2) solid waste audits at six CCSF campuses, Fort Mason and ten large hotels in San Francisco.

This resolution seeks authorization, as a part of the Business Waste Assessment Program, to contract services for Ann Schneider, of the University of California Extension at Santa Cruz Business Environmental Assistance Center, in the amount not to exceed \$8,185, charged at 320 hours @ \$25.95 per hour from February 1, 1999 through June 30, 1999.

Ms. Ann Schneider will provide services to the Chancellor and/or his designated representatives, with regard to the Business Waste Assessment Program as follows: conduct assessments at 10 hotels; write report for each business that gives recommendations and explains how the recommendations can be implemented and provide copies to business and grantors; assist targeted businesses to implement recommendations and conduct follow-up calls, including, but not limited to providing referral information and assessing interest and ability of business to implement recommendations; work with solid Waste Management program to develop reporting requirements, including, but are not limited to, description of business' existing program, brief summary of recommendation, follow-up activities and results, and number of tons actually diverted.

03/25/99 - B22 page 1

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DR. PHILIP R. DAY, JR., CHANCELLOR

RECOMMENDATION:

RESOLVED: That authorization be and is hereby given for approval to contract with Ann Schneider for special services to be provided to the District for a total contract cost not to exceed \$8,185 for the period February 1, 1999 through June 30, 1999, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Robert Manlove, Originator

03/25/99 - B22 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 25, 1999
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

B23

SUBJECT: GRANTS
Approval to submit an application and
appropriate funds received.
(Resolution No.990325-B23)

BACKGROUND INFORMATION:

The fund for Student Success Middle College High School Projects will provide funds to develop, plan, and initiate components establishing a Middle College High School program at City College of San Francisco. The grant is in partnership with the San Francisco Unified School District (K-12), and will include collaborative involvement of both staffs in staff development, course design and delivery, mentoring, and career guidance.

Expenditures

Instructional Salaries	\$ 33,500
Counselors' Salaries	4,000
Project Coordinators' Salaries	40,000
Supplies and Materials	20,000
Other Operating Expenses and Services	7,500
Equipment	39,200
Total Direct Costs	\$144,200
Total Indirect Costs (4%)	5,768
Total Program Costs	<u>\$149,968</u>

03/25/99 - B23 page 1

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RECOMMENDATION:

RESOLVED: That authorization be given to submit an application and appropriate all funds receivable upon approval from the California Community Colleges Chancellor's Office Fund for Student Success Middle College High School Projects to develop, plan, initiate components establishing a Middle College High School program for the 1999-2000 academic year, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Rodney Santos, Originator

03/25/99 - B23 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 25, 1999

B24

TO: Board of Trustees

FROM: Dr. Philip R. Day, Chancellor

Subject: GRANTS- Colonna-Chang Family Donation
"Mobilizing Democracy: The Voter Registration
Project" - Voter Education Program
(Resolution No. 990325-B24)

BACKGROUND INFORMATION:

The Colonna-Chang Family Foundation is providing the District a \$5,000 grant for "Mobilizing Democracy: The Voter Registration Project", to work on voter education activities at CCSF. This includes educating other institutions of higher education about the new voter registration requirements.

Salaries	\$4,500
Supplies and Materials	500
Amount not to exceed	<u>\$5,000</u>

RECOMMENDATION:

RESOLVED: That the Board of Trustees of City College of San Francisco authorizes the receipt of \$5,000 from the Colonna-Chang Family Foundation for voter education activities.

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Sandra Handler, Originator

03/25/99 - B24 page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

DATE: March 25, 1999

B25

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: GRANTS
Authorization to modify existing Grants
(Resolution NO. 990325 - B25)

<u>ORIGINAL RESOLUTION NUMBER</u>	<u>GRANTOR/CONTRACTOR</u>	<u>CONTRACT DATE</u>	<u>ORIGINAL TOTAL AMOUNT</u>	<u>CHANGE</u>	<u>NEW TOTAL NOT TO EXCEED</u>	<u>COMMENTS; ORIGINATOR</u>
A 981029-B21	Office of Adolescent Pregnancy Prevention/ Antoinette Ortiz	Sept. 16, 1998- April 1, 1999	\$19,500	1) to extend contract date to July 31, 1999 2) Increase contract amount by \$11,235 (\$2,808.75 per month beginning April 2, 1999)	\$30,735	Extending contract for contractor to continue to provide additional pregnancy prevention services to SFUSD middle and high school students through July 31, 1999. Originator : Bernice Brown

<u>ORIGINAL RESOLUTION NUMBER</u>	<u>GRANTOR/CONTRACTOR</u>	<u>CONTRACT DATE</u>	<u>ORIGINAL TOTAL AMOUNT</u>	<u>CHANGE</u>	<u>NEW TOTAL NOT TO EXCEED</u>	<u>COMMENTS; ORIGINATOR</u>
B	981029-B7 California Community Colleges/Economic Development/Job Development Incentive Training Fund/Joan Ortega	Oct. 1, 1998- June. 30, 1999	\$15,000	+\$5,000	\$20,000	For Additional Services. Originator: Phyllis G. McGuire
C	980528-B12 980729-B17 980827-B10 990128-B11 Valarie Jordan (Contractor)	Aug. 1, 1998-Feb. 28, 1999	\$6,760 +\$6,500 +\$27,755	Extend term and increase amount by \$2,405	\$43,420	Increase services by 37 hours at \$65/hour and extend term of services to May 31, 1999. Originator: Judy Teng
D	980528-B12 980729-B17 980827-B10 991028-B11 Naomi Butler (Contractor)	Aug. 1, 1998-Feb. 28, 1999	\$3,250 +\$6,500 +27,755	Extend term	\$37,505	Extend term of services to May 31, 1999. Originator: Judy Teng

RECOMMENDATION:

RESOLVED: That the Board authorizes the specific amendment to the Resolution as indicated in the table, and

FURTHER BE IT RESOLVED: That the Chancellor, Chief Operating Officer, and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 25, 1999

B26

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANTS - State Chancellor's Office
Approval to submit an application and
appropriate funds received.
(Resolution No. 990325-B26)

BACKGROUND INFORMATION:

This study investigates the impact on retention and success of students that may result from taking multiple concurrent classes within a discipline. It is hypothesized that taking the classes concurrently will be more effective than taking them sequentially.

The CCSF Counseling Department, Office of Research and Matriculation Office will be involved with the study. The Math Department has been consulted as well.

The proposal has the following budget:

Employees' Salaries and Benefits	\$ 4,422
Consultant	9,796
Indirect	569
Total not to exceed	<u>\$14,787</u>

RECOMMENDATION:

RESOLVED: That authorization be given to submit an application and appropriate all funds receivable upon approval from the State Chancellor's Office to conduct "The effect of intensity of study on student success" study to investigate the correlation between taking multiple concurrent classes and student success for the time period of March 31, 1999 through July 1, 2000, in the amount not to exceed \$14,787, and

03/25/99 - B26 page 1

BOARD OF TRUSTEES

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FURTHER BE IT RESOLVED: That the . Chancellor, Chief
Operating Officer and/or their
designee are hereby authorized to execute any and all
documents on behalf of the District to effectuate this
resolution.

Robert Gabriner, Originator

03/25/99 - B16 page 2



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: March 25, 1999 C1

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: GENERAL/CAPITAL OUTLAY FUND
Procurement of Equipment,
Supplies, Services, Etc., less
than \$3,000

BACKGROUND INFORMATION:

Listed below is a summary of purchases for equipment, supplies, and services in individual amounts of less than \$3,000. Investigation indicates that they are necessary for the support of District operations, and therefore are recommended for approval by the Board of Trustees. It is certified that the items summarized below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RECOMMENDATION:

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, etc., totaling \$ 319,491.49 individual amounts of less than \$3,000 not heretofore approved as summarized and detailed below:

Direct Payments	\$ 31,250.30
Purchase Orders	235,042.62
Travel/Mileage	53,198.57
GRAND TOTAL:	<u>319,491.49</u>

James Kendrix, Originator

03/25/99 - C1 page 1

BOARD OF TRUSTEES

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: March 25, 1999

C2

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: GENERAL/CAPITAL OUTLAY FUND
Procurement of Equipment, Supplies ,
Services, Etc., more than \$3,000

BACKGROUND INFORMATION:

The following departmental requests for the purchase of supplies, equipment, and services have been received. Investigation indicates that they are necessary for the support of District operations, and therefore are recommended for approval by the Board of Trustees. It is certified that the items summarized below are in accord with the Board of Trustees policy and that funds are available to cover payment.

RECOMMENDATION:

RESOLVED: That approval be and is hereby given for the procurement of the equipment, supplies, services, as detailed in Attachment "A".

GRAND TOTAL: \$936,311.84

James Kendrix, Originator

03/25/99 - C2 page 1

BOARD OF TRUSTEES

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Fund	Orgn	Acct	Prog	Act	Department	Vendor	Doc #	Amount	Description
UPFX	9320	6414	6120	S	Library	3M Library Systems	PO52957	7,560.62	Equipment
UPFX	7272	6413	1700	C	Partnership for Excellence	Wolfram Research Inc	PO58686	4,655.46	Equipment
UPFX	7272	6413	1700	C	Partnership for Excellence	CCSF Bookstore	PO58683	30,792.32	Equipment
UPFX	7224	6414	400	C	Partnership for Excellence	Minnesota Western	PO65064	14,498.56	Equipment
UPFX	6500	6413	6450	S	Student Activities	US Machinery	PO59070	3,645.62	Equipment
UPFX	6500	4303	6450	C	Student Activities	CCSF Bookstore	TP59068	72,000.00	Supplies
UPFX	40	5802	6600	C	Public Information	SENNNA(SF Neigh Newspaper Assoc	DP63958	3,924.00	Advertising
UPFX	40	5802	6600	C	Public Information	San Francisco Newspaper	DP63964	10,264.00	Advertising
U	5120	6434	6799	S	Summer/Intersession	Standard Chair of Gardner	PO63948	20,662.00	Equipment
U	4900	6413	6720	S	Central Services	Audio Graphic Systems	PO43598	5,419.58	Equipment
U	4900	5190	6770	S	Central Services	Driver Insurance Services	DP63761	4,675.00	Aviation Insurance
U	4900	5190	6600	S	Central Services	Mahoney & Associates	TP90010	5,500.00	Contractual Services
U	4900	3501	6770	S	Central Services	Strategic Education Services	TP59857	43,750.00	Contractual Services
U	4900	3501	6770	S	Central Services	Employment Development Dept.	DP65695	3,662.70	Unemployment Insurance
U	3562	4301	6770	S	College Services	Employment Development Dept.	DP65652	6,958.56	Unemployment Insurance
U	3562	4301	6770	S	College Services	AM Multigraphics	PO14956	5,029.84	Supplies
U	3562	4301	6770	S	College Services	Office Depot Inc.	OD09638	5,377.26	Supplies
U	2510	5656	6780	S	ITS - General	Novell Inc.	PO60586	29,988.00	Software License
U	2510	5210	6780	S	ITS - General	Hewlett-Packard	PO60577	14,800.00	Travel-Staff Development
U	2510	5190	6780	S	ITS - General	Angus-Hammer Networking	TP60571	101,000.00	Contractual Services
U	2060	6413	6730	S	Staff Diversity-Relations	Sefco Inc	PO62248	3,470.92	Equipment
U	40	5801	6600	C	Public Information	National Cinema Network	DP63966	3,744.00	Advertising
Total Unrestricted								1401,378.44	

Fund	Orgn	Acct	Prog	Acty	Department	Vendor	Doc #	Amount	Description
611000	9900	5450	6720	S	Workers Compensation	The Workers' Compensation Div	DP65698	189,939.50	Workers' Comp
412030	130	6202	7100	S	Library-Columbia Foundation	Adolph Schmidt General Contractors	CT40873	65,808.00	Capital Outlay Fund
141300	7528	4301	6960	S	Graphic Communications	XPEDX Paper & Graphics	CAP16677	4,352.20	Supplies
125607	5153	6413	6010	S	Biolink Ind Cost	CCSF Bookstore	PO63653	12,168.31	Equipment
125256	7225	5190	400	C	SF PORT-HABITAT CTR 98-99	Munro D	PS90071	7,700.00	Contractual Services
123882	2510	5210	6780	S	TTIP 98-99	SCT	DP65694	3,800.00	Travel-Staff Development
123881	2058	5912	6750	S	TTIP 97-98	TCT Technical Training Inc	PO55057	8,156.77	Staff Development
123872	8450	4303	6490	N	Matriculation Non Credit 98-99	Office Depot Inc	OD04359	3,104.78	Supplies
123850	2510	5190	6780	S	Telecom & Technology 98-99	Media Connections Group	TP90012	10,000.00	Contractual Services
123849	9500	6413	6120	C	Instructional Equipt Repl 98-99	Anixter Inc	IP59827	51,616.31	Equipment
123849	9500	4302	6110	C	Instructional Equipt Repl 98-99	Office Depot Inc	OD10440	3,060.49	Supplies
123849	7712	6414	1200	C	Instructional Equipt Repl 98-99	Darby Dental Lab Supply Inc	PO57735	10,841.86	Equipment
123849	7534	6413	600	C	Instructional Equipt Repl 98-99	CCSF Bookstore	PO59528	8,189.60	Equipment
123849	7504	6414	1000	C	Instructional Equipt Repl 98-99	Axner Co. Inc	PO60616	3,531.50	Equipment
123849	7334	6414	2100	N	Instructional Equipt Repl 98-99	Kaplan School Supply	PO60435	5,935.57	Equipment
123849	7248	6414	1900	C	Instructional Equipt Repl 98-99	Audio Graphic Systems	PO02877	7,610.64	Equipment
123849	7224	6414	400	C	Instructional Equipt Repl 98-99	Minnesota Western	PO65064	31,999.23	Equipment
123849	7224	6413	400	C	Instructional Equipt Repl 98-99	Audio Graphic Systems	PO63714	5,961.58	Equipment
123849	7210	6413	700	C	Instructional Equipt Repl 98-99	Minnesota Western	PO59457	5,389.20	Equipment
123849	7108	6414	900	C	Instructional Equipt Repl 98-99	Kimmerle Brothers	PO59720	8,428.01	Equipment
123846	9610	6413	600	C	Block Grant 97-98	Xytech Systems Corporation	PO57621	8,863.60	Equipment
123846	7725	6414	1200	C	Block Grant 97-98	NASCO	PO56037	3,655.35	Equipment
123846	7720	6414	1200	C	Block Grant 97-98	Laerdal Medical Corp	PO59175	6,432.55	Equipment
123846	7538	6413	1000	C	Block Grant 97-98	US Machinery	PO60959	3,840.90	Equipment
123846	7538	6413	1000	C	Block Grant 97-98	Dell Computer Corp	PO59525	3,952.66	Equipment
123846	7516	6414	1000	C	Block Grant 97-98	Audio Graphic Systems	PO58463	4,831.55	Equipment
123846	7210	6413	700	C	Block Grant 97-98	Audio Graphic Systems	PO54879	5,637.66	Equipment
123846	50	6413	1900	C	Block Grant 97-98	CCSF Bookstore	TP63663	13,056.00	Equipment
123845	5140	6413	4900	C	Tax Shortfall Block Grant 97-98	Office Depot	PO61360	7,541.49	Equipment
123363	9240	5190	7020	S	ECO/DEV WRKPLACE L C 98-	Lack R	PS90070	4,000.00	Contractual Services
121506	7516	6413	1000	C	Vaitea T2C 98-99	CCSF Bookstore	PO58484	12,472.09	Equipment
121206	7232	6413	1900	C	NSF-CHEM CUR NETWORK 9	CCSF Bookstore	TP63663	13,056.00	Equipment
Total Restricted									534,933.40
Total Unrestricted and Restricted									936,311.84



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 25, 1999
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

C3

Subject: DONATIONS
Acceptance of Gifts
Resolution No. 990325-C3

BACKGROUND INFORMATION:

SFCCD Policy Manual Section 8.08 Acceptance of Gifts provides that (1) motor vehicles, (2) aircraft, (3) cash exceeding \$250, (4) securities, (5) precious stones, (6) precious metals, (7) goods other than (1) or (2) above with a market value exceeding \$1,500, be accepted by the SFCCD only by resolution of the Board of Trustees.

From time to time an item is offered as a gift to the SFCCD to be used for educational purposes.

RECOMMENDATION:

WHEREAS: the SFCCD has been tendered the gifts detailed in Attachment A;

WHEREAS: Frances Lee, Provost, declares that these gifts will enhance the instructional program of the San Francisco Community College District;

RESOLVED: That the Chancellor, Chief Operating Officer and/or their designees, are hereby authorized to accept the gifts listed on Attachment A for and in the name of the San Francisco Community College District;

FURTHER BE IT RESOLVED: That upon transfer of legal title of these gifts described in Attachment A, the Secretary of the SFCCD Board of Trustees is directed to notify the donors of acceptance of the gifts by the governing board.

3/25/99 - C3 Page 1

BOARD OF TRUSTEES

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DR. PHILIP R. DAY, JR., CHANCELLOR

ATTACHMENT A
RESOLUTION: 990325- C3

DESCRIPTION	DONOR	BENEFICIARY	MARKET VALUE DECLARED BY DONOR
1) Cash	Dr. Barbara Cannon 2101 Shoreline Drive Alameda, CA 94501	B. T. Anderson Transfer Scholarship for Ayanna Summers	\$ 500.00
2) Cash	Gila River Indian Community CCSF Student Sonya Zuniga P.O. Box 97 Sacaton, AZ 85247		\$ 5,568.00
3) Cash	Rite of Passage Athletic Training Center & School Carl Ekern Scholarship Fund P.O. Box 1360 Minden, NV 89423	CCSF Student Hasani Gomerz	\$ 300.00
4) Cash	Klamath Tribe P.O. Box 436 Chiloquin, OR 97624	CCSF Student Anthony Kenyon	\$ 1,050.00



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

Date: February 19, 1999

F1

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: Human Resources
Resignation with the Intent to Retire
Educational Academic Administrator
(Resolution No. 990325 - F1)

BACKGROUND INFORMATION:

Resolution No. 990325 - F1 covers the resignation with the intent to retire of an educational academic administrator.

RECOMMENDATION:

RESOLVED: That the resignation with the intent to retire of Mira D. Sinco from any and all employment with the San Francisco Community College District be accepted, effective close of business June 30, 1999.

Gary Tom, Originator

03/25/99 - F1 page 1

BOARD OF TRUSTEES

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TOTAL P.02

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415 239.3000

H1

DATE: March 25, 1999

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Academic Employees
Credit Program/Non-Credit Program
Categorically Funded
City College of San Francisco
(Resolutions 990325-H1)

BACKGROUND INFORMATION:

Resolutions 990325-H1 cover categorically funded temporary academic employees appointments and/or other related personnel transactions pursuant to the provision of California Education Code #87470. All Appointments are classified as temporary, when services are required and funds are provided. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Nicholas T. Hovland, Originator

BOARD OF TRUSTEES

LAWRENCE WONG, PRESIDENT • ANITA GRIER, VICE PRESIDENT • NATALIE BERG
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DR. PHILIP R. DAY, JR., CHANCELLOR

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: Categorically Funded.

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester, department and grant shown. Employment is pursuant to Education Code section 87470 and contingent upon funds available in the applicable Grant/Contract. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

SPRING 1999

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Grant</u>	<u>Division</u>
+ Abma, Deanna P	Vocational Education	Vatea T3e Tech Prep 98-99	NonCredit
+ Bass, Dana	Computer & Information Science	Vatea T2C 98-99	Credit
+ Bergin, Rosemary	Nursing	Vatea T2C 98-99	Credit
+ Blair, Thomas E	Foreign Languages	Vatea T2C 98-99	Credit
Clark, Dani L	Contract Education	SF State University	NonCredit
+ Fan, Mark M	Staff Development	AB 1725 Staff Development 98-99	NonCredit
+ Gaines, Freddie L	Contract Education	SF League of Urban Gardeners	NonCredit
+ Gamba, Raymond J.	Behavioral Sciences	Vatea T2C 98-99	Credit
+ Gee, Coleen L	Counseling	SF State University	NonCredit
+ Gratch, Bonnie Gere	Library Services	T3 St. Success 98-99	Credit
+ Lim, James Horn	Library Services	T3 St. Success 98-99	Credit
+ Lynch, James B	Automotive/Trade Skills	Vatea T2C 98-99	Credit
+ Rico, Stephen M	Child Dev. & Family Studies	HEA/SFSU-CC/Viol & Counsel 98-99	Credit
+ Verdugo, Diana L	Work Force Education	CALWORKS 97-98	Credit

H1 Spring 1999: 14

Total for H1: 14

Total Records: 14



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

G1-G6

DATE: March 25, 1999

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Academic Employees
Credit Program/Non-Credit Program
District Funded
City College of San Francisco
(Resolutions 990325-G1-G6)

BACKGROUND INFORMATION:

These resolutions cover district funded academic employees appointments and/or other related personnel transactions. Unless otherwise indicated in the resolution, appointments are classified as temporary. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Nicholas T. Hovland, Originator

BOARD OF TRUSTEES

LAWRENCE WONG, PRESIDENT • ANITA GRIER, VICE PRESIDENT • NATALIE BERG
ROBERT E. BURTON • JAMES HASKELL MAYO, II • RODEL E. RODIS • ROBERT P. VARNI

DR. PHILIP R. DAY, JR., CHANCELLOR

TEMPORARY HOURLY ASSIGNMENTS - ACADEMIC
EMPLOYEES: General Fund, Unrestricted

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments for the semester and department shown. Employment is contingent upon adequate class enrollment, possession of applicable minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time academic employees shall not exceed 60% of the hours per week considered a full-time assignment for regular employees having comparable duties. Total overload/extra pay assignments for full-time academic employees shall be in accordance with the relevant provisions of the appropriate bargaining contracts and the City College of San Francisco Faculty Handbook.

FALL 1998

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

	<u>Name</u>	<u>Department</u>	<u>Division</u>
+	Rico, Stephen M	Child Dev. & Family Studies	Credit
+	Sparks, Jack D.	Counseling	Credit
*	Wolff, Jennifer S.	Interdisciplinary Studies	Credit

G1 Fall 1998: 3

SPRING 1999

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

	<u>Name</u>	<u>Department</u>	<u>Division</u>
+	Bixler, Ronald A	Human Resources	Credit
*	Connell, Katherine M.	Library Services	Credit
+	Dang, Lorraine L	Chemistry	Credit
	Dawkins, Muriel J	Disabled Stud Prog & Services	NonCredit
	Delgado, John F	English	Credit
+	Drucker, Ronald	Chemistry	Credit
*	Fain, Beth H.	Library Services	Credit
	Francis, Mark E.	Foreign Languages	Credit
+	Francisco, Christine	Information Technology Svcs	Credit
	Fuentes, Juan R	Graphic Communication	NonCredit
	Glosser, Frederick C	Human Resources	Credit
*	Leonhardt, Edith A.	Biological Sciences	Credit
	Lym, Brian K.	Library Services	Credit
+	McInerny, William J	Chemistry	Credit
+	Perez, Linda C	Bus/Office Tech/Small Bus	Credit
	Quan, Katherine T.	Labor Studies	Credit
	Quan, Katherine T.	Labor Studies	NonCredit
	Rodriguez, Dora E	Disabled Stud Prog & Services	NonCredit
	Spalding, Kirsten S.	Labor Studies	Credit
	Starbird, Ellen M.	Labor Studies	Credit
+	Teti, Frederick Anthon	Interdisciplinary Studies	Credit
*	Thiel, Tamiko N.	Interdisciplinary Studies	Credit
*	Wieczorek, Ojay J.	Radiologic & Imaging Technolgy	Credit

G1 Spring 1999: 23



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 25, 1999
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor
Subject: Academic Employees
Community Services Classes
City College of San Francisco
(Resolutions 990325-N1)

N1

BACKGROUND INFORMATION:

Resolutions 990325-N1 covers appointments of academic employees to Community Service Classes and/or other related transactions pursuant to the provisions of California Education Code #78300. All appointments are classified as temporary, hourly unless otherwise stated in the resolution. Board of Trustees approval is required.

The following resolutions are recommended for adoption.

Nicholas T. Hovland, Originator

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DR. PHILIP R. DAY, JR., CHANCELLOR

N1

Page 1 of 2
03/25/99

RESOLVED: That the following named persons be appointed to temporary part-time academic assignments in Community Services and related Programs pursuant to Education Code Section 78300. Employment is contingent upon adequate class enrollment, possession of applicable required minimum qualifications and/or applicable credential, tuberculosis clearance, assignment availability under Article 13-1 of the AFT contract and completion of all District documents necessary to establish eligibility for appointment. Salary shall be in accordance with the appropriate instructional/non-instructional rates as provided by Article 20 of the AFT contract. Total assignments for temporary part-time faculty shall not exceed 60% of the hours per week considered as full-time assignments for regular employees having comparable duties. Total overload/extra pay assignments for full-time faculty shall be in accordance with the relevant provisions of the appropriate bargaining contract and the City College of San Francisco Faculty Handbook.

SPRING 1999

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Division</u>
Chan, Norma A	Community Services	NonCredit
* Chong, Yvonne W.	Community Services	NonCredit
Horton, Margie M	Community Services	NonCredit
* O'Connor, Larry	Community Services	NonCredit
Ruben, Jacqueline J	Community Services	NonCredit

N1 Spring 1999: 5

Total for N1: 5

Total Records: 5



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

N1

DATE: March 25, 1999
TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor
Subject: Academic Employees
Community Services Classes
City College of San Francisco
(Resolutions 990325-N1)

BACKGROUND INFORMATION:

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The following resolutions are recommended for adoption.

Nicholas T. Hovland, Originator

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N1

Page 1 of 2

03/25/99

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SPRING 1999

(+: Full-time overload/extra pay)

(*: New hourly academic employee)

<u>Name</u>	<u>Department</u>	<u>Division</u>
Chan, Norma A	Community Services	NonCredit
* Chong, Yvonne W.	Community Services	NonCredit
Horton, Margie M	Community Services	NonCredit
* O'Connor, Larry	Community Services	NonCredit
Ruben, Jacqueline J	Community Services	NonCredit

N1 Spring 1999: 5

Total for N1: 5

Total Records: 5



CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE: March 25, 1999

S1

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: SPECIAL

Recommend Adoption of Modified Wage Rates for Specified Unrepresented Classified Building Trades Supervisory and Building Trades Employees for Fiscal Year 1998-1999 (Resolution No.990325-S1)

BACKGROUND INFORMATION:

The administration has provided the non-exclusive representatives of the specified "Building Trades Supervisory" and "Building Trades" employees with an opportunity to "meet and discuss" the wage and benefit issues under contemplation consistent with the Board of Trustees' obligation as a public school employer under the Educational Employment Relations Act. The administration has subsequently recommended adjusting the wage rates for "Building Trades Supervisory" and "Building Trades" employees, as set forth in Attachment 1.

RECOMMENDATION:

RESOLVED: That the Board of Trustees adopts the modified wage rates for the "Building Trades Supervisory" and "Building Trades" classifications described in Attachment 1, to be effective on the date specified therein;

FURTHER BE IT RESOLVED: That the Chancellor and the Chief Operating Officer, and/or their designee(s) are hereby authorized and directed to implement this resolution and to submit any necessary finance resolutions to fund implementation of this resolution.

Originator: Lawrence C. Klein

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03/25/99 - S1 Page 1

DR. PHILIP R. DAY, JR., CHANCELLOR

MODIFIED WAGE RATES FOR DISTRICT DESIGNATED
BUILDING TRADES SUPERVISORY AND BUILDING TRADES CLASSIFICATIONS
FOR FISCAL YEAR 1998-1999

I. CLASSIFICATIONS

The modified wage rates as set forth herein shall be applicable to the positions and/or employees designated as "Building Trades Supervisory" or "Building Trades" in the following classifications:

A. BUILDING TRADES SUPERVISORY:

3418 Gardener Assistant Supervisor (vacant)
7226 Carpenter Supervisor I
7238 Electrician Supervisor I
7242 Painter Supervisor I

B. BUILDING TRADES:

3417 Gardener
3428 Nursery Specialist
7342 Locksmith
7344 Carpenter
7345 Electrician
7346 Painter
7347 Plumber
7348 Steamfitter

II. WAGE RATES

The present biweekly wage rates for the above "Building Trades Supervisory" and "Building Trades" classifications shall be amended as follows, retroactive to October 3, 1998.

Class #	Class Title	Step 1	Step 2	Step 3	Step 4	Step 5
3417	Gardener	\$1330.51	\$1395.81	\$1464.50	\$1537.42	\$1612.05
3418	Gardener Asst. Supe.	\$1537.42	\$1612.05	\$1691.76	\$1774.86	\$1863.06
3428	Nursery Specialist	\$1537.42	\$1612.05	\$1691.76	\$1774.86	\$1863.06
7226	Carpenter Supe. I	\$2186.99	\$2296.38	\$2410.86	\$2532.13	\$2658.48
7238	Electrician Supe. I	\$2125.09	\$2231.09	\$2342.16	\$2459.20	\$2582.16
7242	Painter Supe. 1 (A)	\$1826.59	\$1917.33	\$2014.85	\$2114.91	\$2220.91
7242	Painter Supe. I (B)	\$1927.50	\$2024.18	\$2125.94	\$2231.09	\$2342.18
7342	Locksmith	\$1774.86	\$1863.06	\$1956.34	\$2053.01	\$2156.46
7344	Carpenter	\$1774.86	\$1863.06	\$1956.34	\$2053.01	\$2156.46
7345	Electrician	\$1880.02	\$1974.14	\$2072.51	\$2176.82	\$2285.36
7346	Painter	\$1612.05	\$1691.76	\$1774.86	\$1863.06	\$1956.34
7347	Plumber	\$2043.68	\$2145.44	\$2252.29	\$2365.07	\$2482.94
7348	Steamfitter	\$2043.68	\$2145.44	\$2252.29	\$2365.07	\$2482.94

III. INTENT

This resolution is not intended to modify any other form of compensation, benefits, or other term or condition of employment not specifically enumerated herein.



CITY COLLEGE OF SAN FRANCISCO

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Date: March 25, 1999

S2

SUBJECT: SPECIAL

A resolution honoring the coaching staff of
the City College of San Francisco Football
Rams
(Resolution No. 990325-S2)

BACKGROUND INFORMATION:

Whereas, the CCSF football Team has won the Conference
championship in eight of the last nine years;

Whereas, the CCSF football Team was the National
Championship team in 1994;

Whereas, the CCSF football Team has established a record of
90 wins and 11 losses during the decade of the 90's.

Whereas, the CCSF football Team has produced 194 graduating
sophomores during this period of which 172 (Eighty nine
Percent) have transferred to four year institutions;

RECOMMENDATION:

FURTHER BE IT RESOLVED: That each of the Assistant
Coaches, Daniel Hayes, Michael Parodi, Jack McGuire, Craig
Moore, Raymond Greggains, Edward Diaz, Roman Grance,
Anthony Feliciano, Andre Allen, Eduardo Nuno, Robert
Griffin, Larry Clark, Daniel Parrish, Fred Ford, Albert
Toeania, Phillip Ferrigno, Kevin Devine, Michael Parodi
Jr., and Mozart Talakai be recognized for their
accomplishments, and

THEREFORE BE IT RESOLVED: That the Board of Trustees and
the entire City College of San Francisco family salutes
each of the Coaches and Staff for their personal
accomplishments and for the accomplishments of those
students whose lives they have touched.

Robert Varni, Originator
Lawrence Wong, Originator
Natalie Berg, Originator

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Volume 58, Number 12, December 19, 1967
Special Advertising Section
Continued from page 1

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CITY COLLEGE OF SAN FRANCISCO

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • 415. 239.3000

DATE : March 25, 1999

S3

Subject: Special
Authorization that students, Staff,
Faculty, Administrators and Trustees of
City College of San Francisco dedicate
themselves to work together to have the
best Community College in the nation.
(Resolution No. 990325-S3)

BACKGROUND INFORMATION:

Whereas, the citizens of San Francisco have supported the City College of San Francisco with self imposed taxes in addition to the normal support they provide through property and sales taxes, and

Whereas, the Students, Staff, Faculty, Administrators and Board of Trustees of the City College of San Francisco are appreciative of this additional support.

RECOMMENDATION:

RESOLVED: That those Students, Staff, Faculty, Administrators, and Trustees hereby dedicate themselves to work together to have the City College of San Francisco recognized as the best Community College in the nation, and

FURTHER BE IT RESOLVED: That the various constituencies, Board of Trustees, Administration, Associated Students, Academic Senate, Classified Senate, American Federation of Teachers Local 2121 Executive Board, Service Employees International Union Local 790 Executive Board, Academic Departments (e.g. English Dept., Mathematics Dept., Etc. through their Department Chairs, Business Dept. (e.g. Accounting Dept., Custodial Dept., etc. through their supervisors), All Shared Governance Committees, within the City College family shall discuss this objective, and

THEREFORE BE IT RESOLVED: That those constituencies who concur with the objective shall communicate in writing to the Chancellor within 45 days of the passage of this resolution.

Robert Varni, Originator
Rodel Rodis, Originator
Anita Grier, Originator

03/25/99 - S3 page 1

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Date: March 25, 1999

S4

TO: Board of Trustees

From: Dr. Philip R. Day, Jr, Chancellor

Subject: SPECIAL

Establishing a Wage Rate for the
Classification of Public Service Trainee
(9910)

(Resolution No. 990325 - S4)

BACKGROUND INFORMATION:

WHEREAS: The Administration intends to appoint incumbents to the Classification of Public Service Trainee (9910) (hereinafter "Classification"), effective on or about April 1, 1999;

WHEREAS: The Classification is limited to District students who are currently receiving CalWORKs cash aid;

WHEREAS: The appointment is limited to a maximum duration of six (6) months;

WHEREAS: The Administration recommends that the Hourly Wage Rate for fiscal year 1998-99 for the Classification be established at \$8.30 per hour;

RECOMMENDATION:

THEREFORE BE IT RESOLVED THAT: The Administration is authorized to establish the Hourly Wage Rate for fiscal year 1998-99 for the Classification at \$8.30 per hour;

FURTHER BE IT RESOLVED THAT: The Classification is limited to District students who are currently receiving CalWORKs cash aid;

FURTHER BE IT RESOLVED THAT: The appointment is limited to a maximum duration of six (6) months;

FURTHER BE IT RESOLVED THAT: The Chancellor and the Chief Operating Officer, and/or their designee, are hereby authorized and directed to implement this Resolution and to submit any necessary finance resolutions to fund the implementation.

Gary Tom, Originator



CITY COLLEGE OF SAN FRANCISCO

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INFORMATION REPORT
NO ACTION NECESSARY

DATE: 03/25/99

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: Chancellor's Report -
Academic Employees
Acceptance of Resignation and/or
Resignation with the Intent to Retire
(990325 - RPT)

The following academic employees have submitted, and the Chancellor has accepted, their resignations pursuant to Governing Board Resolution No. 910228-S7.

Resignation from the District Service with the Intent to Retire

<u>NAME</u>	<u>STATUS</u>	<u>DEPARTMENT</u>	<u>CAMPUS</u>	<u>EFFECTIVE COB DATE</u>
Ewing, Ann Paige	Part-Time	Business	Downtown & CH/NB	05/28/99
Grier, William T.	Full-Time	ESL	Mission	05/28/99
Rossi, Eileen J.	Full-Time	English	Phelan	05/28/99
Vota, Margaret E.	Full-Time	Business	Phelan	05/28/99

Nick Hovland, Originator

Page 1 of 1

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DR. PHILIP R. DAY, JR., CHANCELLOR

MEMORANDUM FOR THE DIRECTOR

DATE: 10/10/68

FROM: SAC, NEW YORK

SUBJECT: [REDACTED]

Reference is made to the New York letter to the Bureau dated 10/10/68, captioned as above. The Bureau is requested to advise the New York Office of the results of its review of the information furnished in the New York letter.

Very truly yours,
Special Agent in Charge

Enclosure

NAME	POSITION	DATE	REMARKS
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Approved: [REDACTED]

CONFIDENTIAL - SECURITY INFORMATION

CHANCELLOR'S REPORT

- **Monthly Report - March**
- **Joint Statement on Community College Governance**
- **Report on Year Round Operation in Higher Education**
- **Monthly Financial Report**

CHANCELLOR'S

REPORT

1. Introduction
2. Statement of the Problem
3. Review of the Literature
4. Methodology
5. Results
6. Discussion
7. Conclusion
8. References



OFFICE OF THE CHANCELLOR

50 PHELAN AVENUE • BOX E200 • SAN FRANCISCO, CA 94112 • 415. 239 3303 • FAX 415. 239.3918

MEMORANDUM

DATE: March 16, 1999

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr.
Chancellor

SUBJECT: Monthly Report

This has been an incredibly busy month but nevertheless, one in which significant progress has been made on several fronts to push the college's agenda. There were several specific developments that warrant special attention.

First, on March 3rd, the Landmarks Preservation Advisory Board held their meeting to review the recommendations and analysis of the staff regarding the Mission Theatre site. Prior to the meeting, the Advisory Board's staff recommended that the Mission Theatre site not be designated for landmark/preservation status. Specific understandings were reached during the meeting (see my attached letter to Mr. Daniel Reidy), and the Board decided not to initiate landmark designation proceedings and to endorse the use of the New Mission Theatre as a future site for City College's Mission Campus. We (in turn), promised to provide them with periodic briefings and to keep them advised of our review, considerations, and plans regarding the preservation of the marquee and elements of the interior.

On the legislative front, I've forwarded to you under separate cover, copies of correspondence regarding the issue of the Board of Governor's timetable on issuing a revised legislative priority and budget list. As it stands right now, the Chancellor is not planning to come forward with a revised plan of action until after the Board of Governors meets in May. Many of the CEO's and government relations people around the state are concerned that this may be too late.

Further, several of the CEO's and in particular, those involved in non-credit programs, have expressed concerns about the issue of equalization funding. This past week, the major institutions involved in this arena had a telephone conference call. Also present were our chief financial/operating officers, and governmental relations personnel. The purpose of the conference was to discuss the strategy associated with last year's failed

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attempt to get non-credit equalization funding and our plans for the current legislative session. The consensus reached reflected the following:

- 1) The Chancellor's Office clearly is taking the position that there is no longer an equity funding issue between the K-12 adult ed. delivery system and the community colleges due to the infusion of the new Partners for Excellence dollars into our system;
- 2) The Chancellor's position is somewhat supported by numbers from the Department of Finance which seems to suggest that the discrepancy in funding is marginal;
- 3) There is strong evidence which suggests that the real problem we have is with our own funding formula which does make significant distinctions between credit and non-credit, resulting in serious underfunding;
- 4) We need to analyze the actual/full cost associated with delivering non-credit courses and programs in our delivery system; make comparisons between each of our colleges; and identify an average per student equity adjustment in relation to credit; and use that as a basis for calculating an appropriate equalization funding bill.

The Chancellor has expressed a bit more support for this approach and, we feel that given the broad-based support that the non-credit equalization bill received last year, there would be considerable support again. If we expect to get any serious funding consideration this year, it was agreed that this was our best chance. City College and San Diego will be taking the lead on this strategy and approach.

Beyond the above, the other activities that I've been involved with this past month is reflected below:

- 1) Attended City Works Partnership meeting with representatives of the City, CBO's and business/industry.
- 2) Hosted College Council meeting and provided them with an executive briefing on the new planning and budgeting system.
- 3) Hosted and met with recently established Diego Rivera Arts Advisory Council.
- 4) Met with administrators at their Administrator's Council Retreat and discussed reorganization and our diversity agenda.
- 5) Attended with spouse and Board members, the induction of George Rush into Pacifica Sports Hall of Fame.

- 6) Attended with Board members, breakfast meeting with Mayor Brown and Vice-President Gore. Later attended town meeting to discuss welfare-to-work programs.
- 7) Met with new Taiwanese Director of Education and Cultural Affairs for the Western United States to discuss possible cooperative exchange program for students and faculty.
- 8) Met with representatives of the Faculty Association to discuss plans to honor this year's retirees.
- 9) Toured and met with staff of the San Francisco County Jail to discuss the college's role in providing expanded educational services.
- 10) Met with representatives of Muni and OMI neighborhood to discuss Phelan Loop.
- 11) Attended Annual Hospitality Management Advisory Board luncheon.
- 12) Attended and spoke at Family Resource Center "Grand Opening" reception.
- 13) Met with Executive Committee of AFT 2121 to discuss current issues and concerns.
- 14) Met with senior representative of Bank of America regarding their interest in new Chinatown/North Beach campus.
- 15) Met with Campus/School Deans to discuss process for developing Educational Plan for the District.
- 16) Met with representatives of the students and supervising artist to review their sketches and plans for mural project for Student Union.
- 17) Attended meeting of the Board of Directors of the Private Industry Council.
- 18) Met with officers of the Academic Senate to review current issues and plans.
- 19) Met with staff of Counseling and Financial Aid to review new procedures for serving students.
- 20) Met with Editorial Board of the San Francisco Bay Guardian to discuss my tenure, plans and priority issues.
- 21) Attended special meeting in Mayor's Office to discuss Colombo Building.

- 22) Attended (with spouse) annual meeting of the Chinatown/North Beach Advisory Committee.
- 23) Hosted and met with Department of Counseling to discuss reorganization plan.
- 24) Met with Department Chairs' Council to discuss reorganization plan.
- 25) Spoke to the Asian Pacific Association of Higher Education (APAHE) regarding City College, Diversity and Proposition 209.
- 26) Attended Annual Meeting/Dinner of the NAACP
- 27) Visited and met with faculty and students enrolled in our Study Abroad Program in Florence and Paris.
- 28) Attended Community Health Fair hosted by the John Adams Campus.
- 29) Hosted and spoke to meeting of all City Department heads regarding City College's training services and programs.
- 30) Hosted meeting of College Council.

If you have any questions regarding these activities, please contact me directly.

PRDJ:jcd

Attachments:

- Letter to Daniel Reidy, President of Landmarks Preservation Advisory Committee
- March 10th and March 12th letters to Thomas Nussbaum, Chancellor, State Board of Community Colleges



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March 11, 1999

Mr. Daniel Reidy, President
Landmarks Preservation Advisory Board
1660 Mission Street, Fifth Floor
San Francisco, CA 94103-2414

Dear Mr. Reidy:

I am writing to you as a follow-up to the Landmarks Board's public hearing on March 3rd. At that meeting the board discussed City College's plans for constructing a permanent Mission Campus at 2550 Mission Street, the current site of the New Mission Theater. In response to comments from commission members, I stated that I would voluntarily return to the commission on a periodic basis when the College is further along in its design planning. The College is currently working with KKA Architects on this task. Ultimately, I am sure that you will find the College's design plans to be a genuine effort to retain elements of the theater such as the marquee and portions of the art deco interior décor. I would of course remind the commission of my statement at the public meeting, regarding the fact that the College's overall and final design must also deal with the realities of state funding rules for community college construction projects.

My Chief Operating Officer, Mr. Peter Goldstein will contact your staff to schedule a presentation at the earliest mutually convenient time. I look forward to working with you as the College proceeds to bring a critically needed beacon of opportunity to the residents of the Mission.

Yours truly,

Dr. Philip R. Day, Jr.
Chancellor

cc: Board of Trustees

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The first part of the paper is devoted to a discussion of the general principles of the theory of the structure of the atom. It is shown that the structure of the atom is determined by the laws of quantum mechanics, and that the laws of quantum mechanics are in agreement with the experimental facts. The second part of the paper is devoted to a discussion of the details of the structure of the atom. It is shown that the structure of the atom is determined by the laws of quantum mechanics, and that the laws of quantum mechanics are in agreement with the experimental facts.

The third part of the paper is devoted to a discussion of the details of the structure of the atom. It is shown that the structure of the atom is determined by the laws of quantum mechanics, and that the laws of quantum mechanics are in agreement with the experimental facts. The fourth part of the paper is devoted to a discussion of the details of the structure of the atom. It is shown that the structure of the atom is determined by the laws of quantum mechanics, and that the laws of quantum mechanics are in agreement with the experimental facts.

The fifth part of the paper is devoted to a discussion of the details of the structure of the atom. It is shown that the structure of the atom is determined by the laws of quantum mechanics, and that the laws of quantum mechanics are in agreement with the experimental facts. The sixth part of the paper is devoted to a discussion of the details of the structure of the atom. It is shown that the structure of the atom is determined by the laws of quantum mechanics, and that the laws of quantum mechanics are in agreement with the experimental facts.



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March 10, 1999

Thomas J. Nussbaum
Chancellor
California Community Colleges
1107 Ninth Street
Sacramento, CA 95814

RE: CCSF's Legislative Action Plan

Dear Tom:

Tom, attached for your review and consideration is a copy of our Board of Trustees approved Legislative Action Plan. Additionally, I'm providing a copy of my analysis of the Governor's Budget which was also provided to the Board. I'm forwarding these to you so you can see how closely we have tailored our legislative strategies and priorities to that of the Board of Governor's. Each member of my state delegation has been briefed on the documents and they continue to serve as a basis for our plans and priorities for the immediate future.

Having said that, I want to "echo" the concern being expressed by some CEO's around the state that we need to get a definitive plan and a revised set of priorities from the Consultation Council and the Board of Governors. After reading the February 18th minutes of the Consultation Council, I'm **frankly** disappointed that we don't have a definitive plan on "where we go from here" on our approach with the Legislature. Additionally, it appears as though we are lining up too quickly at the "trough" and supporting the Governor's special programs initiatives. The questions that needs to be raised is, "At what expense?" These "nickel and dime" programs initiatives don't solve our problem with COLA, Partners for Excellence, Full-time/Part-time Faculty, and other areas of critical need.

In the absence of any effective statement on the question of our statewide funding priorities, you need to know that City College's priorities are as follows:

1. Cola
2. Growth
3. Partners for Excellence funding
4. Equalization (if it includes the non-credit issues)
5. Full-time/Part-time Faculty

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Letter to Chancellor Thomas Nussbaum

March 10, 1999

Page 2

We will concentrate our efforts on promoting these issues and priorities in every quarter we can. Again, I like to see a clear and definitive game plan for the statewide effort and would do everything we can to help support and push that agenda.

On another note, I wanted you to know that Professor Leslie Smith will be coming to work for my office in the role of Executive Assistant to the Chancellor for Governmental Relations. She, along with Dale Shimasaki, Peter Goldstein, and myself will be a part of our "core team" to push our **and your** legislative agenda. In the future, you can expect that City College will be very actively involved with statewide legislative and policy issues. I hope you welcome this demonstrated support and involvement.

Thanks and if you have any questions regarding our legislative plans and priorities, please don't hesitate to contact Dale or myself.

Sincerely,



Dr. Philip R. Day, Jr.
Chancellor

cc: Dale Shimasaki
Leslie Smith
Peter Goldstein
Board of Trustees

PRDJ:jcd



OFFICE OF THE CHANCELLOR

50 PHELAN AVENUE • BOX E200 • SAN FRANCISCO, CA 94112 • 415. 239.3303 • FAX 415. 239.3918

March 12, 1999

Thomas J. Nussbaum
Chancellor
California Community Colleges
1107 Ninth Street
Sacramento, CA 95814

Dear Tom:

RE: Your Weekly E-Mail - March 5th

Unfortunately, I did not read your Weekly E-Mail until the beginning of the week. On Tuesday morning, I sent you a copy of A) our Board approved Legislative Action Plan; and B) a copy of a communication from me to the Board reflecting my analysis of the Governor's Budget. I also expressed a concern about the minutes of the February 18 Consultation Council meeting and the fact that the meeting did not produce a consensus on a revised list of legislative priorities. Your E-Mail did respond to this item from the point of view of your expected timetable. Evidently the Consultation Council will once again talk about the Legislative Priorities and Plan at both its March and April meeting and your E-Mail referenced five (5) or more issues for consideration.

I'd like to respond to a couple of these issues. First of all, the matter of the COLA is of paramount importance. It's my contention that you should go after more than the Governor recommended as the 1.83 doesn't even allow many of the districts to meet their contractual obligations. Anything less than what the Board of Governors recommended represents a significant erosion of our base, a step backwards in terms of our attempts to move towards the national average per student funding, etc.

Secondly, the equalization issue must address the non-credit equalization factors. Your argument regarding the fact that the non-credit equity issue is now moot because of the infusion of Partners for Excellence funds is a weak one and one that the districts who are involved in a significant level of non-credit activity can't support. If we can have a legitimate discussion (as we did in your office) on the fact that the non-credit equalization issue can best be addressed on a long-term basis through full/actual cost analysis and review, then it seems to me that we are conceding the point that indeed, we do have equity funding problems for the non-credit program between our respective systems (K-12/CC) and within our own funding formula. Lacking any key, direct and timely response to address this problem, then we need to try to get what we can get to help the impacted

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Letter to Chancellor Nussbaum

March 12, 1999

Page 2

colleges address their financial concerns. I can not support making a continuing commitment to give districts an equalization allocation so they can better meet the standards associated with funding levels, quality of instruction, and services, with little or no accountability or requirement to do just that. CCSF annually serves over 40,000 students in the non-credit arena, and these students are getting "shortchanged" by this state in terms of the existing funding formula and structure. City College (in terms of its internal operation) has been making an extraordinary attempt to "equalize" programs and services for this population. The price we have paid for this commitment has had a serious impact on the college, as a whole. We need more equitable funding and we intend to pursue it whichever way we can... short and/or long-term. We would welcome your recognition of the need for and support of this critical issue.

Finally, my last concern is on timing and response. The Governor delivered his budget in January. Are we really serious about not developing our "revised priorities" until mid-May? How do I respond to the almost weekly requests from my legislators regarding needs and priorities? Whatever happened to the reputation of the community colleges in terms of us having a "rapid response" capability? Waiting until the May meeting of the Board of Governors for a defined list of priorities and an "action" plan, I would respectfully suggest, is very late in the game. We need answers now and lacking same, we do run the risk of everyone moving in different directions and emphasizing their own priorities, including City College.

I hope you view this communication as constructive feedback, as well as a statement of what City College views as its priority concerns for the upcoming legislative debate on the budget recommendations for community colleges.

Sincerely,



Dr. Philip R. Day, Jr.
Chancellor

PRDJ:jcd

cc: Peter Goldstein
Leslie Smith
Dale Shimasaki
Board of Trustees



OFFICE OF THE CHANCELLOR

50 PHELAN AVENUE • BOX E200 • SAN FRANCISCO, CA 94112 • 415. 239.3303 • FAX 415. 239.3918

MEMORANDUM

DATE: March 16, 1999

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr.
Chancellor

SUBJECT: Joint Statement on Community College Governance

Attached for your review is a **draft** Joint Statement on Community College Governance. We need to review this document and respond with suggested changes and our reactions by April 26, 1999. I have asked the members of the Chancellor's Cabinet to review and provide their reaction to me over the next two weeks.

I would ask that each of the Board members review the document and provide me with your ideas and/or reactions. I'll be drafting a planned response for your review in the coming weeks. My initial reaction is mixed. I do have some questions about the overall tone and direction, particularly as a strong and adamant proponent of "Local Control". The issue of "Legislative Representation" is one area I do want to review and discuss with some of my associates around the state and Dale Shimasaki.

Thanks for your consideration and if you have any questions, please don't hesitate to contact me directly.

PRDJ:jcd

Attachment

cc: Chancellor's Cabinet
Dale Shimasaki

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COMMUNITY COLLEGE
OF CALIFORNIA

CCSF
CHANCELLOR'S OFFICE

99 MAR -4 PM 1:56

Board of Governors
California Community Colleges



Date: March 4, 1999

To: California Community College Governing Board Members
California Community College Chief Executive Officers

From: Roger M. Schrimp, President
Board of Governors of the California Community Colleges
Mary Mason, President
California Community College Trustees

Subject: Joint Statement on Community College Governance

The Board of Governors and the leadership of the California Community College Trustees (CCCT) have been meeting regularly during the past two years to discuss major issues facing the system and to ensure the highest quality education is provided the students served.

One item that has been the subject of almost every discussion is that of community college governance. The two boards have reviewed the work of a number of external think tanks and commissions, including the Higher Education Policy Center, the Citizens Commission for Higher Education, and the California Postsecondary Education Commission. In addition, the boards have reviewed each other's position papers and policy statements. As a result of these discussions, there is emerging agreement on a number of ways to improve and strengthen the current structure of governance.

While the members of the Board of Governors and CCCT board commonly oppose a number of the more radical recommendations of the various think tanks and commissions, they also commonly recognize that there are areas for improvement in the current structure of governance. Both the Board of Governors and the CCCT board are thus prepared to recommend and embrace changes that will improve and strengthen the current structure and improve the education programs and services provided the students in the community colleges.

To that end, a draft joint statement of the Board of Governors and CCCT has been developed and sets forth commonly held positions on governance, and recommends changes to improve and strengthen the current structure.

The draft joint statement is being entered into Consultation for review and comment. As part of this consultation, we are asking each local board, in consultation with district and community constituencies, to consider this draft joint statement and to indicate whether you would be willing to endorse its adoption by the CCCT membership at its annual meeting May 8.

Please send your actions of endorsement or suggestions for improvement to Chancellor Tom Nussbaum, California Community Colleges 1107 Ninth Street, Sacramento, CA 95814 and David Viar, Executive Director, Community College League, 2017 O Street, Sacramento, CA 95814 by April 26.

**COMMUNITY COLLEGE GOVERNANCE POLICIES:
A JOINT STATEMENT OF THE BOARD OF GOVERNORS AND
TRUSTEES OF COMMUNITY COLLEGE DISTRICTS (CCCT)**

DRAFT

(March 4, 1999)

1. Given the broad and comprehensive mission of the California Community Colleges, the people of the State and their local communities are best served by a bilaterally-governed system of community colleges with locally-elected boards of trustees and a gubernatorially-appointed board for the system.
2. The broad responsibilities of each of the governing components within the bilaterally-governed system should be established by the Legislature.
 - The respective responsibilities should be clear, consistent with the mission, and support a unified system meeting distinct local and state needs.
 - The current delineation of responsibilities set forth in Sections 70901 and 70902 of the Education Code largely achieves these objectives, although minor modifications and clarifications are being discussed and agreed upon as part of the system's effort to revise the Education Code.
3. The Board of Governors should exercise general supervision over the system of community colleges and provide leadership and direction through planning and policymaking, technical assistance, positive incentives, enforcement of laws and regulations, and accountability in support of student success. The work of the system board should be directed to maintaining and continuing, to the maximum degree permissible, local authority and control in the administration of the community colleges.

Board of Governors responsibilities should include:

- Employing a chief executive officer who shall be responsible for the development and implementation of system board policy and who shall act as the primary spokesperson for the system.
- Establishing, consistent with the mission of the system, minimum standards for the operation of each local district and minimum conditions entitling districts to receive state aid and conducting periodic reviews of each district related to the minimum standards and conditions.
- Reviewing and approving academic and facilities plans for each district.
- Conducting necessary system-wide research, evaluating and issuing annual reports on the educational and fiscal effectiveness of the districts based on indicators of performance.
- Providing technical assistance and support when districts encounter severe management or fiscal difficulties; and, in cases where fiscal difficulties worsen despite assistance and support, appointing a fiscal monitor.

- Providing representation and accountability for the system before state and national legislative and executive agencies.
 - Overseeing the administration of state and federal support programs, including: preparing and adopting the proposed system budget; determining the formulas for computing and allocating the state general apportionment; establishing a uniform budgeting and accounting structure and procedures; and establishing space and utilization standards for facilities planning and funding allocations.
 - Coordinating and encouraging interdistrict, regional, and statewide development of programs, facilities, and services; and coordinating interdistrict attendance of students.
 - Facilitating articulation with other segments of education
 - Exercising general supervision over the formation of new districts and the reorganization of existing districts.
 - Establishing and implementing a consultation process to ensure that local governing boards, their representatives, and community college organizations have an opportunity to participate effectively in the review and development of system policy.
4. Each locally elected governing board should exercise general supervision over its local district and provide leadership through planning and policymaking to assure local education programs and services meet the education needs of the communities the district serves, as well as regional and state needs. The work of the local boards should be consistent with the policies of the Board of Governors.

Local board responsibilities should include:

- Employing a district chief executive officer who is responsible for the development and implementation of local board policy and who acts as agent of the board.
- Establishing the educational priorities of the district, consistent with the legislatively-established mission of the California Community Colleges; and, in so doing, local boards shall also respond to regional and statewide needs within the mission in conjunction with the Board of Governors.
- Establishing policies for current and long-range academic and facilities plans and programs; for the approval of courses of instruction and educational programs; and for determining the academic calendar.
- Establishing academic standards, as well as probation, dismissal and readmission policies; graduation requirements; and policies for governing student conduct.
- Assuring the employment and assignment of all personnel and establishing employment practices, salaries, and benefits for all employees.
- Determining the district's operational and capital outlay budgets; determining the need for elections for tax levies and bond measures; establishing policies for student fees where permitted by law; and establishing policies for the receipt and administration of gifts, grants, and scholarships.
- Assuring the management and control of district property.

- Monitoring effectiveness and efficiency in the use of public resources and in meeting student needs.
 - Participating in the review and development of system policy through the system's consultation process.
1. In furtherance of the mission of the community colleges within the bilateral governance functions specified in statute, it is appropriate for the local board and Board of Governors to establish understandings and protocols for the exercise of governance functions. These understandings and protocols, which may be established, reviewed, and revised over time, set forth expected behaviors and rules of conduct. The initial understandings and protocols are the following:
- a. **Mission:** In fulfilling the mission of the California Community Colleges, local boards recognize their responsibility not only to serve the needs of their respective communities, but also to respond to regional and statewide needs. And, the Board of Governors, recognizes in this regard, the local boards and the Board of Governors work in partnership to assure that community, regional and statewide needs are addressed.
 - Primary authority to address community needs resides with local boards.
 - Primary authority to coordinate and assure that regional and statewide needs are addressed resides with the Board of Governors.
 - b. **Accountability:** With the legislatively-established bilateral structure of governance, the authority and responsibility of local boards and the Board of Governors flow from statute, and each local board and the Board of Governors therefore remain accountable to the State (Legislature and Governor) for the performance of their respective functions. However, except as provided by law, the Board of Governors is not legally responsible for the actions of local boards, and local boards are not legally responsible for the actions of the Board of Governors.

When conflicts arise about the appropriate exercise of legal or governance responsibilities, both the Board of Governors and local boards have an interest in resolving these conflicts without having to resort to legislative review or adjudication.

 - The Board of Governors embraces accountability, not only to the State and the general public, but also to local governing boards.
 - Local boards embrace accountability, not only to the state and their local publics, but also to the Board of Governors.
 - c. **System Assistance:** In fulfilling its role of leadership and assistance the Board of Governors and Chancellor should be prepared to support local districts as requested.
 - As concerns arise that may require assistance, the Chancellor first should seek the advice and counsel of the state association of community colleges trustees and chief executive officers, the accrediting commission and other relevant parties; and the Chancellor should work with these parties

in shaping the assistance to be provided. When this need for informal assistance is identified, local boards and their chief executive officers should be responsive to inquiries and offers of technical assistance from the Chancellor and should recognize that all districts within the system are prepared to help fellow districts.

- If formal intervention into fiscal or management matters is necessary, and given the responsibility of the Board of Governors to maintain, to the maximum degree permissible, local authority and control in the administration of the community colleges, the Board of Governors should proceed deliberately and cautiously. Formal intervention should be predicated on the basis of established criteria and standards.
- d. **Legislative Representation:** Local boards recognize that the Board of Governors has a responsibility to represent the collective interests of the system before state and national legislative and executive agencies. At the same time, the Board of Governors recognizes that local boards will remain respectful of the Board of Governors' role only if it provides for full involvement of the local boards in the formulation of system priorities which are articulated before state and national legislative and executive agencies.
- Local boards retain legal authority to represent their local communities' particular interests in these arenas
 - Local Boards will remain respectful of the Board of Governor's role to represent the best interests of all districts, the students, and the State.

Prior to advancing a local interest before state and national legislative and executive agencies, the local boards recognize the value of following these protocols:

- If the interest advances a new system policy or has an effect on other districts generally, the local board should first seek to have the matter addressed through the system's established consultation process. If the local board's interest is not incorporated or accommodated by a system position, the local board should strongly consider refraining from advancing the interest. If the local board determines it necessary to proceed, it should inform the Board of Governors or its Chancellor before proceeding.
 - If the interest only affects the local district and does not establish any system policy or put system policy in detriment, the local board should inform the Board of Governors, or its Chancellor, before proceeding.
- e. **Resolution of Conflicts Between Districts or Colleges:** In a system as large and diverse as the California Community Colleges it is inevitable that there occasionally will be conflicts among or between districts, whether it be the duplication of programs, the location of facilities, or the primary right to serve students in certain areas. In addition, it is inevitable, in multi-college districts, that there occasionally will be disputes among colleges. In either instance, the practice of the Board of Governors should be to allow and

enable a full opportunity for resolution of these disputes at the local level. At the early stages, the system should refrain from intervention unless a law has been broken or unless all parties to the dispute ask the Chancellor to assist. If, after reasonable opportunities for local resolution, the conflict persists, local boards should be responsive to offers of the Chancellor to provide assistance or otherwise mediate the conflict.

6. In order for a unified and bilaterally governed system to be fully effective, the Board of Governors must be enabled to fulfill its functions.

In order to fulfill its delineated leadership responsibilities, the Board of Governors should be granted authority to:

- Select the Chancellor and senior management, to determine the compensation levels for these employees.
 - Determine the appropriate organizational structure for the agency.
 - Determine the level of funding necessary for system-wide operations.
7. The Legislature and Governor should allow the Board of Governors and local boards an opportunity to perform their respective governance roles before intervening into the governance and management of the colleges.
 - The Legislature and Governor should give due weight to the recommendations of the system, recommendations which attempt to balance the interests of all districts and further the best interests of students, the system, and the State.
 - The Legislature and Governor should refrain from approving legislation that advances narrow or district-specific issues to the detriment of the system.
 8. While the system should be entrusted, enabled, and provided the opportunity to perform its delegated governance functions, the Board of Governors and local boards recognize that they exercise these responsibilities in response to the overall direction and oversight of the Legislature and the Governor. The Board of Governors and local boards thus recognize that there are a number of policy determinations and functions appropriate for the Legislature and Governor.
 - Establishing the broad mission of the colleges.
 - Establishing who is entitled to access to the colleges.
 - Establishing the major functions of the Board of Governors and its membership.
 - Establishing the major functions of the local boards, and provisions for election.
 - Determining the amount of funding for the system, determined each year through the budget process.
 - Establishing the general parameters for determining the apportionment formulas.
 - Approving state-funded capital outlay projects.
 - Determining mandatory student fees.
 - Determining necessary categorical programs.
 - Establishing broad policies for the employment of college staff.

- Establishing intersegmental education systems relationships.
- Determining broad policies for the sale, lease, and use of real and personal property.
- Establishing provisions to assure nondiscrimination and affirmative action.
- Establishing provisions for uniform residency determination.
- Determining mandatory holidays for colleges.
- Determining general policies regarding territory of districts, and district reorganization (of territory).
- Determining broad policies on student rights and responsibilities.

Within this broad framework, the Education Code, as it pertains to community colleges, should be rewritten. The system is developing a legislative proposal to accomplish this objective, and the measure will be introduced in 2000.

As local and state leaders of a system whose mission is student centered, success is essential. Thoughtful study of history, traditions and alternatives brings us to understand the locally-elected governing boards and Board of Governors are committed to working within this governance framework and to implementing the improvements outlined.



OFFICE OF THE CHANCELLOR

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MEMORANDUM

DATE: March 16, 1999

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr.
Chancellor

SUBJECT: Year Round Operation in Higher Education - A Report of the
Legislative Analyst Office

Recently, the LAO has produced the above-referenced report. In light of expected growth and demand, it is an issue that California needs to address. There is interest in the Legislature about the possibility of piloting several institutions to plan and initiate efforts in this regard. City College may be interested in looking at this approach particularly if funds could be made available to support such a transition.

I thought you needed to see the report and be made aware of the information and considerations contained within it. If you have any questions, please don't hesitate to contact me directly.

PRDJ:jcd

Attachment

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DR. PHILIP R. DAY, JR., CHANCELLOR



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Year-Round Operation in Higher Education

Introduction

Higher education will experience steady, moderate enrollment growth over the next decade. As a result, most University of California, California State University, and California Community College campuses will soon reach their current capacities. The state will then be faced with providing space for these students.

LAO Recommendations

In order to serve these students, we recommend that the three segments move to year-round operation. This means the segments would provide the same level of educational services in the summer as they now provide in the fall, winter, and spring.

By going year-round, the state could serve up to one-third more students in existing instructional facilities and save several billions of dollars that would otherwise be spent on additional buildings. Year-round operation would have no impact on faculty workload. It would also increase students' access to high-demand campuses and allow students to accelerate their time to degree (if they so desired).

Implementation Issues

To move the segments to year-round operation, we recommend that the Legislature:

- ❖ **Fund Capital Outlay Based on Year-Round Operation.** The state should fund additional instructional facilities only when existing facilities reach their capacities in all four quarters (or three trimesters) of operation.
- ❖ **Give Campuses Flexibility.** The state should give the segments maximum flexibility in expanding to year-round operation.
- ❖ **Fully Fund All Enrollment Growth.** The state should fund all enrollment growth, regardless of when students attend classes.
- ❖ **Set Appropriate Fees for Summer Terms.** The segments should charge no more in summer than they charge in the other terms.

INTRODUCTION

The three segments of higher education—the University of California (UC), the California State University (CSU), and the California Community Colleges (CCC)—currently have the physical capacity to serve more students. Given projected growth in enrollment over the coming years, however, the segments will soon “run out of room.”

The state will then have to decide how to provide the capacity to serve more students. It has two basic options: build new facilities or use existing facilities in a more efficient manner. One of the more promising options in the latter category is year-round operation. This basically involves the use of higher education facilities during the summer, thereby providing complete instructional services over the entire year. The Governor notes in his budget summary that he is interested in specific actions that could be taken by the segments to implement options like year-round operation:

In this report, we:

- ❖ Review current enrollment and capacity numbers for the segments and describe the challenge the state faces in accommodating enrollment growth.
- ❖ Describe year-round operation and show the potential capital savings to the state of using this option.
- ❖ Describe the impacts of year-round operation on students, faculty, and segments’ operating costs.

Based on our review, we recommend that the state go to year-round operation at all the segments. We also provide recommendations on phasing in this change, along with other implementation issues.

ENROLLMENT AND CAPACITY

PROJECTED ENROLLMENT

There are many entities that project higher education enrollments, but they all reach a similar conclusion: the segments will experience steady and moderate annual increases in students over the next 10 to 15 years. For the purposes of this report, we have used the projections of the Department of Finance. (While we believe these estimates are on the high side, it allows us to examine the

upper end of the capacity needs throughout higher education.)

We have adjusted the department’s projections in two ways. First, we have converted “headcount” projections (that is, the number of students on a campus) to full-time equivalent (FTE) students and then adjusted them to reflect only that enrollment that generates a need for space on campus. (Some enrollment—such as student teaching and students

using distance learning—does *not* generate a need for space on campus.) The projections with these adjustments are shown in Figure 1. All references to enrollment related to capacity in this report refer to enrollment that generates a need for space on-campus.

CURRENT CAPACITIES

Below, we compare the current capacities of each of the segments with current enrollments.

University of California

Enrollment at UC in 1998-99 is about 139,000 FTE. Figure 2 shows current enrollment, current

capacity, and capacity available for additional enrollment at each UC general campus. Concern over the ability of UC to accommodate projected enrollment led the Legislature to include language in the *Supplemental Report of the 1998-99 Budget Act* asking UC to evaluate options for accommodating enrollment growth through 2010 and to report back to the Legislature by March 1, 1999. This report should assist the Legislature in determining the need for more space at UC. However, as shown in Figure 2, UC could accommodate an *additional* 30,846 FTE students (22 percent above current enrollment) in *existing* facilities.

Research at the University of California. The University of California, as the state's designated

Figure 1

Department of Finance Enrollment Projections

Full-Time-Equivalent (FTE) Students (Adjusted^a)

Annualized	1998 Enrollment	2007-08 Projected Enrollment	Enrollment Increase
University of California	139,059	176,000	37,000
California State University	248,814	325,000	76,000
Community Colleges	920,300	1,110,000	190,000
Totals	1,308,173	1,611,000	303,000

^a FTE numbers have been adjusted downward to reflect only enrollment that generates a need for space on campus.

Figure 2

University of California Current Enrollment Compared to Capacity

Full-Time Equivalent (FTE) Students (Adjusted^a)

Campus	Current Capacity	1998-99 Enrollment	Capacity Available for Additional Enrollment
Berkeley	33,584	26,465	7,119
Davis	22,368	19,163	3,205
Irvine	15,814	14,744	1,070
Los Angeles	38,357	26,561	11,796
Riverside	10,913	9,116	1,797
San Diego	18,029	16,085	1,944
Santa Barbara	18,973	17,040	1,933
Santa Cruz	11,867	9,885	1,982
Totals	169,905	139,059	30,846

^a FTE numbers for enrollment have been adjusted downward to reflect only enrollment that generates a need for space on campus.

research institution, needs space for these activities along with space designated for instruction. The UC has also consistently maintained that research facilities are required in order to hire the faculty necessary to instruct an increasing undergraduate enrollment and that undergraduate instruction is provided in these facilities. In view of this, we have used UC space data to compare the current amount of research space to the amount "needed" based on current enrollment and faculty. The data show that the UC system has 8.5 million assignable square feet (asf) of research space. Our analysis of the data indicates that this is about 1.3 million asf above the amount "needed."

California State University

Enrollment at CSU for 1998-99 is about 253,000 FTE compared to a capacity of 288,000 FTE. Figure 3 provides a campus-by-campus comparison of

Figure 3

California State University Current Enrollment Compared to Current Capacity

Full-Time Equivalent (FTE) Students (Adjusted^a)

Campus	Current Capacity ^b	1998-99 Enrollment	Capacity Available for Additional Enrollment
Bakersfield	4,552	4,335	217
Chico	13,718	12,373	1,345
Dominguez Hills	9,931	7,148	2,783
Fresno	16,110	14,058	2,052
Fullerton	18,755	17,033	1,722
Hayward	11,300	9,210	2,090
Contra Costa Off-Campus Center	1,000	633	367
Humboldt	7,078	6,539	539
Long Beach	22,737	19,707	3,030
Los Angeles	16,022	12,447	3,575
Maritime Academy	1,108	553	555
Monterey Bay	1,800	1,668	132
Northridge	22,884	18,223	4,661
Channel Islands Off-Campus Center ^c	1,100	801	299
Pomona	14,027	13,206	821
Sacramento	21,849	17,026	4,823
San Bernardino	11,719	9,811	1,908
San Diego	24,161	22,610	1,551
Calexico	764	511	253
San Francisco	18,361	18,700	—
San Jose	20,458	17,905	2,553
San Luis Obispo	15,267	13,877	1,390
San Marcos	4,381	3,405	976
Sonoma	5,368	5,226	47
Stanislaus	4,738	3,921	817
Stockton Off-Campus Center	850	384	466
Totals	288,930	253,046	35,883

^a The FTE numbers for enrollment have been adjusted downward to reflect only enrollment that generates a need for space on campus.

^b Includes projects funded for construction through 1998-99 and facilities designated by the Trustees as "temporary."

^c The CSU Channel Islands currently operates as an Off-Campus Center of CSU Northridge and its fall 1998 enrollment is included in Northridge's. The Trustees have expressed the intent to operate the site as a center until enrollment reaches 5,000 FTE, at which time consideration will be given to establishing it as a campus. No master plan capacity has been established for the center. Existing buildings, however, have been altered to accommodate an enrollment of 1,100 FTE.

current enrollment, current capacity, and capacity available for additional enrollment. As the figure shows, the CSU system could enroll over 36,000 FTE additional students (14 percent above current enrollment) in *existing* facilities. The amount of available space for more enrollment varies by campus from over 4,000 FTE students at Northridge and Sacramento to less than 100 FTE students at two campuses.

California Community Colleges

On a statewide basis there is substantially more capacity than enrollment at the 71 community college districts. However, students at the 106 campuses encompassed by these 71 districts are almost exclusively commuters and practical choices of campuses for them are generally limited by geography. Currently, 67 districts could accommodate additional enrollment in existing instructional space. As enrollments increase, the need for additional instructional space will depend on the amount of existing space and the enrollment growth at each district. Based on district-by-district enrollment projections produced by the Chancellor's Office, additional instructional space will be needed at 31 of the 67 districts by 2005-06.

IMPACT OF ENROLLMENT GROWTH

If public higher education in California continues to operate on the traditional three-quarter (or two

semester) schedule, instructional space shortages will be experienced in the not-too-distant future. Based on the enrollment projections discussed above, CSU will experience shortages sometime after 2001-02 and UC after 2005-06. Community colleges present a mixed picture, but many districts will experience shortages by 2005-06.

Cost of Meeting Growth Through New Construction

Given the way the state currently uses its capacity, the higher education segments will soon run out of space and require new facilities. To estimate the capital costs associated with these facilities, it would be necessary, for instance, to know the enrollment break-out by segment and what the mix would be of construction on existing campuses and development of new campuses. These factors cannot be predicted with any degree of certainty, but it is possible to gain some understanding of the magnitude of the potential cost by examining the five-year capital outlay plans of the segments. For example, the CSU plan provides for expenditures of almost \$547 million during the next five years for instructional buildings that will increase that segment's capacity by over 29,000 FTE students. The costs to provide requested facilities to UC and CCC combined could easily be of the same magnitude.

YEAR-ROUND OPERATION

Given the costs noted above, it is critical to consider alternative ways of accommodating enrollment growth. One such option is year-round operation.

What Is Year-Round Operation?

Currently, most higher education facilities do not conduct regular terms during the summer. Year-round operation means that campuses would conduct regular academic programs over the entire calendar year—including during the summer. Rather than serving students during three quarters or two semesters, campuses would provide courses in four quarters or three trimesters. A year-round campus would provide courses and services in quantity and quality that were comparable in every term during the year. With perhaps slight variations, enrollments would be equal in each of the terms, including summer.

Year-round campuses could provide a full academic year of instruction (three quarters or two trimesters) to one-third more students per calendar year compared to the traditional three-quarter or two-semester campuses. This would be done without increasing the number of students on campus at any one time. Students could respond to year-round operation in many ways. Some students might vary the seasons in which they take their annual break. Others might choose to attend on a year-round basis in order to graduate more quickly. Similarly, faculty would have a choice among four seasons in which to take their breaks, or they could choose to teach an additional term for additional compensation.

It is important to emphasize that the enrollment at a campus must be scheduled so that it is generally uniform over all four quarters. To do so, students who would otherwise attend school only in the fall, winter, and spring terms would have to adjust their scheduled to attend some summer terms.

The state has had experience with year-round operation (see nearby box on the history of the state experience). Currently, however, only four CSU campuses offer state-supported summer terms, albeit on a limited basis. The remaining CSU campuses and all UC campuses do not operate year-round. Instead of offering state-supported summer terms, these campuses offer summer sessions providing a limited number of courses to matriculated and nonmatriculated students. The campuses do not receive direct state support for the matriculated students in these courses, and they generally charge significantly higher fees per course. These summer sessions and state-supported summer terms differ as indicated in Figure 4.

Impact of Year-Round Operation

If the state implemented year-round operation, it would have the effect of increasing the “capacity” of the higher education segments by up to one-third. Figure 5 illustrates the additional capacity year-round operation would provide at UC and CSU. As shown in Figure 5 (see page 8), a total of over 150,000 FTE additional students could be accommodated within existing facilities at UC and CSU by adoption of year-round operation. This is significantly higher than the 113,000 FTE student

enrollment increase projected by 2007-08. Thus, under a full program of year-round instruction, both UC and CSU would have ample capacity well beyond 2007-08.

Year-round operation would also increase the CCC's ability to accommodate more students. We are not able, however, to quantify how long it would extend the capacity of all the districts throughout the state.

As shown above, the use of year-round operation would allow the state to meet the facilities demands of projected enrollment growth for many years to come without spending another cent on *additional* instructional facilities. Over the longer run, the state would avoid facilities costs equivalent

to about one-third the value of the segments' current capacities. For instance:

- ❖ *The CSU*, based on the current five-year capital outlay plan, would spend about \$2 billion to increase its effective capacity by up to 95,000 FTE.
- ❖ *The UC* would increase its effective capacity by about 55,000 FTE. The cost to build this space, if comparable to CSU, could easily exceed \$1 billion.
- ❖ It is much more difficult to estimate the effective increase in capacity at the community colleges. As with UC, however, the costs avoided could easily be in excess of \$1 billion.

Thus, while it is difficult to quantify the total costs avoided by year-round operation, they could easily be several billions of dollars.

Given these major capital costs that could be avoided by moving to year-round operation, the obvious question is: Why not do it? Below, we examine the impacts that year-round operation would have on the segments.

Figure 4

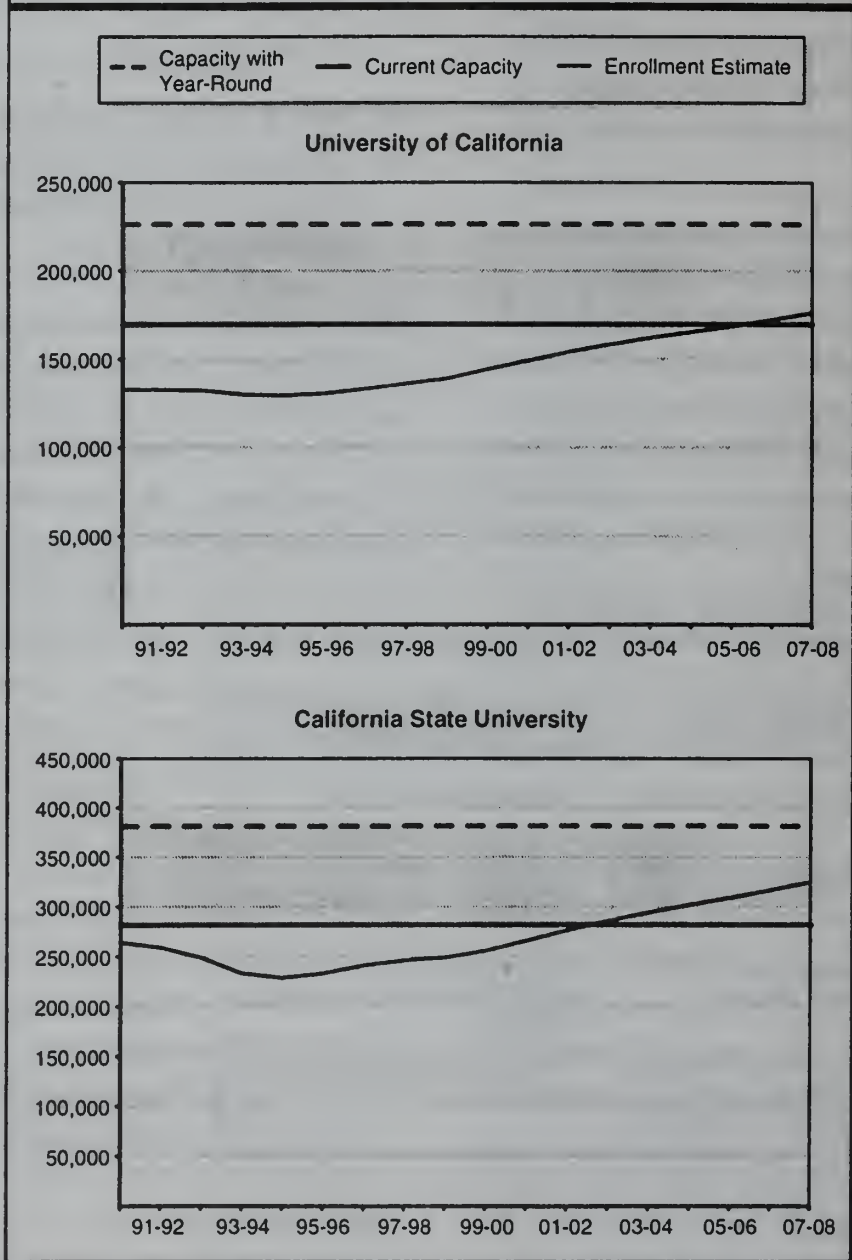
Difference Between Summer Terms and Summer Sessions

	State-Supported Summer Terms	Self-Supporting Summer Sessions
Enrollment	Only matriculated students can enroll.	Any individual can enroll.
Student fees	Students pay the same fees as they do during the rest of the year.	Students, on average, pay higher fees than they do the rest of the year.
College credit	Course credit applies directly to students' progress.	Course credit typically does not automatically apply to students' progress.
State funding	The state directly funds summer full-time equivalent (FTE) students at the marginal cost.	The state does not directly fund summer FTE.



Figure 5

Year-Round Operations Addresses Growth for Foreseeable Future



YEAR-ROUND OPERATIONS . . . A BRIEF HISTORY

Original Master Plan Called for Year-Round Operation of Campuses. A 1955 report, the *Restudy of the Needs of California Higher Education*, recommended that college campuses convert to year-round operation so that they could maximize the use of all their existing facilities before building new facilities or campuses. In 1960, the *Master Plan* survey team echoed this recommendation and advocated both year-round operation and state funding for summer terms.

Legislature Provided Funding for Year-Round Operations in 1964. In 1964, the Legislature, for the first time, appropriated funds for UC and CSU campuses to convert to year-round operation. Between 1965 and 1968, four CSU campuses—Hayward, Los Angeles, Pomona, and San Luis Obispo—and two UC campuses—Berkeley and Los Angeles—instituted state-supported summer quarters.

Following these conversions, the Coordinating Council for Higher Education (CCHE)—the forerunner to the California Postsecondary Education Commission—contracted with a private consulting firm to evaluate year-round operation at UC and CSU campuses. The firm concluded that year-round operation generated significant savings. Given the firm's findings, the CCHE encouraged the Governor and Legislature to provide the necessary financial support to sustain existing summer terms and to promote additional conversions.

Progress to Year-Round Operations Slowed In Late 1960s. In the 1968-69 and 1969-70 budgets, the Governor vetoed planning funds for four additional CSU campuses to convert to year-round operation. In 1969, the Trustees decided to phase out state-supported summer quarters. The Trustees claimed that more students could be accommodated systemwide for the same number of dollars if they enrolled during the academic year rather than the summer. In 1969, the Regents also decided to terminate existing summer quarters and to halt all future plans to implement summer quarters at other campuses. Although summer enrollments at Berkeley had reached 36 percent of fall-term enrollments in just two years, the Regents cited low enrollment and a deterioration of services to teachers and students who could not attend a full 12-week session as the key reasons for termination of the summer term at Berkeley and UCLA.

Summer Sessions Discontinued at UC. The 1970-71 Governor's Budget reflected these decisions and proposed to eliminate completely the summer quarter at public colleges and universities. In the 1970-71 *Analysis of the Budget Bill*, the Legislative Analyst recommended that the Legislature reaffirm its approval of year-round operation, finding "The decision to eliminate enrollment of qualified students by discontinuing the efficient year-round use of extremely high-cost facilities must be considered as a major loss of both dollar and educational values." In 1970, the legislative conference committee did not restore funds for summer operations at UC Berkeley and UCLA, but it did restore funds from internal budget savings for summer operations at the four year-round state colleges.

Limited Year-Round Operations at Four CSU Campuses. The CSU campuses at Los Angeles, Pomona, San Luis Obispo, and Hayward operate summer terms on a limited basis. In 1997, for example, summer FTE enrollments on these campuses averaged 29 percent of enrollments during the fall. Enrollments in the summer term ranged from 15 percent of fall enrollments at San Luis Obispo, to 41 percent of fall enrollments at Hayward.

THE IMPACTS ON HIGHER EDUCATION

Based on our visits to campuses, it is clear that serving students on a year-round basis presents many challenges and opportunities to administrators, faculty, staff, and students. In this section, we evaluate how year-round operation might affect higher education. Specifically, we examine year-round operation from the following perspectives:

- ❖ **Operating Costs of Year-Round Operation.** How might year-round operation affect the costs of delivering higher education services?
- ❖ **Students.** How might year-round operation affect the price and quality of educational and other services provided to college students?
- ❖ **Faculty.** How might year-round operation affect the terms of faculty employment and their ability to provide instruction and conduct research?
- ❖ **Extracurricular Activities.** How might year-round operation affect the ability of campuses to provide services to nonmatriculating students?

IMPACTS ON OPERATING COSTS

Instruction Costs

Experience at the four CSU campuses now on year-round schedules suggests that, at least for the relatively few summer courses they now offer, instruction costs are *lower* than during the nonsummer months. As Figure 6 shows, for ex-

ample, CSU Hayward estimates that its costs per FTE in the summer (\$493 per FTE) are 42 percent of costs in nonsummer terms (\$1,155 per FTE).

Figure 6

Direct Instruction Costs at CSU Hayward

	Summer 1997-98	Nonsummer ^a 1997-98
Direct instruction costs (per FTE)	\$493	\$1,155
Student/faculty ratio	30.3:1	20.8:1

^a Figures are averages of the fall, winter, and spring terms.

The reasons for these lower costs are many. Campuses indicate, for example, that they are more selective in offering courses in summer that generate above-average enrollments (reflected by the much larger student/faculty ratio for summer courses). Campuses indicate, too, that they generally employ a higher-than-average percentage of instructors (rather than more costly full-time faculty) to teach their summer courses. They also employ full-time personnel to teach additional courses in summer. In doing so, they save some benefit costs.

As campuses increase summer enrollments with year-round operation, they likely would employ full-time faculty in the same percentages as they do in nonsummer terms. Over time then, the cost per FTE student in summer would approach costs in the nonsummer months. We have not seen any evidence, however, that summer instructional costs

would become *higher* than in nonsummer months. Staff and faculty with whom we have discussed this matter generally agree.

Overhead Costs

Some higher education officials expressed concern that various overhead costs (administrative, instructional support, student support, and maintenance services) that are driven by student headcounts might be higher per FTE in the summer than in the nonsummer months. They indicated that the course load for students in summer programs is typically lower than for students in nonsummer courses. As a result, the number of individual students (headcount) per FTE student is greater in most summer programs.

For example, the financial aid and registrar's offices must process applications each quarter or semester for students, whether the students pursue only a few credits or a full complement of 15 units each. According to data from the CSU, these student "cycling" costs account for approximately 3.5 percent of total administrative costs. If students enrolled in an average of 9 units in summer, rather than 15 units in the nonsummer months (we discuss later how the campuses could encourage students to take fuller workloads in the summer), then cycling costs per FTE in summer would be 33 percent higher than in nonsummer months. Increased cycling costs, therefore, could increase administrative costs by roughly 1.2 percent (33 percent times 3.5 percent).

Increases in cycling costs, however, could be offset by other savings in other administrative costs. For instance, many administrative, instructional


support, student services, and maintenance functions are staffed to meet fluctuating levels of student activity over the course of the year. Nevertheless, campuses do face periods when staffing exceeds student demand—such as during the summer months. To the extent that campuses increase student activity in the summer months, campuses could use some already available staffing at little additional costs to provide the necessary services.

Furthermore, by serving more students in summer months, the higher education segments could also reduce long-term overhead costs per student. Each campus, whether serving 5,000 or 30,000 students, for example, employs chancellors, deans, registrars, and other administrative personnel. When expanding enrollments in the summer, existing campuses do not employ proportionally more of these positions. (Economists refer to this as "economies of scale.") Indeed, the data show that administrative costs per FTE student by campus decreases significantly with increasing enrollments on campus.

On balance, campuses should be able to reduce the administrative costs of serving students by expanding to the summer months. This is because any increased cycling costs would likely be less than savings from increased economies of scale in providing overall administrative services.

Impacts on Maintenance

Wear and tear on campus buildings is a function of time and the amount of use the facilities receive. If the number of students on a campus increased as a result of year-round operation, facilities would



experience greater wear. The wear caused by additional students in summer, however, would be similar to what would have occurred in additional buildings that would be needed in the absence of year-round operation. As a consequence, year-round operation would not create any net increase (or decrease) in wear on buildings.

Some campus officials have expressed concern that serving more students in summer would reduce the opportunities they have to maintain or repair facilities in the "off season." Although a consideration, campus maintenance managers with whom we spoke indicated that they could plan and execute maintenance schedules even if enrollments grew significantly in summer. They noted that they currently conduct many major maintenance and renovation projects on campuses during the nonsummer quarters and semesters, when enrollments are at their peak. In some cases, however, campuses might incur marginally higher maintenance costs on some projects—for example, to the extent that they shifted work from daytime summer hours to evenings and weekends (at overtime prices). Nevertheless, maintenance personnel generally agreed that any additional costs would not be significant.

Utility Costs

Some people with whom we spoke suggested that in serving more students in summer months, campuses would incur higher utility costs due to air conditioning demands. Our analysis of campus utility costs, however, indicates that summer cooling costs would not increase as much as one might imagine. This is because campuses now cool many buildings in summer, even without using

them at or near their capacities. Campuses often must cool entire buildings even when used by only a few people. They also cool buildings to protect them and electronic equipment from high temperatures.

Without year-round operation, the higher education segments would have to incur new costs to heat and cool new buildings to meet growing enrollments. These costs likely would be greater than any added costs to increase air conditioning somewhat during the summer at existing facilities. For example, in an analysis of its heating and cooling costs, CSU Long Beach found that increasing air conditioning in summer would cost less than conditioning new buildings to serve the same number of students.

IMPACTS ON STUDENTS

In the view of many, a key consideration in year-round operation is how it would affect students:

- ❖ Would students attend college in the summer?
- ❖ How would summer enrollment affect the ability of students to find employment?
- ❖ How might summer enrollment affect the cost of attending college and the availability of financial aid?

Would Students Attend College in Summer?

What if campuses expanded to year-round operation and too few students attended? After all, students have traditionally attended college in the nonsummer months and many have worked in

summer to help pay for education costs. There are many reasons, however, why campuses should be able to attract students to summer courses.


Students Do Value Summer Attendance. While full summer terms are the exception, several colleges have implemented year-round operation. In a 1989 survey, CSU students ranked "summer courses at regular fees" as the highest priority that the campus could initiate to assist them to "reach their educational goals."

Colleges in other states are expanding summer operations with encouraging success. The University of Washington has placed year-round operation as one of its top priorities to accommodate growing enrollments and promote student access. To attract students to summer courses, it plans to implement annual fee increases in the fall, and encourage entering freshmen to begin courses right after high school graduation. Student representatives on campus have backed year-round plans. Simon Fraser College in British Columbia, which implemented a year-round trimester schedule when it opened in 1966, does not mandate summer attendance for any of its 2,500 students, but maintains equal enrollments in each of its three terms. Approximately 60 percent of its students choose to attend school all year to shorten their time to degree, while the other 40 percent take one semester off per year.

Some UC and CSU officials point to relatively low enrollments in summer sessions as evidence that students would not attend summer terms in numbers comparable to nonsummer terms. It is not accurate to compare the potential demand for

summer terms with current use of summer sessions, however, because:

- ❖ **Summer Sessions Do Not Offer Wide Ranges of Courses.** Campuses typically offer few classes in summer compared to fall, winter, and spring terms. If campuses offered a comparable breadth of courses in summer as in nonsummer terms, students could better meet their curricular needs by attending in summer. Even the four CSU campuses that now offer summer terms offer much less varied curricula in summer than they offer during the other terms.
- ❖ **Summer Classes Usually Are More Crowded.** Summer session classes at CSU and UC typically have more students per instructor than do classes in nonsummer terms. Students might receive, or perceive they are receiving, less attention in summer classes than at other times.
- ❖ **Summer Classes Are Taught Less Frequently by Full-Time Faculty.** In summer, both CSU and UC use a higher percentage of part-time instructors—rather than full-time faculty—than in nonsummer terms. Students might receive, or perceive they receive, less instructional quality in summer courses.
- ❖ **Students Are Charged More for Summer Classes.** Students might receive less quality from current summer session courses, but they pay more for them than they pay for nonsummer courses. At all but four CSU



campuses, students are charged between 120 percent (lecture courses) and 160 percent (laboratory courses) more in summer than for the other terms. (Summer and nonsummer fees are the same at Hayward, Los Angeles, San Luis Obispo, and Pomona.) At UC campuses, students are charged approximately 15 percent more for summer session classes.

Given that summer sessions generally charge students more for a more limited range of courses and have more crowded classes and less experienced instructors, it should not be surprising that they attract as few students as they do. If campuses offered students summer classes with a comparable range of offerings, quality, and price as they do in nonsummer terms, student demand for summer classes might increase significantly. (In the accompanying box, we describe how current pricing policies run counter to basic economic principles.)

Summer Classes Might Appeal to Many Students. Some students simply might prefer to take courses in summer rather than during some other season. They might, for example, prefer to vacation or work during winter or spring. Others might prefer to pursue their studies with few if any breaks during the year in order to finish their degrees more quickly. It would be surprising if higher education, unlike virtually all other services, could not attract customers during the summer if it offered services comparable to those it offers in other seasons.

Year-Round Operation Would Open More Spaces in High-Demand Campuses. The most

popular CSU and UC campuses currently turn away many eligible candidates. The CSU San Luis Obispo campus, for example, recently accepted 38 percent of applicants. The UC Berkeley and UCLA campuses recently accepted 30 percent and 33 percent of resident freshmen applicants. Even if popular campuses required students to attend at least some summer terms, demand for enrollment

SUMMER PRICING PRACTICES CONTRADICT BASIC ECONOMICS

Businesses typically charge customers less during periods of off-peak demand than they charge during peak periods. Telephone companies, for example, charge users much lower rates to call during the late evenings and on weekends when telephone traffic is low. Economists call the "extra" charge for peak-hour calls either "peak pricing" or "capacity charges." Callers during peak hours cause phone companies to invest capital in more telephone lines, switches, and other capacity to meet peak use. Callers at off-peak hours do not create any need to build additional capacity. Many other businesses use peak and off-peak pricing: for example, hotels and tourist attractions, movie theaters, private toll roads, and parking facilities.

Unlike other businesses, the state prices educational services on college campuses contrary to peak-load pricing methods. Not only does it not provide a lower off-peak price for students enrolling in summer months (when summer enrollments are far below capacities), it actually turns nonpeak pricing on its head by charging *more* for using facilities during summer months.

would likely remain high. Summer terms, then, would increase access to high-demand campuses.

Year-Round Operation Could Increase Employment Opportunities for Some Students

Currently, students seeking summer employment must compete with a large supply of similarly situated students also seeking employment. Whereas the number of students currently seeking summer employment far exceeds the number seeking jobs in other seasons, it is doubtful that the number of available jobs differs among seasons to the same extent. Many summer internships exist as "summer" jobs simply because students traditionally have been available in summer. Employers in markets that are slower in summer might prefer to hire students during nonsummer months. (Imagine, for example, possible opportunities for accounting internships during the tax season.)

Unemployment rates for young adults are highest in summer. Year-round operation would allow students to enter the workforce when it is most advantageous to so. For example, many students at Dartmouth College, which requires all students to attend at least one summer term, obtain internships that require more than three-month commitments. Because they can take summer terms, students subsequently are able to take leave for two or more consecutive terms and graduate on schedule. According to Dartmouth officials, students generally say that the summer terms give them added flexibility in attaining their educational and employment objectives.

Overcoming Inertia. Even if the community colleges, CSU, and UC offered summer terms with comparable curricula at comparable prices, demand for summer attendance might lag in nonsummer terms particularly at the least popular campuses. If for no other reason than inertia, the popularity of summer terms would probably not reach that of the other terms for some time. For this reason, the segments would have to phase in summer terms among their campuses over time. Campuses could provide incentives—like preferences in course selection or reduced fees—to increase the attractiveness of summer terms.

Impact on Student Financial Aid

According to financial aid officers at the Student Aid Commission and in the segments, year-round operation would not change the amount of aid available to students. State Cal Grant recipients could choose to receive their total aid packages as they do now over four years, or they could choose to receive aid more quickly if they attended year-round without breaking from their studies. By comparison, the federal Pell Grant program not only caps total aid packages over academic careers, it caps the amount students can receive in any one year. If the Legislature pursues a year-round operation strategy, it should direct the Student Aid Commission to work with the federal government to allow Pell Grant recipients to spread their total packages over shorter academic careers.

EFFECT ON FACULTY

The state funds CSU and UC based in part on the number of FTE faculty that campuses will employ for a given number of students. By serving

more students in summer, campuses will serve more FTE students over the course of the year. As a consequence, campuses that serve more students would hire more faculty. *Year-round operation would not change the faculty-to-student ratio or how the state funds faculty.* It also would not change the relative amount of time faculty must spend on instruction, research, and other campus responsibilities. If some of the instructional responsibilities for a faculty member shifted from nonsummer months to the summer, then available time for his or her research, professional development, and other activities would shift from summer to another season.

Currently, many faculty choose to teach courses in summer sessions, and they receive additional pay for doing so. Year-round operation would expand the opportunities for faculty to teach additional courses.

Some campus officials indicated that many faculty use summer to attend conferences or other activities that are most often held in summer. This might add another factor in decisions administrators and faculty make in scheduling teaching duties. From our conversations with administrators and faculty, we believe that campuses could adapt schedules to accommodate these concerns, particularly if year-round operation was implemented gradually.

IMPACT ON SUMMER EXTRACURRICULAR PROGRAMS

Campuses serve many people in addition to fully enrolled students. For example, campuses provide programs for K-12 students, businesses and their

employees, athletic teams, and students from other colleges and universities. Among the largest of these programs are university extension programs that offer wide-ranging curricula to a broad cross-section of matriculating and nonmatriculating students. Summers, when regular classes are not being offered, allow campuses greater flexibility to conduct these programs.

Campuses were not able to provide us with data on the intensity of campus use by extracurricular activities. They indicated, however, that even with these activities, they use facilities much less intensively in the summer than during the nonsummer months. Campuses indicated that they might have to curtail access to campus facilities for some of these programs if they used their campus facilities more for regular courses and students in the summer. Rather than viewing this as a problem, however, we see this as a logical trade-off. If the primary mission of our colleges and universities is to provide higher education to eligible students, then year-round operation would provide the state with greater physical and fiscal resources to do so. To the extent that space is available, campuses should give highest priority for facility use in summer to programs that serve this primary mission. For example, academic-outreach and preparation programs should receive higher priority than sport and recreational camps. By phasing in year-round operation, campuses could adjust their extracurricular programs in a systematic way.

LAO RECOMMENDATIONS

Year-round operation would dramatically reduce state capital costs yet still allow the state to serve growing enrollments in higher education. These savings would be available to the Legislature to meet other priorities in higher education or other programs.

Although requiring some adjustments in how campuses operate, year-round operation would probably not increase operating costs above what they would otherwise be if future enrollment growth were to occur in additional buildings on existing or new campuses. Year-round operation might even reduce operating costs of the segments, to the extent that campuses obtain savings from scale economies.

On balance, serving students on a year-round basis at the community colleges, CSU, and UC would save substantial resources. We recommend, therefore, that the community colleges, CSU, and UC extend their regular academic calendars through the summer months. There are several steps we recommend the state take to implement year-round operation:

- ❖ Fund capital needs based on year-round operation.
- ❖ Provide state support for all FTE student growth.
- ❖ Allow segments flexibility in achieving year-round operation goal.

- ❖ Use limited redirection of students during transition period.

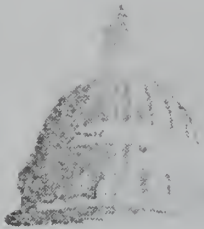
- ❖ Create rational fee policies.

Fund Capital Outlay Based on Year-Round Operation

We recommend the Legislature fund capital outlay at all three segments based on campus capacity under year-round operation. This will avoid the construction of unnecessary buildings and allow higher-priority projects to be funded.

The Legislature currently funds the construction of new instructional buildings at CSU and UC campuses and community college districts on the basis of the individual campus' or district's capacity when operated three quarters (or two semesters) per calendar year.

In implementing year-round operation, one of the most important steps the Legislature can take is to establish a firm policy on funding new instructional space. Specifically, we recommend that in the future the Legislature approve capital outlay funds for such facilities based on year-round capacity. For instance, a campus which is serving 10,000 FTE (its capacity) in each of the fall, winter, and spring quarters previously would have been eligible for additional space to meet projected enrollment growth. Under our recommendation, a campus would increase its summer quarter enrollment in line with increases in enrollment demand until it reached a full summer quarter enrollment of 10,000 FTE. Only at that point would the state consider providing additional instructional facilities.



A strong legislative funding policy on instructional space does two important things:

- ❖ It sends a powerful message to the segments to implement year-round operation as quickly as necessary to accommodate future enrollment growth.
- ❖ At the same time, it frees the Legislature from having to “micro-manage” the transition to full year-round operation because the segments would have the incentive to transition on their own.

Provide State Support for Enrollment Growth in All Seasons

We recommend that the Legislature provide marginal-cost funding for additional enrollment growth in the California State University and the University of California, regardless of the season in which it occurs.

The state directly funds enrollment growth in regular academic sessions at CSU and UC based on a “marginal cost” funding formula. (The community colleges receive funding for additional students based on a formula for allocating guaranteed funding to K-14 education provided by Proposition 98.) The 1999-00 Governor’s Budget includes \$5,487 for each additional FTE student anticipated at CSU and \$7,872 for each additional FTE student anticipated at UC in 1999-00. The state does not directly fund additional students that enroll in summer sessions. (It does provide funds for growth in the summer terms at CSU Hayward, San Luis Obispo, Los Angeles, and Pomona.)

The benefits the state receives from higher education are not different when a student attends college in summer than when he or she attends in fall, winter, or spring. Consequently, it does not make sense for the state to subsidize CSU and UC only for the students it educates in the fall, winter, and spring, and not for the ones it educates in summer. Furthermore, by not equally supporting those who attend in summer, the state is inadvertently discouraging campuses from using its facilities efficiently. We recommend, therefore, that the Legislature fund all future enrollment growth in whatever season it happens to occur.

Give Campuses Flexibility

Segments should have flexibility determining the timing of and the methods used to reach their year-round operation goals.

It became clear to us as we visited campuses and spoke with administrators, faculty, staff, and students that implementing year-round operation would create many challenges. The nature of these challenges differ by segment, campus, and by departments on each campus.

To successfully implement year-round operation, therefore, the segments and campuses would need maximum flexibility to phase-in necessary changes over time. For example, campuses that are not near their capacities may not need to immediately increase summer enrollments to serve more students. Consequently, the segments might want to phase-in summer terms first on campuses that are near their capacities in nonsummer months. Similarly, campuses might want to phase-in year-round operation starting with particular depart-

ments or types of courses (for example, undergraduate prerequisite courses). As campuses gained experience making these "easier" changes, they would be better prepared to make more complicated ones later on.

Use Limited Redirection During Transition to Year-Round Operation

The segments should continue to redirect students during the transition to year-round operation in order to maximize utilization of all campuses.

Implementing year-round operation will require time for planning and implementation. As discussed above, based on current enrollment projections, existing campuses have sufficient space to accommodate enrollment growth until at least 2001-02 at CSU (and later years for the other two segments). In the event that year-round operation has not been developed sufficiently by that time, the segments can use limited redirection of students to bridge any space gaps until year-round operation is fully implemented. (Redirection simply refers to the practice of a campus that has more students than it can accommodate, referring those students to other campuses.) On the other hand, at the option of the segments, campuses could—as has been

done in the past—temporarily enroll more students than the reported capacity.

At the community colleges, if necessary prior to year-round operation, adjoining districts could make joint use of existing facilities and academic programs by directing students to campuses with available space and programs. This potential exists because almost all students are commuters and multiple campuses are within commuting distance of many students living in major urban areas of the state. Figure 7 lists groups of districts that could be considered as serving regions for purposes of joint use of facilities and programs. These regions represent about 60 percent of current statewide enrollment. The Community Colleges Chancellor's Office should consider these regions, or other

Figure 7

California Community Colleges Potential Regional Groups of Districts^a

- Los Angeles (Mission, Pierce and Valley), Glendale, and Pasadena
- Los Angeles (West) and Santa Monica
- Los Angeles (Southwest and Harbor), El Camino, Compton, Cerritos, and Long Beach
- Citrus, Rio Hondo, and Mount San Antonio
- Chaffey, Riverside, and San Bernardino
- North Orange and Rancho Santiago
- Coast and South Orange County
- Mira Costa and Palomar
- Grossmont-Cuyamaca, San Diego, and Southwestern
- Los Rios, Yuba, Solano, and Sierra
- Foothill-DeAnza, San Jose-Evergreen, Fremont-Newark, and West Valley-Mission

^a Campuses are shown in parenthesis.



combinations of adjoining districts, for limited redirection of students if necessary to bridge the gap to full implementation of year-round operation. As is the case with UC and CSU, the community colleges also can enroll more students than reported for short periods pending full implementation of year-round operation.

Set Appropriate Fees for Summer Term

We recommend that the Legislature (1) direct campuses to charge matriculating students summer fees that are not higher than fees they charge in nonsummer terms, (2) offset reduced revenue from reducing summer fees to this level, and (3) consider giving campuses the flexibility to reduce fees during summer, or other off-peak times, to encourage enrollments during off-peak periods.

Summer Fees Should Not Be Higher Than Other Fees. As discussed earlier, charging students more in summer than during nonsummer months when enrollments are near or at capacity is contrary to rational pricing policy. We recommend that the Legislature enact legislation to ensure that campuses do not charge students more for attending classes in the summer.

Small Revenue Losses From Summer Fee Reductions. If CSU and UC charged all currently matriculating summer session students the regular fee, annual fee revenue would fall by roughly \$15 million. The reduction in fee revenue could be offset in three ways:

- ❖ **Slightly Raise Nonsummer Fees.** The segments would have to raise fees in nonsummer terms by about 1 percent to

offset revenue losses from much larger fee reductions to matriculating students currently taking summer courses.

- ❖ **Require the Segments to Absorb Revenue Reduction.** Campuses could make minor cost-saving adjustments in their budgets to offset reduced fee revenue.
- ❖ **Provide General Fund Support to Offset Reduced Fee Revenue.** The Legislature could appropriate roughly \$15 million to hold CSU and UC "harmless."

In light of the savings the state would achieve from year-round operation and the fact that current summer students are charged more than other students, we recommend that the Legislature offset lost fee revenue from reducing fees charged matriculating students for summer courses.

Consider Giving Campuses Flexibility to Reduce Fees During Off-Peak Periods. There may be some campuses which are slower in converting to year-round operation. In such cases, the Legislature may want to consider temporarily lowering fees for summer terms in order to encourage enrollment during that time.

Segments Should Report on Progress

We recommend that the segments report annually to the Legislature on their progress in implementing year-round operation.

As we describe above, if the Legislature establishes the appropriate fiscal incentives, the segments should implement year-round operation as quickly as necessary to address enrollment growth.

Undoubtedly, however, there will be issues that arise requiring legislative attention.

Consequently, to assist the Legislature in their oversight of the implementation of year-round

operation, we recommend that each segment provide an annual report to the Legislature detailing their progress in implementing year-round operation and how they are addressing enrollments.

CONCLUSION

By operating their campuses in summers as they do in nonsummer months, the higher education segments could increase the number of students they serve by one-third without increasing peak enrollments in any term above current capacities.

Year-round operation not only allows for the efficient use of existing state resources, but it would avoid the expenditure of potentially billions of dollars in limited state capital outlay resources. Given the current infrastructure demands on the state, these are savings the state cannot afford to pass up.



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